



**INVITATION TO BID**

08 June 2017

Specification : Tender documents

All prospective bidders are hereby invited to submit quotations for the following:

Item NO	DESCRIPTION	Quantity	DETAILS OF OFFER
1	Photocopying: 82 image(s), 400 sets, Size A4, Single Sided, 80g/sqm Bond paper (white paper)	32800	
2	Photocopying: 254 images(s) 400 sets, Size A4, Single Sided, 80g/sqm Tint Bond paper (colours)	101600	
3	Photocopying : 11 images(s), 400 sets, Size A3, Single sided, 80g/sqm Bond Papers (white paper)	4400	
4	Finishing : Binding	400 document	
5	Photocopying : 80 image(s), 270 sets, Size A4, Single sided, 80g/sqm Bond paper (white paper)	21600	
6	Finishing : Binding	270 document	

The following documents are compulsory for Bidders

- CSD report not older than three months
- Certified BBBEE certificate and serves as an added advantage as evaluations are based on 80/20 Preference point system.
- MBD4, MBD6.1 and MBD8 forms must be attached and can be downloaded from [www.blouberg.gov.za](http://www.blouberg.gov.za)

All quotations must be submitted in a sealed envelope at procurement office before/on the 19 JUNE 2017 at 12H00 PM, the municipality is not liable to accept the lowest or any other tender.

Channels to be followed in the instance wherein the bidder is aggrieved by the decision taken by the BLM in the implementation of its SCM system, any matter arising from a contract awarded in the course of its SCM system or any matter arising from the contract. (Regulation 49 & 50 of MFMA 56 of 2003)

- The written dispute must be lodged within 14 days of decision to the BLM and attention to Makwela M(015 505 7100)
- The dispute, objection, complaint or query may be referred to the relevant provincial treasury if, it is not resolved within 60 days or no response is received from the municipality within 60 days.
- If the provincial treasury does not or cannot resolve the matter, the dispute, objection, complaint or query may be referred to the National Treasury for resolution.

**NB This regulation must not be read as affecting a person's rights to approach a court at any time**

For enquiries kindly contact the following officials from 08H00-16H00:

1. Maleka MJ (Technical matters )
2. Makgoshing SP ( Procurement Officer)

Tel:015 505 7100

Tel. 015 505 7100

Approved by Acting MM : *Manheba*

Date: *12-06-2017*

