



BLOUBERG MUNICIPALITY

2020 -01- 09

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08 JANUARY 2020

REQUEST FOR PROPOSAL WITH QUOTATION

ALL PROSPECTIVE BIDDERS ARE HEREBY INVITED TO SUBMIT PROPOSAL WITH QUOTATIONS FOR THE RE-CALCULATIONS OF 2018/19 AUDITED CASHFLOW STATEMENT (QUALIFICATION ISSUE), THE DETERMINATION & ADDRESSING THE ROOT CAUSES OF OTHER AUDIT FINDINGS AND PROPOSE JOURNALS TO CORRECT THE CLOSING BALANCES.

SCOPE

Re-perform / Re-calculate the 2018/19 audited cashflow statement in line with audit finding and propose adjustments.
 Identify and propose solutions to the root causes of the findings and of the other issues that affected audit report.

EVALUATION CRITERIA

> **Functionality**

- Bidders must achieve a minimum of 75% on functionality in order to be considered for further evaluation in stage 2 (Evaluation on Price & BBBEE). Bidders that score less than the minimum score of 75% will be disqualified.

ITEM NO.	DESCRIPTION	Weight	Applicable Value System
1.	Company Experience on Solar (Venus) and Caseware system ✓ Solar (Venus) (attach proof from Municipality that uses the Solar system. ✓ Caseware (attach proof from CQS – at least a minimum of three year old license).	30	Poor = 1 Average = 2 Good = 3 Very Good = 4 Excellent = 5
2.	Company Achievements on Audit Outcomes ✓ Attach at least four (4) audit reports compiled within the local government environment (preferably the unqualified audit opinions)	20	
3.	Capacity of key Personnel ✓ A detailed CV and SAICA registration of the project leader (attach certified copy of qualifications), indicating experience on compilation of AFS in local government).	10	
4.	Project Plan ✓ Attach a methodology/project plan outlining financial key activities, time frames and milestones.	5	

[REFERENCE: RFQFIN01/2019/20]

5.	Skills Transfer methodology ✓ Attach a detailed skills transfer programme with clear, realistic and milestones	5	
TOTAL POINTS		70	

➤ Preference point system, (80/20) where 80 points will be for price and 20 for preference as per PPPFA of 2000, BBBEEA of 2003 and preferential procurement regulation of 2001.

The following documents are compulsory for all Bidders:

- CSD report not older than three (3) months
- Original/Certified BBBEE certificate, not older than three (3) months (for preference point scoring system 80/20)
- Attach **MBD4, MBD 6.1, MBD 6.2, MBD8 and MBD9** downloadable from Municipal website, www.blouberg.gov.za
- The Master Registration Number or Tax compliance status pin or a valid copy of tax clearance certificate

[N.B. Failure to attach the above documents will disqualify the bidder from further evaluation]

The following condition will apply:

- Channels to be followed in the instance wherein the bidder is aggrieved by the decision taken by the BLM in the implementation of its SCM system, any matter arising from a contract awarded in the course of its SCM system or any matter arising from the contract. (Regulation 49 & 50 of MFMA 56 of 2003)
- The written dispute must be lodged within 14 days of decision to the BLM and attention to Makwela M(015 505 7100)
- The dispute, objection, complaint or query may be referred to the relevant provincial treasury if, it is not resolved within 60 days or no response is received from the municipality within 60 days.
- If the provincial treasury does not or cannot resolve the matter, the dispute, objection, complaint or query may be referred to the National Treasury for resolution.

[NB: This regulation must not be read as affecting a person's rights to approach a court at any time]

All quotations must be submitted in a sealed envelope marked "THE RE-CALCULATIONS OF 2018/19 AUDITED CASHFLOW STATEMENT" at procurement office before/on the 17th January 2020, 12H00 pm. The municipality is not liable to accept the lowest or any other tender. For technical enquiry contact, Mr. Mabote NJ and Mr. Makobela MM for SCM related matters on 015 505 7100.

Machaba Ms
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Machaba Junias
Municipal Manager

09-01-2020
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Date

