



P.O. Box 1593
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INVITATION TO BID

13 SEPTEMBER 2017

Specification : NEWSLETTER

All prospective bidders are hereby invited to submit quotations for the following:

Item NO	DESCRIPTION	Quantity	DETAILS OF OFFER
1	<p>A4 newsletter, 16 pages prints on full colour, 2 sides on 150g gloss</p> <p>-Finishing: saddle stitch, packaged on transparent plastic, 100 unit per pack. Electronic version placed on compact disc.</p> <p>Printing schedule:</p> <p>July-Sept 17(4000) Oct-Dec 17(4000)</p> <p>Jan-Mar 18(4000) Apr-Jun 18(4000)</p>	16000	
2	<p>Terms of References:</p> <p>1. The appointed services provider to provide design,</p> <p>2. To submit invoice for payment per delivery of 4000 per quarter</p> <p>3. payment to be done four times after delivery of 4000 copies per quarter</p>		

The following documents are compulsory for all Bidders:

- CSD report not older than three(3) months
- Certified BBBEE certificate (preference point scoring system 80/20)
- MBD4 MBD6 1 and MBD8 forms must be attached and can be downloaded from www.blouberg.gov.za

All quotations must be submitted in a sealed envelope at procurement office before/on the 22 September 2017 at 12H00 PM, the municipality is not liable to accept the lowest or any other tender.

Channels to be followed in the instance wherein the bidder is aggrieved by the decision taken by the BLM in the implementation of its SCM system, any matter arising from a contract awarded in the course of its SCM system or any matter arising from the contract. (Regulation 49 & 50 of MFMA 56 of 2003)

- The written dispute must be lodged within 14 days of decision to the BLM and attention to Makwela M(015 505 7100)
- The dispute, objection, complaint or query may be referred to the relevant provincial treasury if it is not resolved within 60 days or no response is received from the municipality within 60 days.
- If the provincial treasury does not or cannot resolve the matter, the dispute, objection, complaint or query may be referred to the National Treasury for resolution.

NB This regulation must not be read as affecting a person's rights to approach a court at any time

For enquiries kindly contact the following officials from 08-0000-1111

NEWSLETTER

