



INVITATION TO BID

07 AUGUST 2017

Specification : MUNICIPAL DIARIES

All prospective bidders are hereby invited to submit quotations for the following:
SUPPLY AND DELIVERY OF MUNICIPAL DIARIES

Item NO	DESCRIPTION	Quantity	DETAILS OF OFFER
1	Executive A4 Diaries, Gold foiled with municipal logo, 4 page inserted printed full color on 180gsm gloss. Finishing personalized cover: Maroon	45	
2	A5 Filofax leatherette diaries, 4 pages with inserts with municipal logo, insert printed full color on 180gsm gloss. Finishing personalized black color	50	
3	B5 laminated diaries on full color with municipal logo and pictures, 4 pages inserts printed full color on gloss	500	

The following documents are compulsory for all Bidders:

- CSD report not older than three(3) months
- Certified BBBEE certificate (preference point scoring system 80/20)
- MBD4, MBD6.1 and MBD 8 forms must be attached and can be downloaded from www.blouberg.gov.za

All quotations must be submitted in a sealed envelope at procurement office before/on the 16 August 2017 at 12H00 PM, the municipality is not liable to accept the lowest or any other tender.

Channels to be followed in the instance wherein the bidder is aggrieved by the decision taken by the BLM in the implementation of its SCM system, any matter arising from a contract awarded in the course of its SCM system or any matter arising from the contract. (Regulation 49 & 50 of MFMA 56 of 2003)

- The written dispute must be lodged within 14 days of decision to the BLM and attention to Makwela M(015 505 7100)
- The dispute, objection, complaint or query may be referred to the relevant provincial treasury if, it is not resolved within 60 days or no response is received from the municipality within 60 days.
- If the provincial treasury does not or cannot resolve the matter, the dispute, objection, complaint or query may be referred to the National Treasury for resolution.

NB This regulation must not be read as affecting a person's rights to approach a court at any time

For enquiries kindly contact the following officials from 08H00-16H00:

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| 1. Moruthane P (Technical matters) | Tel:015 505 7100 |
| 2. Makgoshing SP (Procurement Officer) | Tel: 015 505 7100 |

Approved by MM:

Makgoshing SP

Date: 07-08-2017

