

Blouberg Municipality



P.O. Box 1593
SENWABARWANA 0790
Tel: No.: 015 505 7100
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E-mail: Info@blouberg.gov.za

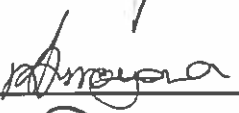
This specification form is a request for quotations and must be completed by End-user and be Approved by the director (cost center manager) of the of the End-user department to enable procurement to obtain accurate quotations. SCM office will try to get quotations within five working days of receipt of this form. This form will be referred back to end-user should he not state specifications accurately and clearly.

Name of requisitioning Officer: Sekgala Matome
Department: Corporate Service in IT UNITS
Date: 13/10/2017

SPECIFICATION: WIN 10/Office 2016 **SPECIFICATION NO:** 008/021
Vote Number: 30052301780PRMRCZZHO

DESCRIPTION	Quantity	DETAILS OF OFFER
Renewal of Microsoft Office 2016	80	
Windows 10 Pro licenses, three year subscription.	65	

Recommended by Director:  **Date:** 18-10-2017

Confirmed by Budget:  **Date:** 18-10-2017

Approved by ACFO:  **Date:** 2017/10/24



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INVITATION TO BID

25 OCTOBER 2017

Specification : Microsoft License

All prospective bidders are hereby invited to submit quotations for the following:

Item NO	DESCRIPTION	Quantity	DETAILS OF OFFER
1	Renewal of Microsoft office 2016	80	
2	Windows 10 pro License, three year subscription.	65	

The following documents are compulsory for all Bidders:

- CSD report not older than three(3) months
- Certified BBBEE certificate (preference point scoring system 80/20)
- MBD4, MBD6.1 and MBD8 forms must be attached and can be downloaded from www.blouberg.gov.za

All quotations must be submitted in a sealed envelope at procurement office before/on the 03 November 2017 at 12H00 PM, the municipality is not liable to accept the lowest or any other tender.

Channels to be followed in the instance wherein the bidder is aggrieved by the decision taken by the BLM in the implementation of its SCM system, any matter arising from a contract awarded in the course of its SCM system or any matter arising from the contract. (Regulation 49 & 50 of MFMA 56 of 2003)

- The written dispute must be lodged within 14 days of decision to the BLM and attention to Makwela M(015 505 7100)
- The dispute, objection, complaint or query may be referred to the relevant provincial treasury if, it is not resolved within 60 days or no response is received from the municipality within 60 days.
- If the provincial treasury does not or cannot resolve the matter, the dispute, objection, complaint or query may be referred to the National Treasury for resolution.

NB This regulation must not be read as affecting a person's rights to approach a court at any time

For enquiries kindly contact the following officials from 08H00-16H00:

1. Sekgala M(Technical matters) Tel:015 505 7100
2. Makgoshing SP (Procurement Officer) Tel: 015 505 7100

Approved by MM:

Makheba

