

**Blouberg Municipality**



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**BLOUBERG MUNICIPALITY** hereby invites suitably qualified persons to apply for the following vacant positions:

**FINANCE DEPARTMENT**

**Position** : Chief Financial Officer  
**Directorate** : Office of the Municipal Manager  
**Type** : 5 Years Performance Based Contract  
**Remuneration** : R 726 954-R816 803-R906 651

This is a fixed-term employment contract for five (5) years and the incumbent shall be expected to sign an employment contract, a performance agreement and complete the disclosure of financial interest form and undergo a competency assessment and security vetting. The offer of remuneration is in line with the upper limits of total remuneration package payable to the Municipal Manager and managers directly accountable to the Municipal Manager, Government Gazette no 40118 dated 4 July 2016.

**Requirements:** At least NQF Level 6 in fields of Accounting, Finance or Economics, and Certificate in Municipal Financial Management (SAQA Qualification ID No. 48965) will be an added advantage. The incumbent must have minimum of 5 years work-related experience at middle management level; Core Managerial and Occupational Competencies; Financial and Supply Chain Management Competency Areas; Strategic leadership and management; Strategic financial management; Operational financial management; Extensive knowledge of local government legislation and a thorough understanding of local government systems. A valid motor vehicle driver's license.

**Competencies:** Sound knowledge of auditing principles and GRAP standards. Ability to demonstrate excellent municipal financial management, people management skills with service delivery focus. Comprehensive Knowledge and understanding of Municipal Finance Management Act, Treasury Regulations and other Local Government primary regulations. Knowledge of the preparation of annual financial statements, strategic plans, performance and risk management, SDBIP and budget compilation. The incumbent will also be expected to have a sound understanding of computer packages (MS Word, Excel, PowerPoint etc. with exceptional analytical, coordination, communication and interpersonal skills. Extensive skills and experience in and knowledge of financial management. In-depth knowledge of the MFMA procurement legislation and other related regulatory framework. Proven leadership and management skills.

**Key Performance Areas:** Ensure full compliance with applicable legislations, internal policies and procedures by all structures within the municipality. Advise the Municipal Manager and Senior Managers in terms of the MFMA. Formulate and review internal financial policies and ensure implementation and adherence. Responsible for all financial services and affairs of the municipality

in respect to income and expenditure, and monitor financial computer system. Develop and coordinate the financial plan in terms of the IDP, and compile financial reports and statements for submission to the Municipal Manager. Compile the budget as per Treasury requirements. Ensure implementation of Grap standards. Prepare Annual financial statement. Manage the Supply Chain unit. Oversee the development of medium and long term budget planning in line with budgeting processes and manage all budget submission to National Treasury and other relevant spheres. Champion the implementation of the MSCOA.

All applications must be on the prescribed form for senior managers and can be obtained from Municipal website [www.blouberg.gov.za](http://www.blouberg.gov.za) or Municipal offices:

**Closing date is 21 July 2017.** Emailed or faxed applications will not be considered.

**NB.** All applicants should list names, occupants and contact details of at least three non-relative individuals who may attest to their abilities.

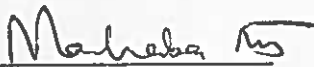
Council reserves the right not to make any appointment and transfer employees between its head office at Senwabarwana and Satellite Offices (currently at Alldays Eldorado; Tolwe, Raweshi, Inveraan and Senwabarwana) from time to time due to operational reasons.

Interested persons must forward their completed application form (obtainable from municipal website [www.blouberg.gov.za](http://www.blouberg.gov.za) ) accompanied by a detailed CV and certified copies of qualification and I.D to The Human Resource Manager, Blouberg Municipality

P.O Box 1593 Senwabarwana 0790: Enquiries: **Mr. Mashilo Ngoepe 015 505 7122**

**Should you not hear from us within six weeks of the closing date kindly accept that your application has been unsuccessful.**

**NB: Blouberg Municipality is an equal opportunity and affirmative action employer Committed to the implementation of Employment Equity Act and other Labour Laws.**

  
**MACHABA M.J.**  
**ACTING MUNICIPAL MANAGER**

27-06-2017  
DATE