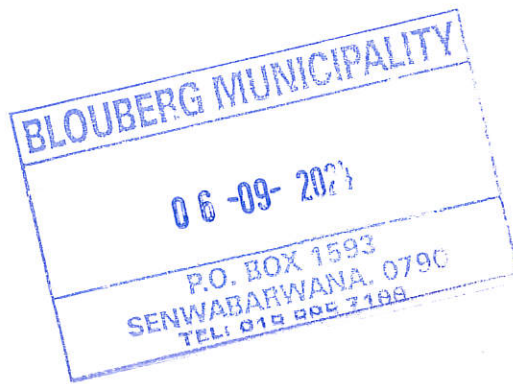


Blouberg Municipality



P.O. Box 1593  
SENWABARWANA 0790  
Tel: No.: 015 505 7100

E-mail: [info@blouberg.gov.za](mailto:info@blouberg.gov.za)

6 September 2024

**REQUEST FOR QUOTATION**  
**ALL PROSPECTIVE BIDDERS ARE HEREBY INVITED TO SUBMIT QUOTATIONS FOR MUNICIPAL**  
**2025 DIARIES AND CALENDERS**

Item No	Description	Quantity
01	<b>Design and printing of official 2025 Blouberg Municipality diaries</b>  Executive A4 diaries, grey/blue two-toned with Municipal Logo on cover and personalized. 4 Pages full color gloss insert on 135gsm with highly visible Council and Senior Management pictures	60
02	<b>Design and printing of Blouberg A1 wall calendars.</b>  A1 calendars printed in full color front only on 148gsm gloss print. Rim top and bottom	2000

**The following documents are compulsory for all Bidders:**

- CSD report not older than three (3) months
- Certified BBBEE certificate not older than three (3) months (for preference point scoring system 80/20)
- Attach fully completed **MBD4, MBD8** and **MBD9** downloadable from Municipal website, [www.blouberg.gov.za](http://www.blouberg.gov.za)
- The Master Registration Number or Tax compliance status pin or a valid copy of tax clearance certificate

**[N.B. Failure to attach the above documents will disqualify the bidder from further evaluation]**

- Preference point system, (80/20) where 80 points will be for price and 20 for preference as per PPPFA of 2000, BBBEEA of 2003 and preferential procurement regulation of 2001.

**[N.B: Failure to attach the above documents will disqualify the bidder from further evaluation]**

**Historically Disadvantaged Individuals (target goals)**

Preferential Elements	20 Points
Historical Disadvantage Individual Specific Points – Contributor	Number of Points: 20
1. Locality = [ (Capricorn Region = 6 Limpopo Province = 2 / Outside =1) ]	6 (attach proof of address and affidavit supporting proof of address)
2. Gender [ ( Women = 4, Men = 3) ]	4 (attach certified copies of Identity Documents)

[REFERENCE: RFQCORP03/24/25]

3. Youth = [18 – 35]	1 (attach certified copies of Identity Documents)
4. Race [ Blacks (Africans, Coloureds and Indians) = 8, White = 2]	8 (attach certified copies of Identity Documents)
5. Disability [Any]	1 (Form of proof / letter / medical report signed and certified by a Qualified Medical Doctor)
6. Non-Compliant Contributor	0

**The following condition will apply:**

- Channels to be followed in the instance wherein the bidder is aggrieved by the decision taken by the BLM in the implementation of its SCM system, any matter arising from a contract awarded in the course of its SCM system or any matter arising from the contract. (Regulation 49 & 50 of MFMA 56 of 2003)
- Should the dispute arise in this instance, the written dispute may be lodged within 14 days of decision to the BLM and attention to Makwela M (015 505 7100)
- The dispute, objection, complaint or query may be referred to the relevant provincial treasury if, it is not resolved within 60 days or no response is received from the municipality within 60 days.
- If the provincial treasury does not or cannot resolve the matter, the dispute, objection, complaint or query may be referred to the National Treasury for resolution.

**[NB this regulation must not be read as affecting a person's rights to approach a court at any time]**

All quotations must be submitted in a sealed envelope marked **"SUPPLY AND DELIVERY OF MUNICIPAL 2025 DIARIES AND CALENDERS"** in the allocated tender box next to the municipal reception on/before the **17 September 2024 at 12H00 pm**. The municipality is not liable to accept the lowest or any other tender. For technical enquiry contact, **Ms. Mashela N** and **Ms. Monyemangena MM** for SCM related matters on **015 505 7100**.

*[Handwritten Signature]*  
**BLONBERG MUNICIPALITY**  
 RAMOTHWALA RJ  
 MUNICIPAL MANAGER  
 06-09-2024  
 P.O. BOX 1593  
 SENWABARWANA, 0700  
 TEL: 015 505 7100

*[Handwritten Date]*  
 06/09/2024  
 Date