

Blouberg Municipality



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ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

Enquiries: Makobela M.M

Reference: 8/1/1: Fin 003

11 January 2017

Blouberg Municipality is hereby inviting proposals with quotations from prospective service providers registered in the Central Suppliers Database (CSD) for the re-engineering assets classes for the purpose of uploading into financial accounting system (Venus).

SCOPE:

- Ensure correct classification
- Ensure compliance with GRAP standard
- Ensure correct alignment in recording of Assets
- Ensure fair presentation of all assets

The following documentation should accompany your quotations:

- a) Recent Central Supplier Database (CSD) summary report.
- b) An original or certified copy of valid B-BBEE Certificate
- c) Completed declaration form (downloadable from www.blouberg.gov.za)

The following conditions will apply:

- Quotation must be on an official letterhead of the company
- Price(s) quoted must be valid for at least thirty (30) days from the date of this offer;
- Price(s) must be firm and inclusive of VAT , if applicable
- Incomplete quotations will be disqualified
- Payment will be effected within 30 days of receipt of invoice.
- Quotations will be evaluated on 80/20 preference point system. Whereas 80 points will for price and 20 for preference as per PPPFA of 2000, BBEEA of 2003 and preferential procurement regulation of 2001.

Evaluation Criteria

The bid will be evaluated based on:

- **Functionality** = 60 points (Minimum qualifying score 75%)

Criteria	Weight (60 points)	Application Value System
Project coordinator Detailed CV and certified copies of NQF level 7 (not more than 3 months)	20 points	Poor = 1 Average = 2
Experience in GRAP asset register alignment <ul style="list-style-type: none">• Attach 3 (minimum) proof of successful related projects (testimonial)	30 points	Good = 3 Very good = 4
Experience in working with Venus system <ul style="list-style-type: none">• Attach a proof from institution/company that is licensed to operate similar system	10 points	Excellent = 5

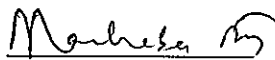
Vision: A participatory municipality that turns prevailing challenges into opportunities for growth and development through optimal utilization of available resources.

Mission: To ensure the delivery of services through community participation and creation of enabling environment for economic growth and job creation.

- **Preference point system**, (80/20), whereas 80 points will be for price and 20 for preference as per PPPFA of 2000, BBEEA of 2003 and preferential procurement regulation of 2001.

Kindly direct all technical enquiries to **Mr. Makobela M.M** at **015 505 7157/00** between **08:00** and **16:30**. All quotations should be submitted at Blouberg municipality Senwabarwana head office tender Box by the latest **19/01/2017** at **12:00**, clearly marked "**RE-ENGINEETING OF THE ASSET REGISTER**". No quotations will be accepted after closing date.

Blouberg Municipality reserves the right to accept any quotation.



Mr. Machaba M.J

Acting Municipal Manager