



# BLOUBERG LOCAL MUNICIPALITY



Blouberg Local Municipality hereby invites suitably qualified persons to apply for the following vacant positions:

## RE- ADVERT

### FINANCE DEPARTMENT

# CHIEF FINANCIAL OFFICER

**Directorate: Office of the Municipal Manager**

**Type: Permanent post**

**Remuneration :** Total remuneration package will be in terms of Government Notice No. 48789 dated 14 June 2023 (**Minimum: R884, 772, Midpoint: R994, 126, Maximum: R1, 087,610**) per annum plus 4% remote allowance

The successful incumbent will be on a permanent basis and will be required to sign an employment contract, a performance agreement and complete the disclosure of financial interest form. The shortlisted candidates will be required to undergo a competency assessment, screening and security vetting. He/she will be stationed at Blouberg Local Municipality's head office in Senwabarwana.

**Requirements:** At least a Bachelor degree in Accounting, Finance or Economic or a relevant qualification registered on the National Qualifications Framework at a NQF level 7 with a minimum of 360 credits. The incumbent must have at least five years' relevant experience at middle management level, Extensive knowledge of local government legislation and a thorough understanding of local government systems. A valid motor vehicle driver's license.

**Core Competencies:** Moral Competence; Planning and Organising; Analysis and Innovation; Knowledge and Information Management; Communication; Results and Quality Focus.

**Competencies:** A qualification relating to the National Treasury Competency requirements for senior officials such as CPMD/MFMP/ELMDP and registration with a relevant professional body will be an added advantage. Computer literacy. Knowledge of the preparation of strategic plans, business plans and budget compilation. The incumbent will also be expected to have a sound understanding of computer packages (MS Word, Excel, PowerPoint etc. with exceptional analytical, coordination, communication and interpersonal skills. Extensive skills and experience in and knowledge of financial management. In-depth knowledge of the MFMA procurement legislation and other related regulatory framework. Proven management skills

**Key Performance Areas:** Ensure full compliance with applicable legislations, internal policies and procedures by all structures within the municipality. Advise the Municipal Manager and Senior Managers in terms of the MFMA. Formulate and review internal financial policies and ensure implementation and adherence. Responsible for all financial services and affairs of the municipality in respect to income, expenditure and monitor financial computer system. Develop and coordinate the financial plan in terms of the IDP, and compile financial reports and statements for submission to the Municipal Manager. Compile the budget as per Treasury requirements. Ensure implementation of GRAP standards. Prepare Annual financial statements. Manage the Supply Chain unit. Oversee the development of medium and long term budget planning in line with budgeting processes and manage all budget submissions to National Treasury and other relevant spheres.

Emailed or Faxed applications will not be considered.

**NB.** All applicants should list names, occupants and contact details of at least three non-relative individuals who may attest to their abilities. Shortlisted applicants may be screened for criminal records, qualification verification and /or any pending criminal or disciplinary cases. Council reserves the right not to make any appointment.

Applications must be submitted on an official application form obtainable from the municipal website ([www.blouberg.gov.za](http://www.blouberg.gov.za)) and must be accompanied by comprehensive curriculum vitae, certified copies of academic qualifications (including computer literacy certificate), academic records, Identity Document and driver's license. Short listed candidates will be required to produce original copies of qualifications and identity document on or before the appointment.

**NB:** Shortlisted candidates will be subjected to a compulsory security vetting; reference checks by contacting current or previous employer; validity of qualifications; verifying whether a candidate has been dismissed previously for misconduct or poor performance. Recommended candidates will be subjected to competency assessment test. The successful candidate will be required to submit disclosure of financial interest, be expected to sign an employment contract and performance agreement. Correspondences will only be entered into with shortlisted candidates. Applicants will be penalized for canvassing.

Blouberg Local Municipality is an equal opportunity affirmative action employer. It is our intention to promote representation (race, gender and disability) in the municipality through filling of this position. The municipality reserves the right not to fill any of the advertised positions

Please forward the applications form (for senior Managers) with comprehensive CV, certified copies of qualifications, Identity Documents and Driver's License to: **The Municipal Manager, Blouberg Municipality P.O Box 1593 Senwabarwana 0790 or hand delivery / Courier to Blouberg Municipality, Head Office, 2<sup>nd</sup> Building Mogwadi - Senwabarwana Road at Senwabarwana or at any of our satellite offices (Alldays, Eldorado, Tolwe, Raweshi, Langlaagte and Inveraan): Enquiries: Ms. Phuti Malatji @ 015 505 7100.**

Those who applied previously are urged to re-apply.

**Closing Date: 07 June 2024**

**Should you not hear from us within six weeks of the closing date kindly accept that your application has been unsuccessful.**

**RAMOTHWALA R.J  
MUNICIPAL MANAGER**

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