

**Blouberg Municipality**



P.O. Box 1593  
SENWABARWANA 0790  
Tel: No.: 015 505 7100  
Fax: No.: 015 505 0296  
E-mail: sdf@blouberg.gov.za

Enq: Ngoepe M  
Tel: 015 505 7100

08 December 2025

**INTERNAL ADVERT DECEMBER 2025**

**FINANCE**

**POSITION** : 1 X Cashier  
**Directorate** : Finance  
**Type** : Permanent post  
**Post level** : T6  
**Basic salary** : R192 631.65  
**Qualifications & Requirements:** Matric, Certificate Diploma in Accounting, Computer Literacy  
**Experience** : 1 Year relevant experience

**KPA's** : Reconciles cash received against receipts issued to customers, maintains documentation and records of transactions and procedures, calculating balances and explaining transactional recordings and penalties applicable and/ or providing information on specific services (consolidated accounts). Collects and counts payment tendered verifying total against amount due and/ or seeking identification, checks recording and processes cheque payments.

**COMMUNITY SERVICES**

**Position** : 1 X Enatis Cashier  
**Directorate** : Tolwe Sattelite  
**Type** : Permanent post  
**Post level** : T6  
**Basic salary** : R192 631.65  
**Qualifications & Requirements:** Matric, Certificate Diploma in Accounting, Computer Literacy  
**Experience** : 1 Year relevant experience

**KPA's** : Reconcile cash received against receipts issued to customers, maintains documentation and records of transactions and procedures, calculating balances and explaining transactional recordings and penalties applicable and/ or providing information on specific services (consolidated accounts). Collects and counts payment tendered verifying total against amount due and/ or seeking identification, checks recording and processes cheque payments.

**Position** : 1 X Management Rep  
**Directorate** : Licensing  
**Type** : Permanent post  
**Post level** : T12  
**Basic salary** : R426 144.58

**Qualifications & Requirements:** Diploma of Examiners of Motor Vehicles, Diploma of Examiners of Driver's & Learner's License, Code EC & A Drivers Licence, Computer Literacy – Office applications

**Experience** : 2-3 Years relevant experience

**KPA's** : Controls the implementation, monitoring, evaluation and reporting sequences of administrative and technical outcomes for the Driver's License Testing Centre (DLTC) and Vehicle Testing Centre (VTS) associated with plans and procedural applications designed to accomplish key service delivery objectives with respect to the provision of a vehicle testing, driver's/ learners license testing and motor vehicle license service through the co-ordination of operations and quality systems and approval/ certification processes in accordance with statutory legislation (National Road Safety Act) and SABS regulations, and ensuring compliance with the NRTA 93/ 1996 and Quality Management System.

**NB: Blouberg Municipality is an equal opportunity and affirmative action employer Committed to the implementation of Employment Equity Act and other Labour Laws.**

**Closing Date: 24 December 2025**

Email or Faxed applications will not be considered.

NB. Shortlisted applicants will be screened for criminal records, qualification verification and /or any pending criminal cases.

**Interested persons** must forward their applications accompanied by the Municipality's official application form obtainable from Blouberg Municipality website, Head Office as well as all Municipal Offices, detailed CV, Certified copies of ID and qualifications to The Human Resource Manager, Blouberg Municipality P.O Box 1593 Senwabarwana 0790: Enquiries: HR Unit on 015 505 7100.

Should you not hear from us within six weeks of the closing date kindly accept that your application has been unsuccessful.

  
RAMOTHWALA R.J  
MUNICIPAL MANAGER