

LIMPOPO PROVINCE
MUNICIPAL BACK TO BASICS 02nd QUARTER REPORT
2021/2022

BLOUBERG LOCAL MUNICIPALITY

B2B
BACK TO BASICS
SERVING OUR COMMUNITIES BETTER

Back to Basics
Serving Our Communities Better!

- Public Works and Infrastructure
- Planning and Development
- Local Government
- Security and Safety
- Engineering and Services


Unit 1, 2021/2022, Bloembergen Road, Bloembergen, Limpopo, 0300

NO	Key focus area	Baseline / Status	Challenges/Weakness	KPI for reporting	Annual Target	Quarterly Targets			Responsibility	
						Quarter 2	Progress to Date	Measures to be taken		Timeframe
4.10	Annual report	1 draft annual report tabled before council	municipal annual reports	Number of draft annual report tabled before council in accordance with the legislation	1 draft annual report tabled before council	N/A	N/A	N/A	31 January 2022	Municipal Manager
4.11	MPAC oversight report	1 oversight compiled, adopted and submitted within the timeframe	Poor MPAC/Oversight reports	Number of oversight compiled, adopted and submitted within the timeframe	1 oversight compiled, adopted and submitted within the timeframe	N/A	N/A	N/A	31 March 2022	Municipal Manager
5.1	Vacancies	Number of funded vacancies	None filling of vacant posts other than section 57	Number of funded posts filled against the organogram	52 funded posts on the organogram filled	N/A	N/A	N/A	30 June 2022	Municipal Manager
		Four reports compiled	None compliance with the MSA regulation on the appointment of section 57 Managers	Number of section 57(MM) Manager post filled/vacant	Four reports on Filling of section 57(MM) post in accordance with the regulations	1 report compiled	N/A	N/A	June 2022	Municipal Manager
		Four reports compiled		Number of section 57 (Directors) Manager posts filled	Four reports on Filling of section 57 (Directors) posts in accordance	1 report compiled	N/A	N/A	1 report compiled	Municipal Manager

NO	Key focus area	Baseline / Status	Challenges/Weaknesses	KPI for reporting	Annual Target	Quarterly Targets			Measures to be taken	Progress to Date	Timeframe	Responsibility
						Quarter 1	Quarter 2	Quarter 3				
					with the regulations							
		New	Failure to conduct assessments	Number of Senior Managers performance assessment conducted	All appointed Senior managers assessment conducted	Two Senior managers assessment conducted		Assessments targeted for Qtr 3	Target not achieved (Affected by Municipal elections)	Quarterly		Municipal Manager
5.2	Technical Capacity	29 personnel with technical skills appointed e.g. engineers, technicians	Lack of personnel with technical skills	Number of employees in the technical department with technical skills e.g. engineers, town planners and technicians	35 personnel with technical skills appointed e.g. engineers, and technicians	35 personnel with technical skills appointed e.g. engineers, and technicians		N/A	Target Achieved 35 personnel with technical skills appointed e.g. engineers, and technicians	Quarterly		Municipal Manager
		10 Municipal officials trained in line with WSP	Ineffective implementation of WSP	Number of municipal officials trained in line with WSP	10 Municipal officials trained in line with WSP	N/A		N/A	N/A	Quarterly		Corporate Services
		44 Municipal councillors trained in accordance		Number of councillors trained in accordance with WSP	44 Municipal councillors trained in accordance with WSP	N/A		N/A	N/A	30 June 2022		Corporate Services

NO	Key focus area	Baseline / Status	Challenges/Weakness	KPI for reporting	Annual Target	Quarterly Targets		Progress to Date	Measures to be taken	Timeframe	Responsibility
						Quarter 2	Quarter 1				
		in line with WSP									
		1 annual report submitted.		Number of training reports submitted to LGSETA	1 annual report submitted.	N/A		N/A	N/A	30 June 2022	Corporate Services
5.3	Local Labour Forum (LLF)	4 LLF meetings convened	None adherence to LLF to annual work plan	Number of LLF meeting held	4 LLF meetings convened	01		01 LLF Meeting held	N/A	Quarterly	Corporate Services
5.4	Realistic and affordable municipal programmes	Organizational structure developed and approved by council	None alignment of organisation structure with IDP/Budget	Organizational structure approved by council aligned with IDP/Budget	Develop Organizational structure for approval by council	N/A		N/A	N/A	31 May 2022	Corporate Services
6.1	LED strategy	LED strategy approved by Council	None implementation of LED strategy	LED strategy approved by Council	N/A	N/A		N/A	N/A	31 May 2022	ED & Planning
6.2	LED strategy		Poor reporting of beneficiaries and none up scaling of all municipal projects	Number of job opportunities created through LED initiatives	15 Job opportunities created through LED initiatives	N/A		N/A	N/A	Quarterly	ED & Planning

NO	Key focus area	Baseline / Status	Challenges/Weakness	KPI for reporting	Annual Target	Quarterly Targets		Progress to Date	Measures to be taken	Timeframe	Responsibility
						Quarter 2	Quarter 1				
6.3	EPWP	230 Job opportunities created through EPWP initiatives	Poor reporting of beneficiaries and none up scaling of EPWP to all municipal projects	Number of job opportunities created through EPWP initiatives	230 Job opportunities created through EPWP initiatives	Report on Job opportunities created through EPWP initiatives		Target Achieved Report on through EPWP generated	N/A	Quarterly	Community services
6.4	CWP	1115 Job opportunities created through CWP Initiatives	Poor reporting of beneficiaries and none up scaling of CWP all municipal wards	Number of job opportunities created through CWP initiatives	1115 Job opportunities created through CWP initiatives	N/A		N/A	N/A	Quarterly	Quarterly
7	Key focus area	Baseline / Status	Challenges/Weakness	KPI for reporting	Expected Output						Timeframes
7.1.	SPLUMA	4 Land-use applications reported submitted to the tribunal	Delay in the processing of land development applications	Number of land development applications adjudicated by the tribunal	4 Land-use applications reported submitted to the tribunal	01 on land-use applications submitted to the tribunal		Target Achieved Land-use applications submitted	N/A	Quarterly	ED & Planning

Approved by 

 RAMOTHWALA R.J.
 ACTING MUNICIPAL MANAGER
 DATE: 02/02/2022

NO	Key focus area	Baseline / Status	Challenges/Weakness	KPI for reporting	Annual Target	Quarterly Targets		Progress to Date	Measures to be taken	Timeframe	Responsibility
						Quarter 1	Quarter 2				
1. PUTTING PEOPLE FIRST											
1.1	Public participation/ community engagement	4 public participation meetings held (one per quarter)	Ineffective coordination of issues raised by communities during public participation	Number of public participation/feedback meetings held	4 public participation meetings held (one per quarter)	01	No meetings were held for the quarter under review due to COVID regulations	To be held when regulations are relaxed	Quarterly	Corporate Services	
		100% issues raised resolved		Number of issued raised & resolved during public participation meetings	Resolve all issues raised	100%	No meetings were held for the quarter under review due to COVID regulations	To be held when regulations are relaxed	Quarterly	Corporate Services	
1.2	Communication	One strategy reviewed	Ineffective implementation of communication strategy	Communication strategy in place	Communication strategy reviewed and implemented	N/A	N/A	N/A	Quarterly	MM's Office	
		2 communication events held (one per quarter)		Number of communication events held (press release/conference, media statements, radio interviews)	4 communication events held (one per quarter)	01	Sod turning ceremonies held to mark on the commencement of the re-gravelling projects of the internal streets	N/A	Quarterly	MM' Office	

BACK TO BASICS 02ND QUARTER 2021/2022 FINANCIAL YEAR: BLOUBERG LOCAL MUNICIPALITY

NO	Key focus area	Baseline / Status	Challenges/Weakness	KPI for reporting	Annual Target	Quarterly Targets			Measures to be taken	Timeframe	Responsibility
						Quarter 2	Progress to Date				
1.3	Strengthening community representation	88 ward committees meetings held	Poor coordination of ward committee meeting and submission of reports	Number of ward committees that are functional	22 Functional ward committees	22 ward committees meetings held	Target Achieved 22 Ward Committee meetings held during October	N/A	Quarterly	Corporate Services	
1.4	Batho Pele Service Standards Framework for Local Government	01 Batho Pele committee	Batho Pele committee not in place/ functional	Established Batho Pele committee in place and functional	Establish Batho Pele committee	N/A	N/A	N/A	30 June 2022	Corporate Services	
		Batho Pele service standards developed and approved	Batho Pele service standards not in place	Batho Pele service standards approved by council	Develop/review Batho Pele service standards	N/A	N/A	N/A	30 June 2022	Corporate Services	
1.5	Customer Care	None	None	Number of Batho Pele events held	1 Batho Pele event held	N/A	N/A	N/A	30 June 2022	Corporate Services	
		Functional Complaint management system not in place	Functional Complaint management system in place	Develop/review Complaint management system (types)	N/A	N/A	N/A	30 June 2022	Corporate Services		

NO	Key focus area	Baseline / Status	Challenges/Weakness	KPI for reporting	Annual Target	Quarterly Targets		Progress to Date	Measures to be taken	Timeframe	Responsibility
						Quarter 1	Quarter 2				
		100% complaints received and responded		% of official complaints responded to through the municipal complaint management system	100% complaints received and responded	100%		No complaints were received for the quarter under review	N/A	Quarterly	Corporate Services
1.6	Community protest	03 Community protests experienced	Poor/lack of coordination of community feedback	Number of community protests against the municipality	0%	100% of issues raised and addressed from community protests.		No issues were raised by community protests	N/A	Quarterly	Corporate Services
1.7	Community protest		Hotspot areas for community protests	Areas where the protest has taken place and the nature of protest	Report on areas (hotspots) where the protests has taken place	100% report on where protests took place		No protests took place during the quarter under review	N/A	Quarterly	Corporate Services

NO	Key focus area	Baseline / Status	Challenges/Weakness	KPI for reporting	Annual Target	Quarterly Targets		Progress to Date	Measures to be taken	Timeframe	Responsibility
						Quarter 2	Quarter 2				
2											
2.1	MIG Expenditure	100% of MIG expenditure	Lack of forward planning	% MIG expenditure reported.	100% of MIG expenditure	50% of MIG expenditure	Target Achieved 63% Spent on MIG	N/A	N/A	30 June 2022	Technical Services
2.2	Other conditional Grants	Three MIG projects implemented		Number of MIG projects implemented/completed.	All MIG projects implemented and progress	N/A	Target Achieved N/A	N/A	N/A	30 June 2022	Technical Services
2.3	Maintenance of Infrastructure	100% operational and maintenance budget spent	Poor Maintenance of Infrastructure	Percentage Budget on Maintenance and operations spent	100% operational and maintenance budget spent	50% operational and maintenance budget spent.	Target Achieved 58% spent on operational and maintenance budget.	N/A	N/A	30 June 2022	Technical Services
2.4	Electricity	N meter audit conducted	Illegal electricity connection	Number of illegal connection identified	Four quarterly meter audit conducted	1 meter audit conducted	Target Achieved 1 Meter Audit conducted	N/A	N/A	Quarterly	Technical Services

NO	Key focus area	Baseline / Status	Challenges/Weakness	KPI for reporting	Annual Target	Quarterly Targets		Progress to Date	Measures to be taken	Timeframe	Responsibility
						Quarter 2	Quarter 1				
		187 street lights maintained		Number of street lights maintained	Maintenance of 187 street lights	187 street lights maintained		Target Achieved 187 street light maintained	N/A	Quarterly	Technical Services
		0 % Reduction of electricity losses	Electricity losses	Percentage of electricity losses	Reduction of electricity losses by 3%	3 % Reduction of electricity losses		Target not achieved	Meter audit to be conducted	Ongoing	Technical Services
		100% of electricity interruptions reported and attended		% of electricity interruptions reported and attended	Reduction of electricity interruptions	Report on electricity interruptions reported and attended		13 Report electricity interruptions reported and attended to	N/A	Quarterly	Technical Services
2.5	Free basics services	Indigent register updated	Ineffective implementation of indigent policy	Updated indigent register in place Number of beneficiaries registered to receive Free Basics services	Updated indigent register in place	N/A		N/A	N/A	Ongoing	Technical Services
		4834 hh provided with FBE		Number of beneficiaries received Free Basic electricity	Provision of FBE	4834 hh provided with FBE		Target Achieved 4834 hh provided with FBE	N/A	Ongoing	Technical Services
		Provision of FBW to 1799 households		Number of beneficiaries received Free Basic water	Provision of FBW	Provision of FBW to 1799 households		Target Achieved 1799 households provided with FBW	N/A	Ongoing	Technical Services

NO	Key focus area	Baseline / Status	Challenges/Weakness	KPI for reporting	Annual Target	Quarterly Targets			Responsibility	
						Quarter 2	Progress to Date	Measures to be taken		Timeframe
		Provision of FBWR to 1799 households		Number of beneficiaries received Free Basic sanitation	Provision of FBS	Provision of FBS to 4834 households	4834 households provided with FBS	N/A	Ongoing	Technical Services
		Provision of FBWR to 4834 households		Number of beneficiaries received Free Basic waste removal	Provision of FBWR	Provision of FBWR to 4834 households	4834 households provided with FBWR	N/A	Ongoing	Technical Services
2.6	Roads and Storm water	2,4km of roads tarred	Poor road infrastructure	Km of roads upgraded from gravel to tar	2,4km of roads tarred	N/A	N/A	N/A	N/A	30 June 2022
		35 KM of road re-gravelled and maintained		KM of gravel road maintained	8 KM of road re-gravelled and maintained	N/A	N/A	N/A	N/A	30 June 2021
		400 km Road bladed		KM of tarred road maintained	1000 km of road bladed and maintained	250km Road bladed	Target Achieved 258km bladed	N/A	30 June 2021	
		0 % Theft of infrastructure reported and resolved	Improper security for municipal infrastructure	% of infrastructure Theft reported and resolved	100% Theft of infrastructure reported and resolved	100% Theft of infrastructure reported and resolved	No theft on infrastructure reported for the period under review	N/A	On-going	Technical Services

NO	Key focus area	Baseline / Status	Challenges/Weakness	KPI for reporting	Annual Target	Quarterly Targets		Measures to be taken	Timeframe	Responsibility
						Quarter 2	Progress to Date			
2.7	Waste Management	95 % weekly Waste collection extended in urban areas(tw o township	Weekly Waste collection	Number of household with access to once a week waste collection against the total number of households	Households received weekly waste collection	Report on household collection waste collection	Report on household collection compiled	N/A	Quarterly	Community Services
		75% weekly Waste collection extended in rural areas(13 villages)	Extension of waste collection to rural areas	Number of households with extended waste collection in rural areas against total households	13(villages) received weekly extended rural Waste collection	Report on rural waste collection	Target Achieved Report on rural waste collection	N/A	Quarterly	Community Services
2.8	Water Services management	02 Licensed Landfill site operated in line with waste management act	N/A	Number of licensed land fill site	Two licensed Landfill site operated in line with waste management act	02 Licensed Landfill site operated in line with waste management act	Target Achieved licenced landfill sites operated with waste management act	N/A		Community Services
		43 culverts constructed	Over-flooding and lack of storm-water drainage maintenance	Storm water drainage maintained	Construction of 56 new culverts complete with 16 wing walls.	N/A	N/A	N/A	Quarterly	Technical Services

NO	Key focus area	Baseline / Status	Challenges/Weaknesses	KPI for reporting	Annual Target	Quarterly Targets		Measures to be taken	Timeframe	Responsibility
						Quarter 2	Quarter 2			
3										
No	Key focus Area	Baseline /Status	Challenges/Weaknesses	KPI for reporting	Annual Target	Quarterly Targets	Quarterly Targets	Measures to be taken	Timeframe	Responsibility
3.1	Audit Outcome	Unqualified	Poor audit opinions	AG opinion	Unqualified AG audit opinion	N/A	N/A	N/A	30 November 2021	Municipal Managers Office
		AFS and APR 2019/20 compiled	Delay in the submission for AFS and APR	Submission of AFS and APR to the AG within the legislated time frame	Compile and submit AFS and APR within the legislated time frame	N/A	N/A	N/A	31 August 2021	Municipal Managers Office
		100% AGSA action developed and resolved	Insufficient implementation for audit action plan	Number of AG findings resolved	AG action plan developed and implemented.	N/A	N/A	N/A	30 June 2022	Municipal Managers Office
3.2	Irregular Expenditure	100% compliance with regulation in MFMA section 32	None	Section 32 expenditure amount reported.	Compliance with management of MFMA section 32	100% compliance with regulation MFMA section 32	100% Compliance with MFAMA regulation section 32	N/A	Quarterly	Municipal Managers Office
3.3	Spending on capital budget	100% spending on capital budget	Poor spending on capital budget excluding grants	% of own capital budget spent(Excluding grants)	100% spending on capital budget	50% spending on capital budget	61% spent on capital Budget	N/A	30 June 2022	Municipal Managers Office

NO	Key focus area	Baseline / Status	Challenges/Weakness	KPI for reporting	Annual Target	Quarterly Targets		Measures to be taken	Timeframe	Responsibility
						Quarter 2	Progress to Date			
3.4	Personnel budget	100% spending of budget spent on personnel	Poor spending on personnel budget	Percentage of budget spent on personnel	100% spending of budget spent on personnel	100% spending of budget spent on personnel	Target Achieved 100% spent on personnel budget	N/A	Ongoing	Budget & Treasury
3.5	Revenue collection	53 %	Poor implementation of credit control policies resulted on poor revenue collection	% of own revenue collected against the billing	100% of own revenue collected against the billing	50% of own revenue collected against the billing	Target Achieved 53% of own collected on own revenue against billing	N/A	Ongoing	Budget & Treasury
3.6	Payment of creditors	100% payment of creditors on all invoices within 30 days	Inability to pay creditors within 30 days	% of creditors paid within 30 days against all invoices	100% payment of creditors on all invoices within 30 days	100% payment of creditors on all invoices within 30 days	Target achieved 100% payment of creditors on invoices	N/A	Monthly	Budget & Treasury
3.7	The extent to which debt is serviced.	100% of debt serviced	Servicing of existing debt	% of debt serviced	100% of debt serviced	100% of debt serviced	Target achieved 100% debts serviced	N/A	Ongoing	Budget & Treasury
3.8	Payment of debts by Government Dept	53 %	None payment of debts by Government Dept	% debt owed by Government Dept collected	100 % debt owed by Government Dept collected	50 % debt owed by Government Dept collected	Target 4% debt collected	Non-payment by government departments	Ongoing	Budget & Treasury
3.9	Efficiency and functionality of supply chain management and	Function al supply chain committees established	None compliance with supply chain regulations on the constitution of the bid committees	Number of functional supply chain committees	Establish functional supply chain committees	Functional supply chain committees established	N/A	N/A	Quarterly	Quarterly

NO	Key focus area	Baseline / Status	Challenges/Weakness	KPI for reporting	Annual Target	Quarterly Targets		Measures to be taken	Progress to Date	Timeframe	Responsibility
						Quarter 1	Quarter 2				
4	political interference	100% awarding of bids within 90 days (Except quotation threshold	Tenders not awarded within timeframes	Number of bids above quotation threshold awarded within 90 days	Award bids within 90 days (Except quotation threshold)	100% awarding of bids within 90 days (Except quotation threshold)		N/A	Target Achieved. 100% bids awarded within 90 days	Ongoing	Budget & Treasury
4.1	Council Stability	4 Ordinary council meetings held	Council Stability and non-adherence to corporate calendar	Number of ordinary council meetings held	4 Ordinary council meetings held in accordance with the legislation	01		N/A	01 Council meeting held	Quarterly	Corporate Services
4.2	Audit/ Performance Audit Committee	Audit/ Performance Audit appointed	None adherence to meeting schedule	Number of special council meetings held Appointed Audit and Performance Audit committee in place	Special council meetings held Appoint Audit/ Performance Audit	Report on Special council meetings held		N/A	No Special Council meeting held during the quarter under review N/A	Quarterly Ongoing	Corporate Services Corporate Services

NO	Key focus area	Baseline / Status	Challenges/Weakness	KPI for reporting	Annual Target	Quarterly Targets			Responsibility	
						Quarter 2	Progress to Date	Measures to be taken		Timeframe
4.3	MPAC	04 Meetings held		Number of ordinary audit and Performance committee meetings held	Audit/Performance committee meetings held	01 Audit/Performance Audit committee	Target achieved 01 Audit/Performance Audit Committee meeting held	N/A	Quarterly	Municipal Manager
				Number of special audit and Performance audit committee meetings held	special Audit/Performance committee meetings held	Report on special Audit/Performance Audit committee meetings held	Report on special Audit/Performance Audit Committee meeting availed	N/A	Ongoing	Municipal Manager
4.4	Anti-Fraud and Corruption policies and committee	04 MPAC meetings held	None adherence to annual work plan by MPAC and none implementation of MPAC resolution by council	Number of MPAC meetings held	04 MPAC meetings held	01 MPAC meeting held	Target achieved 01 MPAC meeting held	N/A	Quarterly	Municipal Manager
		Compile 4 MPAC reports per quarter	Functionality of MPAC	Number of MPAC reports compiled	Compile 4 MPAC reports per quarter	01 report compiled	01 report compiled	01 report compiled	N/A	Quarterly
		100 % Cases of fraud and corruption dealt with on quarterly basis	None implementation of Anti-Fraud and Corruption policies	Number of fraud and corruption cases reported	Cases of fraud and corruption dealt with on quarterly basis	100 % Cases of fraud and corruption dealt with on quarterly basis	No cases of fraud and corruption reported for the period under review	N/A	Quarterly	Municipal Manager

NO	Key focus area	Baseline / Status	Challenges/Weakness	KPI for reporting	Annual Target	Quarterly Targets			Responsibility	
						Quarter 2	Progress to Date	Measures to be taken		Timeframe
4.5	Forensic Investigations	0 % of forensic investigations conducted	Non-implementation of forensic investigations	% of forensic investigations conducted	100 % of forensic investigations conducted	100 % of forensic investigations conducted	No forensic investigations conducted for the period under review	N/A	Quarterly	Municipal Manager
4.6	Disciplinary Cases	New	Prolonged or unfinalised disciplinary cases	% of disciplinary cases instituted and resolved	100 % of disciplinary cases instituted and resolved	100 % of disciplinary cases instituted and resolved	No disciplinary cases instituted for the period under review	N/A	Quarterly	Municipal Manager
4.7	Litigations	New		Number of litigation cases instituted against the municipality	04 quarterly litigation reports against the municipality compiled	01 quarterly litigation reports against the municipality compiled	Target achieved. Litigation report compiled	N/A	Quarterly	Municipal Manager
4.8	IGR structures	Convene 04 Reports on IGR meetings held per quarter	IGR structures not adhere to annual action plan and implementation of resolution	Number of IGR meetings held	Convene 04 Reports on IGR meetings held per quarter	01	Target not achieved No IGR meeting held for the quarter under review	To be scheduled for 03 rd quarter	Quarterly	Municipal Manager
4.9	Traditional Council	01 Traditional leaders participating in council activities per quarter	None participation by traditional leaders in municipal council	Number of traditional leaders participated in council activities in accordance with the legislation	01 Traditional leaders participating in council activities per quarter	01 Traditional leaders participating in council activities per quarter	Target Achieved 01 Traditional leaders (Makgato traditional Authority) participated in council activities	N/A	N/A	Quarterly