

**LIMPOPO PROVINCE  
MUNICIPAL BACK TO BASICS (04th QTR) REPORT  
2017/2018**

**BLOUBERG LOCAL MUNICIPALITY**



NO	Key focus area	Baseline/ Status	Expected Output	Recommended Actions	Timeframes	Progress	Challenges	Responsibility
1	<b>PUTTING PEOPLE FIRST</b>							
1.1.	Public Participation/ community engagement		4 public participation meetings held (Imbizos) at one per quarter	Hold 4 Public Participation meetings (1 each quarter)	30 June 2018	The EXCO and Council meetings were held on the 22 <sup>nd</sup> April and 30 <sup>th</sup> May 2018 at Avon and Tihonasedimong respectively. The said meetings were succeeded by Public Engagements.	None	Corporate Services
			All raised issues addressed	Address all issues raised by communities during public participation	Ongoing	100% of Issues raised were addressed and attended to between January & May other issues were referred to relevant stakeholders for	None	Corporate Services in collaboration with sector depts.
1.2.	Communication		Communication strategy reviewed and implemented	To review the communication strategy	31 December 2018	The communication strategy developed and approved by Council.	The unit is understaffed unable to give feedback on social media regarding to all service delivery related matters Poor network coverage in some areas •Translation of documents to most spoken language i.e. Sepedi	Mayor' Office
			4 communication event held at least one per quarter	Hold continuous communication events at 1 per	Ongoing	<b><u>Target over-achieved</u></b>	None	Mayor' Offices

				quarter related activities as when required e.g. press statement and conferences radio interviews		BLM World Environmental Day Celebration Day on the 13 <sup>th</sup> June, Districts AIDS council held on the 14 <sup>th</sup> June Municipal Offices and Official Opening of Day care Centre 18 June Mamehlabe, Youth Day celebration held at Boslag Village on the 27 <sup>th</sup> June,		
1.3.	Strengthening community representatives		Twenty two Functional ward committees established	Establish Ward committees in all Wards	Ongoing	Twenty-two ward committees established and functional.	None	Corporate Services
			# ward committees meeting bi-monthly	Held a meeting bi-monthly as per schedule	Bi-monthly	The ward committee meetings were held during April and June 2018 months	None	Corporate Services
			# of reports submitted to the speaker's office	Submit reports to the speakers once per month	Monthly	All 22 wards submitted Monthly Reports to Office of the speaker on time	None	Corporate Services
1.4.	Batho Pele Service Standards Framework for Local Government		Batho Pele committee in place and functional	Hold continuous Batho Pele committee meeting per quarterly	Ongoing	Ten officials have been designated to serve in Bathopele Committee and meetings held in during March at Eldorado	None	Corporate Services
			Batho Pele service standards in place	Develop/review Batho Pele service standards	Ongoing	Batho pele Services standards developed and implemented	None	Corporate Services
			01 Batho Pele event held	Hold one batho pele event	Ongoing	No event was held		Corporate Services

1.5.	Customer Care		Functional Complaint management system in place	To implement the Complaint management system	Ongoing	Presidential and Premier's hotlines, Service standards questionnaires, suggestion boxes, Help desk customer register book are in place including at satellite offices	Few customers and residents often use the system to register their complaints and opted for social media	Corporate Services
			Number of complaint registered and resolved	To register all complaints received and resolved	Ongoing	Complaints were received and attended to and also referred to relevant Portfolio Committees, EXCO & Council for resolutions.	None	Corporate Services
			All complaint registered addressed	All complaint registered addressed	Ongoing	100% Complaints received were resolved since April to June 2018	There is some delays in receiving queries for the attention of the Municipality	Corporate Services
1.6.	Community satisfaction feedback		Community satisfaction survey conducted	To engage Statistics SA to assist on the methodology	31 March 2019	No survey took place.	The community satisfaction survey could not take effect due to budgetary constraints	Corporate Services
1.7.	Community protest		Reduction of community feedback	Respond to all issues raised during community protests	Ongoing	None	None	Corporate Services
			Issues raised and resolved on protests	To attend to all issues raised during the protest	Ongoing	None	None	Municipal manager
<b>2</b>								
2.3.	MIG Expenditure		Percentage of MIG expenditure	Spend 100% of MIG Allocation	30 June 2018	100% on MIG for the period under review	Late appointment for service providers and slow progress on other projects	Municipal Manager

	Electricity		Increased number of hh with access to electricity	701 of electricity connection constructed and energised	30 June 2018	586 households connection were done during 04 <sup>th</sup> Quarter hence low spending of INEP grant	The remaining 115 households could not be electrified as a result of financial constrains therefore will be done in the next financial year	Technical Services
			Number of illegal connection	Identify illegal connections and apply the law.	30 June 2018	No illegal connections were identified for the 04 <sup>th</sup> Quarter.	Industrial action took place for 02 weeks hence illegal connections could not be identified	Technical Services
			Maintained street lights	# of street lights maintained and functional	30 June 2018	No streets lights were maintained during the 04 <sup>th</sup> Quarter.	N/A	Technical Services
			Reduction of number of illegal connections	Reduce number of illegal connections	30 June 2018	Meter audit were not conducted for the whole quarter to detect illegal connections	Shortage of staff members to conduct monthly audits and industrial action took place for 02 weeks	Technical Services
			% Reduction of electricity losses.	To audit the electricity loss and reduce the loss	30 June 2018	No audit conducted in the quarter	Same as above	Technical Services
			# electricity disruptions reported and attended	Attend to reported electricity interruptions reported	On-going	No electricity outage by Municipal interruption took place between April - June 2018	Eskom was replacing the old infrastructure	Technical Services
2.5.	Free basics services		Updated indigent register in place	Update indigent register regularly.	Ongoing	Updated FBE register in place	Forms not returned to municipality on time for indigent register data capturing	Budget & Treasury
			# of household provided with FBE	Provide FBE to indigent household	30 June 2018	3724 households received FBE for the quarter under review	The municipality timeously circulates FBE forms to communities for indigents data	Budget & Treasury

							collection but residents still not responding positively in this regard	
			# of household provided with FBW	Provide FBW to indigent household	30 June 2018	1170 households receive free basic water services.	The municipality does not have authority on water services therefore the municipality is unable to provide water services to the citizens and there is serious backlog as far as water services is concerned.	Budget & Treasury
			# of household provided with FBS	Provide FBS to indigent household	30 June 2018	A total number of 1182 households received FBS for the quarter under review	N/A	Budget & Treasury
			# of household provided with FBWR	Provide FBWR to indigent households	30 June 2018	A total number of 1170 households received FBWR for the quarter under review.	The municipality is still experiencing challenges on waste management at all villages as a result of continuous waste compactor breakdown	Budget & Treasury
2.6.	Roads and Storm water	6014km	Road infrastructure Developed and maintained	Develop and maintain road infrastructure	30 June 2018	The municipality managed only 640 km under the period under review	Limpopo Department of Roads and Transport takes responsibility of the provincial road network and some of the District Roads (although not clearly defined) within the	Technical Services

							<p>Municipality's area of jurisdiction. The total length for the Provincial road network is approximately 960km, from which 262km is surfaced and 698km is gravel, leaving a backlog of 73%.</p> <p>The condition of most of the Provincial gravel roads is not so good, but the Limpopo Department of Roads and Transport performs maintenance on these roads.</p> <p>Blouberg Municipality takes responsibility for the municipal roads network. The total length of Blouberg road network is approximately 640km, from which 215km is access roads and 425km is internal Streets. The conditions of municipal roads and storm water facilities are very poor. Most of the roads are not accessible during rainy days as they</p>	
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							become water logged. Roads in settlements next to mountains have been damaged by uncontrolled surface run-off water from the mountains with villages such as Mokwena, Burgerrecht, Kgatla, Leipzig and Inveraan been badly affected. Ward one settlement also encounter serious challenges of roads and storm water. There is still a total backlog of approximately 613km, which also includes access roads, translating to 96% of backlog.	
			Road infrastructure Developed and maintained	Develop and maintain road infrastructure	30 June 2018	Service providers have been appointment for internal streets at Avon & Indermark, Senwabarwana Phase 7 & 8 were completed	None	Technical Services
			Theft of infrastructure	Apply secure measure to protect such infrastructure	Ongoing	No theft has been recorded	None	Technical Services
2.8.	Waste Management		Waste collection once per week from 12787 households	Maintain collection of waste to 12 787 households once per week	Once per week	Waste management conducted to a few villages	Not conducted to all targeted villages because of inadequate plant. One waste	Community services

							compactor broken-down.	
			Waste collection in rural areas extended	provide extended waste to rural areas	Once per week	Rural areas such as Burgercht, Mmotlana, Kromhoek, Devrede, Grootpan, London, Taaibosch, Alldays, Indermark, Avon, Puraspan, Senwabarwana	Not effectively done due inadequate plant.	Community services
			Landfill site operated in line with waste management act	Operation in line with waste management act at land fill site	30 June 2018	Alldays and Senwabarwana landfill sites are in compliance with Waste management act	None	Community services
2.10.	Human Settlements		Housing beneficiary list in place	Update housing beneficiary list regularly.	30 June 2018	The municipality has been allocated with 700 units	None	ED & Planning
3								
3.1	Audit Outcome		AG opinion	Implement audit findings to obtain unqualified audit opinion	30 November 2018	The municipality obtained Qualified opinion. Audit Action plan has been developed for implementation upon outcome of 2016/17 Audit report.	N/A	Municipal Manager
			Submission of AFS and APR within time frame	submit AFS and APR within time frame	31 August 2018	The 2016/17 AFS were submitted on the 31 <sup>st</sup> August 2018	None	Municipal Manager
			None implementation for audit findings	Compile and implement AG action plan for all finding raised	30 June 2018	AG Action plan.96% for the findings raised for 2016/17 were resolved. Only one finding on offsite backup outstanding	None	Municipal Manager

3.2	Irregular Expenditure		complied with management of MFMA section 32	Comply with management of MFMA section 32 expenditure	31 July 2018	The municipality complied with management of sec 32 expenditure	None	Municipal Manager
			Investigation and reporting of irregular expenditure.	Investigate and report irregular expenditure	On-going	There municipality has never encountered irregular expenditure for the quarter	None	Municipal Manager
3.3	Budget Credibility		Credible budget	Align budget with budgeting requirements	31 May 2018	Budget has been aligned in consultation Provincial Treasury.	None	Municipal Manager
			Is the budget cashed back with if yes with how much	To ensure that the budget is cashed back	31 May 2018	Budget was not cash backed	None	Municipal Manager
3.4.	Spending on capital budget		100% spending on capital budget	Spending 100% capital budget	Ongoing	100 % expenditure of MIG funding for the period under review	None	Budget and Treasury
3.5.	Revenue collection		100% of own revenue collected against the billing	Implementation of credit control policies	Ongoing	72% of own revenue was collected	Billing and Debt collection	Budget and Treasury
3.6.	Personnel budget		100% spending of budget spent on personnel	Spending 100% personnel budget	Ongoing	92 % spent on personnel during the 04th Quarter.	None	Budget and Treasury
3.7.	Liquidity and cash balances.		Paid Eskom invoices on a quarterly basis.	Make monthly payments to ESKOM	Ongoing	All Eskom invoices were paid for in 04 <sup>th</sup> Quarter	None	Budget and Treasury
3.8.	The extent to which debt is serviced.		Number of debt serviced	Continue to service the DBSA loans up to 31 <sup>st</sup> March 2018	Ongoing	N/A	N/A	Budget and Treasury
3.9.	Efficiency and functionality of supply chain management and political interference		Number of supply chain committees in place	Constitute proper supply chain committees.	Ongoing	Three (3) SCM committees in place (Specification, BEC and BAC)	None	Budget and Treasury

			Number of tenders awarded within 90 days	To ensure that of tenders awarded within 90 days implement supply chain policies and regulations to the later	Ongoing	All tenders for 04 <sup>th</sup> Quarter were awarded within ninety days.	None	Budget and Treasury
4								
4.1.	Council Stability		Adhere to council schedule and have at least one sitting per quarter	To ensure rules and order of council are followed to the later	Ongoing	The council is in good state	None	Corporate Services
			Council meeting held	Coordinate ordinary Council meetings	Quarterly	01 Ordinary Council meetings were held on the 30 <sup>th</sup> May 2018 at Tlhonasedimong village	None	Corporate Services
			Special Council meeting	Coordinate Special Council	Ongoing	The special council meeting was held on the 28 <sup>th</sup> June 2018 in Municipal Chamber	None	Corporate Services
4.2.	Performance Audit Committee		Adherence to committee schedule	To ensure effectiveness of the Performance audit committee, hold meetings as per schedule and submit report to council	Ongoing	The audit committee is been functional and held its special meetings on 26 January 2018 , whilst ordinary meeting was held on the 26 <sup>th</sup> February 2018	None	Municipal Manager's Office
			Adherence to committee schedule	To ensure effectiveness of the Performance audit committee, hold meetings as per schedule and submit report to council	Quarterly	Ordinary MPAC Meetings were held effectively on the 10 May, and 15 June 2018	None	Municipal Manager

4.3.	MPAC		Functionality of MPAC	Ensure effective functionality of MPAC, hold	Quarterly	The MPAC has been established and is functional and effective	None	Corporate Services
4.4.	Anti-Fraud and Corruption policies and committee		Anti-Fraud and Corruption policies and committee in place	ensure effective implementation of the Risk Committee	Ongoing	No fraud and corruption cases formally reported to Risk unit	No fraud and corruption cases formally reported to Risk unit	Municipal Manager
4.5.	IGR structures		Adhere to IGR annual action plan and resolution	Attend all IGR meetings as per invitation	N/A	IGR meetings are organised and held as scheduled	None	Municipal Manager
			04 IGR Meetings held	Coordinate IGR Meetings quarterly	Quarterly	1 Local IGR meeting was held on the 29 <sup>th</sup> May 2018	None	Municipal Manager
4.6.	Traditional Council		Traditional leaders participated in council meetings	Ensure that all traditional leaders attend council	Quarterly	One Traditional council (Makgato Tribal Authority) has been designated by CoGSTA MEC to participate in council meetings	The municipality is still awaiting for one representative to be forwarded to serve in council meetings since the passing on of the Chief	M E C for Local Government
5								
5.2.	Vacancies		Number of posts vacant against the total employees	To fill 53 vacant posts	30 June 2018	01 Position filled (MM)	None	Corporate Services
			Reduced vacancy ratio	Reduce vacancy ratio	30 June 2018	Recruitment plan has been developed,	Delays in filling of vacant positions	Corporate Services

			Complied with the MSA regulation on the appointment of section 54A and 56 Managers	Comply with the MSA regulation on the appointment of section 54A and 56 Managers	Ongoing	Sec 54 A (Municipal Manager) Appointed form 01 <sup>st</sup> July 2017, & sec 56 01 Director: ED & Planning appointed from the 01 <sup>st</sup> February 2017 whilst the remaining 04 directorates appointed on acting basis. Three were appointed and resume work in August 2018. And Technical service position has been re-advertised.	None	None
5.3.	Competency		Section 54A&56 Managers appointed have minimum MFMA/ MSA competency requirements	Ensure that all section 57 managers have the minimum MFMA/ MSA competency requirements	Ongoing	MM is in possession of the competency certificate	None	Corporate Services
5.4.	Technical Capacity		Employees in the technical department with technical skills appointed e.g. engineers, and technicians	Ensure appointment of technically skilled	Ongoing	03 PMU officials and 06 electrical Artisans with technical skills	None	Corporate Services
			Municipal officials trained in line with WSP	Ensure that all employees are trained in line with the WSP	30 June 2018	No officials were trained in line with WSP during the period in issue	Budgetary constraints	Corporate Services
5.5.	Local Labour Forum (LLF)		Adhere to annual work plan	hold 12 LLF meeting per year (1 every month)	Monthly	LLF meetings was held on the 19 <sup>th</sup> June, during the period under review	Meetings not taking place as scheduled due to non-availability of members	Corporate Services

5.5.	Realistic and affordable municipal organograms	IDP/Budget aligned	Organizational structure approved by council Aligned with IDP/Budget	develop and approve the organisational structure by 31 <sup>st</sup> May 2017	31 May 2018	Organogram in place and adopted by council annually with IDP/Budget processes	None	Corporate Services
5.6.	Annual report	Annual report compiled annually	Annual report compiled, adopted and submitted within the timeframe	approve the annual report by 31 <sup>st</sup> March 2017	31 March 2019	Annual report was tabled and adopted at council meeting held 30 <sup>th</sup> May 2018 at Tlhonasedimong village	None	Municipal Manager
5.7.	MPAC oversight report	Oversight report compiled by MPAC on annual basis	Credible oversight compiled, adopted and submitted within the timeframe	Compile credible oversight report and submit to relevant authorities by 31 march 2017	31 March 2019	Oversight Report was compiled and adopted by council meeting held on 30 <sup>th</sup> May 2018 at Tlhonasedimong village	None	MPAC
6								
6.1.	LED strategy		Improve local economic development	Blouberg Development Strategy Vision 2040 strategy developed and approved	30 June 2018	Strategy approved by council.	None	ED & Planning
6.2.	LED strategy		Increased job opportunities	Create # opportunities through LED strategy	30 June 2018	156 job opportunities created through LED initiatives.	None	ED & Planning
6.3.	EPWP		Increased job opportunities	Create opportunities for 200 EPWP jobs	30 June 2018	200 EPWP workers appointed, 156 jobs created through MIG projects.	None	Municipal Manager Technical Services
6.4.	CWP		CWP upscale in all wards and increase work opportunities	To create opportunities CWP works	30 June 2018	1156 job opportunities created through CWP.	None	ED & Planning
7								
	<b>Key focus area</b>	<b>Baseline/ Status</b>	<b>Expected Output</b>	<b>Recommended Actions</b>	<b>Timeframes</b>			<b>Responsibility</b>

7.1.	SPLUMA		SPLUMA tribunal members appointed	Ensure appointment of members of SPLUMA Tribunal	30 June 2018	01 official appointed to serve in the Joint District Planning Tribunal	None	Municipal Manager ED & Planning
7.2.	SPLUMA		SPLUMA tribunal sittings held	Conduct SPLUMA tribunal sittings	30 June 2018	No applications were received	None	ED & Planning
7.3.	SPLUMA		Land development application adjudicated by the tribunal	Process Land development applications	30 June 2018	None were received and adjudicated	None	ED & Planning
7.5.	SPLUMA		SPLUMA By-laws approved by council	Develop SPLUMA by-laws	30 June 2018	By-law developed and approved by Council	None	ED & Planning
7.6.	SPLUMA		SPLUMA By-laws approved by council and gazetted	Ensure gazettement of SPLUMA by-laws	30 June 2018	By-law gazetted	None	ED & Planning

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06-08-2018

**MACHABA JUNIAS**

MUNICIPAL MANAGER

DATE