

LIMPOPO PROVINCE
MUNICIPAL BACK TO BASICS 4th QUARTER REPORT
2020/2021

BLOUBERG LOCAL MUNICIPALITY



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NO	Key focus area	Baseline / Status	Challenges/Weakness	KPI for reporting	Expected Output	Quarterly Targets			Timeframes	Responsibility
						Quarter 4	Progress to date	Measures to be taken improve		
1	PUTTING PEOPLE FIRST									
1.1	Public Participation / community engagement	Community Engagement sessions	COVID-19 regulations	Number of public participation/feed back meetings held	4 public participation meetings held (one per quarter)	01	04 Public meetings were held for IDP/Budget 2021/22 and Annual report 2019/20 consultations	N/A	Quarterly	Corporate services
				Number of Imbizos held	4 Imbizos held per annum	01	No public Imbizo meetings held during the quarter under review	N/A	Quarterly	Corporate services
				Number of issued raised & resolved during imbizos	100 % Resolve all issues raised	100%	No public Imbizo meetings held during the quarter under review	N/A	Quarterly	Corporate services
1.2	Communication	Communication strategy	Covid19 regulations	Communication strategy in place	One Communication strategy reviewed and implemented	One strategy reviewed	Strategy reviewed and approved	N/A	30 June 2021	MM' Office
				Number of communication events held	4 communication events held (one per quarter)	01	No communication event held for the quarter under review	Currently use social media, radio for public consultations	Quarterly	MM' Office
1.3	Strengthening community	Community meetings	COVID-19 regulations	Number of ward committee meetings held	12 ward committees meetings held	22 ward committees meetings held	22 ward committees meetings held during the quarter	Adherence to COVID-19 regulations	Quarterly	Corporate services

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						Quarter 4	Progress to date	Measures to be taken improve		
	representatives			Number of ward committee reports submitted to speakers office	04 Reports submitted to the speaker's office per quarter	01	22 Ward Committee reports submitted to Office of the Speaker	N/A	Quarterly	Corporate services
1.4	Batho Pele Service Standards Framework for Local Government	Batho Pele committee	Covid19 regulations	Established Batho Pele committee in place and functional	Establish Batho Pele committee	N/A	N/A	N/A	30 June 2021	Corporate services
				Batho Pele service standards approved by council	Develop/review Batho Pele service standards	Batho service standards	Service standards were revised and approved	N/A	30 June 2021	Corporate services
				Number of Batho Pele events held	1 Batho Pele event held	N/A	No event was held due to lack of budget and COVID-19 regulations	Wait until COVID-19 subsides and adherence to the regulations	30 June 2021	Corporate services
1.5	Customer Care	Customer register	N/A	Complaint management system in place	Develop /review Complaint management system	Suggestion boxes utilised and complaint registers	Suggestion boxes utilised and complaint registers	N/A	30 June 2021	Corporate services
				Number of complaints registered and resolved	100 % Resolve all complaints received	100% complaints received resolved	100% complaints received resolved	N/A	Quarterly	Corporate services
1.6	Community satisfaction feedback	Complaints register	Survey not conducted	Number of Community satisfaction surveys conducted	1 Community satisfaction survey conducted	N/A	N/A	N/A	30 June 2021	Corporate services

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1.7	Community protest		N/A	Number of community protests against the municipality	0 community protests experienced. Issues raised during protests and resolved	100% of issues raised and addressed from community protests.	No protest were encountered during the quarter	N/A	Quarterly	Corporate services
1.8	Community protest		N/A	Areas where the protest has taken place and the nature of protest	100 % Report on areas (hotspots) where the protests has taken place	100% report on where protests took place	No protest were encountered during the quarter	N/A	Quarterly	Corporate services
2										
2.1	MIG Expenditure	MIG Spending	Slow progress on project implementation	% MIG expenditure reported.	100% of MIG expenditure.	100 % of MIG expenditure	100 % of MIG expenditure	N/A	30 June 2021	Technical services
				Number of MIG projects Implemented/completed.	Three MIG projects implemented and progress.	Three MIG projects implemented	Three MIG projects implemented and one has not being completed	N/A	30 June 2021	Technical services
2.2	Other conditional Grants		None	% INEP expenditure reported.	100% of INEP expenditure.	100 % of INEP expenditure.	100% spent on INEP grant	None	30 June 2021	Technical services
				Number of INEP projects completed.	Seven INEP projects implemented and progress.	Seven INEP projects completed and energised	07 INEP projects implemented and completed	N/A	30 June 2021	Technical services
2.3	Maintenance of	Infrastructure	None	Percentage Budget on	100% operational and maintenance budget spent.	100% operational and	100% operational and maintenance budget spent	N/A	30 June 2021	Technical services

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						Quarter 4	Progress to date	Measures to be taken improve		
	Infrastructure			Maintenance and operations spent		maintenance budget spent.				
2.4	Electricity	New household extensions	Illegal Connections	Number of Households with access to electricity	741 Households with access to electricity	741 households with access to electricity	741 households were connected and energised.	N/A	30 June 2021	Technical services
				Number of illegal connection identified	100 % Reduction of illegal electricity connection	Quarterly reports on reduction of illegal electricity connections	Installation of smart prepaid meters	Meter Audit	Quarterly	Technical services
				Number of street lights maintained	100 %Maintenance of street lights	100% Maintenance of street lights	100% Street lights maintained	N/A	Quarterly	Technical services
				Percentage of electricity losses	Reduction of electricity losses by 3%	3 % Reduction of electricity losses	Not Achieved	Meter Audit	Quarterly	Technical services
				Number of electricity interruptions reported and attended	Reduction of electricity interruptions	Report on electricity interruptions reported and attended	No electricity interruptions were reported.	N/A	Quarterly	Budget & Treasury
2.5	Free basics services	Free basic services	N/A	Updated indigent register in place Number of beneficiaries registered to receive Free Basics services	01 Updated indigent register in place	Updated indigent register in place	Indigent register has been updated	N/A	Ongoing	Budget & Treasury

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						Quarter 4	Progress to date	Measures to be taken improve		
				Number of beneficiaries received Free Basic electricity	18410 hh provided with FBE	18410 hh provided with FBE	18410 hh provided with FBE	N/A	Ongoing	Budget & Treasury
				Number of beneficiaries received Free Basic water	1799 hh provided with FBW	Provision of FBW to 1799 households	1799 households provided with FBW	N/A	Ongoing	Budget & Treasury
				Number of beneficiaries received Free Basic sanitation	1284 provided with FBS	Provision of FBS to 1284 households	1284 households provided with FBS	N/A	Ongoing	Budget & Treasury
				Number of beneficiaries received Free Basic waste removal	1284 provided with FBWR	Provision of FBWR to 1284 households	1284 households provided with FBWR	N/A	Ongoing	Technical services
2.6	Roads and Storm water	Backlog of kms to be re-gravelled	Ageing infrastructure	Km of roads upgraded from gravel to tar	4,9 km Road infrastructure Developed and maintained	4,9 Km of roads upgraded from gravel to tar	2,4 Km of roads upgraded from gravel to tar at Witten	N/A	30 June 2021	Technical services
				Number of road km gravelled	35 km of Road infrastructure Developed re-gravelled and maintained	11 km road graveled	35 km road graveled	N/A	30 June 2021	Technical services
				Number of road km bladed	400 km of road bladed and maintained	100km Road bladed	100km Road bladed	N/A	30 June 2021	Technical services
				Number of roads km maintained	09 Culverts Road infrastructure	3	20 Culverts installed for the	N/A	30 June 2021	Technical services

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						Quarter 4	Progress to date	Measures to be taken improve		
					Developed and maintained		quarter under review			
				Theft of infrastructure	04 Reports on Theft of infrastructure	Report on theft infrastructure	No infrastructure was reported stolen	N/A	Ongoing	Community services
2.7	Waste Management	Waste collected	Continuous breakdown of waste compactor	Number of household with access to once a week waste collection against the total number of households	95% weekly waste collection from households	Report on household collection	Report on household collection at Senwabarwana and Alldays compiled	N/A	Quarterly	Community services
				Number of households with extended waste collection in rural areas against total households	75% weekly Waste collection extended in rural areas	Report on rural waste collection	Report on rural waste collection compiled	N/A	Quarterly	Community services
				Number of licensed land fill site	Landfill site operated in line with waste management act	100% Landfill site operated in line with waste management act	Senwabarwana landfill site and Alldays landfill site operated in line with the act	N/A	30 June 2021	N/A
2.8	Human Settlements	Beneficiary list	N/A	Housing beneficiary list in place	Compilation of Housing beneficiary list	Housing beneficiary list in place	Housing beneficiary list in place	N/A	30 June 2021	N/A
2.9	Water Services management	Water backlog	Water infrastructure not functioning	Number of SLA with WSP signed and implemented	Signed Service Level Agreement	N/A	N/A	N/A	30 June 2021	N/A

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						Quarter 4	Progress to date	Measures to be taken improve		
3										
3.1	Audit Outcome	Qualified Audit Opinion	N/A	AG opinion	Unqualified AG audit opinion	Unqualified AG audit opinion	Unqualified AG audit opinion obtained	N/A	30 November 2021	Budget & Treasury
				Submission of AFS and APR to the AG within the legislated time frame	Compile and submit AFS and APR within the legislated time frame	Compile and submit AFS and APR within the legislated time frame	AFS 2019/20 and APR 2019/20 submitted within the legislated time frame	N/A	31 August 2021	Budget & Treasury
				Number of AG findings resolved	AG action plan developed and implemented.	AG Action plan developed and implemented	AG Action plan developed and implemented and all issues have been resolved	N/A	30 June 2021	Budget & Treasury
				Section 32 expenditure amount reported.	Compliance with management of MFMA section 32	100 % compliance with regulation MFMA section 32	100 % compliance with regulation MFMA section 32	N/A	Quarterly	Budget & Treasury
3.3	Credible budget	Compile a credible	N/A	Credible budget adopted.	Compile a credible budget.	Compile a credible budget 2021/22	2021-22 budget compiled and approved by Council	N/A	31 May 20201	Budget & Treasury

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						Quarter 4	Progress to date	Measures to be taken improve		
		budget 2021/22 Budget cashed back 2021/22		Cashed back budget	Budget cashed back.	Budget cashed back 2021/22	2021/22 budget cash backed	N/A	31 May 2021	Budget & Treasury
3.4	Spending on capital budget	Spent Capital Budget	N/A	100% capital budget spent(Excluding grants)	100% spending on capital budget	100% spending on capital budget	79 % Spending on capital budget(R 51 M spend out of R 66 m)	Finalize incomplete capital programmes	30 June 2021	Budget & Treasury
3.5	Revenue collection	Revenue collected	N/A	Percentage of own revenue collected against the billing	100% of own revenue collected against the billing	100% of own revenue collected against the billing	55 % revenue collected (R16 m collected of the R 29 m projected)	Intensify revenue collection measures	Ongoing	Budget & Treasury
3.6	Payment of creditors	Paid Creditors	N/A	Number of creditors paid within 30 days against all invoices	100% payment of creditors on all invoices within 30 days	100% payment of creditors on all invoices within 30 days	All creditors paid within 30 days	N/A	Monthly	Budget & Treasury
3.7	Personnel budget	Personnel Budget	N/A	Percentage of budget spent on personnel	100% spending of budget spent on personnel	100% spending of budget spent on personnel	100% Spent on personnel budget	N/A	Ongoing	Budget & Treasury
3.8	Liquidity and cash balances.		N/A	% Payments of creditors	100% payments to creditors within 30 days	100% payments to creditors within 30 days	100% payments made to creditors within	N/A	Ongoing	Budget & Treasury
3.9	The extent to which debt is serviced.		N/A	% of debt serviced	100% of debt serviced	100% of debt serviced	100% of Debt serviced	N/A	Ongoing	Budget & Treasury

NO	Key focus area	Baseline / Status	Challenges/Weakness	KPI for reporting	Expected Output	Quarterly Targets			Timeframes	Responsibility
						Quarter 4	Progress to date	Measures to be taken improve		
3.10	Payment of debts by Government Dept		N/A	Amount of debt owed by Government Dept	100% payment of Government debt paid	100% payment of Government debt paid	100% payment of Government debt paid	N/A	Ongoing	Budget & Treasury
3.11	Efficiency and functionality of supply chain management and political interference			Number of supply chain committees in place	Establish functional supply chain committees.	N/A	N/A	N/A	Quarterly	Budget & Treasury
				Number of bids above quotation threshold awarded within 90 days	100 % award of bids within 90 days (Except quotation threshold)	100% awarding of bids within 90 days (Except quotation threshold)	100% bids awarded within 90 days Except quotation threshold	N/A	Ongoing	Corporate services
4										
4.1	Council Stability			Council stability status	One schedule of council meetings developed.	N/A	N/A	N/A	Ongoing	Corporate services
				Number of ordinary council meetings held	4 Ordinary council meetings held in accordance with the legislation.	01	01 Council Meeting held on 29 th May 2021	N/A	Quarterly	MM' Office
				Number of special council meetings held	100 % special council meetings held	Report on Special council meetings held	One special council held on the 29 June 2021		Quarterly	MM' Office
4.2	Audit/ Performance Audit Committee	Audit Committee	N/A	Appointed Audit and Performance Audit committee in place	Appoint Audit/ Performance Audit	N/A	N/A	N/A	Ongoing	MM' Office

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						Quarter 4	Progress to date	Measures to be taken improve		
				Number of ordinary audit and Performance committee meetings held	04 Audit/Performance Audit committee meetings held	01 Audit/Performance Audit committee	1 Audit/Performance Audit Committee meeting held	N/A	Quarterly	Corporate services
				Number of special audit and Performance audit committee meetings held	100% Special Audit/Performance Audit committee meetings held	special Audit/Performance Audit committee meetings held	No Special Audit/committee meetings held	N/A	Ongoing	Corporate services
4.3	MPAC	Approved MPAC committee	N/A	Number of MPAC meetings held	04 MPAC meetings held	01 MPAC meeting held	01 MPAC meeting held during March	N/A	Quarterly	MM' Office
				Number of MPAC reports compiled	Compile 4 MPAC reports per quarter	01 report compiled	01 report compiled	01 MPAC report compiled	Quarterly	MM' Office
4.4	Anti-Fraud and Corruption policies and committee	Approved Fraud and corruption policies	No cases formally reported	Number of fraud and corruption cases reported	100 % Cases of fraud and corruption dealt with on quarterly basis	100 % Cases of fraud and corruption dealt with on quarterly basis	No formal report of cases on fraud and corruption received	Encourage cases to be formally reported	Quarterly	MM' Office
4.5	Forensic Investigations		No cases formally reported	Number of forensic investigations conducted	100 % Implementation of forensic investigations	Report on forensic investigations	No formal Report on forensic investigations for the period under review	Same as above	Quarterly	MM' Office
				Number of employees implicated/disciplined from forensic investigation conducted	100 % Employees disciplined as a result of forensic investigation	100 % Employees disciplined as a result of forensic for	No employees were disciplined as a result of forensic investigation for the period under review	N/A	Quarterly	MM' Office

NO	Key focus area	Baseline / Status	Challenges/Weakness	KPI for reporting	Expected Output	Quarterly Targets			Timeframes	Responsibility
						Quarter 4	Progress to date	Measures to be taken improve		
						the period under review				
4.6	IGR structures	Approved IGR structure	No sittings of IGR structures	Number of IGR structures in place	Establish IGR structures	N/A	N/A	N/A	N/A	Corporate services
				Number of IGR meetings held	Convene IGR meetings per quarter	N/A	N/A	N/A	Quarterly	MM' Office
4.7	Traditional Council	One traditional council delegation		Number of traditional leaders participated in council activities in accordance with the legislation	Traditional leaders participating in council activities per quarter	01 Traditional leaders participating in council activities per quarter	01 (Makgato Traditional Authority) participating in council activities per quarter	N/A	Quarterly	MM' Office
4.8	Annual report	N/A		Number of draft annual report tabled before council in accordance with the legislation	1 draft annual report tabled before council	N/A	N/A	N/A	31 January 2021	MM' Office
4.9	Annual Report	N/A		Number of annual reports compiled, adopted and submitted within the timeframe	1 Annual report compiled, adopted and submitted within the timeframe	1 Annual report compiled, adopted and submitted within the timeframe	1 Annual report compiled, adopted and submitted within the amended timeframes	N/A	31 March 2021	MM' Office

NO	Key focus area	Baseline / Status	Challenges/Weakness	KPI for reporting	Expected Output	Quarterly Targets			Timeframes	Responsibility
						Quarter 4	Progress to date	Measures to be taken improve		
4.10	MPAC oversight report	Approved oversight report	Implementation of resolutions taken by MPAC committee	Number of oversight compiled, adopted and submitted within the timeframe	1 oversight compiled, adopted and submitted within the timeframe	1 oversight compiled, adopted and submitted within the timeframe	1 oversight compiled, adopted and submitted within the timeframe	N/A	31 March 2021	Corporate services
5.1	Vacancies	Number of funded vacancies	N/A	Number of funded posts filled against the organogram	All funded posts filled on the organogram.	Report filling of vacant positions	Vacant positions were not filled for the quarter. Appointments were deferred to new financial year	N/A	30 June 2021	Corporate services
				Number of section 57(MM) Manager post filled/vacant	Filling of section 57(MM) post in accordance with the regulations	Report on filling of Section 57 post(MM)	MM' position filled	N/A	Quarterly	Corporate services
				Number of section 57 (Directors) Manager posts filled	Filling of section 57 (Directors) posts in accordance with the regulations	Report on filling of Section 57(Directors)	All director positions are filled.	N/A	Quarterly	Corporate services
5.2	Technical Capacity	Technical skills	N/A	Number of employees in the technical department with technical skills e.g. engineers, town planners and technicians	Filling of posts in the technical department by personnel with technical skills appointed e.g. engineers, and technicians	Report on filling of posts in the technical department by personnel with technical skills appointed e.g. engineers,	Technical Services Director Appointed. 3 Technicians and 11 electricians	Awaiting appointment of 4 electricians	Quarterly	Corporate services

NO	Key focus area	Baseline / Status	Challenges/Weakness	KPI for reporting	Expected Output	Quarterly Targets			Timeframes	Responsibility
						Quarter 4	Progress to date	Measures to be taken improve		
						and technicians				
				Number of municipal officials trained in line with WSP	100 % Municipal officials trained in line with WSP	Report on training Municipal officials trained in line with WSP	15 officials trained in line with WSP	N/A	Quarterly	Corporate services
				Number of councillors trained in accordance with WSP	100 % Municipal councillors trained in accordance with WSP	Report on Municipal councillors trained in accordance with WSP	23 Councillors trained in accordance with WSP for the period under review	N/A	30 June 2021	Corporate services
				Number of training reports submitted to LGSETA	1 annual report submitted.	1 annual report submitted.	Training report compiled and submitted to LGSETA	N/A	30 June 2021	Corporate services
5.3	Local Labour Forum (LLF)	LLF forum	Non adherence to scheduled meetings	Number of LLF meeting held	4 LLF meetings convened	01	One meeting was held for the quarter	Ensure adherence to schedule of meetings	Quarterly	Corporate services
5.4	Realistic and affordable municipal organograms	Approved Organizational structure	Filling of vacant posts	Organizational structure approved by council aligned with IDP/Budget	Develop Organizational structure for approval by council	Develop Organizational structure for approval by council	Organisational structure has been reviewed as part of IDP/Budget process	N/A	31 May 2021	Economic Development & Planning

NO	Key focus area	Baseline / Status	Challenges/Weakness	KPI for reporting	Expected Output	Quarterly Targets			Timeframes	Responsibility
						Quarter 4	Progress to date	Measures to be taken improve		
6.1	LED strategy	Approved LED strategy	N/A	LED strategy approved by Council	Develop/Review LED strategy	N/A	N/A	N/A	31 May 2021	Economic Development & Planning
6.2	LED strategy	LED job creation	N/A	Number of job opportunities created through LED initiatives	100 % Job opportunities created through LED initiatives	Report on Job opportunities created through LED initiatives	Report on Job opportunities created through LED initiatives compiled	N/A	Quarterly	Economic Development & Planning
6.3	EPWP	210 Job opportunities	N/A	Number of job opportunities created through EPWP initiatives	210 Job opportunities created through EPWP initiatives	Report on Job opportunities created through EPWP initiatives	230 job opportunities created through EPWP initiatives	N/A	Quarterly	Community Services

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						Quarter 4	Progress to date	Measures to be taken improve		
6.4	CWP	CWP job opportunities	N/A	Number of job opportunities created through CWP initiatives	1187 Job opportunities created through CWP initiatives	Report on Job opportunities created through CWP initiatives	1187 Job opportunities created through CWP initiatives	N/A	Quarterly	Economic Development & Planning
7	Key focus area	Baseline / Status		KPI for reporting	Expected Output				Timeframes	Economic Development & Planning
7.1	SPLUMA		Delays on commencement of the development as a result of disputes	Number of land development applications adjudicated by the tribunal	04 reports on land development reports compiled	01	01 developed report on land development developed and submitted to the district tribunal	Non sitting of the tribunal	30 June 2021	Economic Development & Planning

Approved by



MACHABA JUNIAS

MUNICIPAL MANAGER

28-07-2021

DATE