

*Kodumela
moepa thutse*



SECTION 72 REPORT (MID-YEAR REPORT

2013-2014 FINANCIAL YEAR

*Kodumela
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TABLE OF CONTENT

- 1. CHAPTER 1: INTRODUCTION**
- 2. CHAPTER 2: EXECUTIVE SUMMARY**
- 3. CHAPTER 3: FINANCIAL PERFORMANCE**
- 4. CHAPTER 4: FUNCTIONAL SERVICE DELIVERY REPORT (JULY 2013-DECEMBER 2013)**

INTRODUCTION

The Municipality adopted the 2013/14 IDP/Budget on the 31st May 2013 at Schoongezicht village in ward 2. As a strategic document to address the challenges identified during the public participation sessions. The draft document was adopted with the budget of **R179, 449 million** for 2013/14 and the three year projected budget (MTEF). The Budget Related policies such as the Rates, Credit Control ,Petty cash, Cash Management, Indigent all other policies as required by the law. The Municipality developed the Service Delivery and Budget Implementation Plan as a tool to implement the IDP. The targets were set out in the SDBIP for the performance of the Municipality to be measured and the Mayor signed as required by the legislations.

The Performance Management Policy was also reviewed and approved by the Council and all the Section 56 Managers and the Municipal Manager entered into the performance contracts with the Council. The PMS Policy was cascaded down to the other levels of unit managers and officers as required by the policy to enable the council to measure and monitor the performance of the officials.

The Organogram was also reviewed and approved by the Council to enable the municipality to fill the gaps as identified. The Department of Community Services was re-named Safety and Security, The Department of Technical Services was renamed Infrastructure and Engineering .The Department of Economic Development and Planning was collapsed and its other functions were moved to Safety and Security and Infrastructure and Engineering. The Directors renamed Senior Managers as per amended act. The Department of Strategic Support was established in the Office of the Municipal Manager lead by Chief Operations Officer.

The budget for the positions to be filled was made available the total budget for 2013/14 is **R179, 449** million of which **R132, 968** million is an operational budget and **R46, 480** million is a capital budget. The planned income from own revenue was **R19, 715.611** million for the first six months of the financial year. The planned capital projects were **R46, 480** million with **R7, 879** million being the roll-over projects

DRAFT SECTION 72 REPORT (MID-YEAR REPORT)

2013-2014 FINANCIAL YEARS.

TABLE OF CONTENTS

Part 1 – Annual Budget

- 1.1. Introduction
- 1.2. Legislative Framework
- 1.3. Mayor's Report (required if tabled in the municipal council)
- 1.4. Resolutions
- 1.5. Executive Summary
- 1.6. In- year budget statement tables.

Part 2 – Supporting Documentation

- 2.1. Debtors' Analysis
- 2.2. Creditors' Analysis
- 2.3. Investment Portfolio Analysis
- 2.4. Allocation and grant receipts and expenditure
- 2.5. Councilor and board member allowances and employee benefits
- 2.6. Materials variances to the service delivery and budget implementation plan
- 2.7. Capital programme performance
- 2.8. Other supporting documents
- 2.9. Municipal manager's quality certification

PART 1-

To: The Mayor

In accordance with Section 72 of the Municipal Finance Management Act, I submit the required statement assessing the performance of the first half of the 2013/14 financial year.

Section **54** of the MFMA requires the Mayor of a municipality to take certain actions on the receipt of this report to ensure that the approved budget is implemented in accordance with the projections contained in the Service Delivery and Budget Implementation Plan. The information contained in this report has been reviewed and it is evident that adjustments to the SDBIP will be necessary.

Furthermore adjustments to the Capital and Operating Budgets will also be necessary. In terms of **Section 72** of the MFMA the SDBIP, projections will have to be revised and the Budget amended to ensure that planned services will be rendered.

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Kgoale TMP

Municipal Manager

Date :

RECOMMENDATIONS

These recommendations are linked to the responsibilities of the Mayor under **Section 54** of the MFMA.

- (a) Note the contents of the report.
- (b) Prepare adjustments budget for tabling, in compliance with **Section 28** of the MFMA.
- (c) In case of section 72 repot, submit the report to council by 30th January 2014.
- (d) Identify any financial problems facing municipality, Including any emerging or impending financial problems
- (e) With the requirements of **Section 28** of the MFMA revise the projections for revenue and expenditure in the SDBIP to reflect the adjustments to the annual budget.

1.1. INTRODUCTION

The Municipal Budget and Reporting Regulations (**MBRR**) are designed to achieve a range of objectives, including improving the local government sphere's ability to deliver basic services by facilitating improved financial sustainability and better medium term planning and policy choices on service delivery. This report has been prepared in terms of the following legislative framework:

- ❖ The Municipal Finance Management Act – No. 56 of 2003, Section 72 and the Municipal Budget and Reporting Regulations, 35.

The MBRR highlights the format of the Mid-Year Budget and Performance Assessment. A Mid-Year Budget and performance assessment of a municipality referred to in Section 72 of the Act must be in the format specified in schedule C and include all the required tables, charts and explanatory information, taking into account any guidelines issued by the Minister in terms of Section 168(1) of the Act.” The objective of these regulations is to secure sound and sustainable management of the budgeting and reporting practices of municipalities by establishing uniform norms and standards and other requirements for ensuring transparency, accountability and appropriate lines of responsibility in the budgeting and reporting process and other relevant matters as required by the Act.

1.2. LEGISLATIVE FRAMEWORK

In terms of Section 72 (1) of the MFMA, the Accounting Officer of a Municipality must by 25th January of each year assess the performance of the municipality during the first half of the financial year. Take note that the Section 52, Quarterly Budget Monitoring Report will be incorporated in this report. The requirements of section 52(d) will be met in this Mid – year Budget and Assessment Report.

1.4. RESOLUTIONS

- (a) Noting the Mid-year Budget and Performance assessment referred to in Section 72 of the Act.

1.5. EXECUTIVE SUMMARY

This report is a summary of the main budget issues arising from the monitoring process. It compares the progress of the budget to the projections contained in the Service Delivery and Budget Implementation Plan (SDBIP).

This Mid-year Report is a critical stage in the in-yearly reporting cycle. As part of the review, in terms of Section 72(3), the Accounting Officer needs to make recommendations as to whether the SDBIP and the annual budget (both Capital and Operating) need to be adjusted.

The Mid-year Report was an extremely challenging, with considerable potential impacts on core service delivery cost and revenue components which influenced the outcomes of Budget adjustment. Another challenge is lower revenue collection due to non payment by Government, farmers, residents and business. To produce a sustainable, affordable budget necessitated reductions to certain budgetary provisions

Section 54 (f) of the MFMA requires the Mayor to consider and submit the mid-year report to Council by 31 January.

SUMMARY OF 2013 / 14 BUDGET PROCESS

The following summarizes the overall position on the capital and operating budgets

Budgets

DESCRIPTION	CAPITAL EXPENDITURE	OPERATING INCOME	OPERATING EXPENDITURE
Annual Budget	46,480,346	179,448,699	132,968,353
Plan to Budget (SDBIP)	36,069,042	126,070,611	66,725,897
Actual	4,467,336	84,619,976	62,145,167
Variance to SDBIP	31,601,706	41,450,635	4,580,730
% Spent to SDBIP	12%	67%	93%
% of Annual Budget	10%	47%	47%

The above information is based on the original Annual Budget for 2013/14 on which no adjustments have been made so far. The above figures are explained in more detail throughout the report.

CASH FLOW

Investment

The investment portfolio is prepared in line with the requirement of the municipal investment and PPP regulations –Gazette No.27431, 1 April 2005 issued by the National Treasury.

The below table investment number 20-70-75-0019 indicates the Accrued interest earned from Guarantee investment at the end of December 2013 amounting to **R 23,493** and **R 72,525** was transferred to primary account November 2013. During the past six months municipality invested R 20,000,000 for three months and earned **R 266,704** interest. Account no. 20-7393-8288 was open on the 06th December 2013 and the maturity date is 2014/02/06, therefore the accrued interest as at 31 December is **R 73,973**.

FINANCIAL	ACCOUNT	INVESTMENTS	INTEREST	INTEREST	ACCRUED	INVESTMENTS	BALANCE AT
INSTITUTION	NUMBER	AMOUNT	EARNED - CURRENT	RECEIVED	INTEREST	WITHDRAW	31-Dec-13
ABSA	20-7075-0019	3,079,000	96,018	72,525	23,493	-	3,102,493
ABSA	20-7353-4650	20,180,123	266,704	-	-	(20,266,704)	0
ABSA	20-7393-8288	20,000,000	73,973	-	73,973	-	20,073,973
TOTAL		43,259,123	417,863	72,525	97,466	(20,266,704)	23,176,466

Bank

The municipality has a bank balance of **R 22,587,881** at the end of the month under review and the investment of **R 20,073,973**. Therefore municipal has **R 42,661,854** cash and cash equivalent and **R 18,170,240** for unspent grant; therefore municipality has cash back for unspent grant and **R 24,491,614** for operating expenses.

Revenue

The table below shows the actual income

DESCRIPTION	BUDGET 2013-2014	ACTUAL EXP	PLANNED SDPIP	VARIANCE BALANCE	BUDGET %	SDBIP %
Municipal own revenue	32,775,699	15,252,994	19,715,611	4,462,617	47	77
Municipal Grant	146,673,000	97,419,219	100,355,000	2,935,781	66	97
TOTAL	179,448,699	112,672,213	120,070,611	7,398,398	63	94

The actual percentage both grant and own income is **94%** as per planned SDBIP for the past six months. The results for half yearly are a cause for concern compared to the budgeted and planned income and swift action would be necessary in that regard especially on own income. The municipality is experiencing challenges of collecting revenue on services charges e.g. property rates due to non payment.

Own revenue: The municipality was planned to collect **R 19,715,611** on own revenue for the past six months as per projections, we only collected **R 15,252,994**.

Grants: The municipality received all the money for grant as per DORA projection expect Electricity grant from CDM. The total received is amounting to **R 97,419,219** and as per plan is **R 100,335,000**.

The following table shows Bill versus Budget

	Original Budget	Planned SDBIP	ACTUAL YDT	Original Variance	Bud Variance	SDBIP Variance	SDPIB %
Trading Services							
Assessment Rates	9,057,022	7,409,998	11,727,983	-2,670,961	-4,317,985	(37)	
Refuse Removal	721,650	365,298	120,634	601,016	244,664	203	
Sale of electricity	3,216,336	1,500,168	1,168,229	2,048,107	331,939	28	
Pre-paid electricity	9,200,000	4,810,597	4,888,592	4,311,408	-77,995	(2)	
TOTAL	22,195,008	14,086,061	17,905,438	4,289,570	-3,819,377	-21.331	

The following table shows income received versus Budget

	Original Budget	Planned SDBIP	ACTUAL YDT	Original Bud Variance	SDBIP Variance	SDBIP %
Trading Services						
Assessment Rates	9,057,022	7,409,998	5,856,184	3,200,838	1,553,814	79
Refuse Removal	721,650	365,298	76,867	644,783	288,431	21
Sale of Electricity	3,216,336	1,500,168	176,084	3,040,252	1,324,084	12
Pre-paid electricity	9,200,000	4,810,597	4,888,592	4,311,408	-77,995	102
TOTAL	22,195,008	14,086,061	10,997,726	11,197,282	3,088,335	78

1. Revenue

Services charges

➤ Property Rates

The actual collection is very poor but we billed property rates amounting to **R 11,727,983** million. The main challenge is billing of farmers. The municipality collected **R 5,856,184 or 79%** on property rate as per six months projections budget of **R 7,409,998**.

➤ Refuse removal

The municipality billed **R 120,634** and the actual collection is at **R 76,867** on Refuse. The lower percentage is due to non-payment of our debtors and the snail pace which our debt collector is moving in.

➤ Electricity

In terms of prepaid electricity the municipality is doing well and we collected **R 4,888,592**, on the billed electricity there is a very challenge as same as property rate. The municipality collected **R 176,084**.

Traffic Services

The municipality has receive **R1,4 million** on the fine ,licenses and permits instead of **R 2,2 million** as per planned SDBIP .There is a variance of **R 797,634** as per planned SDBIP, There is a need during adjustment budget to revised projections.

	Original Budget	Planned SDBIP	ACTUAL YDT	Original Bud Variance	SDBIP Variance	SDBIP %
Licensing: Drivers licenses	1,300,000	872,000	516,509	783,491	355,491	59
Licensing: Learners licenses	1,100,000	639,300	340,385	759,615	298,915	53
Licensing: Permits	250,000	83,000	42,682	207,318	40,318	51
Licensing: Registration fees	500,000	260,000	189,690	310,310	70,310	73
Fines - Traffic	700,000	325,000	292,400	407,600	32,600	90
TOTAL	3,850,000	2,179,300	1,381,666	2,468,334	797,634	63

Other Income	Original Budget	Planned SDBIP	ACTUAL YDT	Original Bud Variance	SDBIP Variance	SDBIP %
Investments	687,184	380,000	405,023	282,161	(25,023)	107
Debtors in arrears	407,925	194,250	52,554	355,371	141,696	27
Rental facilities	312,900	228,000	95,008	217,892	132,992	42
Rental stadiums	300,000	100,000	-	300,000	100,000	0
Fines - tampered meters illegal connections	147,250	95,000	19,614	127,636	75,386	21
Advertisement	6,085	1,000	1,493	4,592	(493)	149
Auction kraal	21,200	10,000	5,263	15,937	4,737	53
Billboards	23,400	10,500	3,420	19,980	7,080	33
Building plans	100,000	56,000	45,963	54,037	10,037	82
Burial fees	44,944	25,000	18,090	26,854	6,910	72
Cattle pound	110,040	66,000	13,289	96,751	52,711	20
Connection fees	244,500	126,000	67,662	176,838	58,338	54
Database registration	40,856	40,856	44,026	(3,170)	(3,170)	108
Development fund/rural rent	700,000	355,000	222,108	477,892	132,892	63
Hawkers fees	84,240	44,042	171	84,069	43,871	0
Library services	-	-	352	(352)	(352)	0
Lgseta refund (capacity building)	546,112	317,000	39,814	506,298	277,186	13
Logbook & car pots	38,955	22,000	1,455	37,500	20,545	7
Photo copies	29,121	15,000	8,518	20,603	6,482	57
Reconnection fees	202,500	115,000	32,725	169,775	82,275	28
Sale of stands/sites	2,500,000	1,235,000	710,224	1,789,776	524,776	58
Sundry income	-	-	166,455	(166,455)	(166,455)	0
Swimming pools		14,561	877	(877)	13,683	6
Tender documents	42,000	42,000	83,165	(41,165)	(41,165)	198
Street traders : permits	141,480	65,000	-	141,480	65,000	0
TOTAL	6,730,692	2,559,959	1,465,072	4,693,421	1,519,937	57

2.1 Debtors Analysis

Description	NT Code	Budget Year 2013/2014			
		0-30 Days	31-60 Days	61-90 Days	Total
R thousands					
Debtors Age Analysis By Revenue Source					
Rates	1200	4,684	71	66	29,254
Electricity	1300	51	76	2,520	2,648
Water	1400	0.00	0.00	0.00	0.00
Sewerage / Sanitation	1500	0.00	0.00	0.00	0.00
Refuse Removal	1600	13	13	405	446
Housing (Rental Revenue)	1700	9	8	246	283
Other	1900				
Total By Revenue Source	2000	4,757	168	3,237	35,030

Nonpayment of rates and service charges by the Departments of Rural Development and Land Reform, farmers and residents is affecting our age-analysis negatively as reflected above. The above analysis does not include water related billing and revenue as it was not part of the approved budget.

We further recommend that Alldays Electricity Conventional meters be replaced with 3 phase Pre-paid meters, as non payment by businesses and plot owners is affecting ageing debts negatively. The recommendation is based on the analysis of the above aged debtors. Quotations were sought to procure pre-paid meters and the budget issue is delaying the procurement of same.

The above table indicates that at the end of the second quarter a total amount of R 4,7 million was outstanding from debtors, with R35 million outstanding for up-to 90+days.

2. EXPENDITURE

2.1 CAPITAL EXPENDITURE

A fundamental part of the review is the performance of major capital projects which is MIG and INEP projects. At the end of December 2013 the municipality has spent 12% excluding roll-over. At the end of December 2013 through the monthly budget monitoring, the major capital projects expenditure was performing poorly. The Departments responsible outlined the reasons in their reports.

Each Head of Department revised their Cash flow projections (SDBIP) and providing corrective measures to ensure that projects are complete in time to avoid roll over.

DESCRIPTION	BUDGET 2013-2014	ACTUAL EXP	PLANNED SDPIP	AVAILABLE BALANCE	ACTUAL % SDBIP
MM's Office	1,100,000	-	1,100,000	1,100,000	0
Corporate Services	3,006,800	103,837	2,629,666	1,013,941	4
Infrastructure	42,373,546	4,363,499	32,339,376	2,889,869	13
TOTAL	46,480,346	4,467,336	36,069,042	5,003,810	12

The following table shows details of capital projects

DESCRIPTION	BUDGET 2013-2014	ACTUAL EXP	AVAILABLE BALANCE	ACTUAL % SDBIP
Installation of CCTV	1,100,000		1,100,000	-
Culverts	300,000		300,000	-
Purchase of Vehicles	2,675,600		2,675,600	-
Furniture & fittings	100,000	15,300	84,700	15
Office equipment	84,200	11,567	72,633	14
Purchase of Computers	112,000	76,970	35,030	69
Machinery	35,000		35,000	-
Cable fault tracker	318,000	396,665	(78,665)	125
Lightning conductor Wegdraai	600,000	492,520	107,480	82
Electrification of Ward (Cluster 1)	915,000	44,947	870,053	5
Electrification of ward 3 (Cluster 1	2,790,000	171,316	2,618,684	6
Electrification of Sweethome Ext	450,000	22,105	427,895	5
Electrification of Thorpe Ext Phase	3,845,000	230,570	3,614,430	6
Senwabarwana Internal Street Phase 1	6,755,980		6,755,980	-
Senwabarwana Traffic Station Phase 2	5,509,020	1,413,164	4,095,856	26
Lethaleng Pre school	2,100,000	180,526	1,919,474	9
Edwinsdale Pre school	2,100,000	180,526	1,919,474	9
Cracouw Pre school	2,100,000	180,526	1,919,474	9
Pax Pre School	2,100,000	180,526	1,919,474	9
BenSeraki Sports Complex Upgrading	2,600,000		2,600,000	-
Langlaagte (Mankgodi) MPCC	6,300,000	541,579	5,758,421	9
Dilaeneng Int Streets and Stormwater	3,000,000	210,526	2,789,474	7
CDM Grant : Sports Facilities	500,000	118,000	382,000	24
Computer and Office equipment	90,547	-	90,547	-
TOTAL ASSETS	46,480,347	4,467,336	42,013,011	10

2.4 Allocation and Grant Expenditure

A fundamental part of the review is the performance of major capital projects. At the end of December 2013, the major capital projects performed very poor due to late appointments of contractors. The Departments responsible will outline the reasons in their reports and provide the corrective measures to ensure that projects are completed on time to avoid roll overs. The total unspent for the month ended 31st December is at **R17, 384,398**.

The total cash and cash equivalent is amounting to **R 40,359,738** and the total grant received and not spent amounting to **R17, 384,398**. Therefore the municipality has cash to back up the unspent grant and **R 22,975,340** million to fund operational expenses.

Summary of grants: End December 2013

	MSIG	EPWP	CDM	MIG	DME	FMG	Total
Opening balance	-	-	1,863,493	-	-	-	1,863,493
Current year receipts	890,000	700,000	-	13,040,000	5,600,000	1,650,000	21,880,000
Conditions met - transferred to revenue	(87,517)	(557,832)	(118,000)	(3,971,871)	(534,590)	(1,089,285)	(6,359,095)
Conditions still to be met - unspent	802,483	142,168	1,745,493	9,068,129	5,065,410	560,715	17,384,398

The following projects are Roll-Overs and are covered in the Draft Budget adjustment.

Sections 28 of MFMA sub-section 2(e) provides that the Municipal Adjustment Budget may authorize the spending of funding that were unspent at the end of the past financial year where the under-spending could not reasonably have been foreseen at the time to include projected roll-overs when the annual budget for the current year was approved by the council. Which means during the budget adjustment the unspent grant for 12/13 financial year must be included in 13/14 FY budget amount to **R 8,637,103(Raweshi multipurpose community centre, Eldorado sports Complex phase 3 and Senwabarwana Traffic Station phase)**. The year to date expenditure for roll-over projects (MIG) amounting to **R 5,354,131**.

2.2 OPERATING EXPENDITURE

The municipality has spent R 62,145,167 of the operational budget instead of R 66,450,926 as per planned SDBIP

DESCRIPTION	BUDGET 2013-2014	ACTUAL EXP	PLANNED SDPIP	AVAILABLE BALANCE	ACTUAL % SDBIP
Employee cost	65,459,629	30,504,659	32,498,886	1,994,227	94
Remuneration of Councilors	10,974,724	5,313,180	5,499,210	186,030	97
Depreciation	951,600	-	-	-	-
Reparis and maintenance	2,016,354	580,666	820,005	239,339	71
Bulk purchases	14,300,000	7,776,720	8,450,000	673,280	92
Bad debts	2,114,330	-	-	-	-
Contract services	2,189,960	1,113,692	820,005	(293,687)	136
Other expenditure	34,961,756	16,856,251	18,362,820	1,506,569	92
Grand Total	132,968,353	62,145,167	66,450,926	4,305,759	94

Salaries, benefits and allowances

The budget of employee cost is R65, **1million**, and the actual spend is **94% or R 30,5 million** as per half yearly projections.

The budget of remuneration of councilor is R **10, 9million**, and the actual spend is **97% or R 5,3 million** as per half yearly projections.

Repairs and maintenance

The total budget for repairs and maintenance is **R 2,016,354** and the actual spending is at 71% **or R 580,666** as per half yearly projections. Take note that repairs are only undertaken when breakages occur.

Bulk Purchases

The total budget for bulk purchases is **R 14,300,000** and the actual spending is at **92% or R 7,776,720**. There is a need to adjust bulk purchase positively as the actual versus budget will lead to over spend.

Contract Services (Security Services)

The total budget for contract services is **R 2, 1** and the actual spending is at **136% or R 1, 1** as per half yearly projection. There is a need to adjust positively as the actual versus budget will lead to over spend.

The following table shows expenditure per department

DESCRIPTION	BUDGET	ACTUAL	PLANNED	AVAILABLE	ACTUAL
	2013-2014	EXP	SDPIP	BALANCE	% SDBIP
MM'SOFFICE	31,076,218	15,581,942	15,864,789	282,847	98
CORPORATE SERVICES	26,232,498	11,341,467	15,364,789	4,023,322	74
BUDGET AND TREASURY	19,570,116	8,823,646	12,150,488	3,326,842	73
COMMUNITY SERVICES	19,081,041	8,111,363	9,722,699	1,611,336	83
INFRASTRUCTURE	28,695,908	14,786,855	15,186,359	399,504	97
ED & PLANNING	8,312,572	3,499,895	4,307,527	807,632	81
TOTAL	132,968,353	62,145,168	72,596,651	10,451,483	86

The following expenditure shows general expenditure per item

DESCRIPTION	BUDGET	ACTUAL	AVAILABLE	ACTUAL
	2013-2014	EXP	BALANCE	%
GENERAL EXPENDITURE				
ACTERIS COST	634,444		634,444	-
AUDIT FEES EXTERNAL/INTERNAL	2,186,252	1,727,758	458,494	79
AUDIT COMMITTEE ALLOWANCES	159,000	84,543	74,457	53
ADVERTISEMENTS	106,000	71,460	34,540	67
ADMINISTRATION COST (MIG)	200,000	114,355	85,645	57
BANK CHARGES	371,000	123,578	247,422	33
BUILDING PLANNING COSTS	10,600	3,860	6,740	36
BURSARIES	21,200		21,200	-
CASUAL WORKERS	1,760,480	557,832	1,202,648	32
CEMETERY COSTS	21,200	9,663	11,537	46

CONFERENCES AND CONGRESSES	1,210,423	768,103	442,320	63
GROUP SCHEMES	94,686	49,635	45,051	52
COMMUNITY PARTICIPATION	201,400	143,649	57,751	71
DIGINET LINE	318,000		318,000	-
DISCRETIONARY FUND	159,000	30,000	129,000	19
DISASTER PROVISION	5,956	1,960	3,996	33
FREE BASIC SERVICES ELECTRICITY	617,980	314,700	303,280	51
FREE BASIC SERVICES REFUSE	145,304		145,304	-
FINANCE MANAGEMENT GRANT EXPENSES	1,150,000	916,804	233,196	80
FLEET MANAGEMENT COSTS	224,720	114,774	109,946	51
HEALTH AND SAFETY	95,400		95,400	-
IDP (COST)	790,000	79,112	710,888	10
INSURANCE	600,676	228,944	371,732	38
LAND MANAGEMENT SCHEME	100,000	38,447	61,553	38
LICENSES - MOTOR VEHICLES	92,432	37,990	54,442	41
MEMBERSHIP FEES	583,000	429,762	153,238	74
FUEL & OIL	2,569,360	1,276,563	1,292,797	50
NEWSLETTER	212,000	63,471	148,529	30
MAYOR'S BURSARY FUND	530,000	133,670	396,330	25
NETWORK CABLE FOR ELDORADO OFFICES	53,000		53,000	-
POVERTY ALLEVIATION	106,000	8,900	97,100	8
OUT OF POCKET EXPENSES: WARD COMMITTEE	2,902,259	1,059,141	1,843,118	36
PEST CONTROL	53,000		53,000	-
POSTAGE	22,472	2,982	19,490	13
POUND COSTS	21,200		21,200	-

PRINTING & STATIONARY	605,496	469,216	136,280	77
PROTECTIVE CLOTHING	424,000	48,777	375,223	12
PUBLICITY	121,900	24,830	97,070	20
PROFESSIONAL SERVICES	742,000	1,176,543	(434,543)	159
RENTAL OF OFFICE EQUIPMENT	800,000	97,442	702,558	12
REFRESHMENTS	84,800	14,050	70,750	17
REFUSE BINS	53,360	14,026	39,334	26
SPECIAL FOCUS	318,000	187,842	130,158	59
SPORTS FOR EMPLOYEES	224,000	216,040	7,960	96
SYSTEM IMPROVEMENT	1,000,000	24,576	975,424	2
VALUATION COST EXPENSES	1,000,000	293,860	706,140	29
SPORTS DEVELOPMENT	414,800	51,325	363,475	12
STORES & MATERIALS	364,665	143,771	220,894	39
SUBSISTENCE AND TRAVELLING ALLOWANCE	3,381,971	2,042,478	1,339,493	60
SUBSISTENCE AND TRAVELLING COUNCILLO	1,401,000	771,839	629,161	55
SUPPORT FOR WARD COMMITTEES	901,000	741,457	159,543	82
TRAINING	582,640	411,149	171,491	71
TELEPHONE : CELL - PHONES	845,880	281,361	564,519	33
WATER AND ELECTRICITY	78,652	39,479	39,173	50
IT SOFTWARE AND LICENSES	349,800	38,874	310,926	11
EMPLOYEE ASSISTANCE PROGRAMME	57,028	21,000	36,028	37
VERTING	12,720		12,720	-
ARTS & CULTURE	116,600	103,488	13,112	89
RISK COSTS	53,000	1,167	51,833	2
MPAC	100,000	500	99,500	1

UNBUNDLING OF ASSETS	1,500,000	1,249,504	250,496	83
MASTER PLANS FOR SENWABARWANA	1,100,000		1,100,000	-
TOTAL GENERAL EXPENSES	34,961,756	16,856,251	18,105,505	48

The following table shows the items that are over 50% spending and need to be considered during adjustment budget.

DESCRIPTION	BUDGET 2013-2014	ACTUAL EXP	AVAILABLE BALANCE	ACTUAL %
AUDIT FEES EXTERNAL/INTERNAL	2,186,252.00	1,727,758.21	458,493.79	79
ADVERTISEMENTS	106,000.00	71,460.08	34,539.92	67
COMMUNITY PARTICIPATION	201,400.00	143,649.21	57,750.79	71
FINANCE MANAGEMENT GRANT EXPENSES	1,150,000.00	916,804.40	233,195.60	80
MEMBERSHIP FEES	583,000.00	429,762.29	153,237.71	74
PRINTING & STATIONARY	605,496.00	469,215.95	136,280.05	77
PROFESSIONAL SERVICES	742,000.00	705,179.62	36,820.38	95
SPORTS FOR EMPLOYEES	224,000.00	216,039.64	7,960.36	96
SUBSISTENCE AND TRAVELLING ALLOWANCE	3,381,971.00	2,042,477.62	1,339,493.38	60
SUBSISTENCE AND TRAVELLING COUNCILLO	1,401,000.00	771,839.10	629,160.90	55
SUPPORT FOR WARD COMMITTEES	901,000.00	741,456.51	159,543.49	82
TRAINING	582,640.00	411,148.89	171,491.11	71
ARTS & CULTURE	116,600.00	103,487.54	13,112.46	89
UNBUNDLING OF ASSETS	1,500,000.00	1,249,504.43	250,495.57	83
PURCHASE OF ELECTRICITY	14,300,000.00	7,776,719.75	6,523,280.25	54
ELECTRICITY RETICULATION NETWORK	200,000.00	180,457.64	19,542.36	90

SPORT MAINTENANCE	50,000.00	45,300.00	4,700.00	91
PURCHASE OF COMPUTERS	112,000.00	76,970.45	35,029.55	69
TRANSFORMAR	318,000.00	317,298.68	701.32	100
LIGHTINING CONDUCTOR WEGDRAAI	600,000.00	492,520.00	107,480.00	82

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Raganya M.C

CHIEF FINANCIAL OFFICE

DATE :

COMMENTS: CHIEF FINANCIAL OFFICER

Information contained in this report is a fair reflection of the financial status of the municipality and performance thereof. As per the assessment of the half yearly report budget adjustment is necessary to revise projections and reduce expenditure.

1.6 In – year Budget statement tables

LIM351 Blouberg - Table C1 Monthly Budget Statement Summary - M06
December

Description	2012/13	Budget Year 2013/14							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
<u>Financial Performance</u>									
Property rates	15,411	9,057	–	514	11,728	7,410	4,318	58%	9,057
Service charges	13,337	13,138	–	1,267	6,676	5,514	1,162	21%	13,138
Investment revenue	615	1,095	–	13	471	586	(116)	-20%	1,095
Transfers recognised - operational	93,990	104,108	–	33,523	78,779	74,540	4,239	6%	104,108
Other own revenue	11,731	9,486	–	889	3,984	5,135	(1,152)	-22%	9,486
Total Revenue (excluding capital transfers and contributions)	135,084	136,884	–	36,206	101,637	93,186	8,452	9%	136,884
Employee costs	58,077	65,407	–	5,119	30,505	32,712	(2,208)	-7%	65,407
Remuneration of Councillors	10,595	10,975	–	885	5,313	5,497	(184)	-3%	10,975
Depreciation & asset impairment	46,451	952	–	–	–	–	–		952
Finance charges	–	–	–	–	–	–	–		–
Materials and bulk purchases	16,204	16,316	–	941	8,357	8,877	(519)	-6%	16,316
Transfers and grants	–	–	–	–	–	–	–		–
Other expenditure	46,732	39,318	–	2,768	17,970	18,787	(817)	-4%	39,318

Total Expenditure	178,059	132,968	–	9,714	62,145	65,873	(3,727)	-6%	132,968
Surplus/(Deficit)	(42,975)	3,915	–	26,492	39,492	27,313	12,179	45%	3,915
Transfers recognised - capital	28,397	42,565	–	1,050	19,690	31,815	(12,125)	-38%	42,565
Contributions & Contributed assets	–	–	–	–	–	–	–		–
Surplus/(Deficit) after capital transfers & contributions	(14,578)	46,480	–	27,542	59,182	59,128	54	0%	46,480
Share of surplus/ (deficit) of associate	–	–	–	–	–	–	–		–
Surplus/ (Deficit) for the year	(14,578)	46,480	–	27,542	59,182	59,128	54	0%	46,480
<u>Capital expenditure & funds sources</u>									
Capital expenditure	29,079	46,480	–	792	4,467	35,618	(31,151)	-87%	46,480
Capital transfers recognised	25,571	40,656	–	118	3,474	31,981	(28,507)	-89%	40,656
Public contributions & donations	–	–	–	–	–	–	–		–
Borrowing	–	–	–	–	–	–	–		–
Internally generated funds	3,508	5,825	–	674	993	3,637	(2,644)	-73%	5,825
Total sources of capital funds	29,079	46,480	–	792	4,467	35,618	(31,151)	-87%	46,480
<u>Financial position</u>									
Total current assets	34,615	71,562	–		42,662				71,562
Total non current assets	813,798	49,559	–		7,557				49,559
Total current liabilities									

	30,131	2,340	–		–				2,340
Total non current liabilities	1,619	–	–		–				–
Community wealth/Equity	816,663	118,781	–		50,219				118,781
<u>Cash flows</u>									
Net cash from (used) operating	26,613	46,480	–	26,178	51,577	57,458	(5,881)	-10%	46,480
Net cash from (used) investing	(27,425)	(46,480)	–	(792)	(4,467)	(36,018)	31,551	-88%	(46,480)
Net cash from (used) financing	–	–	–	–	–	–	–		–
Cash/cash equivalents at the month/year end	2,350	23,408	–	–	89,771	44,847	44,924	100%	42,662
Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
<u>Debtors Age Analysis</u>									
Total By Revenue Source	326	281	35,163	–	–	–	–	–	35,770
<u>Creditors Age Analysis</u>									
Total Creditors	5,146	–	–	–	–	–	–	–	5,146

LIM351 Blouberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - M06 December

Description	Ref	2012/13	Budget Year 2013/14							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
<u>Revenue - Standard</u>										
<i>Governance and administration</i>		111,539	115,247	–	34,107	90,277	82,652	7,625	9%	115,247
Executive and council		–	890	–	–	890	890	–		890
Budget and treasury office		111,178	113,666	–	34,106	89,332	81,407	7,925	10%	113,666
Corporate services		361	691	–	1	55	355	(300)	-84%	691
<i>Community and public safety</i>		5,214	4,850	–	450	2,485	2,985	(500)	-17%	4,850
Community and social services		1,000	1,000	–	–	700	1,000	(300)	-30%	1,000
Sport and recreation		–	–	–	–	–	–	–		–
Public safety		4,214	3,850	–	450	1,785	1,985	(200)	-10%	3,850
Housing		–	–	–	–	–	–	–		–
Health		–	–	–	–	–	–	–		–
<i>Economic and environmental services</i>		27,951	37,414	–	46	13,834	28,256	(14,422)	-51%	37,414
Planning and development		4,925	2,849	–	46	794	1,411	(617)	-44%	2,849
Road transport		23,026	34,565	–	–	13,040	26,845	(13,805)	-51%	34,565
Environmental protection		–	–	–	–	–	–	–		–

Trading services		18,777	21,937	–	2,653	13,048	13,228	(180)	-1%	21,937
Electricity		18,263	21,061	–	2,605	12,855	12,780	75	1%	21,061
Water		61	–	–	–	–	–	–		–
Waste water management		–	–	–	–	–	–	–		–
Waste management		453	877	–	48	193	448	(255)	-57%	877
Other	4	–	–	–	–	–	–	–		–
Total Revenue - Standard	2	163,481	179,449	–	37,256	119,644	127,121	(7,477)	-6%	179,449
<u>Expenditure - Standard</u>	-									
Governance and administration		79,117	76,441	–	5,880	35,655	41,762	(6,107)	-15%	76,441
Executive and council		27,431	30,642	–	2,902	15,490	15,365	125	1%	30,642
Budget and treasury office		26,268	19,619	–	1,410	8,824	12,150	(3,327)	-27%	19,619
Corporate services		25,417	26,180	–	1,568	11,341	14,247	(2,905)	-20%	26,180
Community and public safety		15,580	19,232	–	1,239	8,180	9,578	(1,397)	-15%	19,232
Community and social services		9,170	11,288	–	637	4,474	5,570	(1,097)	-20%	11,288
Sport and recreation		–	–	–	–	–	–	–		–
Public safety		6,410	7,944	–	602	3,707	4,008	(301)	-8%	7,944
Housing		–	–	–	–	–	–	–		–
Health		–	–	–	–	–	–	–		–

<i>Economic and environmental services</i>		15,429	16,548	–	1,166	7,389	8,709	(1,320)	-15%	16,548
Planning and development		9,473	8,313	–	542	3,500	4,308	(808)	-19%	8,313
Road transport		5,956	8,235	–	624	3,889	4,401	(512)	-12%	8,235
Environmental protection		–	–	–	–	–	–	–		–
<i>Trading services</i>		67,933	20,747	–	1,429	10,921	10,930	(9)	0%	20,747
Electricity		67,862	20,464	–	1,420	10,897	10,785	112	1%	20,464
Water		–	–	–	–	–	–	–		–
Waste water management		–	–	–	–	–	–	–		–
Waste management		71	283	–	10	24	145	(121)	-84%	283
<i>Other</i>		–	–	–	–	–	–	–		–
Total Expenditure - Standard	3	178,059	132,968	–	9,714	62,145	70,979	(8,833)	-12%	132,968
Surplus/ (Deficit) for the year		(14,578)	46,480	–	27,542	57,498	56,142	1,356	2%	46,480

LIM351 Blouberg - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - M06 December

Description	Ref	2012/13	Budget Year 2013/14							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Revenue - Standard										
Municipal governance and administration		111,539	115,247	–	34,107	90,277	82,652	7,625	9%	115,247
Executive and council		–	890	–	–	890	890	–		890
Mayor and Council								–		
Municipal Manager			890			890	890	–		890
Budget and treasury office		111,178	113,666		34,106	89,332	81,407	7,925	0	113,666
Corporate services		361	691	–	1	55	355	(300)	(0)	691
Human Resources										
Information Technology		361	691		1	55	355	(300)	(0)	691
Property Services								–		
Other Admin								–		
Community and public safety		5,214	4,850	–	450	2,485	2,985	(500)	(0)	4,850
Community and social services		1,000	1,000	–	–	700	1,000	(300)	(0)	1,000

<i>Libraries and Archives</i>						-		
<i>Museums & Art Galleries etc</i>						-		
<i>Community halls and Facilities</i>						-		
<i>Cemeteries & Crematoriums</i>						-		
<i>Child Care</i>						-		
<i>Aged Care</i>						-		
<i>Other Community</i>	1,000	1,000	-	700	1,000	(300)	(0)	1,000
<i>Other Social</i>						-		
Sport and recreation						-		
Public safety	4,214	3,850	-	450	1,785	(200)	(0)	3,850
<i>Police</i>						-		
<i>Fire</i>						-		
<i>Civil Defence</i>						-		
<i>Street Lighting</i>						-		
<i>Other</i>	4,214	3,850		450	1,785	(200)	(0)	3,850
Housing						-		
Health	-	-	-	-	-	-		-
<i>Clinics</i>						-		

Ambulance							–		
Other							–		
Economic and environmental services	27,951	37,414	–	46	13,834	28,256	(14,422)	(0)	37,414
Planning and development	4,925	2,849	–	46	794	1,411	(617)	(0)	2,849
Economic Development/Planning	4,925	2,849		46	794	1,411	(617)	(0)	2,849
Town Planning/Building enforcement							–		
Licensing & Regulation							–		
Road transport	23,026	34,565	–	–	13,040	26,845	(13,805)	(0)	34,565
Roads	23,026	34,565			13,040	26,845	(13,805)	(0)	34,565
Public Buses							–		
Parking Garages							–		
Vehicle Licensing and Testing							–		
Other							–		
Environmental protection	–	–	–	–	–	–	–		–
Pollution Control							–		
Biodiversity & Landscape							–		
Other							–		
Trading services	18,777	21,937	–	2,653	13,048	13,228	(180)	(0)	21,937

Electricity	18,263	21,061	–	2,605	12,855	12,780	75	0	21,061
<i>Electricity Distribution</i>	18,263	21,061		2,605	12,855	12,780	75	0	21,061
<i>Electricity Generation</i>							–		
Water	61	–	–	–	–	–	–		–
<i>Water Distribution</i>	61						–		
<i>Water Storage</i>							–		
Waste water management	–	–	–	–	–	–	–		–
<i>Sewerage</i>							–		
<i>Storm Water Management</i>							–		
<i>Public Toilets</i>							–		
Waste management	453	877	–	48	193	448	(255)	(0)	877
<i>Solid Waste</i>	453	877		48	193	448	(255)	(0)	877
Other	–	–	–	–	–	–	–		–
Air Transport							–		
Abattoirs							–		
Tourism							–		
Forestry							–		
Markets							–		

Total Revenue - Standard	2	163,481	179,449	–	37,256	119,644	127,121	(7,477)	(0)	179,449
Expenditure - Standard	-									
<i>Municipal governance and administration</i>	-	79,117	76,441	–	5,880	35,655	41,762	(6,107)	(0)	76,441
Executive and council	-	27,431	30,642	–	2,902	15,490	15,365	125	0	30,642
Mayor and Council	-	15,771	15,854		1,324	8,061	7,469	592	0	15,854
Municipal Manager	-	11,660	14,788		1,578	7,428	7,896	(468)	(0)	14,788
Budget and treasury office	-	26,268	19,619		1,410	8,824	12,150	(3,327)	(0)	19,619
Corporate services	-	25,417	26,180	–	1,568	11,341	14,247	(2,905)	(0)	26,180
Human Resources	-	25,417	26,180		1,568	11,341	14,247	(2,905)	(0)	26,180
Information Technology	-							–		
Property Services	-							–		
Other Admin	-							–		
<i>Community and public safety</i>	-	15,580	19,232	–	1,239	8,180	9,578	(1,397)	(0)	19,232
Community and social services	-	9,170	11,288	–	637	4,474	5,570	(1,097)	(0)	11,288
Libraries and Archives	-							–		
Museums & Art Galleries etc	-							–		
Community halls and Facilities	-							–		
Cemeteries & Crematoriums	-							–		

Child Care	-									
Aged Care	-									
Other Community	-									
Other Social	-	9,170	11,288		637	4,474	5,570	(1,097)	(0)	11,288
	-									
Sport and recreation	-									
Public safety	-	6,410	7,944	-	602	3,707	4,008	(301)	(0)	7,944
Police	-									
Fire	-									
Civil Defence	-									
Street Lighting	-									
Other	-									
	-	6,410	7,944		602	3,707	4,008	(301)	(0)	7,944
	-									
Housing	-									
Health	-	-	-	-	-	-	-			-
Clinics	-									
Ambulance	-									
Other	-									
	-									
Economic and environmental services	-	15,429	16,548	-	1,166	7,389	8,709	(1,320)	(0)	16,548
	-									
Planning and development	-	9,473	8,313	-	542	3,500	4,308	(808)	(0)	8,313

<i>Economic Development/Planning</i>	-	9,473	8,313		542	3,500	4,308	(808)	(0)	8,313
<i>Town Planning/Building enforcement</i>	-							-		
<i>Licensing & Regulation</i>	-							-		
<i>Road transport</i>	-	5,956	8,235	-	624	3,889	4,401	(512)	(0)	8,235
<i>Roads</i>	-	5,956	8,235		624	3,889	4,401	(512)	(0)	8,235
<i>Public Buses</i>	-							-		
<i>Parking Garages</i>	-							-		
<i>Vehicle Licensing and Testing</i>	-							-		
<i>Other</i>	-							-		
<i>Environmental protection</i>	-	-	-	-	-	-	-	-		-
<i>Pollution Control</i>	-							-		
<i>Biodiversity & Landscape</i>	-							-		
<i>Other</i>	-							-		
Trading services	-	67,933	20,747	-	1,429	10,921	10,930	(9)	(0)	20,747
<i>Electricity</i>	-	67,862	20,464	-	1,420	10,897	10,785	112	0	20,464
<i>Electricity Distribution</i>	-	67,862	20,464		1,420	10,897	10,785	112	0	20,464
<i>Electricity Generation</i>	-							-		
<i>Water</i>	-	-	-	-	-	-	-	-		-

<i>Water Distribution</i>										
<i>Water Storage</i>	-							-		
	-							-		
Waste water management	-	-	-	-	-	-	-	-		-
<i>Sewerage</i>	-							-		
<i>Storm Water Management</i>	-							-		
<i>Public Toilets</i>	-							-		
	-							-		
Waste management	-	71	283	-	10	24	145	(121)	(0)	283
<i>Solid Waste</i>	-	71	283		10	24	145	(121)	(0)	283
Other		-	-	-	-	-	-	-		-
Air Transport								-		
Abattoirs								-		
Tourism								-		
Forestry								-		
Markets								-		
Total Expenditure - Standard	3	178,059	132,968	-	9,714	62,145	70,979	(8,833)	(0)	132,968
Surplus/ (Deficit) for the year		(14,578)	46,480	-	27,542	57,498	56,142	1,356	0	46,480

LIM351 Blouberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M06 December

Vote Description	Ref	2012/13	Budget Year 2013/14							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
<u>Revenue by Vote</u>	1									
Vote 1 - Executive and council		–	890	–	–	890	890	–		890
Vote 2 - Budget and treasury		111,178	113,666	–	34,106	89,332	81,407	7,925	9.7%	113,666
Vote 3 - corporate services		361	691	–	1	55	355	(300)	-84.5%	691
Vote 4 - Community and other services		1,000	1,000	–	–	700	1,000	(300)	-30.0%	1,000
Vote 5 - Waste management		453	877	–	48	193	448	(255)	-56.9%	877
Vote 6 - Public safety		4,214	3,850	–	450	1,785	1,985	(200)	-10.1%	3,850
Vote 7 - Electrification		18,263	21,061	–	2,605	12,855	12,780	75	0.6%	21,061
Vote 8 - Roads and Transport		61	–	–	–	–	–	–		–
Vote 9 - Economic Development And Planning		23,026	34,565	–	–	13,040	26,845	(13,805)	-51.4%	34,565
Vote 10 - Other		4,925	2,849	–	46	794	1,411	(617)	-43.7%	34,565
Vote 11 - Other		–	–	–	–	–	–	–		–
Total Revenue by Vote	2	163,481	179,449	–	37,256	119,644	127,121	(7,477)	-5.9%	211,165
<u>Expenditure by Vote</u>	1									
Vote 1 - Executive and council		27,431	30,642	–	2,902	15,490	15,365	125	0.8%	30,642
Vote 2 - Budget and treasury		26,268	19,619	–	1,410	8,824	12,150	(3,327)	-27.4%	19,619

Vote 3 - corporate services		25,417	26,180	–	1,568	11,341	14,247	(2,905)	-20.4%	26,180
Vote 4 - Community and other services		9,170	11,288	–	637	4,474	5,570	(1,097)	-19.7%	11,288
Vote 5 - Waste management		71	283	–	10	24	145	(121)	-83.7%	283
Vote 6 - Public safety		6,410	7,944	–	602	3,707	4,008	(301)	-7.5%	7,944
Vote 7 - Electrification		67,862	20,464	–	1,420	10,897	10,785	112	1.0%	20,464
Vote 8 - Roads and Transport		–	–	–	–	–	–	–		–
Vote 9 - Economic Development And Planning		5,956	8,235	–	624	3,889	4,401	(512)	-11.6%	8,235
Vote 10 - Other		9,473	8,313	–	542	3,500	4,308	(808)	-18.7%	8,313
Total Expenditure by Vote	2	178,059	132,968	–	9,714	62,145	70,979	(8,833)	-12.4%	132,968
Surplus/ (Deficit) for the year	2	(14,578)	46,480	–	27,542	57,498	56,142	1,356	2.4%	78,196

LIM351 Blouberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - A - M06 December

Vote Description R thousand	Ref	2012/13	Budget Year 2013/14							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<u>Revenue by Vote</u>	1									
Vote 1 - Executive and council		-	890	-	-	890	890	-		890
1.1 - Executive and council								-		
1.2 - Municipal manager			890		-	890	890	-		890
								-		
Vote 2 - Budget and treasury		111,178	113,666	-	34,106	89,332	81,407	7,925	10%	113,666
2.1 - Budget and treasury		111,178	113,666		34,106	89,332	81,407	7,925	10%	113,666
								-		
Vote 3 - corporate services		361	691	-	1	55	355	(300)	-84%	691
3.1 - Human resource		361	691		1	55	355	(300)	-84%	691
3.2 - Information technology								-		
3.3 - Other admin								-		
								-		
Vote 4 - Community and other services		1,000	1,000	-	-	700	1,000	(300)	-30%	1,000
4.1 - Community Facilities		1,000	1,000			700	1,000	(300)	-30%	1,000

4.2 - Libraries						–		
Vote 5 - Waste management	453	877	–	48	193	448	(255)	-57% 877
5.1 - Solid waste	453	877		48	193	448	(255)	-57% 877
5.2 - Pound and cemetery							–	
Vote 6 - Public safety	4,214	3,850	–	450	1,785	1,985	(200)	-10% 3,850
6.1 - Vehicle licencing and Testing	4,214	3,850		450	1,785	1,985	(200)	-10% 3,850
							–	
Vote 7 - Electrification	18,263	21,061	–	2,605	12,855	12,780	75	1% 21,061
7.1 - Electricity Distribution	18,263	21,061		2,605	12,855	12,780	75	1% 21,061
7.2 - Electricity Generation							–	
Vote 8 - Roads and Transport	61	–	–	–	–	–	–	–
8.1 - Water	61						–	
8.2 - Sanitation							–	
Vote 9 - Economic Development And Planning	23,026	34,565	–	–	13,040	26,845	(13,805)	-51% 34,565
9.1 - Roads and stormwater	23,026	34,565			13,040	26,845	(13,805)	-51% 34,565
9.2 - Other roads							–	
Vote 10 - Other	4,925	2,849	–	46	794	1,411	(617)	-44% 34,565
10.1 - Planning and Development	4,925	2,849		46	794	1,411	(617)	-44% 34,565
10.2 - Markets								

10.3 - Tourism								-		
10.4 - Other								-		
Vote 11 - Other		-	-	-	-	-	-	-		-
Total Revenue by Vote	2	163,481	179,449	-	37,256	119,644	127,121	(7,477)	-6%	211,165
								-		
Expenditure by Vote	1							-		
Vote 1 - Executive and council		27,431	30,642	-	2,902	15,490	15,365	125	1%	30,642
1.1 - Executive and council		15,771	15,854		1,324	8,061	7,469	592	8%	15,854
1.2 - Municipal manager		11,660	14,788		1,578	7,428	7,896	(468)	-6%	14,788
Vote 2 - Budget and treasury		26,268	19,619	-	1,410	8,824	12,150	(3,327)	-27%	19,619
2.1 - Budget and treasury		26,268	19,619		1,410	8,824	12,150	(3,327)	-27%	19,619
Vote 1 - Executive and council		25,417	26,180	-	1,568	11,341	14,247	(2,905)	-20%	26,180
3.1 - Human resource		25,417	26,180		1,568	11,341	14,247	(2,905)	-20%	26,180
3.2 - Information technology								-		
3.3 - Other admin								-		
Vote 3 - corporate services		9,170	11,288	-	637	4,474	5,570	(1,097)	-20%	11,288
4.1 - Community Facilities		9,170	11,288		637	4,474	5,570	(1,097)	-20%	11,288
4.2 - Libraries										

Vote 4 - Community and other services							–		
	71	283	–	10	24	145	(121)	-84%	283
	71	283		10	24	145	(121)	-84%	283
5.2 - Pound and cemetery							–		
							–		
Vote 5 - Waste management	6,410	7,944	–	602	3,707	4,008	(301)	-8%	7,944
6.1 - Vehicle licencing and Testing	6,410	7,944		602	3,707	4,008	(301)	-8%	7,944
							–		
Vote 6 - Public safety	67,862	20,464	–	1,420	10,897	10,785	112	1%	20,464
7.1 - Electricity Distribution	67,862	20,464		1,420	10,897	10,785	112	1%	20,464
7.2 - Electricity Generation							–		
Vote 7 - Electrification	–	–	–	–	–	–	–		–
8.1 - Water							–		
8.2 - Sanitation							–		
Vote 9 - Economic Development And Planning	5,956	8,235	–	624	3,889	4,401	(512)	-12%	8,235
9.1 - Roads and stormwater	5,956	8,235		624	3,889	4,401	(512)	-12%	8,235
9.2 - Other roads							–		
							–		
Vote 10 - Other	9,473	8,313	–	542	3,500	4,308	(808)	-19%	8,313

10.1 - Planning and Development		9,473	8,313		542	3,500	4,308	(808)	-19%	8,313
								–		
Total Expenditure by Vote	2	178,059	132,968	–	9,714	62,145	70,979	(8,833)	(0)	132,968
								–		
Surplus/ (Deficit) for the year	2	(14,578)	46,480	–	27,542	57,498	56,142	1,356	0	78,196

LIM351 Blouberg - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M06 December

Council of the City of Johannesburg: Financial Performance (Revenue and Expenditure) - 2013/2014										
Description	Ref	2012/13	Budget Year 2013/14							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
<u>Revenue By Source</u>										
Property rates		15,411	9,057		514	11,728	7,410	4,318	58%	9,057
Property rates - penalties & collection charges								–		
Service charges - electricity revenue		13,103	12,416		1,226	6,311	5,394	917	17%	12,416
Service charges - water revenue							–	–		
Service charges - sanitation revenue							–	–		
Service charges - refuse revenue		235	722		40	365	121	245	203%	722
Service charges - other								–		
Rental of facilities and equipment		881	463		27	95	228	(133)	-58%	463
Interest earned - external investments		423	687		14	405	380	25	7%	687

Interest earned - outstanding debtors	193	408		(1)	66	206	(141)	-68%	408
Dividends received							–		
Fines	1,645	897		22	283	500	(217)	-43%	897
Licences and permits	2,608	3,150		433	1,521	1,854	(333)	-18%	3,150
Agency services							–		
Transfers recognised - operational	93,990	104,108		33,523	78,779	74,540	4,239	6%	104,108
Other revenue	6,596	4,975		408	2,084	2,553	(469)	-18%	4,975
Gains on disposal of PPE							–		
Total Revenue (excluding capital transfers and contributions)	135,084	136,884	–	36,206	101,637	93,186	8,452	9%	136,884
<u>Expenditure By Type</u>	-								
Employee related costs	58,077	65,407		5,119	30,505	32,712	(2,208)	-7%	65,407
Remuneration of councillors	10,595	10,975		885	5,313	5,497	(184)	-3%	10,975
Debt impairment	12,300	2,114				–	–		2,114
Depreciation & asset impairment	46,451	952				–	–		952
Finance charges	–	–					–		
Bulk purchases	14,763	14,300		941	7,777	7,860	(83)	-1%	14,300
Other materials	1,441	2,016		–	581	1,017	(436)	-43%	2,016
Contracted services	1,898	2,190		213	1,114	1,095	19	2%	2,190
Transfers and grants							–		
Other expenditure	32,514	35,014		2,556	16,857	17,692	(835)	-5%	35,014

Loss on disposal of PPE		20						–		
Total Expenditure		178,059	132,968	–	9,714	62,145	65,873	(3,727)	-6%	132,968
Surplus/(Deficit)		(42,975)	3,915	–	26,492	39,492	27,313	12,179	0	3,915
Transfers recognised - capital		28,397	42,565		1,050	19,690	31,815	(12,125)	(0)	42,565
Contributions recognised - capital								–		
Contributed assets								–		
Surplus/(Deficit) after capital transfers & contributions		(14,578)	46,480	–	27,542	59,182	59,128			46,480
Taxation								–		
Surplus/(Deficit) after taxation		(14,578)	46,480	–	27,542	59,182	59,128			46,480
Attributable to minorities										
Surplus/(Deficit) attributable to municipality		(14,578)	46,480	–	27,542	59,182	59,128			46,480
Share of surplus/ (deficit) of associate										
Surplus/ (Deficit) for the year		(14,578)	46,480	–	27,542	59,182	59,128			46,480

LIM351 Blouberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - M06 December

Vote Description	Ref	2012/13	Budget Year 2013/14							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
<u>Capital Expenditure - Standard Classification</u>										

Governance and administration		319	4,407	–	–	104	3,637	(3,534)	-97%	4,407
Executive and council		–	1,100		–	–	1,100	(1,100)	-100%	1,100
Budget and treasury office								–		
Corporate services		319	3,307			104	2,537	(2,434)	-96%	3,307
Community and public safety		–	–	–	–	–	–	–		–
Community and social services								–		
Sport and recreation								–		
Public safety								–		
Housing								–		
Health								–		
Economic and environmental services		21,015	33,156	–	118	3,005	26,072	(23,067)	-88%	33,156
Planning and development								–		
Road transport		21,015	33,156		118	3,005	26,072	(23,067)	-88%	33,156
Environmental protection								–		
Trading services		7,745	8,918	–	674	1,358	5,909	(4,550)	-77%	8,918
Electricity		7,745	8,918		674	1,358	5,909	(4,550)	-77%	8,918
Water								–		
Waste water management								–		
Waste management								–		
Other								–		
Total Capital Expenditure - Standard Classification	3	29,079	46,480	–	792	4,467	35,618	(31,151)	-87%	46,480
Funded by:										
National Government		23,200	39,656			3,356	31,981	(28,625)	-90%	39,656
Provincial Government								–		
District Municipality								118	#DIV/0!	

Other transfers and grants		2,370	1,000		118	118		–		1,000
Transfers recognised - capital	5	25,571	40,656	–	118	3,474	31,981	(28,507)	-89%	40,656
Public contributions & donations	6							–		
Borrowing								–		
Internally generated funds		3,508	5,825		674	993	3,637	(2,644)	-73%	5,825
Total Capital Funding		29,079	46,480	–	792	4,467	35,618	(31,151)	-87%	46,480

LIM351 Blouberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - A - M06
December

Vote Description R thousand	Ref	2012/13	Budget Year 2013/14							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
<u>Capital expenditure - Municipal Vote</u>	1									
<u>Expenditure of multi-year capital appropriation</u>										
Vote 1 - Executive and council		–	–	–	–	–	–	–		–
1.1 - Executive and council								–		
1.2 - Municipal manager								–		
								–		
Vote 2 - Budget and treasury		–	–	–	–	–	–	–		–
2.1 - Budget and treasury								–		

						-	
						-	
Vote 3 - corporate services	-	-	-	-	-	-	-
3.1 - Human resource							
3.2 - Information technology							
3.3 - Other admin							
Vote 4 - Community and other services	-	-	-	-	-	-	-
4.1 - Community Facilities							
4.2 - Libraries							
4.3 - Sport and Recreation							
4.4 - Other Social Services							
Vote 5 - Waste management	-	-	-	-	-	-	-
5.1 - Solid waste							
5.2 - Pound and cemetery							

Vote 5 - Waste management 6.1 - Vehicle licencing and Testing Vote 7 - Electrification 7.1 - Electricity Distribution 7.2 - Electricity Generation Vote 8 - Roads and Transport 8.1 - Water 8.2 - Sanitation Vote 9 - Economic Development And Planning 9.1 - Roads and stormwater 9.2 - Other roads Total multi-year capital expenditure								-		
		-	-	-	-	-	-	-		-
								-		
		-	-	-	-	-	-	-		-
								-		
								-		
		-	-	-	-	-	-	-		-
								-		
								-		
		-	-	-	-	-	-	-		-
								-		
								-		
								-		
		-	-	-	-	-	-	-		-
Capital expenditure - Municipal Vote										
Expenditure of single-year capital	1									

<u>appropriation</u>										
Vote 1 - Executive and council	-	1,100	-	-	-	1,100	(1,100)	-100%	1,100	
1.1 - Executive and council							-			
1.2 - Municipal manager	-	1,100		-	-	1,100	(1,100)	-100%	1,100	
Vote 2 - Budget and treasury	-	-	-	-	-	-	-		-	
2.1 - Budget and treasury							-			
Vote 3 - corporate services	319	3,307	-	-	104	2,537	(2,434)	-96%	3,307	
3.1 - Human resource	319	3,307		-	104	2,537	(2,434)	-96%	3,307	
3.2 - Information technology							-			
3.3 - Other admin							-			
Vote 4 - Community and other services	-	-	-	-	-	-	-		-	
4.1 - Community Facilities							-			
4.2 - Libraries							-			
4.3 - Sport and Recreation							-			
4.4 - Other Social Services							-			
Vote 5 - Waste management	-	-	-	-	-	-	-		-	
5.1 - Solid waste							-			
5.2 - Pound and cemetery							-			
Vote 6 - Public safety	-	-	-	-	-	-	-		-	

6.1 - Vehicle licencing and Testing								-		
Vote 7 - Electrification		7,745	8,918	-	674	1,358	5,909	(4,550)	-77%	8,918
7.1 - Electricity Distribution		7,745	8,918		674	1,358	5,909	(4,550)	-77%	8,918
7.2 - Electricity Generation								-		
Vote 8 - Roads and Transport		-	-	-	-	-	-	-		-
8.1 - Water								-		
8.2 - Sanitation								-		
Vote 9 - Economic Development And Planning		21,015	33,156	-	118	3,005	26,072	(23,067)	-88%	33,156
9.1 - Roads and stormwater		21,015	33,156		118	3,005	26,072	(23,067)	-88%	33,156
9.2 - Other roads								-		
								-		
Total single-year capital expenditure		29,079	46,480	-	792	4,467	35,618	(31,151)	(0)	46,480
								-		
Total Capital Expenditure		29,079	46,480	-	792	4,467	35,618	(31,151)	(0)	46,480

LIM351 Blouberg - Table C6 Monthly Budget Statement - Financial Position - M06 December

Description	Ref	2012/13	Budget Year 2013/14			
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		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands	1					
ASSETS						
Current assets						
Cash		2,350	23,408	–	22,588	23,408
Call investment deposits			–	–	20,074	–
Consumer debtors		18,834	5,964	–	–	5,964
Other debtors		4,826	9,887	–	–	9,887
Current portion of long-term receivables		7,188	1,058	–	–	1,058
Inventory		1,417	31,245	–	–	31,245
Total current assets		34,615	71,562	–	42,662	71,562
Non current assets						
Long-term receivables			–	–	–	–
Investments		3,098	3,079	–	3,089	3,079
Investment property			–	–	–	–
Investments in Associate			–	–	–	–
Property, plant and equipment		810,700	46,480	–	4,467	46,480
Agricultural		–	–	–	–	–
Biological assets		–	–	–	–	–
Intangible assets		–	–	–	–	–
Other non-current assets		–	–	–	–	–
Total non current assets		813,798	49,559	–	7,557	49,559
TOTAL ASSETS		848,413	121,121	–	50,219	121,121

<u>LIABILITIES</u>						
Current liabilities	-					
Bank overdraft			-	-	-	-
Borrowing			-	-	-	-
Consumer deposits	0		-	-	-	-
Trade and other payables	25,754	2,340		-	-	2,340
Provisions	4,377		-	-	-	-
Total current liabilities		30,131	2,340	-	-	2,340
Non current liabilities						
Borrowing			-	-	-	-
Provisions		1,619	-	-	-	-
Total non current liabilities		1,619	-	-	-	-
TOTAL LIABILITIES		31,750	2,340	-	-	2,340
NET ASSETS	2	816,663	118,781	-	50,219	118,781
<u>COMMUNITY WEALTH/EQUITY</u>						
Accumulated Surplus/(Deficit)		816,663	118,781	-	50,219	118,781
Reserves						
TOTAL COMMUNITY WEALTH/EQUITY	2	816,663	118,781	-	50,219	118,781

LIM351 Blouberg - Table C7 Monthly Budget Statement - Cash Flow - M06 December

Description	Ref	2012/13	Budget Year 2013/14							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
CASH FLOW FROM OPERATING ACTIVITIES										
Receipts										
Ratepayers and other		23,530	32,089		1,319	14,834	16,596	(1,761)	-11%	32,089
Government - operating		85,386	104,108	–	33,523	78,779	74,540	4,239	6%	104,108
Government - capital		34,904	42,565	–	1,050	19,690	31,815	(12,125)	-38%	42,565
Interest		423	687	–	–	419	380	39	10%	687
Dividends			–	–	–	–	–	–		–
Payments										
Suppliers and employees		(117,629)	(132,968)		(9,714)	(62,145)	(65,873)	(3,727)	6%	(132,968)
Finance charges		–	–	–	–	–	–	–		–
Transfers and Grants		–	–	–	–	–	–	–		–
NET CASH FROM/(USED) OPERATING ACTIVITIES		26,613	46,480	–	26,178	51,577	57,458	(5,881)	-10%	46,480
CASH FLOWS FROM INVESTING ACTIVITIES										
Receipts										
Proceeds on disposal of PPE		733	–	–	–	–	–	–		–
Decrease (Increase) in non-current								–		

debtors		-	-	-	-	-	-			-
Decrease (increase) other non-current receivables	-	-	-	-	-	-	-	-		-
Decrease (increase) in non-current investments		921	-	-	-	-	-	-		-
Payments										
Capital assets		(29,079)	(46,480)		(792)	(4,467)	(36,018)	(31,551)	88%	(46,480)
NET CASH FROM/(USED) INVESTING ACTIVITIES		(27,425)	(46,480)	-	(792)	(4,467)	(36,018)	(31,551)	88%	(46,480)
CASH FLOWS FROM FINANCING ACTIVITIES										
Receipts										
Short term loans		-	-	-	-	-	-	-		-
Borrowing long term/refinancing		-	-	-	-	-	-	-		-
Increase (decrease) in consumer deposits		-	-	-	-	-	-	-		-
Payments										
Repayment of borrowing		-	-	-	-	-	-	-		-
NET CASH FROM/(USED) FINANCING ACTIVITIES		-	-	-	-	-	-	-		-
NET INCREASE/ (DECREASE) IN CASH HELD		(812)	0	-	25,386	47,109	21,440			0
Cash/cash equivalents at beginning:		3,162	23,408	-		42,662	23,408			42,662
Cash/cash equivalents at month/year end:		2,350	23,408	-		89,771	44,847			42,662

Part 2- supporting Documentation

2.1 Debtors Analysis

LIM351 Blouberg - Supporting Table SC3 Monthly Budget Statement - aged debtors - M06 December

Description	NT Code	Budget Year 2013/14									
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Bad Debts
R thousands											
Debtors Age Analysis By Revenue Source											
Rates	1200	71	66	28,986						29,123	
Electricity	1300	51	77	2,521						2,648	
Water	1400	125	51	1,526						1,702	
Sewerage / Sanitation	1500	38	37	928						1,002	
Refuse Removal	1600	22	22	587						631	
Housing (Rental Revenue)	1700									–	
Other	1900	18	29	616						663	
Total By Revenue Source	2000	326	281	35,163	–	–	–	–	–	35,770	–
2012/13 - totals only										–	
Debtors Age Analysis By Customer Category											
Government	2200									–	
Business	2300									–	
Households	2400									–	
Other	2500	326	281	35,163						35,770	
Total By Customer Category	2600	326	281	35,163	–	–	–	–	–	35,770	–

The above table indicates that at the end of the second quarter a total amount of R 31,7 million was outstanding for debtors, with R26 million outstanding for up-to 90+days.

2.2 Creditors Analysis

LIM351 Blouberg - Supporting Table SC4 Monthly Budget Statement - aged creditors - M06 December

Description R thousands	NT Code	Budget Year 2013/14									Prior year totals for chart (same period)
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total	
Creditors Age Analysis By Customer Type											
Bulk Electricity	0100									-	
Bulk Water	0200									-	
PAYE deductions	0300									-	
VAT (output less input)	0400									-	
Pensions / Retirement deductions	0500									-	
Loan repayments	0600									-	
Trade Creditors	0700									-	
Auditor General	0800	574								574	
Other	0900	4,573								4,573	
Total By Customer Type	2600	5,146	-	-	-	-	-	-	-	5,146	-

The municipality does not have system in place to determine the Creditors analysis; we use top ten paid supplier's method.

2.3 Investment Portfolio analyses

The investment portfolio is prepared in line with the requirement of the municipal investment and PPP regulations –Gazette No.27431, 1 April 2005 issued by the National Treasury.

The below table indicates the Accrued interest earned from Guarantee investment during the month of December 2012 amounting to R27,389 and no interest earned was transfer to primary bank account under the month review . The maturity date for re-invested amount is 14 May 2014. No new investment made during the reporting month.

LIM351 Blouberg - Supporting Table SC5 Monthly Budget Statement - investment portfolio - M06 December

Investments by maturity Name of institution & investment ID	Ref	Period of Investment	Type of Investment	Expiry date of investment	Accrued interest for the month	Yield for the month 1 (%)	Market value at beginning of the month	Change in market value	Market value at end of the month
R thousands		Yrs/Months							
<u>Municipality</u>									
Blouberg Municipality		Months	Fixed Deposit	2014/05/12	23	5.6%	3,079	–	3,102
Blouberg Municipality			Fixed Deposit	2014/02/06	74	5.4%	20,000		20,074
Municipality sub-total					97		23,079	–	23,176
<u>Entities</u>									
Entities sub-total					–		–	–	–
TOTAL INVESTMENTS AND INTEREST	2				97		23,079	–	23,176

2.4 Allocation and grant receipts and Expenditure

LIM351 Blouberg - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - M06 December

Description	Ref	2012/13	Budget Year 2013/14							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
<u>RECEIPTS:</u>	1,2									
<u>Operating Transfers and Grants</u>										
National Government:		93,631	104,108	–	33,523	78,666	74,540	4,126	5.5%	104,108
Local Government Equitable Share		90,331	100,568		33,523	75,426	71,000	4,426	6.2%	100,568
Finance Management		1,500	1,650		–	1,650	1,650			1,650
Municipal Systems Improvement	3	800	890		–	890	890			890
Epwp:public works		1,000	1,000		–	700	1,000	(300)	-30.0%	1,000
Provincial Government:		–	–	–	–	–	–	–		–
Other transfers and grants [insert description]	4							–		
District Municipality:		–	–	–	–	–	–	–		–
		–						–		
Other grant providers:								–		

		-	-	-	-	-	-	-	-	-
<i>Contribution :CDM</i>		-						-		
Total Operating Transfers and Grants	5	93,631	104,108	-	33,523	78,666	74,540	4,126	5.5%	104,108
<u>Capital Transfers and Grants</u>										
National Government:		30,904	34,565	-	-	13,040	26,815	(13,775)	-51.4%	34,565
Municipal Infrastructure Grant (MIG)		30,904	34,565		-	13,040	26,815	(13,775)	-51.4%	34,565
Other capital transfers <i>[insert description]</i>								-		
Provincial Government:		3,000	7,000	-	1,050	6,650	5,000	1,650	33.0%	7,000
<i>INEP /DME</i>		3,000	7,000		1,050	6,650	5,000	1,650	33.0%	7,000
District Municipality:		1,000	1,000	-	-	-	-	-		1,000
<i>District Grant:Electricity</i>		1,000	1,000		-	-	-	-		1,000
Other grant providers:		-	-	-	-	-	-	-		-
<i>[insert description]</i>								-		
Total Capital Transfers and Grants	5	34,904	42,565	-	1,050	19,690	31,815	(12,125)	-38.1%	42,565
TOTAL RECEIPTS OF TRANSFERS & GRANTS	5	128,535	146,673	-	34,573	98,356	106,355	(7,999)	-7.5%	146,673

The municipality received all the money for grant as per Treasury allocation expect Electricity grant from CDM. The total received is amounting to R 98,356 million. National Treasury has approved 2012-2013 roll-over projects.

A fundamental part of the review is the performance of major capital projects. At the end of December 2013, the major capital projects were performed very poor due to late appointment of contractor. The Departments responsible will outline the reasons in their reports and provide the corrective measures to ensure that projects are complete in time to avoid roll over. The total unspent for the month ended 31 December is at R **18,170,240**.

The total cash and cash equivalent is amounting to R **42,661,854** and the total grant receive and not spent amounting to R **18,170,240**. Therefore the municipality has cash to back up the unspent grant and R **24,491,614** to fund operational expenses.

Summary of grants: End December 2013

	MSIG	EPWP	CDM	MIG	INEP	FMG	Total
Opening balance	-	-	1,863,493	-	-	-	1,863,493
Current year receipts	890,000	700,000	-	13,040,000	6,650,000	1,650,000	22,930,000
Conditions met - transferred to revenue	(87,517)	(557,832)	(118,000)	(4,136,934)	(534,590)	(1,188,380)	(6,623,253)
Conditions still to be met - unspent	802,483	142,168	1,745,493	8,903,066	6,115,410	461,620	18,170,240

The total cash and cash equivalent is amounting to R **42,661,854** and the total grant receive and not spent amounting to R **18,170,240**. Therefore the municipality has R **24,491,614** million to fund operational expenses as end of 31 December 2013

LIM351 Blouberg - Supporting Table SC7 Monthly Budget Statement - transfers and grant expenditure - M06 December

Description	Re f	2012/13	Budget Year 2013/14							
		Audited Outcom e	Original Budget	Adjuste d Budget	Monthly actual	YearTD actual	YearTD budget	YTD varianc e	YTD varianc e %	Full Year Forecas t
R thousands										
<u>EXPENDITURE</u>										
<u>Operating expenditure of Transfers and Grants</u>										
National Government:		93,990	104,108	–	9,550	51,545	32,428	19,117	59.0%	104,108
Local Government Equitable Share		90,331	100,568		9,450	50,781	31,412	19,370	61.7%	100,568
		1,859	1,650		100	119	1,005	(886)	-88.2%	1,650
		800	890		–	88	12	76	629.6%	890
								–		
								–		
Epwp:public works		1,000	1,000		–	558	–	558	#DIV/0!	1,000
Provincial Government:		–	–	–	–	–	–	–		–
								–		
District Municipality:		–	–	–	–	–	–	–		–
								–		
								–		
Other grant providers:		–	–	–	–	–	–	–		–
								–		

<i>Contribution :CDM</i>								–		
Total operating expenditure of Transfers and Grants:		93,990	104,108	–	9,550	51,545	32,428	19,117	59.0%	104,108
<u>Capital expenditure of Transfers and Grants</u>										
National Government:		23,026	34,565	–	165	4,137	15,895	(11,758)	-74.0%	34,565
Municipal Infrastructure Grant (MIG)		23,026	34,565		165	4,137	15,895	(11,758)	-74.0%	34,565
								–		
								–		
Other capital transfers [insert description]								–		
Provincial Government:		3,000	7,000	–	–	535	2,100	(1,565)	-74.5%	7,000
		3,000	7,000		–	535	2,100	(1,565)	-74.5%	7,000
								–		
District Municipality:		2,370	1,000	–	118	118	–	118	#DIV/0!	1,000
		2,370	1,000		118	118	–	118	#DIV/0!	1,000
								–		
Other grant providers:		–	–	–	–	–	–	–		–
								–		
Total capital expenditure of Transfers and Grants		28,397	42,565	–	283	4,790	17,995	(13,205)	-73.4%	42,565
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS		122,387	146,673	–	9,833	56,335	50,423	5,911	11.7%	146,673

2.5 Councillor and employee benefits

LIM351 Blouberg - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - M06 December

Summary of Employee and Councilor remuneration	Ref	2012/13	Budget Year 2013/14							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
	1	A	B	C						D
<u>Councillors (Political Office Bearers plus Other)</u>										
Basic Salaries and Wages		7,529	7,789		625	3,752	3,895	(143)	-4%	7,789
Pension and UIF Contributions		1,010	944		94	563	472	91	19%	944
Medical Aid Contributions							–	–		
Motor Vehicle Allowance		1,527	1,574		121	726	787	(61)	-8%	1,574
Cellphone Allowance		529	667		45	273	333	(61)	-18%	667
Housing Allowances								–		
Other benefits and allowances								–		
Sub Total - Councillors	4	10,595	10,975	–	885	5,313	5,487	(174)	-3%	10,975
% increase			3.6%							3.6%
<u>Senior Managers of the Municipality</u>	3									
Basic Salaries and Wages		2,273	3,093		158	678	1,289	(611)	-47%	3,093
Pension and UIF Contributions		541	715		50	201	298	(97)	-33%	715

Medical Aid Contributions	2	-	-	-	-	-	-	-	-
Overtime		-	-	-	-	-	-	-	-
Performance Bonus		153	200	-	-	83	(83)	-100%	200
Motor Vehicle Allowance		998	1,347	69	276	561	(285)	-51%	1,347
Cellphone Allowance							-		
Housing Allowances							-		
Other benefits and allowances							-		
Payments in lieu of leave							-		
Long service awards							-		
Post-retirement benefit obligations							-		
Sub Total - Senior Managers of Municipality	4	3,965	5,354	-	277	1,155	2,231	(1,076)	-48%
% increase			35.0%						35.0%
<u>Other Municipal Staff</u>									
Basic Salaries and Wages		32,311	38,205		2,985	17,391	19,102	(1,712)	-9%
Pension and UIF Contributions		7,035	7,957		649	3,911	3,979	(67)	-2%
Medical Aid Contributions		1,502	1,612		153	883	806	77	10%
Overtime		973	550		38	510	275	235	85%
Performance Bonus		-				-	-		
Motor Vehicle Allowance		6,295	5,887		607	3,662	2,944	718	24%
Cellphone Allowance		1,143	1,018		82	636	509	127	25%
Housing Allowances		136	64		5	56	32	24	74%

Other benefits and allowances		4,717	4,759		322	2,302	2,379	(77)	-3%	4,759
Payments in lieu of leave								-		
Long service awards								-		
Post-retirement benefit obligations	2							-		
Sub Total - Other Municipal Staff		54,112	60,052	-	4,843	29,350	30,026	(676)	-2%	60,052
% increase	4		11.0%							11.0%
Total Parent Municipality		68,672	76,381	-	6,005	35,818	37,744	(1,926)	-5%	76,381
Unpaid salary, allowances & benefits in arrears:			11.2%							11.2%
<u>Board Members of Entities</u>										
Basic Salaries and Wages								-		
Pension and UIF Contributions								-		
Medical Aid Contributions								-		
Overtime								-		
Performance Bonus								-		
Motor Vehicle Allowance								-		
Cellphone Allowance								-		
Housing Allowances								-		
Other benefits and allowances								-		
Board Fees								-		
Payments in lieu of leave								-		
Long service awards								-		
Post-retirement benefit obligations								-		
Sub Total - Board Members of Entities	2	-	-	-	-	-	-	-		-
% increase	4									
<u>Senior Managers of Entities</u>										
Basic Salaries and Wages								-		
Pension and UIF Contributions								-		
Medical Aid Contributions								-		

Overtime								-		
Performance Bonus								-		
Motor Vehicle Allowance								-		
Cellphone Allowance								-		
Housing Allowances								-		
Other benefits and allowances								-		
Payments in lieu of leave								-		
Long service awards								-		
Post-retirement benefit obligations	2							-		
Sub Total - Senior Managers of Entities		-	-	-	-	-	-	-		-
% increase	4									
Other Staff of Entities										
Basic Salaries and Wages								-		
Pension and UIF Contributions								-		
Medical Aid Contributions								-		
Overtime								-		
Performance Bonus								-		
Motor Vehicle Allowance								-		
Cellphone Allowance								-		
Housing Allowances								-		
Other benefits and allowances								-		
Payments in lieu of leave								-		
Long service awards								-		
Post-retirement benefit obligations								-		
Sub Total - Other Staff of Entities		-	-	-	-	-	-	-		-
% increase	4									
Total Municipal Entities		-	-	-	-	-	-	-		-
TOTAL SALARY, ALLOWANCES & BENEFITS		68,672	76,381	-	6,005	35,818	37,744	(1,926)	-5%	76,381
% increase	4		11.2%							11.2%
TOTAL MANAGERS AND STAFF		58,077	65,407	-	5,119	30,505	32,257	(1,752)	-5%	65,407

LIM351 Blouberg - Supporting Table SC13a Monthly Budget Statement - capital expenditure on new assets by asset class - M06 December

Description	Ref	2012/13	Budget Year 2013/14							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
<u>Capital expenditure on new assets by Asset Class/Sub-class</u>										
-									89.2%	
<u>Infrastructure</u>		23,999	41,756	-	118	3,474	32,090	28,615		41,756
Infrastructure - Road transport		19,087	33,156	-	118	3,005	26,640	23,634	88.7%	33,156
<i>Roads, Pavements & Bridges</i>		1,657	9,756	-	-	211	5,404	5,193	96.1%	9,756
<i>Storm water</i>		17,429	23,400	-	118	2,795	21,236	18,441	86.8%	23,400
Infrastructure - Electricity		4,912	8,600	-	-	469	5,450	4,981	91.4%	8,600
<i>Generation</i>		-	-	-	-	-	-	-	91.4%	-
<i>Transmission & Reticulation</i>		4,912	8,600	-	-	469	5,450	4,981		8,600
<i>Street Lighting</i>		-	-	-	-	-	-	-		-
Infrastructure - Water		-	-	-	-	-	-	-		-
<i>Dams & Reservoirs</i>		-	-	-	-	-	-	-		-
<i>Water purification</i>		-	-	-	-	-	-	-		-
<i>Reticulation</i>		-	-	-	-	-	-	-		-
Infrastructure - Sanitation		-	-	-	-	-	-	-		-

<i>Reticulation</i>	-	-	-	-	-	-		-
<i>Sewerage purification</i>						-		
						-		
Infrastructure - Other	-	-	-	-	-	-		-
<i>Waste Management</i>						-		
<i>Transportation</i>						-		
<i>Gas</i>						-		
<i>Other</i>						-		
<u>Community</u>	-	-	-	-	-	-		-
Parks & gardens						-		
Sportsfields & stadia						-		
Swimming pools						-		
Community halls						-		
Libraries						-		
Recreational facilities						-		
Fire, safety & emergency						-		
Security and policing						-		
Buses						-		
Clinics						-		
Museums & Art Galleries						-		
Cemeteries						-		
Social rental housing						-		
Other						-		
<u>Heritage assets</u>	-	-	-	-	-	-		-
Buildings						-		
Other						-		
						-		
<u>Investment properties</u>	-	-	-	-	-	-		-
Housing development						-		
Other						-		
<u>Other assets</u>						2,535	71.9%	

		5,080	4,725	–	674	993	3,529			4,725
General vehicles		1,561	2,976		–	–	2,259	2,259	100.0%	2,976
Specialised vehicles		–	–	–	–	–	–	–		–
Plant & equipment								–		
Computers - hardware/equipment		176	147		–	77	73	(4)	-5.4%	147
Furniture and other office equipment		54	184		–	27	100	73	73.1%	184
Abattoirs								–		
Markets								–		
Civic Land and Buildings								–		
Other Buildings								–		
Other Land								–		
Surplus Assets - (Investment or Inventory)								–		
Other		3,290	1,418		674	889	1,097	207	18.9%	1,418
Agricultural assets		–	–	–	–	–	–	–		–
<i>List sub-class</i>								–		
								–		
Biological assets		–	–	–	–	–	–	–		–
<i>List sub-class</i>								–		
								–		
Intangibles		–	–	–	–	–	–	–		–
Computers - software & programming								–		
Other								–		
Total Capital Expenditure on new assets	1	29,079	46,480	–	792	4,467	35,618	31,151	87.5%	46,480

<u>Specialised vehicles</u>		-	-	-	-	-	-	-		-
Refuse								-		
Fire								-		
Conservancy								-		
Ambulances								-		

LIM351 Blouberg - Supporting Table SC13c Monthly Budget Statement - expenditure on repairs and maintenance by asset class - M06 December

Description	Ref	2012/13	Budget Year 2013/14							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
<u>Repairs and maintenance expenditure by Asset Class/Sub-class</u>										
-										
<u>Infrastructure</u>		699	428	-	-	40	10	(30)	-304.8%	428
Infrastructure - Road transport <i>Roads, Pavements & Bridges</i>		266	428	-	-	40	10	(30)	-304.8%	428
<i>Storm water</i>		266	428		-	40	10	(30)	-304.8%	428
Infrastructure - Electricity <i>Generation</i>		433	-	-	-	-	-	-		-
<i>Transmission & Reticulation</i>		433	-		-	-	-	-		-
<i>Street Lighting</i>										
Infrastructure - Water		-	-	-	-	-	-	-		-

<i>Dams & Reservoirs</i>						-		
<i>Water purification</i>						-		
<i>Reticulation</i>						-		
Infrastructure - Sanitation	-	-	-	-	-	-		-
<i>Reticulation</i>						-		
<i>Sewerage purification</i>						-		
Infrastructure - Other	-	-	-	-	-	-		-
<i>Waste Management</i>						-		
<i>Transportation</i>						-		
<i>Gas</i>						-		
<i>Other</i>						-		
<u>Community</u>	-	-	-	-	-	-		-
Parks & gardens						-		
Sportsfields & stadia						-		
Swimming pools						-		
Community halls						-		
Libraries						-		
Recreational facilities						-		
Fire, safety & emergency						-		
Security and policing						-		
Buses						-		
Clinics						-		
Museums & Art Galleries						-		
Cemeteries						-		
Social rental housing						-		
Other						-		
<u>Heritage assets</u>	-	-	-	-	-	-		-
Buildings						-		
Other						-		
<u>Investment properties</u>	-	-	-	-	-	-		-

Housing development							-		
Other							-		
Other assets	742	1,588	-	-	540	78	(462)	-594.8%	1,588
General vehicles	364	324		-	85	30	(55)	-184.3%	324
Specialised vehicles	-	-	-	-	-	-	-		-
Plant & equipment	255	74		-	10	3	(7)	-239.0%	74
Computers - hardware/equipment							-	100.0%	
Furniture and other office equipment	38	123		-	-	3	3		123
Abattoirs							-		
Markets							-		
Civic Land and Buildings							-		
Other Buildings	44	600		-	219	30	(189)	-629.9%	600
Other Land							-		
Surplus Assets - (Investment or Inventory)							-	-	
Other	41	467		-	226	12	(214)	1781.3%	467
Agricultural assets	-	-	-	-	-	-	-		-
<i>List sub-class</i>							-		
							-		
Biological assets	-	-	-	-	-	-	-		-
<i>List sub-class</i>							-		
							-		
Intangibles	-	-	-	-	-	-	-		-
Computers - software & programming							-		
Other							-		
Total Repairs and Maintenance Expenditure	1,441	2,016	-	-	581	88	(493)	-561.7%	2,016

<u>Specialised vehicles</u>		-	-	-	-	-	-	-		-
Refuse								-		
Fire								-		
Conservancy								-		
Ambulances								-		

2.6 Materials variance to the service delivery and budget implementation plan

Reasons for major variances between planned and actual revenue collected:

- The lower collection percentage is due to non-payment of our debtors and especially farmers

2.7 Capital programme performance

Statement of financial performance-capital expenditure

LIM351 Blouberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - M06
December

Vote Description	Ref	2012/13	Budget Year 2013/14							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Total Capital Expenditure		29,079	46,480	–	792	4,467	35,618	(31,151)	-87%	46,480
<u>Capital Expenditure - Standard Classification</u>										
<i>Governance and administration</i>		319	4,407	–	–	104	3,637	(3,534)	-97%	4,407
Executive and council		–	1,100		–	–	1,100	(1,100)	-100%	1,100
Budget and treasury office								–		
Corporate services		319	3,307			104	2,537	(2,434)	-96%	3,307
<i>Community and public safety</i>		–	–	–	–	–	–	–		–
Community and social services								–		
Sport and recreation								–		
Public safety								–		
Housing								–		
Health								–		
<i>Economic and environmental services</i>		21,015	33,156	–	118	3,005	26,072	(23,067)	-88%	33,156

Planning and development								–		
Road transport		21,015	33,156		118	3,005	26,072	(23,067)	-88%	33,156
Environmental protection								–		
Trading services		7,745	8,918	–	674	1,358	5,909	(4,550)	-77%	8,918
Electricity		7,745	8,918		674	1,358	5,909	(4,550)	-77%	8,918
Water								–		
Waste water management								–		
Waste management								–		
Other								–		
Total Capital Expenditure - Standard Classification	3	29,079	46,480	–	792	4,467	35,618	(31,151)	-87%	46,480
<u>Funded by:</u>										
National Government		23,200	39,656			3,356	31,981	(28,625)	-90%	39,656
Provincial Government								–		
District Municipality		2,370	1,000		118	118		118	#DIV/0!	1,000
Other transfers and grants								–		
Transfers recognised - capital	5	25,571	40,656	–	118	3,474	31,981	(28,507)	-89%	40,656
Public contributions & donations	6							–		
Borrowing								–		
Internally generated funds		3,508	5,825		674	993	3,637	(2,644)	-73%	5,825
Total Capital Funding		29,079	46,480	–	792	4,467	35,618	(31,151)	-87%	46,480

Roll Over Projects: 2012/13

National treasury has approve roll over conditional grants (MIG) fo the 2012/13 financial year, therefore municipal budget will be adjuted during budget adjustment as per section 28 of the MFMA to accommodated the roll over.

The following expenditure incurred.

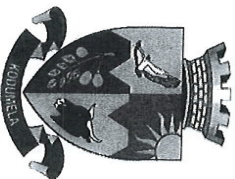
2.9 Other supporting document

Action plan for 2012/2013 Audit query

In terms of section 72(1)(iii) of MFMA the municipal manager must 'the past year's annual report, and progress on resolving problems identified in the annual report;

1. Action plan included attached.
2. Progress on **SDBIP per department attached**

2.10. Municipal manager' quality certification



MUNICIPAL MANAGER'S QUALITY CERTIFICATION

QUALITY CERTIFICATE

I, Thoko Makhosini Patrick Kgoale, the Municipal Manager of Bouberg Local Municipality, hereby certify that:

The Section 72 report ending 31 December 2013 on implementation of the budget and state of affairs of the Municipality, for the year 2013/14 in accordance with the Municipal Finance Management Act and Regulations made under the Act.

Print Name: Kgoale TMP

Municipal Manager of Bouberg Local Municipality: Lim351

Signature: 

Date: 30/01/2014

1. PMU SERVICES

1.1 EXECUTIVE SUMMARY

The Report covers the progress on the implementation of the Capital Projects since the adoption of the 2013/14 IDP/Budget by the Council of the Municipality on 31st May 2013.

1.1.1 2011/2012 MIG PROJECTS

Construction Stage

COMMUNITY FACILITIES

Project Name	Name of Consulting Engineers	Name of Contractor	Contractual Completion date	Revised Completion date	Construction Amount (Incl. Vat)	Amount paid to Contractor (Including Vat)	% of Completion	Comment
Senwabarwana Traffic Station R	DDBS (Principal Agent – Architects)	Mabkol Projects Riaphela J.V	27 July 2012	30 August 2013	R7 673 164.01	R 6 255 155.47	96%	Currently Addressing snaglist

Retention Stage

COMMUNITY FACILITIES

Project Name	Name of Consulting Engineers	Name of Contractor	Expiry of Defects Liability	Retention Amount (Incl. Vat)	Comment
Alldays upgrading of Cemetery	Mulalo Consulting Engineers	Pallent Investments	May 2013	R 49 940.28	Retention now due.

1.1.2 2012/2013 MIG PROJECTS

Construction

COMMUNITY FACILITIES

Project Name	Name of Consulting Engineers	Name of Contractor	Contractual Completion date	Revised Completion date	Construction Amount (Incl. Vat)	Amount paid to Contractor (Including Vat)	% of Completion	Comment
Raweshi Multipurpose Centre	Semono Consulting Engineers	Ngungwa Development	03 May 2013	--	R 5 096 025.15	R3 316 473.15	80%	Brickwork = 98% Plastering = 100% Roof work = 100% Electrical work = 85% Plumbing = 90% Glazing = 95% Tiling = 80% Other finishes = 30%
Senwabarwana Traffic Station Phase 2	DDBS (Principal Agent – Architects)	Chuene Matlala	23 February 2014	-	R 5 090 414.00	R1 514 710.60	50%	Currently busy with roof work.

ROADS

Project Name	Name of Consulting Engineers	Name of Contractor	Contractual Completion date	Revised Completion date	Construction Amount (Incl. Vat)	Amount paid to Contractor (Including Vat)	% of Completion	Comment
Senwabarwana Internal Streets/ SW	Manes Consulting Engineers	VEMA Construction	31 January 2014	-	-	R3 518 346.90	50%	Road 1. Layer works at 100%. Road 2: Busy with layer works in one portion and surfacing has been completed on p&l hardware portion.

Retention Stage

COMMUNITY FACILITIES

Project No.	Project Name	Name of Contractor	Expiry of Defects Liability	Retention Amount (Incl. Vat)	Comment
Ga-Hlako Crèche	MJT Consulting Engineers	Mudzhadzhi Mmagongwana JV	August 2013	R 85, 150.00	None
Indermark upgrading of Cemeteries	In-house	Kanyane/Bakone Mathekga JV	June 2014	R37, 200.00	None

Eldorado Sports Complex Phase 3 (4)	Mont Consulting Engineers	LFP Trading	August 2014	R316 763.25	Contractor to address the snags currently identified.
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1.1.3 2013/14 MIG PROJECTS

Community Facilities

Project Name	Name of Consulting Engineers	Name of Contractor	Contractual Completion date	Revised Completion date	Construction Amount (Incl. Vat)	Amount paid to Contractor (Including Vat)	% of Completion	Comment
Cracow Crèche	T3 Consulting Engineers	Wingood Construction	-	-	R 1, 605,939.22	-	-	Construction resumed in December 2013
Edwin dale Crèche	T3 Consulting Engineers	Chuene/Ntlape ng JV	-	-	R 1,621,073.20	-	-	Construction resumed in December 2013
Lethaleng Creche	T3 Consulting Engineers	Not yet appointed	-	-	-	-	-	Awaiting appointment of a Contractor. Tender Validity expired in December 2013.
PaxCreche	T3 Consulting Engineers	Emisebeni Trading	-	-	R 1,624,060.90	-	-	Construction resumed in December 2013
Ben Seraki	BIP Consulting	Not yet appointed	-	-	-	-	-	Design Stage. EIA processes also currently underway.

Upgrading of Sports Complex	Engineers							
Laanglagte MPCC	Fhisol Engineers	Not yet appointed	-	-	-	-	-	Bid Evaluation Stage

Roads

Project Name	Name of Consulting Engineers	Name of Contractor	Contractual Completion date	Revised Completion date	Construction Amount (Incl. Vat)	Amount paid to Contractor (Including Vat)	% of Completion	Comment
Dilaeneng Internal Streets & Storm Water Phase 1	Dolmen Engineers	Zookie Construction & Project	-	-	R2,344,821.89	R0.00	-	Construction resumed in December 2013

1.1.4 OTHER FUNDED PROJECTS

Project Name	Funder	Budget	Name of Consulting Engineers	Name of Contractor	Contractual Completion date	Revised Completion date	Construction Amount (Incl. Vat)	Amount paid to Contractor (Including Vat)	% of Completion	Comment
Alldays Multipurpose Centre Phase 2	CDM	R1 500 000.00	Dolmen Engineers	BakoneM athekga Wide Services	29 August 2012	-	R 1 266 098.96	R 1 266 098.96	100%	Completed.

AlldaysCreche	Venetia Mine	P.O.A	In House	KoephuBusiness Enterprise	-	-	R663 162.00	R514 125.25	100%	Contractor must still address the identified defects
Eldorado Sports Complex Soccer Field fencing	CDM	R500 000.00	In House	Ntlhapeng 180	-	-	R162 000.00	R162 000.00	100%	Completed.
Eldorado Sports Complex Seating	CDM	R500 000.00	In House	Rodlin Design	8 November 2013	-	R363 850.00	R383 000.00	100%	Completed.
Ramaswikana Creche	Venetia Mine	R2 100 000.00							0%	Venetia Mine will be implementing the project themselves. We have provided them with our specifications, implementation to resume in January 2014

2.0 ELECTRICAL SERVICES

2.1 MUNICIPAL CAPITAL PROJECTS

2.1.1 2010/11 PROJECTS

Retention Stage

Project No.	Project Name	Name of Contractor	Expiry of Defects Liability	Retention Amount (Incl. Vat)	Comment
BM 05/10/11	Senwabarwana Ext 5	IB Business Enterprise	June 2013	R218, 784.45	Retention now due.

2.1.2 2011/ 12 PROJECTS

Retention Stage

Project No.	Project Name	Name of Contractor	Expiry of Defects Liability	Retention Amount (Incl. Vat)	Comment
BM 07/11/12	Hananoa Solar Panels	Solar Vision	December 2013	R59, 329.88	Retention now due

2.1.3 2012/ 13 PROJECTS:

Planning and Construction Stage

Project Name	Name of Consulting Engineers	Name of Contractor	Contractual Completion date	Revised Completion date	Construction Amount (Incl. Vat)	Amount paid to Contractor (Incl. Vat)	% of Completion	Comment
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Wegdraai Lightning Conductors	None	HHK Earthing and Lightning Protection Systems	15 December 2013	-	R561, 472.80	R477 251.88	100%	100% complete
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2.1.4 2013/ 14 PROJECTS:

Planning Stage

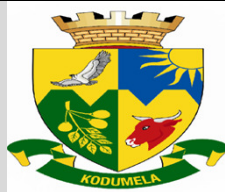
Project Name	Name of Consulting Engineers	Name of Contractor	Contractual Completion date	Revised Completion date	Construction Amount (Incl. Vat)	Amount paid to Contractor (Incl. Vat)	% of Completion	Comment
Electrification of Ward 1 Extensions (Mosehleng, Raweshi and Kgokonyane)	Muteo Consulting cc	-	-	-	-	-	0%	Contractor appointed in December 2013.
Electrification of Ward 3 Extensions (Addney, Milbank, Miltonduff and Hlako)	VOLT Consulting Engineers	-	-	-	-	-	0%	Contractor appointed in December 2013.
Electrification of Thorpe Ext	Muteo Consulting cc	-	-	-	-	-	0%	Contractor appointed in December 2013.
Electrification of Sweethome	Muteo Consulting cc	-	-	-	-	-	0%	Contractor appointed in December 2013.

Ext								
Electrification of Witten Ext phase 3	AES Consulting cc	-	-	-	-	-	0%	Contractor appointed in December 2013.

IDP/BUDGET 2013/2014 MID YEAR REPORT**JULY –DECEMBER 2013****PERFORMANCE TARGETS SUMMARY**

DEPARTMENTS	TOTAL TARGETS FOR SEMESTER	ACHIEVED TARGETS	UNACHIEVED TARGETS	WITHDRAWN TARGETS
MUNICIPAL MANAGER 'S OFFICE	52	44	8	0
MUNICIPAL MANAGER'S OFFICE (STRATEGIC SUPPORT)	32	15	17	0
SAFETY AND SECURITY	15	13	2	0
INFRASTRUCTURE AND ENGINEERING SERVICES	35	15	19	0
FINANCE DEPARTMENT	32	15	17	0
CORPORATE SERVICES	39	33	06	0

MID YEAR REPORT



JULY-DECEMBER 2013

KPA 1: Basic Service Delivery and Infrastructure Development

Project	Objectives	KPI No	KPI	Mid- year Target (Jul-Dec)	Baseline	Actual Performance	Reason for Variance	Corrective Action	Responsible Manager
Eldorado Sports Complex Phase 3	To provide Local Communities with fully functional sporting facilities with 7 sporting codes	1	% of completion construction work	(100 % complete): CONSTRUCTION STAGES - Structural roof structure and floods light COMPLETION STAGE - Practical Completion close up reports and as built Drawings development	Roll-over project	100% Complete: Project construction is completed and now on defects liability period.	N/A	N/A	Senior Manager: Infrastructure and Engineering Services
Supply and installation of the pavilion seats for the Eldorado Sports Complex	To install seats for the concrete pavilion	2	No of seats installed on the existing concrete pavilion	Installation of 1400 stadium pavilion seats	Existing Sports facility with roofed concrete pavilion	1400 stadium pavilion seats have been installed.	N/A	N/A	Senior Manager: Infrastructure and Engineering Services

Construction of Raweshi Multipurpose Community Centre	To provide a municipal and other government services point for Raweshi community and other surrounding villages	3	% of completion of construction work	(100% CONSTRUCTION PHASE - Roof work, finished, Enviroluo block COMPLESION STAGE - Practical completion ,close up Reports and as built Drawings Development	Roll-over project	(75% Complete): Roof work and ceilings have been completed. Contractor currently busy with finishes and completion of the entrance Lobby.	Contractor's slow progress due to cash flow challenges as no payment claims has been prepared and submitted. Continuous conflict between the Contractor and Consultant.	Contractor now on penalty terms and site meeting scheduled for 16 January to resolve any pending issues.	Senior Manager: Infrastructure and Engineering Services
Construction of Senwabarwana Internal Streets Phase 1	To Provide Roads Infrastructure to the Senwabarwana community in order to enhance Service Delivery	4	Km of internal Streets paved with 80mm interlocking Blocks and related storm water control.	(100% Complete): CONSTRUCTION STAGE - Site Handover, Site establishment, Earthworks, Layer works, Storm water, Kerbing Surfacing, Markings and Signs. COMPLETION STAGE : Practical Completion, Completion, Close-up Reports and As-Built Drawings Development.	2012/13 Financial Year Project delayed for implementation to 2013/14 Financial Year. Design and Tender Stages completed and Contractor appointed on 25 June 2013.	Road 1: 0.4km of surfacing has been completed. Road 2: Busy with layer works in one portion and 0.25km of surfacing has been completed on p&l hardware portion. Storm water and kerbing underway on both Roads.	Contractor experienced excessive hard rock on site that required blasting. Road 2 Earthworks were also delayed by negotiations between us and p&l on operational plan to avoid them losing business during construction of road.	Expedite progress to meet target by end of third quarter, extension of time has been granted.	Senior Manager: Infrastructure and Engineering Services

Construction of Senwabarwana Traffic Station Phase 1	To provide a fully functional traffic station for the Blouberg Community, for improved traffic services	5	% of completion for construction work	Completion and handover if phase 1	Phase 1 construction almost complete save for VTS	95% Construction Stage: Contractor currently addressing the snag list.	Construction work is behind due to various challenges on the project, including cash flow challenges.	All issues have since been resolved and a follow-up meeting will be held on 15 January 2014.	Senior Manager: Infrastructure and Engineering Services
Construction of Senwabarwana Traffic Station Phase 2	To provide a fully functional traffic station for the Blouberg Community, for improved traffic services	6	% of completion for construction work	(67% Complete): <u>CONSTRUCTION STAGE</u> - Site Handover and Establishment, Site Clearance, Earthworks, Foundations, Gates, Brickwork, Services, Roof work	Phase 1 of project completed but not fully functional. Contractor appointed on 25 June 2013.	55% Construction Stage: Currently busy with roof work.	Delays with delivery of roof from Supplier	Expedite progress for completion by the end of the financial year.	Senior Manager: Infrastructure and Engineering Services
Construction of Lethaleng Creche	To provide the community of Lethaleng with a fully functional Early Childhood Development Centre(ECDC)	7	% of construction and operational readiness of the ECDC	(61% Complete): <u>PLANNING STAGE</u> - Inception, Concept and Viability, Design Development, Tender Stage, Site Handover and Establishment <u>CONSTRUCTION STAGE</u> - Earthworks, Foundations, Fencing	New Indicator	0% Construction. Awaits appointment of a Contractor.	Delays in appointment of Contractor	Expedite progress for completion by the end of the financial year.	Senior Manager: Infrastructure and Engineering Services

Construction of Edwinsdale Creche	To provide the community of Edwinsdale with a fully functional Early Childhood Development Centre(ECDC)	8	% of construction and operational readiness of the ECDC	(61% Complete): <u>PLANNING STAGE</u> - Inception, Concept and Viability, Design Development, Tender Stage, Site Handover and Establishment <u>CONSTRUCTION STAGE</u> - Earthworks, Foundations, Fencing	New Indicator	30% Construction Stage. Earthworks completed and currently busy with foundations.	Delays in procurement processes. Contractor was appointed in November 2013. Constant stoppages of the project by the Community due to other social issues.	Political intervention required.	Senior Manager: Infrastructure and Engineering Services
Construction of Cracouw Creche	To provide the community of Cracouw with a fully functional Early Childhood Development Centre(ECDC)	9	% of construction and operational readiness of the ECDC	(61% Complete): <u>PLANNING STAGE</u> - Inception, Concept and Viability, Design Development, Tender Stage, Site Handover and Establishment <u>CONSTRUCTION STAGE</u> - Earthworks, Foundations, Fencing	New Indicator	30% Construction Stage. Earthworks completed and currently busy with foundations. Materials have been delivered on site.	Delays in procurement processes. Contractor appointed in November 2013.	Expedite progress for completion by the end of the financial year.	Senior Manager: Infrastructure and Engineering Services
Construction of Pax Creche	To provide the community of Pax with a fully functional Early Childhood Development Centre(ECDC)	10	% of construction and operational readiness of the ECDC	(61% Complete): <u>PLANNING STAGE</u> - Inception, Concept and Viability, Design Development, Tender Stage, Site Handover and Establishment <u>CONSTRUCTION STAGE</u> -	New Indicator	30% Construction Stage. Earthworks completed and currently busy with foundations.	Delays in procurement processes. Contractor appointed in November 2013.	Expedite progress for completion by the end of the financial year.	Senior Manager: Infrastructure and Engineering Services

				Earthworks, Foundations, Fencing					
Construction of Dilaeneng Internal Streets Phase 1 (2-years Multiyear project)	To Provide Roads Infrastructure to the Dilaeneng community in order to enhance Service Delivery	11	Km of internal Streets paved with 80mm interlocking Blocks and related storm water control.	<p>(60% Complete): <u>PLANNING STAGE</u> - Inception, Concept and Viability, Design Development, Tender Stage, Site Handover and Establishment Site Handover and Establishment</p> <p><u>CONSTRUCTION STAGE</u> - Earthworks, Layer works, Storm water, Kerbing</p>	New Indicator	0km of internal streets paved but the Contractor is currently busy with Layer works.	Delays in procurement processes. Contractor appointed in November 2013.	Expedite progress for completion by the end of the financial year.	Senior Manager: Infrastructure and Engineering Services
Upgrading of Ben Seraki Sports Complex - Phase 1 (3 Years Multiyear project)	To provide local communities with fully functional sporting facilities with 7 Sporting Codes	12	% of completed construction work for the sporting facility	<p>(61% Complete): <u>PLANNING STAGE</u> - Inception, Concept and Viability, Design Development, Tender Stage and Site Handover and Establishment</p> <p><u>CONSTRUCTION STAGE</u> - Services Connections, Fencing, Gates, Earthworks, Foundations</p>	New Indicator	0% Construction completed. Design completed and now due for advertisement. However, EIA processes are underway.	Project delayed by changes in scope due to the high water table at existing site, and negotiations with PSC and the Maleboho Tribal Office for an alternative site.	Expedite progress to meet target by the end of the financial year.	Senior Manager: Infrastructure and Engineering Services

Construction of Laanglagte Multi-purpose Centre	To Provide a Service point for the Laanglagte Community and other surrounding Villages and/or wards	13	% of completion for construction work	<p>(67% Complete): <u>PLANNING STAGE</u> - Inception, Concept and Viability, Design Development, Tender Stage, Site Handover and Establishment</p> <p><u>CONSTRUCTION STAGE</u> - Fencing, Earthworks, Foundations, Services, Brickwork, Roof work</p>	New Indicator	0% Construction completed. Project on Bid Evaluation Stage.	Delays with finalizing building plans, different options have been referred back for changes. Land ownership issues have been resolved but title deed and letter of donation still not issued to us.	Expedite progress to meet target by the end of the financial year.	Senior Manager: Infrastructure and Engineering Services
Electrification of Ward 1 Extensions (Mosehleng, Raweshi and Kgokonyane)	To provide 61 Households at Mosehleng, Raweshi and Kgokonyane with Electricity	14	No of households connected and energized	<p>(63% Complete): <u>PLANNING STAGE</u> - Inception, Concept and Viability, Design Development, Tender Stage and Site Handover and Establishment, Surveying , Pegging and digging of holes</p> <p><u>CONSTRUCTION STAGE</u> - Pole planting, Stringing of MV and LV conductors and installation of pole tops</p>	New Indicator	0% Construction completed.	Delays in procurement processes. Contractor was appointed on the 4th December 2013, so construction due to start by 20 January 2014	Expedite progress to meet target by the end of the financial year.	Senior Manager: Infrastructure and Engineering Services

Electrification of Ward 3 Extensions (Addney, Milbank, Miltonduff and Hlako)	To provide 186 Households at Addney, Milbank, Miltonduff and Hlako with Electricity	15	No of households connected and energized	<p>(63% Complete): <u>PLANNING STAGE</u> - Inception, Concept and Viability, Design Development, Tender Stage and Site Handover and Establishment, Surveying , Pegging and digging of holes</p> <p><u>CONSTRUCTION STAGE</u> - Pole planting, Stringing of MV and LV conductors and installation of pole tops</p>	New Indicator	0% Construction completed.	Delays in procurement processes. Contractor was appointed on the 4th December 2013, so construction due to start by 20 January 2014	Expedite progress to meet target by the end of the financial year.	Senior Manager: Infrastructure and Engineering Services
Electrification of Sweethome Ext	To provide 30 Households at Witten with Electricity	16	No of households connected and energized	<p>(63% Complete): <u>PLANNING STAGE</u> - Inception, Concept and Viability, Design Development, Tender Stage and Site Handover and Establishment, Surveying , Pegging and digging of holes</p> <p><u>CONSTRUCTION STAGE</u> - Pole planting, Stringing of MV and LV conductors and installation of pole tops</p>	New Indicator	0% Construction completed.	Delays in procurement processes. Contractor was appointed on the 4th December 2013, so construction due to start by 20 January 2014	Expedite progress to meet target by the end of the financial year.	Senior Manager: Infrastructure and Engineering Services

Electrification of Thorpe Ext	To provide 30 Households at Thorpe with Electricity	17	No of households connected and energized	<p>(63% Complete): <u>PLANNING STAGE</u> - Inception, Concept and Viability, Design Development, Tender Stage and Site Handover and Establishment, Surveying , Pegging and digging of holes</p> <p><u>CONSTRUCTION STAGE</u> - Pole planting, Stringing of MV and LV conductors and installation of pole tops</p>	New Indicator	0% Construction completed.	Delays in procurement processes. Contractor was appointed on the 4th December 2013, so construction due to start by 20 January 2014	Expedite progress to meet target by the end of the financial year.	Senior Manager: Infrastructure and Engineering Services
Electrification of Witten Ext Phase 3	To provide 309 Households at Witten with Electricity	18	Electrification of Witten Ext Phase 3	<p>(63% Complete): <u>PLANNING STAGE</u> - Inception, Concept and Viability, Design Development, Tender Stage and Site Handover and Establishment, Surveying , Pegging and digging of holes</p> <p><u>CONSTRUCTION STAGE</u> - Pole planting, Stringing of MV and LV conductors and installation of pole tops</p>	Phase 2 of project completed in the 2012/13 Financial year. More outstanding households to be electrified.	0% Construction completed.	Delays in procurement processes. Contractor was appointed on the 4th December 2013, so construction due to start by 20 January 2014	Expedite progress to meet target by the end of the financial year.	Senior Manager: Infrastructure and Engineering Services

Installation of Lightning Conductors in Wegdraai	To provide 4 Public Areas at Wegdraai Village with Lightning Conductors	19	Number of Public areas in Wegdraai Village provided with Lightning Conductors	(40% Complete): <u>PLANNING STAGE</u> - Tender Stage, Site Handover and Establishment	Project could not be implemented 2011/12 Financial Year due to shortage of budget	5 public areas provided with Lightning Conductors.	N/A	N/A	Senior Manager: Infrastructure and Engineering Services
Public Facilities Management and Maintenance	To ensure proper management and maintenance of cemeteries	20	Development and implementation of a cemeteries maintenance plan	Maintenance Plan developed and approved by Council	New indicator	Municipal Public Maintenance plan which incorporates the maintenance of cemeteries has been developed and adopted by Council on 5 November 2013.	N/A	N/A	Senior Manager: Infrastructure and Engineering Services
	To ensure proper management and maintenance of parks	21	Development and implementation of the parks maintenance plan	Maintenance Plan developed and approved by Council	New indicator	Municipal Public Maintenance plan which incorporates the maintenance of cemeteries has been developed and adopted by Council on 5 November 2013.	N/A	N/A	Senior Manager: Infrastructure and Engineering Services
	To ensure proper management and maintenance of pound	22	Review of the Pound Operational Plan (POP)	Plan reviewed and approved by Council	Pounding Operational Plan approved	Pounding Operational Plan is under review and will be tabled to EXCO before it can proceed to Council for final adoption.	Item was initially placed in the Infrastructure and Engineering Services Department from August 2013, so the department struggled to work on it as it	Item has now been transferred to the Office of the Chief Operations Officer under Satellite Offices.	Senior Manager: Infrastructure and Engineering Services

							has no personnel attached to it.		
	To ensure proper maintenance of the Eldorado Sports Complex	23	Development and implementation of the Eldorado Sports Complex maintenance plan	Maintenance Plan developed and approved by Council	New indicator	Municipal Public Maintenance plan which incorporates the maintenance of the Eldorado Sports Complex has been developed and adopted by Council on 5 November 2013.	N/A	N/A	Senior Manager: Infrastructure and Engineering Services
	To ensure proper management and maintenance of Community Halls and Multipurpose Community Centres	24	Development and implementation of the Community Halls and Multipurpose Community Centres maintenance plan	Maintenance Plan developed and approved by Council	New indicator	Municipal Public Maintenance plan which incorporates the maintenance of Community Halls has been developed and adopted by Council on 5 November 2013.	N/A	N/A	Senior Manager: Infrastructure and Engineering Services
Maintenance of the Municipal Buildings	To ensure proper maintenance of the Municipal Buildings	25	Development and implementation of the Municipal Buildings maintenance plan	Maintenance Plan developed and approved by Council	New indicator	The Draft Municipal Building was tabled to Infrastructure and Engineering Portfolio Committee in August 2013 but was not considered.	The Portfolio Committee indicated that it lacked ownership especially because the Manager responsible is attached to the Corporate Services Department.	Refer the matter raised by the Portfolio Committee back to Management for proper direction.	Senior Manager: Infrastructure and Engineering Services

Roads and Storm water Maintenance	To ensure proper maintenance of all surfaced and gravel internal streets and access Roads and related storm water control	26	Review and implementation of the roads maintenance plan	Maintenance Plan reviewed and approved by Council	Approved 2012/13 Roads Maintenance plan available for review	Reviewed and approved by Council on 2 August 2013.	None	None	Senior Manager: Infrastructure and Engineering Services
		27	Km of surfaced and gravel internal streets and access roads maintained	250km of internal streets and access roads maintained	New Indicator	180km of internal streets and access roads maintained	Constant breakdown of plant, huge scope of work for re-gravelling of some of the roads, attending to emergencies and events.	Review the approved Roads Maintenance Plan	Senior Manager: Infrastructure and Engineering Services
		28	No of Culverts constructed on Access Roads	2 Culverts constructed on an access road	12 Culverts already built on some of the access roads and materials already available for others	1 Culvert at Vergelegen almost completed and another 1 currently under construction at Mankgakgatla High School (Lethaleng).	New Culverts have been ordered but delivery delayed.	Expedite progress to meet target by the end of the financial year.	Senior Manager: Infrastructure and Engineering Services

New Senwabarwana CBD By-pass route	To reduce traffic congestion in Senwabarwana CBD	29	Km of new By-pass route in Senwabarwana	1.5km of new by-pass route open and operational	New Indicator	The by-pass has now been divided into 3 portions, portion one (0,4km) with an access through Desmondpark has been completed. The land-use unit will resume with survey of the second portion (Access through the new Education district office) as soon as negotiation have been finalized with Tibunyane Tribal Authority as we were stopped by them when we started grading it.	Unavailability of survey equipment previously, and recent stoppage by Tibunyane Tribal Authority.	Fast-track negotiations with Tibunyane Tribal Authority.	Senior Manager: Infrastructure and Engineering Services
Electrical Maintenance	To ensure proper maintenance of the Electrical network and addressing reported breakdowns	30	Development and implementation of the Electrical maintenance plan	Maintenance Plan developed and approved by Council	New Indicator	Developed and approved by Council on 2 August 2013.	N/A	N/A	Senior Manager: Infrastructure and Engineering Services

		31	% of Procurement of Electricity Equipment for Maintenance and Post Connections	50% of Material purchased and 100% maintenance work performed	Existing Electrical network	Specifications have been submitted for procurement, challenges with budget that has been exhausted. However, maintenance work was performed at some of the areas by using some of the materials procured early in the financial year. And other areas were addressed through external Contractors, thus causing a deficit on the budget vote.	Insufficient budgeting	Budget must be increased during budget adjustment to also consider the Electrical Maintenance Plan approved by Council on 2 August 2013.	Senior Manager: Infrastructure and Engineering Services
		32	% of Procurement of Transformers to attend to reported breakdowns	100% maintenance on demand	Existing Electrical network	100% maintenance performed on demand. There was a demand for 6 transformers in Alldays, Milton duff, The Grange, Raweshi and Non-Parella that were damaged and have been replaced.	N/A	N/A	Senior Manager: Infrastructure and Engineering Services

Environmental management	To ensure a safe and clean environment by implementing the Environmental management plan	33	Availability of an action plan to implement the EMP	Development and approval of an Action Plan to implement the approved EMP	Approved EMP	Not done	Lack of ownership for target because Environmental Management has been split into 2 divisions and spread between two Departments.	Will be done in the 3 rd quarter	Senior Manager: Safety and Security/ Senior Manager: Infrastructure and Engineering Services
Waste management	To ensure a safe and clean environment by implementing the IWMP	34	IWMP implemented	100% implementation	Approved IWMP	Target achieved The implementation plan has been developed and approved by the council. The implementation is in full swing.	N/A	N/A	Senior Manager: Safety and Security
Climate change	To reduce Green House Gases/Carbon emissions through education and awareness	35	Cleaning campaign conducted to communities	2 cleaning campaigns.	IWMP	Target achieved. The campaigns were done in Senwabarwana Town and Witten respectively	N/A	N/A	Senior Manager: Safety and Security
Expansion of waste programmes	To expand waste collection Programmes tosenwabarwana Ext 5 and Witten	36	Waste collection programmes Expanded	Awareness Campaigns and refuse collection done	IWMP	Target achieved. Awareness campaigns and waste removal is going on at those villages.	N/A	N/A	Senior Manager: Safety and Security

KPA 2:Municipal Transformation and Institutional Development									
Project	Objectives	KPI No	KPI	Midyear Target(jul-Dec)	Baseline	Actual Performance	Reason for Variance	Corrective Action	Responsible Manager
Support for Special Focus group	To promote the needs and interests of special focus groupings.	37	Establishment of Children forum	N/A	Children's calendar programmes	Not established	Stakeholders who should form part of the forum never honored the invitations	Target prioritized to third quarter(Jan-Mar)2014	Municipal Manager ' office
		38	Functionality of Children Forum	1	Children 's Programmes Calendar	Target achieved, Mayor celebrated Christmas with children at Wegdraai disability centre on the 09 th December 2013.	N/A	N/A	Municipal Manager ' office
		39	% implementation of the children s forum resolutions	100% implementation of resolutions	Children 's Programmes Calendar	100% resolution implemented	N/A	N/A	Municipal Manager ' office
		40	Functional of Disability forum	2	Disability Programmes	Target achieved 2 Disability Forums held	N/A	N/A	Municipal Manager ' office

		41	% implemented disability forum resolutions	100% implementation of resolutions	Disability s Programmes Calendar	<p>1. Public Participation – (Achieved) PWD form part of relevant committees</p> <p>2. Employment Equity – (Not achieved)</p> <p>3. Education and Training - (Achieved) 1 learner with disability has been put through FET College. 21 PWD have been put through learnerships in the private sector. 1 learner has been transported to Unisa for enquiries.</p> <p>4. Disability Sport – (Not Achieved)</p> <p>5. Assistive Devices- (Achieved) a</p>	<p>NA</p> <p>PWD lack the necessary qualifications / skills required</p> <p>NA</p> <p>The member of the BDC who has been charged with Disability Sport has been inactive</p>	<p>N/A</p> <p>Relevant training and education</p> <p>NA</p> <p>Another person to be elected and charged with Disability Sport</p> <p>NA</p>	Municipal Manager ' office
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					wheelchair has been given to a learner at FET College. The acquisition of special shoes for a disabled child is underway. 6. Braille machines - (Not Achieved)	NA Payments could not be made	Seek quotations afresh		
		42	Functional of Women 's forum	2	Women's programmes	Target achieved (Held two women celebrations events at Letswatla on the 15 th August and 31s August 2013 at Indermark Community hall	N/A	N/A	Municipal Manager ' office
		43	% implementation of women 's forum resolutions	100% implementation of resolutions	Women 's Programmes Calendar	Target not achieved	Members of Women forum no longer available	Target prioritized to third quarter(Jan-Mar)2014	Municipal Manager ' office
		44	Functional of Older people 's forum	2	Older People's programmes	Target achieved 2 Older people 's Forums held	N/A	N/A	Municipal Manager ' office
		45	% implemented of Older people 's resolutions	100% implementation of resolutions	Older People 's Programmes Calendar	100% resolution implemented	N/A	N/A	Municipal Manager ' office
		46	Functional of Youth Forum	2	Youth Programmes	Target achieved, 2 youth programmes held	N/A	N/A	Municipal Manager ' office
		47	% implemented of youth forum resolutions	100% implementation of resolutions	Youth 's Programmes Calendar	100% resolution implemented	N/A	N/A	Municipal Manager ' office

	To support the Reduction of new HIV/AIDS infections by 2018	48	Functional of HIV & AIDS council	2	HIV/AIDS programme	Target achieved 2 HIV/AIDS programmes held	N/A	N/A	Municipal Manager ' office
		49	% implemented of HIV & AIDS council	Programmes Calendar	Programmes Calendar	100% Achieved – 4 campaigns and 1 training held	N/A	N/A	Municipal Manager ' office
Sports coordination	To coordinate Sporting Activities	50	Functional federations	100% Functional federations	Sports development plan	(Not Achieved)	Coordination of Sports Council is very poor due to the Chairperson' s in capabilities	Meetings will be arranged to ensure that Councilors, Sports Ward Committees and Cluster Sports Council revive the Sports Council	Municipal Manager ' office
Sports development for employees	To promote Sport Amongst Employees	51	Fit work force	100%	Sports development plan	(Achieved) Employees participate in sports on provincial, national and international leves	N/A	N/A	Municipal Manager ' office
Skills development	To address the retention of skilled personnel	52	Retention and succession plan developed	1st Draft of Retention strategy	Skills Development Act and National Skills Development Strategy	Target Achieved. The Succession Planning Policy was adopted by Council of the 05/11/ 2013.	N/A	N/A	Senior Manager: Corporate Services
	To address skills gaps	53	% of employees trained	Quarterly Training report	Work skills plan and Annual training Report. Skills Development and Skills Levy Act	Target Achieved. The report on the ATR and WSP served before EXCO of the 27/09/2013	N/A	N/A	Senior Manager: Corporate Services

Employee wellness	To promote Employee Wellness and manage Injuries on duty (IOD)	54	Number Medical Surveillance and wellness campaigns	1 Awareness campaigns	Employees Assistance Policy and Occupational Health and Safety Act	Target not achieved. It was indefinitely postponed	It was called off as per the directive of the Office of the Municipal Manager	The Office of the Municipal Manager to provide a directive in that regard.	Senior Manager: Corporate Services
Occupational Health and safety	To promote safety in the work place	55	Conducive and safe working Environment	Risk analysis	Occupational Health and Safety Act and Occupational Health Safety Plan	Target achieved. The Plan was approved by EXCO of the 27/09/2013	N/A	N/A	Senior Manager: Corporate Services
Conditions of Services	To regulate working conditions	56	Contracts of employment	Basic conditions of Employment act and collective agreements	Basic Conditions of Employment Act and Collective Agreements	Target not achieved. Meetings were planned and organized but could not continue.	Inability to form quorums and commit on decisions, Senior Managers did not attend scheduled LLF meetings.	The Office of the MM will be engaged to assist in securing the availability of the Senior Managers.	Senior Manager: Corporate Services
Employment Equity	To address imbalances in the working place	57	% of designated group appointed	100% compliance	Employment Equity Plan and Employment Equity Act	Target not achieved. Only designated group were employed, mainly men.	Employees employed during the period in issue were mainly one dimensional i.e. mostly male	Fast track the employment of designated groups in the next quarter	Senior Manager: Corporate Services

	To comply with Employment Equity Act	58	Employment Equity Report	1 meeting and quarterly reports and targets	Employment Equity Plan and Employment Equity Act	Target achieved. Two meetings were held during the period in issue.	N/A	N/A	Senior Manager: Corporate Services
Labour relations	To maintain good working relationship between Employees and Employer	59	% of cases resolved internally	100% of cases processed	Labour Relations Act and Disciplinary procedure and code of conduct	There were no grievances reported during the period in issue.	N/A	N/A	Senior Manager: Corporate Services
IT Software and Licensing	to secure and access software	60	availability of office software	100% software running	IT policy	Target achieved. Office software running smoothly	N/A	N/A	Senior Manager: Corporate Services
Machinery and Equipments	To constantly maintain municipal plant and equipment in order to keep it in good working order	61	No of plant and equipment kept in good working order	12 plant and equipment kept in good working order	New Indicator	There was no request during the period under review from the Department.	N/A	Will follow up with the affected Department.	Senior Manager: Corporate Services
Purchase of Furniture	To purchase furniture for the new Satellite offices	62	Furniture Purchased	Quotations	Opening of the new satellite office	Re-prioritized for the next quarter.	Pending the completion of the new Satellite Office because the budget is limited.	Furniture will be purchased once the office is completed.	Senior Manager: Corporate Services
Office equipment	To procure Office Equipments	63	Availability of Equipments	Report of all shortage and old Equipments	Equipments and maintenance plan	Target achieved.	N/A	N/A	Senior Manager: Corporate Services
IT backup system & maintenance	Renewal of backup system	64	Availability of IT Backup system & maintenance	100% running backup system	IT backup system	Target not achieved. The backup system would only be purchased pending availability of server.	The server could not be purchased due Limited budget	Increment of the budget during Adjustments Budget	Senior Manager: Corporate Services

vehicle purchase	To purchase vehicles	65	Availability of vehicles	3 vehicles plus grader purchased	Budget vote for purchase of vehicles catered for in the 2013/14	Target not achieved. There was a misunderstanding in matter of preference, and we are still in consultation with the Office of the Speaker.	The preferred vehicle was above board in terms of pricing	Submission will be made to the Council.	Senior Manager: Corporate Services
Evacuation plan	To implement an evacuation plan to ensure the safety of employees at work	66	4 Drills Conducted	2 Drills	Approved evacuation plan	Target achieved, 4 drills conducted	N/A	N/A	Senior Manager: Safety and Security
Decentralization of municipal services	To decentralize municipal services in order to bring services closer to communities	67	Number of functional municipal satellite offices	100% functional satellite offices	There are currently 4 functional satellite offices with the 5th and sixth earmarked for establishment.	4 satellite offices functional with challenges at Tolwe and Witten especially around provision of infrastructure and equipment	Budget related issues	The matter has been earmarked for prioritization in the 2013\14 adjusted budget	Municipal Manager's Office
		68	Review of the Decentralization of services plan	Process plan developed	Old decentralization plan	Revised decentralization plan in place	N/A	N/A	Municipal Manager's Office
		69	Feasibility study conducted on establishment of new service points	Process plan developed	There are currently 4 functional satellite offices with the 5th and sixth earmarked for establishment.	Done	N/A	N/A	Municipal Manager's Office
Performance Management System Implementation	To ensure that performance of the institution and individual employees is planned, monitored and improved	70	Number of institutional performance reviews conducted	1	IDP process plan	Process plan developed and approved with 1 review session conducted	N/A	N/A	Municipal Manager's Office
		71	Number of quarterly audited institutional performance reports submitted to Council	1	Internal Audit annual plan				Municipal Manager's Office

		72	Number of senior management with signed performance agreements	N/A	PMS policy available	All senior managers signed performance agreements and submitted to COGHSTA	N/A	N/A	Municipal Manager's Office
		73	% of institutional performance forum resolutions implemented	1	IDP process plan	1 st quarter resolutions implemented			Municipal Manager's Office
		74	Number of Institutional Performance Review Forums attended	1	IDP process plan	Target Achieved.1 for the 1 st quarter has been conducted and the second quarter one will be done by January 2014.	N/A	N/A	Municipal Manager's Office
		75	No of Departmental Managers with signed performance plans	2	Organizational structure	Target not attained			Municipal Manager's Office
		76	Number of individual performance assessments conducted on all MM's Office Divisional Managers	1	PMS policy available	First Quarter assessment not yet conducted and second quarter assessment will be conducted this month of January			Municipal Manager's Office

KPA 3: LOCAL ECONOMIC DEVELOPMENT

Project	Objectives	KPI No	KPI	Midyear Target(jul-Dec)	Baseline	Actual Performance	Reason for Variance	Corrective Action	Responsible Manager
Municipal EPWP	To create jobs through municipal capital works programme	77	The number of Jobs Created	Renewal of contracts and sustenance of 140 EPWP opportunities	Council Resolution	140 jobs created through municipal EPWP	N/A	N/A	Municipal Manager's Office

Senwabarwana RRR	To create Jobs and To reduce the volume of waste Generation, To capacitate existing recycling cooperatives	78	Number of cooperatives established	Capacity Building	Integrated Waste Management Plan	3 cooperatives established 1 in Senwabarwana, Alldays and Taibosch	N/A	N/A	Municipal Manager's Office
Alldays RRR	To create Jobs and To reduce the volume of waste Generation, To establish recycling cooperatives	79	Number of cooperatives established	Establishment Phase and capacity building	Integrated Waste Management Plan	Alldays RRR has been established and capacity building conducted, They are still waiting for certificates	N/A	N/A	Municipal Manager's Office
LED Strategy implementation	to implement LED strategy action plan	80	% implementation of LED strategy action plan	25% implementation of the action plan	approved LED strategy in place	Target achieved, Solar projects at Vivo, UMBONO mining prospection for methane gas in progress, Hacra Mining prospection at Lewaneng, Haris wish, Cracow And Aurora completed and awaiting mineral rights, Municipality created partnership with the Chinese investors to	N/A	N/A	Municipal Manager's Office

						explore the economic potential of Blouberg			
coordination of Provincial EPW Programme	to coordinate EPWP to attain alignment with IDP objectives	81	quarterly reports	1 report	600 EPWP allocation	Reports on EPWP and CWP were prepared and submitted on monthly basis	N/A	N/A	Municipal Manager's Office
SMME Development	to capacitate and train SMME's	82	4 capacity building workshops and trainings	1 capacity building workshop and training	SMME s in place	2 capacity building sessions held	N/A	N/A	Municipal Manager's Office
Hawkers stalls and hawkers management	to manage and regulate hawkers and hawkers stalls	83	100% management and regulation of hawkers and hawkers stalls	renewal of permits and demarcation of business portions	hawkers and hawkers stalls in place	Target not achieved.	Preoccupation of the LED unit with Soutpan project, CWP and EPWP	Activation of incumbent in the LED unit	Municipal Manager's Office
unemployed persons database	To develop a database of unemployed person	84	1 database	development of final data base	Project planned for in the 2012\13 FY but was delayed as a result of CDM implementing a similar project.	Draft database of unemployed persons in place	N/A	N/A	Municipal Manager's Office
tourism development	to promote tourism and tourism attractions within the municipality	85	Operationalization of the Senwabarwana Tourism Information Centre	Finalization of the refurbishment of the centre Configuration of the office of the Tourism officer Availability of support materials such as printers and ICT connectivity	New indicator	Target not achieved. Support materials were sourced from Wits but centre could not be opened as planned	Theft and vandalism of materials delivered by Wits	Currently a case has been opened with the police and investigations are underway while a claim has been submitted with the insurers of	Municipal Manager's Office

								materials provided by Wits	
		86	promotion of tourism attractions	1 capacity building workshop	Tourism development plan in place	Two capacity building sessions	N/A	N/A	Municipal Manager's Office
		87	Hosting of cultural show	Development of a concept plan	Secured support from Wits University	Target not achieved	Budgetary constraints	Target planned for next financial year.	Municipal Manager's Office
Functionality of the Blouberg Business Forum	To promote local business development and entrepreneurship	88	To offer support to the Blouberg Business forum through hands on approach to the coordination of its programmes	2 Business Forum meetings supported	Blouberg Business Forum Established in March 2013	2 Blouberg Business Forum meetings supported	N/A	N/A	Municipal Manager's Office

KPA 4 :FINANCIAL VIABILITY AND MANAGEMENT

Project	Objectives	KPI No	KPI	Midyear Target(jul-Dec)	Baseline	Actual Performance	Reason for Variance	Corrective Action	Responsible Manager
Supplementary valuation roll	To compile supplementary valuations to all ratable properties	89	Availability of a supplementary valuation roll	N/A	MPRA, Council resolution	All properties for supplementary roll have been identified and the appointment of the service provider has been activate	N/A	N/A	Municipal Manager 's office
Expenditure management	To pay all invoices submitted for	90	Report on payment of all money due by the municipality	100%	Invoices	Target Achieved. Invoice register	N/A	N/A	Senior Manager: Finance

	payment within 30 days					developed to trace submission date and payment date.			(CFO)
Field cashiers	To compile a credible customer database	91	Availability of a credible customer database	Collect customer database	Council Resolution	Target Achieved.	N/A	N/A	Senior Manager: Finance (CFO)
Financial system revamp	To upgrade the Venus financial system to On-line Sola system	92	Connect all remote areas to the main Office	First phase of the implementation process	MFMA, Council resolution and Treasury regulations	Target not Achieved.	None Installation of VPN at satellite offices due to availability of budget.	Accommodate the budget during budget adjustment.	Senior Manager: Finance (CFO)
Financial statements	To compile Annual Financial Statements which comply with treasury regulations	93	Availability of AFS, which complies with accounting standards and treasury regulations	Compile quarterly AFS to test compliance with regulations	MFMA, Council resolution and Treasury regulations	Target not Achieved.	Due to audit matters.	Target moved to the third quarter.	Senior Manager: Finance (CFO)
Support of Financial Viability and Management structures/forums	To ensure functionality of Financial Viability and Management (Financial Viability and Management)	94	Establishment and induction of Budget Steering Committee	establishment and induction of Budget steering committee	Budget steering committee established and functional.	Target Archived.	N/A	N/A	Senior Manager: Finance (CFO)
		95	Number of meetings of the Budget Steering Committee	1 meeting held.	Number of meeting held for the year.	Target Archived. Budget steering committing was held at 15/01/2013	N/A	N/A.	Senior Manager: Finance (CFO)
Financial systems	To upgrade and integrate financial systems	96	Integration of systems	25% (SLA signed with service providers)	New Indicator	Target Archived.	N/A	N/A	Senior Manager: Finance (CFO)

Financial Planning	To develop forward financial plans required for financial sustainability	97	Availability of 3/5 year financial plan	N/A	Ensure adoption of the 3/5 Budget within the prescribed legal requirements	N/A	N/A	N/A	Senior Manager: Finance (CFO)
Free basic Services	Update the indigent register	98	Number of awareness campaigns conducted to update the indigent register	2	New Indicator	Target not Archived.	Late employment of field cashiers.	Currently field cashiers are concentrating of registrations only, to speed up the compilations of database.	Senior Manager: Finance (CFO)
Dept Management	To improve Credit and Dept Management	99	% payment and collection rate	25%	Dept and Credit control policies	Target not Archived.	No debt collectors report. The amount of R 30 000 was deposited by Debt Collector, without submitting the list of the debtors who paid, and as such the amount was not receipted to the specific debtors. Agreements were signed and some residents are contesting judgments through their Attorneys	Requesting deposit slip or information from Bank.	Senior Manager: Finance (CFO)
Revenue Enhancement strategy.	To review revenue enhancement strategy	100	Revenue Enhancement Strategy reviewed and approved by council.	N/A	prescribed legal	Target Archived.	N/A	N/A	Senior Manager: Finance (CFO)

		101	Availability of action plan to realize Revenue Enhancement Strategy	Action plan implemented and review by management and Internal Audit.	requirements	Target Archived.	N/A	N/A	Senior Manager: Finance (CFO)
Revenue Management	To build a sustainable revenue base of the Municipality	102	% of projected revenue collected.	25%(R8.2million)	Indigent Register	Target not Archived.R 15,252,994 or 77% collected instead of R 19,715,611.	Non payments by residents,farmers and Department of rural development	Implementin g Debt and credit control policy fully.	Senior Manager: Finance (CFO)
		103	Availability of Supplementary Valuation Roll for all rateable new or improved properties	Identification of new properties for inclusion in the supplementary roll	Debt and credit control policies	N/A	N/A	N/A	Municipal Manager 's office
Expenditure Management	To ensure expenditure is kept within budget limit and cash flow projections	104	% capital budget spent on capital projects	25%(R12.2million)	Revenue enhancement strategy in place	Target Not Archived.R 4,467,336 or 12% spent instead of R 36,069,042.	R61 277 million spend as at the end December 2013 against the estimated budget amounts to R66 0484million. which is 92% of the projected budget.	Sped up the process of advertising and appointing the remaining capital projects.	Senior Manager: Finance (CFO)
		105	% of operating budget spent	25%(R34.8 million)	Action Plan developed	Target not Archived.	R4 387million spends as at the end December 2013 against the estimated budget amounts to R 23 24million.	Low collection of Revenue.	Senior Manager: Finance (CFO)
Assets and Inventory Management	To maintain integrity of the assets register by ensuring that	106	Number of assets verifications conducted	N/A	Revenue enhancement strategy	Target Archived.	N/A	N/A	Senior Manager: Finance (CFO)

	all assets are recorded in the register physically located and functional. Ensure compliance to assets and inventory management policy(i.e GRAP 17& GRAP 12)	107	Procurement Plan	Developed and Implementation of Procurement Plan	supplementary valuation revenue done	Target Archived.	N/A	N/A	Senior Manager: Finance (CFO)
		108	Monitoring of the procurement plan	3xMonitoring	Projected capital expenditure budget	Target Archived	N/A	N/A	Senior Manager: Finance (CFO)
		109	Stock Counting	1Stock Counting	projected operating expenditure budget	Target Archived.	N/A	N/A	Senior Manager: Finance (CFO)
		110	% compliance to Inventory Standard(GRAP12)	100% infrastructure assets unbundled and completed	Asset management policy	N/A	N/A	N/A	Senior Manager: Finance (CFO)
		111	Availability of Assets Maintenance Plan	1. Assets Maintenance Plan developed and consolidated	SCM Policy	Target Archived.	N/A	N/A	Senior Manager: Infrastructure and Engineering Services ,Senior Manager Corporate Services and Safety and Security
KPA 5:GOOD GOVERNANCE AND PUBLIC PARTICIPATION									

Project	Objectives	KPI No	KPI	Midyear Target(jul-Dec)	Baseline	Actual Performance	Reason for Variance	Corrective Action	Responsible Manager
Council Support	To provide strategic and administrative support to the Mayor, Speaker, and Chief Whip, Councillors and Traditional Leaders	112	Number of Council meetings coordinated and supported.	2	Council Calendar	Target achieved. Two Council meetings were held during the period in issue, one on the 02/08/2013 and the other on the 05/11/2013.	N/A	N/A	Senior Manager: Corporate Services
		113	Number of Mayor/Magoshi meetings coordinated and supported	2	Council Calendar	Target achieved. Planned meetings were held.	N/A	N/A	Senior Manager: Corporate Services
		114	Number of portfolio committee meetings coordinated and supported	6	Council Calendar	Target achieved. All Portfolio Committee meetings sat as scheduled.	N/A	N/A	Senior Manager: Corporate Services
		115	Number of Executive Committee meetings Coordinated and Supported	6	Council Calendar	Target achieved. All EXCO meetings were held as scheduled.	N/A	N/A	Senior Manager: Corporate Services

Public Participation	To engage in programmes that foster participation, interaction and partnership	116	Number of ward public participation programmes held	2	Council calendar	Target achieved. All EXCO and Council meetings were succeeded by Public Participation programmes	N/A	N/A	Senior Manager: Corporate Services
		117	Number of MPAC public hearings Coordinated and Supported	N/A	MPAC Programme	Target achieved. There were no such hearings during the period in issue.	N/A	N/A	Municipal Manager 's office
		118	Number of Ward Committee Meetings Coordinated and Supported	4	Municipal Calendar	Target achieved. All twenty one wards met for the scheduled meetings.	N/A	N/A	Senior Manager: Corporate
		119	Number of IDP/Budget public Participation Meetings Coordinated and Supported	N/A	IDP process plan	Target planned for next quarter	N/A	N/A	Municipal Manager 's office
		120	Number of Mayoral Public Participation Meetings Coordinated and Supportedroad shows	2	Council Calendar	Target achieved, at least one mayoral public participation meeting was held during the launch of citizen's report and Batho Pele games	N/A	N/A	Municipal Manager 's office

[illegible]

								forum	
		125	Number of LED forums held	2	Council calendar	Target achieved, 2 forums held	N/A	N/A	Municipal Manager 's office
		126	Number of Tourism Development Forums held	2	Council calendar	Target achieved 2 TDF held	N/A	N/A	Municipal Manager 's office
		127	Number of energy forums held	2	Council calendar	Target achieved (14 August 2013 and 04 November 2013)	N/A	N/A	Senior Manager: Infrastructure and Engineering Services
Security Management	To protect the municipal properties and employees against potential physical security threats.	128	Number of reports on security management matters	6	Security contracts in place	target achieved, No incidents have been reported to Management.	N/A	N/A	Municipal Manager 's office
Auditing	To provide independent objective assurance and consulting activities of the internal control systems, risk management and governance processes	129	Approval of risk based internal audit plan approved.	100% approved	100% approval of risk based audit plan	Target achieved	N/A	N/A	Municipal Manager 's office

	To provide independent objective assurance and consulting	130	Number of risk based internal audit plan	2	Implementation of approved risk based audit plan	Target achieved: Approved risk based audit plan implemented.	N/A	N/A	Municipal Manager 's office
	activities of the internal control systems, risk management and governance processes.	131	Number of audit committee meeting held	2	Audit committee meeting are held as per MFMA	1 Audit committee meeting held as scheduled and the second quarter one will be held by January 2014.	N/A	N/A	Municipal I Manager 's office
	To address all queries raised by the internal audit	132	% of audit queries raised by internal audit unit	100%	Internal audit unit in place and annual audit plan annually developed	Target achieved. Management meetings was utilized as a platform to address queries raised	N/A	N/A	Municipal Manager 's office
Community participation	To improve and encourage participation of stakeholders and communities in the municipal affairs.	133	Coordinate meetings of stakeholders and communities as per approved schedule of meetings.	To hold Ward public meetings in all the 21 wards (Report back meetings)	Approved Schedule of meetings	Target not achieved. only 13 wards were able to hold their public meetings	About 8 wards could not hold their meetings due to lack of quorum.	To be combined with ward committee meetings scheduled for February 2014.	Municipal Manager 's office
IDP Review	To review the 2013/14 IDP/Budget that is aligned to the budget	134	Credible IDP/Budget Document	Process Plan	Approved Schedule of meetings.	Target achieved. Process plan approved in August 2013	N/A	N/A	Chief Operations Officer

Newsletter	To produce quartely municipal newsletter	135	Produce and print newsletters for the community	2	2013/14 IDP Document	Target achieved. Two sets of newsletters were printed and produced during the period in issue.	N/A	N/A	Senior Manager: Corporate Services
Publicity and branding	To create a positive publicity for Blouberg Municipality	136	Produce Flyers, Issue out media releases and provide branding wherever the municipality is.	6	2013/14 IDP Document	Target achieved. There was visible branding wherever the municipality was particularly during EXCO and Council Outreach meetings	N/A	N/A	Senior Manager: Corporate Services
Ward committee conference	To enable all ward committees to have platform to share ideas on service delivery.	137	Coordinate Annual reports to the Ward Committee's conference	Coordinate Annual reports for ward committees conference and attendance thereof..	Approved schedule of meetings.	Target achieved. The Ward Committees' Conference was held from 6 th – 8 th September 2013.	N/A	N/A	Senior Manager: Corporate Services
Out of pocket expenses	To Comply with guidelines on allocation of out pocket expenses for ward committees. .	138	Provision of out of pocket expenses to all 210 ward committees on monthly basis.	Submission of reports and attendance to meetings.	COGHSTA Guidelines and Council Resolution on provision of out of pocket expenses.	Target achieved. All members were paid out of pocket expense and submission of reports and attendance of meetings was more than satisfactory.	N/A	N/A	Senior Manager: Corporate Services

MPAC Programmes	To build accountable and transparent governance structures responsive to the need of the community	139	Number of oversight meetings coordinated	2	Approved Schedule of meetings.	Target achieved. All MPAC meetings sat as scheduled	N/A	N/A	Municipal Manager's office
Ward committee support	To provide administrative support to ward committees.	140	Coordinate and attend meetings of ward committees.	hold by-monthly	Approved Schedule of meetings.	Target achieved. All ward committees were provided administrative support as evidence by the minutes	N/A	N/A	Senior Manager: Corporate Services
Vetting	To prevent corruption and fraud	141	Number of Employees vetted	100	Vetting of employees, qualifications and references.	Target achieved. The Recruitment and Selection Policy is in place. HR verifies qualification.	N/A	N/A	Senior Manager: Corporate Services
Performance Bonuses		142			New Indicator	Currently not Budgeted for.			Municipal Manager's office
Risk Anti Fraud And Corruption	To provide independent objective assurance and consulting activities of the internal control system, risk management and governance	143	Number of risk register developed.	2	Risk register	Target Achieved. A municipal risk register was developed for all departments.	N/A	N/A	Municipal Manager's office
		144	Number of Risk Committee meetings coordinated and Supported	2	Implementation plan	Target Achieved. The meetings were held as per	N/A	N/A	Municipal Manager's office

	processes					schedule.			
		145	Number of Risk Awareness Campaigns Coordinated and Supported	2	Risk register	Target Achieved. Awareness campaigns were held per departments.	N/A	N/A	Municipal Manager's office
	To protect the municipality from potential risk.	146	Number of risk register developed.	2	Risk register	Target achieved. A municipal risk register was developed and served before Risk Management Committee.	N/A	N/A	Municipal Manager's office
	To ensure reduction of fraud and corruption within the municipality	147	Number of awareness campaigns	2	Implementation plan	Target achieved. Awareness campaigns were successfully conducted in all departments including satellite offices.	N/A	N/A	Municipal Manager's office
Installation of CCTV systems	To reduce risk and stabilize security	148	Awareness	2	New Indicator	Target not Achieved. A survey was conducted by interested service providers in municipal buildings	The budget allocated was redirected to augment the professional fees vote as result of high volume of legal cases.	To make provision in the next financial year.	Municipal Manager's office

						including satellite offices and specification was developed to that effect but could not be implemented.			
communication Management	To provide communication support services, public liaison, marketing management.	149	Number of communication and corporate branding strategy reviewed	Revised communication and corporate branding strategy	Communication and Branding strategies	Target achieved. The Communication and Branding Strategy was approved by EXCO of the 27/09/2013	N/A	N/A	Senior Manager : Corporate Services
		150	% of corporate profiling on radios and magazines	100%	Communication Policy	Target achieved. Managed to put the advert and media publications.	Profiling of same is the discretion of the particular media house	There'd be a need to buy slots.	Senior Manager : Corporate Services
		151	Customer Care unit establishment	Implementation	Establishment of a customer care unit induction and training	Target achieved. The unit is yet to be fully established and is only manned by two individuals.	N/A	N/A	Senior Manager : Corporate Services
		152	% of interviews broadcasted and printed	100%	Communication Policy	Target achieved. Local media conduct regular interviews	N/A	N/A	Senior Manager : Corporate Services

		153	Number of media statements issued	2	Communication Policy	Target achieved. Statements were sent through but it is the discretion of the media houses to publicize or not.	N/A	N/A	Senior Manager : Corporate Services
		154	Number of media articles written	12	Communication Strategy	Target achieved. Articles were sent through but it is the discretion of the media houses to publicize or not.	N/A	N/A	Senior Manager : Corporate Services
		155	Number of newsletters printed	2	Communication Strategy and Policy	Target achieved. Two sets of newsletters were printed during the period in issue.	N/A	N/A	Senior Manager : Corporate Services
		156	Number of IDP, Budget speech and annual report produced and printed.	N/A	Budget speech has been consistently prepared and tabled	Target planned for the 4 th quarter	N/A	N/A	Municipal Manager's office
		157	Number of diaries and calendars provided	N/A	Communication Strategy and Policy	Target achieved. Diaries and Calendars available	N/A	N/A	Senior Manager : Corporate Services

		158	% of request for brochures, videos and other publications produced and printed	100%	Communication Strategy and Policy	Target achieved. Brochures, publications and videos for events were done.	N/A	N/A	Senior Manager : Corporate Services
		159	programmes communicated and publicized	100%	Communication Strategy and Policy	Target achieved. All municipal programmes were communicated and publicized.	N/A	N/A	Senior Manager : Corporate Services
		160	coordinated and video produced	Finalize terms of reference appointment of service provider	Communication Strategy and Policy	Target not achieved. ToR yet to be finalized	Depletion of the Publicity vote which implied lack of budget	Increment of the Publicity Budget during the Adjustments Budget	Senior Manager : Corporate Services
		161	Number of stakeholders meeting coordinated	6	Communication Strategy and Policy	Target achieved. There were several meetings with the business community, magoshi, sporting structures as well as other sectors of the community	N/A	N/A	Senior Manager : Corporate Services
		162	Number of information sharing sessions coordinated.	10	Communication Strategy and Policy	Target achieved. The Ward Committees' Conference was held in	N/A	N/A	Senior Manager : Corporate Services

						September 2013			
Traffic Management	To improve and ensure the safety of road users	163	Review and implementation of the traffic management operational plan	Traffic management Operational Plan reviewed adopted and implemented.	2012/13 Traffic Management Operational Plan	Target achieved. All plan action as per the plan was wholly implemented.	N/A	N/A	Senior Manager: Safety and Security
		164	Development and implementation of community safety plan	Process plan developed and draft plan in place.	New indicator	Target achieved. The draft plan will form part of portfolio report of January 2014 for further deliberation on it.	N/A	N/A	Senior Manager: Safety and Security
		165	Reduction of road fatalities.	6 joint operations	Traffic management operational plan	Target achieved. All joint operations were conducted in various jurisdictional municipal area	N/A	N/A	Senior Manager: Safety and Security
	To enforce Municipal By-laws to ensure community safety	166	Municipal By-laws Enforced	100% enforcement of By-laws	Approved By-laws	Target not achieved.	Public safety officers not deployed to our department.	To request for the withdrawal of the target.	Senior Manager: Safety and Security
	To deliver traffic and licensing services closer to communities	167	Traffic services decentralized to Eldorado Satellite Office	Service point open and in operation.	Service decentralized to Alldays Satellite Office	Target achieved. The teething challenges have been dealt with	N/A	N/A	Senior Manager: Safety and Security

					and stations will be operational within a short period of time.			
To improve public transport management	168	Local ITP implementation plan developed	Action plan developed, approved and implemented.	Local Integrated Transport Management Plan	Target achieved. The plan is being implemented.	N/A	N/A	Senior Manager: Safety and Security
To reduce the risks of disaster	169	Development of an action plan to implement the Disaster Management Plan	Action plan developed, approved and implemented.	Disaster Management Plan	Target achieved. Disaster Incidents and monitoring of tents provided to victims were done adequately.	N/A	N/A	Senior Manager: Safety and Security
To protect the municipality from potential risk.	170	Number of risk register developed.	2	Risk register	Target achieved.	N/A	N/A	Municipal Manager's office
To ensure reduction of fraud and corruption within the municipality	171	Number of awareness campaigns	2	Risk register	Target achieved. 1 awareness campaign was held.	N/A	N/A	Municipal Manager's office
To ensure functionality of licensing services	172	Licensing Services operational at Satellite offices	100% operational Licensing Services at Alldays and Eldorado Satellite Offices.	Decentralization plan in place	Target not achieved.	The approval and registration of the stations happened late December 2013.	To start in the third quarter.	Senior Manager: Safety and Security

SDBIP	To ensure that service delivery is implemented in a planned manner and in compliance with legislation	173	Availability of the SDBIP	N/A	2012/13 SDBIP	Target planned for 3 rd and 4 th quarter	N/A	N/A	Municipal Manager's office
Annual performance report	To ensure that annual performance report is developed in time	174	Availability of annual performance report	Annual performance report be prepared and submitted	MFMA	Target Archived	N/A	N/A	Chief Financial Officer
Review of finance policies and strategies	To ensure alignment of policies to relevant legislation	175	Alignment of policies to relevant legislation	4 policies reviewed	MFMA	Target not archived	Due to audit matters.	Target moved to third quarter.	Chief Financial Officer
Audit	To ensure that the Municipality achieves clean audit on the financial statements by 2014	176	Availability and implementation of Action Plan to address all issues raised by the Auditor General on the 2013/14 Financial Statements	N/A	2012/13 Action plan	Target Archived.	N/A	N/A	Chief Financial Officer
AFS Preparation	To ensure timeous preparation of the year end and annual financial statements	177	Availability of year end procedure for the preparation of AFS	N/A	Implementation of audit intervention strategy	Target Archived	N/A	N/A	Chief Financial Officer
Budget Preparation	To ensure timeous preparation of the annual and adjustments	178	Compliance with Annual and adjustment budget (2013/14) in terms of S 16 of the MFA	IDP and Budget time schedule developed and submitted to council	MFMA	Target Archived	N/A	N/A	Chief Financial Officer

	budgets	179	Compliance with Annual and adjustment budget (2013/14) in terms of S 16 of the MFA	N/A	MFMA	Target Archived	N/A	N/A	Chief Financial Officer
		180	Percentage progress with the timeous tabling and adoption of annual budget to council	N/A	MFMA	Target Archived	N/A	N/A	Chief Financial Officer
MFMA implementation	To ensure accountability and compliance to statutory and other compulsory reporting requirements	181	Number of sec 71 Reports Submitted to provincial and National treasury	36 Report (OSA,CAA,CFA,B SAO,AD,AC,RME, Schedule C and conditional Grands reports MSIG,MIG, FMG,INEP and EPWP)	Continuous compliance.	Target Archived	N/A	N/A	Chief Financial Officer
		182	Number of financial management reports to Council	1	Municipal Calendar	Target Archived	N/A	N/A	Chief Financial Officer
		183	Availability of Monthly reconciliation developed and approved	32 reconciliations completed and approved(Debtors, Creditors,grants,in vestments,stores,s uppliers,payroll, VAT 201)	MFMA	Target Archived	N/A	N/A	Chief Financial Officer
		184	Half-Year Financial performance assessment report compiled and submitted to the Mayor, Provincial and National Treasury	N/A	MFMA(section 72)	Target Archived	N/A	N/A	Chief Financial Officer
Support of Good Governance and public participation Structures	To ensure functionality of Good governance and public	185	% of compliance with MPAC programme of action (PoA)	100%	MPAC established	The program of action has been developed and approved by Council.	N/A	N/A	Municipal Manager's office

/forum	participation forum/Structure to achieve the strategic objective (good Governance and public participation	186	% of MPAC resolution Implemented or responded to	100%	Resolutions of the MPAC in place	Target achieved. MPAC meetings held accordingly discussing progress report.	N/A	N/A	Municipal Manager's office
		187	Number of Ethics and Disciplinary Committee(EDC) meeting held	2	EDC is in existence	Target not achieved	No meeting was convened during the period under review.	Engage office of the responsible Chairperson and	Municipal Manager' Office
		188	% of EDC resolution Implemented	100%	EDC is in place	Target not achieved	Same as above	Same as above	Municipal Manager's office
		189	Establishment of local (intergovernmental Relations)IGR structure	2	New Indicator	Target not achieved	The establishment could not take place due to audit time period.	To establish the local IGR during the third quarter.	Municipal Manager's office

KPA6:SPATIAL PLANNING AND RATIONALE

Project	Objectives								
Functionality of the Local Geographical Names Committee	To ensure naming and renaming of streets and places of importance in Blouberg Municipality	190	Number of LGNC meetings held	1	LGNC established alongside the LUMC	Target not attained.	LGNC\LUMC could not sit in November and December due to lack of a quorum	LGNC matters to be addressed in meetings of the 3 rd quarter	Municipal Manager's office
		191	Availability of a register of street names for Senwabarwana and Alldays	Development of a framework and guideline on the naming and renaming of streets and public facilities Introduction of the LGNC to both	LGNC established alongside the LUMC	Target not attained. Only framework and guidelines developed	LGNC\LUMC could not sit in November and December due to lack of a quorum	LGNC matters to be addressed in meetings of the 3 rd quarter	Municipal Manager's office

				Senwabarwana and Alldays residents					
Senwabarwana & Alldays Master plans development	to develop master plans for Senwabarwana & Alldays town so that the town's are properly planed	192	approved draft master plans	appointment of service provider	terms of reference developed	Target not attained.	Delays in the posting of the tender advert	Tender advertised and closed on the 27 December 2013	Municipal Manager's office
Senwabarwana urban renewal strategy	to implement the urban renewal strategy	193	Clean, Accessible and safe environment	development of action plan	Adopted Urban Renewal strategy	Target attained.	N/A	N/A	Municipal Manager's office
Alldays urban renewal plan	to implement the urban renewal strategy	194	Clean ,Accessible and safe environment	development of action plan	Adopted Urban Renewal strategy	Target attained.	N/A	N/A	Municipal Manager's office
Land acquisition	to acquire Puraspan	195	written agreements/ deed of donation	entering into initial negotiations	Potential state land has been identified	Target partially achieved. Negotiations held with Dept public works and we are awaiting for approval letter from the Department	Delays in finalization of agreements due to the Province being under administration	To make follow ups with the department	Municipal Manager's office

	to acquire Laanglagte	196		entering into initial negotiations	Potential state land has been identified	Target not achieved	None responded correspondents	To fast track the process with the provincial DRDLR	Municipal Manager's office
	to acquire Amulree	197		entering into initial negotiations	Potential state land has been identified	Partially achieved	Communiqué has been sent to the provincial DRDLR state land section for release of Amulree farm to the Municipality	Follow up to be made	Municipal Manager's office
Township Establishment	To facilitate township establishment projects at Tolwe, Senwabarwana Extension 8	198	Approved townships	EIA finalized and approved Tolwe and Senwabarwana 8	Service provider is already appointed and the layout plans have been developed	Senwabarwana Ext 8 GP approved Tolwe EIA approved and layout plan submitted to Surveyor-General for approval	N/A	N/A	Municipal Manager's office
Human Settlement	To ensure access to safe and habitable housing	199	Functionality of the Housing Forum	1 Meeting of the Housing Forum held	New 'indicator	Not achieved. Only 1 forum held for the semester	2013/14 housing allocation has been suspended due to logistical arrangements of COGHSTA and unplanned but priority commitment of council members of the forum	Fast track the resolution by COGHSTA	Municipal Manager's office
	To ensure all land development practices and changes occur in compliance to the land use management	200	Functionality of the Land Use Committee	1 Meeting of the Land use Committee Held	Land use Committee is Established	2 meetings of the LUMC held	N/A	N/A	Municipal Manager's office

	scheme								
Land use Management	To attain fast tracked development with regard to land development applications received and processed	201	% of Compliance with LUMC	100% processing and finalization of all land development applications and change of land use rights in line with the land use management scheme	Land use Management Scheme is in place	Target achieved	N/A	N/A	Municipal Manager's office
		202	Acquired land with title deeds	Resubmit a proposal on the transfer of land from the Department of Public Works, as well as Rural Development and Land Reform	State land has been approved identified at Envogelsdrift for the establishment of an agri-village	Target not achieved.	Miscommunication with the Department of Rural Development and Land Reform	Meetings have already been held with Rural Development and Land Reform to fast track the development	Municipal Manager's office
	To acquire strategically located land in Harriswhich	203	Acquired land with title deeds	finalize the registration [process of the farm portion	Land has been identified at Harriswhich for development and the establishment of a municipal satellite office and offer to sell has been signed	Deed of sale signed with land owners and such has been submitted to the Registrar of Deeds for transfer	Delays in release of payment to sellers' conveyancers	Problem resolved	Municipal Manager's office

	To Acquire strategically located land in Eldorado	204	Acquired land with title deeds	Develop a proposal on the transfer of land from the land owners: reopen negotiations with the Bahananoa Traditional authorities	Land Has been purchased from individual owners at Eldorado but consent from title holders still outstanding	Negotiations have been re-opened with Bahananoa Traditional Authorities	Regular postponement of meetings by Bahananoa and the request to do trade-offs with Langlaagte	Finalize negotiation with stringent timelines with Bahananoa	Municipal Manager's office