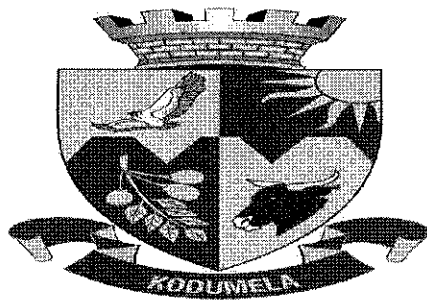


BLOUBERG LOCAL MUNICIPALITY



2016/2017 ANNUAL PERFORMANCE REPORT

VISION

A Municipality that turns prevailing challenges into opportunities For growth and development through optimal utilization of available resources

MISSION

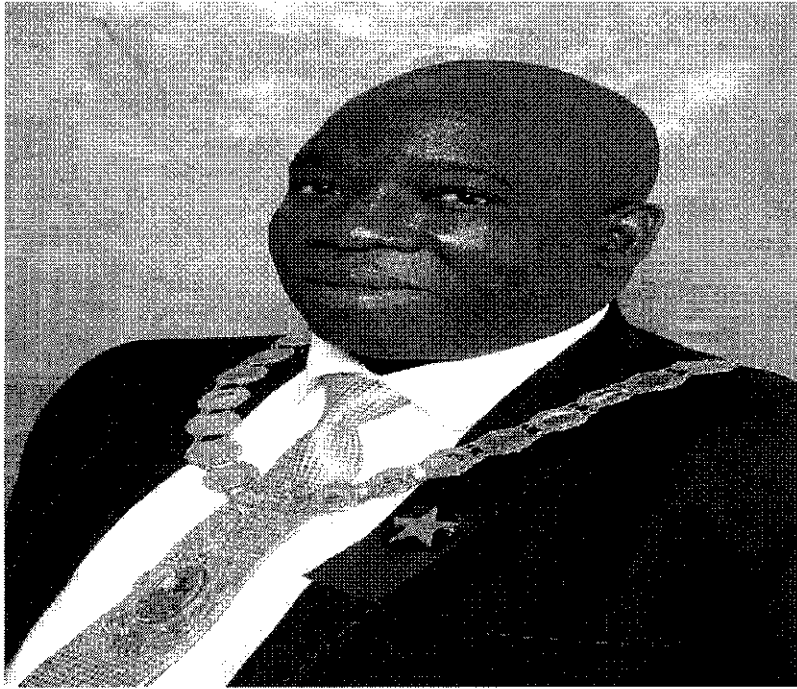
To ensure delivery of quality services through community participation and creation of enabling environment for economic growth and job creation

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ANNUAL REPORT 2016/2017

BLOUBERG LOCAL MUNICIPALITY



1. OUR VISION

A participatory municipality that turns prevailing challenges into opportunities for growth and development through optimal utilization of available resources.

2. OUR MISSION

To ensure delivery of quality services through community participation and creation of an enabling environment for economic growth and job creation

3. OUR MOTTO

Kodumela Moepa Thutse

GENERAL INFORMATION

NAME OF ORGANISATION	BLOUBERG LOCAL MUNICIPALITY
TYPE OF ORGANISATION	LOCAL GOVERNMENT/ MUNICIPALITY CATEGORY B
PROVINCE	LIMPOPO
DISTRICT	CAPRICORN
REGISTERED PHYSICAL ADRESS	2ND BUILDING MOGWADI// DENDRON ROAD SENWABARWANA 0790
POSTAL ADRESS	BOX 1593 SENWABARWANA 0790
TELEPHONE	015 505 7100
FAX	015 505 0296
EMAIL	<u>INFOR@BLOUBERG.GOV.ZA</u>
WEBSITE	<u>WWW.BLOUBERG.GOV.ZA</u>
BANKERS	ABSA BANK LIMITED
SATELLITE OFFICES	ALLDAYS SATELLITE ELDORADO SATELLITE TOLWE SATELLITE LANGLAAGTE SATELLITE INVERAAN SATELLITE HARRISWICH SATELLITE
AUDITORS	AUDITOR GENERAL SOUTH AFRICA
MAYOR	CLR MASEKA SOLOMON PHEEDI
ACCOUNTING OFFICER/ MUNICIPAL MANAGER	MACHABA JUNIAS

MAYOR' S FOREWORD

On behalf of the fourth council of the Blouberg local municipality, we present the annual report for the 2016/2017 financial year to the council and the people of the municipality for interaction and assessment.

The report shall indicate that there was a transition in governance during the period under review because of the changes brought in by the local government elections. The new leadership took over the administration of the municipality and the new council was constituted. During the period, there was a great shift in the constitution of the council as we had a new player in the field in the form of Economic Freedom Fighters and the African Christian Democratic Party was deposed of their position in the new council.

Prior to the local government elections the parties represented in the council were the African National Congress, 37 seats, Democratic Alliance: 02 seats, Congress of the People: 01 seat and African Christian Democratic Party: 01 seat. The number of wards were increased to twenty-two because of the disestablishment of the Aganang local municipality and the acquisition of the eleven settlements from the former municipality.

When the new council was established, the outgoing council had already approved the IDP/Budget for the financial year 2016/2017 and that the disestablished Aganang local municipality had approved her own IDP/Budget for the financial year. There was a need in terms of the Municipal Systems Act to amend the IDP/Budget of the municipality to accommodate the projects and programs and budget from Aganang into the Blouberg municipal IDP for implementation purposes. In terms of the circular, the new council had the obligation of developing its own IDP or alternatively adopting the same document approved by the outgoing council. The new council had to revise the IDP/Budget Process Plan to be able to amend the IDP and budget.

In order to amend the IDP/Budget and to accommodate the projects and budget from Aganang municipality public consultation meetings were held with the affected settlements acquired from the municipality. Two meetings were convened on the 25 and 26 October 2016 at both Cooperspark and Mamehlabe villages.

The new council had to implement projects started by the old council some of which were roll over projects from the additional funding received. Because the municipality had spent well on the MIG funding an amount of R24 MILLION was allocated to us. Not all the projects were completed especially those that were acquired from Aganang municipality. The other issue that contributed to the delay in the completion of the projects was the moratorium from CoGHSTA. In line with the moratorium municipalities were stopped from appointing the contractors until the new councils were sworn in.

For the Financial year 2016/17 Council has been able to successful implement and complete the following projects;

Area	Project	Budgeted amount	Status
Roads & Internal Streets projects	Senwabarwana Phase 5 (1,1 km)	R 6,4 M	Completed and handed over
	Senwabarwana Phase 6 (1,1 km)	R 6,5 M	Completed and handed over
	Kromhoek Internal Street (1,1 km) plus	R8,2 M	Completed and handed over
	Avon Internal Street (1,1 km)	R6,5 M	Completed and handed over
	Indermark Internal (1,1 km)	R 6,5 M	Completed and handed over

Area	Project	Budgeted amount	Status
Electrification of extensions	Ward 4 Swartz Extensions(Swartz and Montz) 129 households	R 1 860 000	Completed and handed over
Electrification of extensions	Ward 19 (Witten ext 5) 250 households	R 3 875 000	Completed and handed over
Electrification of extensions	Ward 17 (Simpson) 55 households	R 852 500	Completed and handed over
Electricity Post connections	Ward 1 Extensions (Buyswater, Kgatlu, Norma A&B and Aurora) 103 households	R 721 000	Completed and handed over
Electricity Post connections	Ward 03 Extensions(Dithabaneng, New Jerusalem, Ga Lekgwara and Oldlongsine) 78 households	R 546 000	Completed and handed over
Electricity Post connections	Ward 04 Extensions (Sadu, Non- Parela ,Normandy 84 households	R 588 000	Completed and handed over
Electricity Post connections	Ward 17 Swartz Extensions(Grootpan 80 households)	R 560 000	Completed and handed over
Construction of Creches	Sadu creche	R 1800 000	Completed and handed over
	Matoana creche	R 1800 000	Completed and handed over
	Brana creche	R 1800 000	Completed and handed over
	Miltonduff creche	R 1800 000	Completed and handed over
	Mamoleka creche	R 1800 000	Completed and handed over
	Mosehleng creche	R 1800 000	Completed and handed over
	Eusoringa creche	R 1800 000	Completed and handed over
Construction of Highmast lights	Three high mast lights at Taaibosch	R 1 464 516	Completed and handed over
Construction of Highmast lights	Three high mast lights at Letswatla	R 1 464 516	Completed and handed over
Construction of Highmast lights	Three high mast lights at Inveraam	R 1 464 516	Completed and handed over
Landfill site	Alldays landfill site	R 5M	Completed and handed over

The council had some projects rolled over and in this case MIG projects: Senwabarwana Sports complex and Senwabarwana High Mast Lights. All the capital projects from the former Aganang municipality: Upgrading of Cooperspark Community hall and bridge were rolled over.

All electrification projects from the former Aganang: Turrebrugge, Mankgodi, Mamehlabe, Ngwanallela, and Rosencrantz were rolled over. The provision of free basic alternative energy was continued in all the affected villages of: Turrebrugge, Mankgodi, Ngwanallela, Prospect, Burgwal, and Rosencrantz.

The new council had to deal with the issues of the suspended municipal manager and there was vacancy in the Finance and Economic Development and Planning departments. The council had to suspend two senior managers in the Cooperate and Technical departments. At the same vein, the manager of Alldays satellite office was relieved of his work.

The council successfully reviewed the IDP/Budget 2016/2017, all the stakeholders' consultation meetings were held, and the adoption of the draft was done. The council complied with the development of all the required reports and submitted to COGHSTA and Treasury. The Annual Performance report, Annual Financial Statements, Budget Adjustment and other monthly, half yearly were submitted to the authorities. The quarterly performance review sessions were also held. The council committees were also established. The ward committees were established all the twenty-two wards and they were not without challenges. In one incident, the ward councilor of ward 15 was attacked by a mob and his house and vehicle were torched with fire. In the same ward there was protest march relating to water challenge which led to the vandalism of both water and electricity infrastructure.

The Annual report shows the year under view was in the main characterized by rollovers and high acting capacity.

The backlog still exist particularly around sanitation, roads and storm water, water issues. It has been a tough year and the baptism of fire for the new council and we can assure our communities that the ship is now steadied, and that with your contribution we can turn the situation around.

The Municipality hoped to achieve an unqualified opinion for 2016/17 however, we were qualified. The basis of the qualification was on VAT: The VAT returns and the general ledger were not reconciling therefore resulting to VAT account being misstated and Revenue: Properties as proclaimed in the government gazette of the MDB 2016 were not included in the valuation roll in order to ensure that billings are accurate and complete

A re kodumeleng

CLR: PHEEDI M.S
MAYOR

CHAPTER ONE: OVERVIEW AND EXECUTIVE SUMMARY

CHAPTER ONE: OVERVIEW AND EXECUTIVE SUMMARY

1.1 NOTICE OF ESTABLISHMENT AND BRIEF BACKGROUND

Blouberg Local Municipality was established in terms of the demarcation notice as NP351 in the Extraordinary Gazette 100 of October 2000. The municipality is a category B as determined in terms of section 4 of the Local Government: Municipal Structures Act No 117 Of 1998.

It is the municipality with a collective executive system contemplated in section 2(a) of the Northern Province Determination of Types of Municipalities Act (4) of 2000. The boundaries are indicated in map 13 of the demarcation notice. The name of the municipality is Blouberg named after the Blouberg Mountains. Blouberg Local Municipality was originally established in the year 2000 after the amalgamation of the Bochum- My-Darling TLC, Alldays – Buysdorp TLC and other portions of Moletji- Matlala TLC. This municipality is one of the four municipalities constituting Capricorn District municipality. Other municipalities constituting the Capricorn District municipality are: Lepelle- Nkumpi, Molemole and Polokwane.

Blouberg Local Municipality is situated approximately 95 kilometers from Polokwane towards the far northern part of the Capricorn District municipality. It is bordered by Polokwane on the south, Molemole on the southwest, Makhado on the northeast, Lephalale on the northwest, Mogalakwena on the southwest and Musina on the north.

Variable	Community Survey 2007	Census 2011	Community Survey 2016
Wards	19	21	22
Number of Villages	125	125	137
Number of Households	35 595	41 416	43 747
Population	194 119	162 625	172 601

The above table depicts Municipal demographic trends since 2006. The number of Wards and settlements have increased due to 2006 and 2016 Municipal Demarcation process respectively. That has resulted in some villages demarcated into Blouberg Municipality. In the year 2006 the government approved the decision by the municipal demarcation board to incorporate settlements of Vivo, Tolwe, Maastroom, Swartwater Baltimore Uitkyk N0 1 which were in the Makhado Local municipality, Lephalale and Aganang Local municipality. (**Notice 642, Gazette 1314, December 2006**). The disestablishment of Aganang Local Municipality in 2016 resulted in the following villages demarcated into Blouberg Local Municipality; Burgwal, Cooperspark, Mankodi, Terrebrugge, Leokaneng, Pinkie, Sebotse, Rosenkrantz, Ngwanallela, Mamehlabe, Boslagte and Prospect.

1.2 REGIONAL CONTEXT

Blouberg Local municipality is a predominantly rural municipality situated to the northwestern boundary of the Republic of South Africa, with Botswana and Zimbabwe. Roads **R521 (P94/1 and P94/2)** provides a north-south link between Blouberg and Molemole, Polokwane and Makhado municipality. To the east the municipality is served by road **R523 (D1200)** which provides access to the towns such as Mogwadi, Morebeng, Duiwelskloof, Tzaneen and Lephalale. There is another important road (**N11**) from Mokopane town to Botswana that passes through the municipality, which has the potential to stimulate economy.

This roads network serves as key important linkages, which serve as corridors and gateways to major economic destinations (Venetia Mine, Coal of Africa and Lephalale such as Coal mines and Medupi power station).

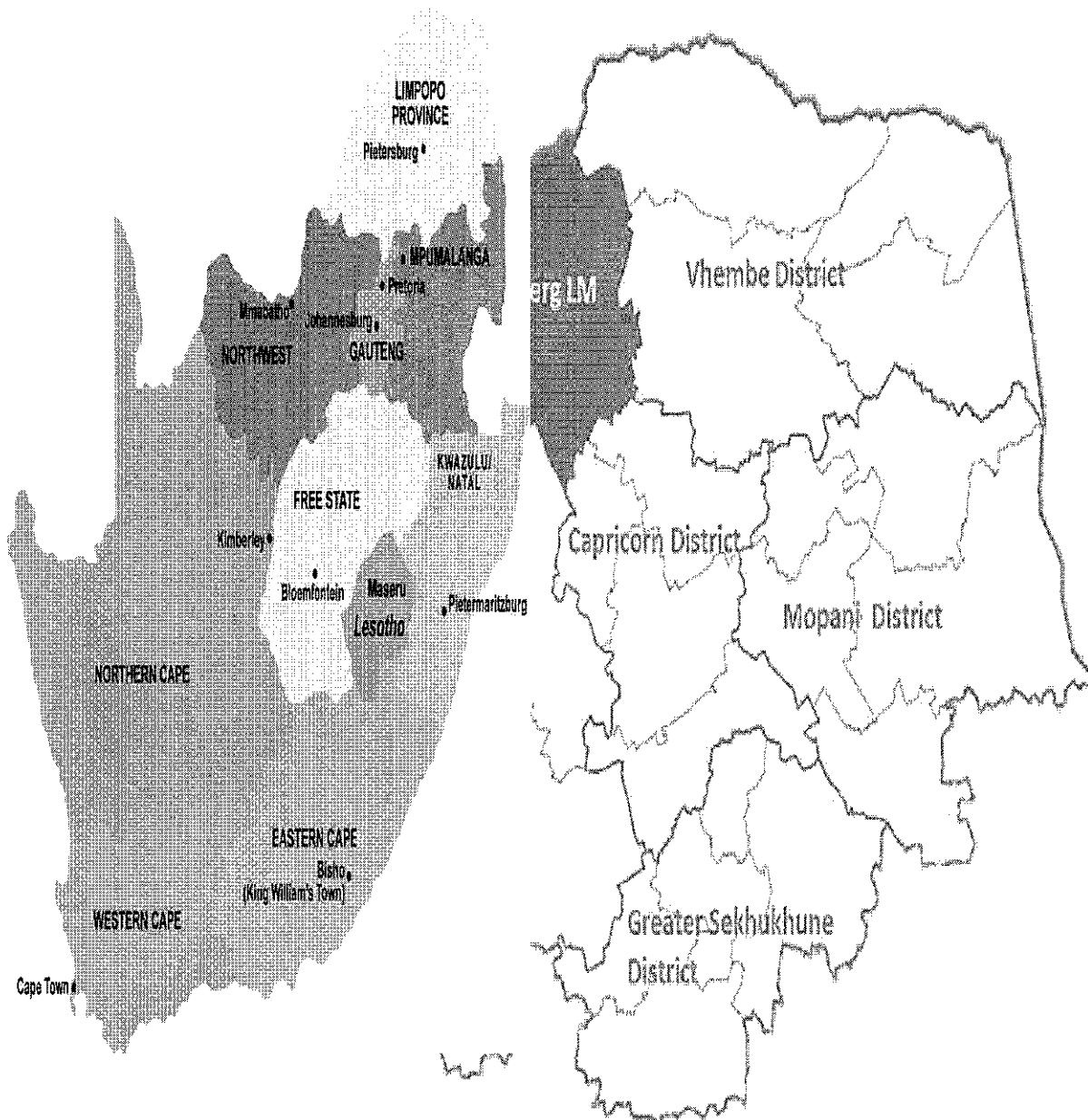
It is therefore imperative for the municipality to optimize the potential these important routes pose not only for access and mobility but also for economic development, especially for stimulating tourism development.

There are big rivers and tributaries that traverse the municipality with Mogalakwena being the biggest one. The Limpopo River serves as the border between the municipality and the neighboring country of Botswana. As a result, the municipality is a gateway to the neighboring countries. The rivers in the main are used for agricultural purposes by farmers, but again for domestic use by communities, which experience water shortages.

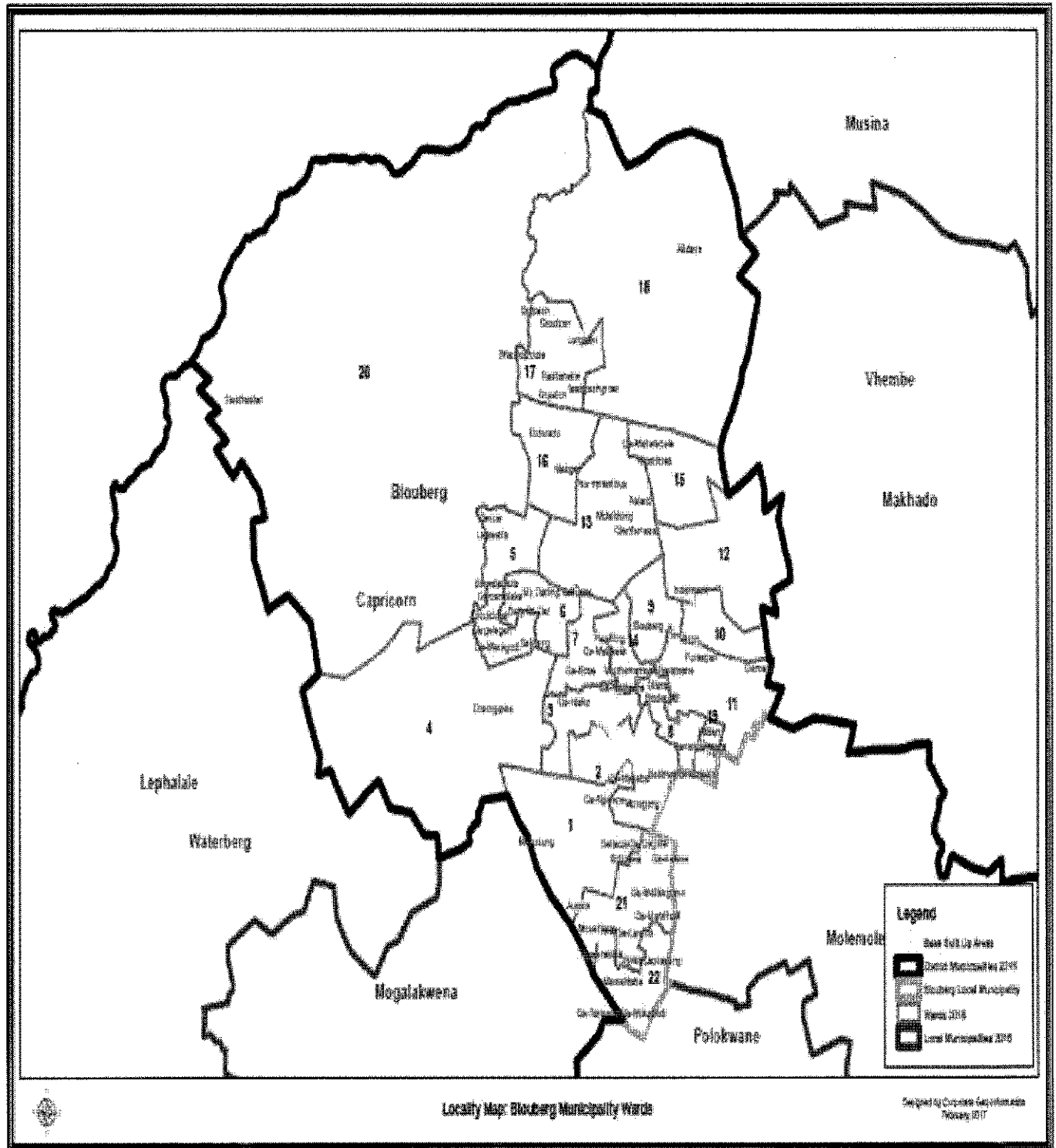
There are various mountain ranges found within the municipality with the Blouberg Mountain being the biggest mountain. The other mountains are the Makgabeng, which was declared the national heritage site because of its historical significant. The municipality is divided into three visible categories of land ownership. There is a portion of land owned by private individuals, which consists mainly of farms that are used for agricultural purposes, land owned by traditional leaders where large communities reside and live and state land.

Large parts of the municipality consist of private farms used for agricultural purposes

Map 1) Map of South Africa and Limpopo Province depicting the location of Blouberg Municipality within the Limpopo Province, in particular, and the country, in general.



Map 2: Blouberg map depicting its wards and outer boundaries



1.2. POWERS AND FUNCTIONS

The provision and maintenance of child care facilities	Cleansing
Development of local tourism	Control of public nuisances
Municipal Planning	Control of undertaking that sell liquor to the public
Municipal Public Works	Fencing and fences
Municipal Public Transport	Ensuring the provision of facilities for accommodation, care and burial of animals
Storm Water management system	Licensing of dogs
Administration of trading regulations	Licensing and control of undertakings that sell food to the public
Provision and maintenance of water and sanitation (need to amend the notice of establishment as the function lies with the CDM at present)	Administration and maintenance of local amenities
Administration of billboards and display of advertisements in public areas	Development and maintenance of sports facilities
Administration of cemeteries, funeral parlours and crematoria	Development and administration of markets
Cleansing	Development and maintenance of municipal parks and recreation
Regulation of noise pollution	
Administration of pounds	
Development and maintenance of public places	
Refuse removal, refuse dumps and solid waste disposal	
Administration of street trading	
Provision of municipal health services (need to amend the notice of establishment as the function lies with the CDM at present)	
Electricity Provision	
Regulation of noise pollution	

1.3 ENERGY PROVISION

The municipality is the energy services authority as it has license and is responsible for implementation and reticulation of electricity in all the areas of jurisdiction alongside Eskom. To date all the settlements in the municipal areas except for the extensions have access to electricity.

1.4 ROADS AND PUBLIC TRANSPORT

The municipality is responsible for municipal roads only while there are roads assigned to RAL and SANRAL.

The municipality has developed and approved the Integrated Transport Plan

1.5. WATER AND SANITATION

Capricorn District municipality is the water services authority and provider for both water and sanitation.

The district is also responsible for operation and maintenance

1.6. REFUSE REMOVAL /WASTE COLLECTION

The municipality has approved the integrated waste management plan and is the only authority that manages waste removal and collection. The exercise is done in the towns of Senwabarwana and Alldays and in other 11 villages. The function is rendered on daily basis in both Senwabarwana and Alldays and bi-weekly in other villages.

The municipality has two landfill sites and one transfer station.

1.7. HOUSING PROVISION

The provincial department of COGHSTA renders the function while the municipality coordinates and identifies beneficiaries. To date about 5500 low cost houses have been completed in the municipality.

1.8. LOCAL ECONOMIC DEVELOPMENT

The pillars of the economy in the municipality are agriculture, mining, tourism and retail development.

To date mining prospects are growing in both wards 01, 02, and 03, while Venetia mine has moved from being open cast to underground mining activity. Agriculture remains the strongest pillar as it contributes two-thirds of the local GDP.

The second sector is the retail development, which is hampered by lack of land for development.

Most of the employment created was through municipal capital works program and EPWP.

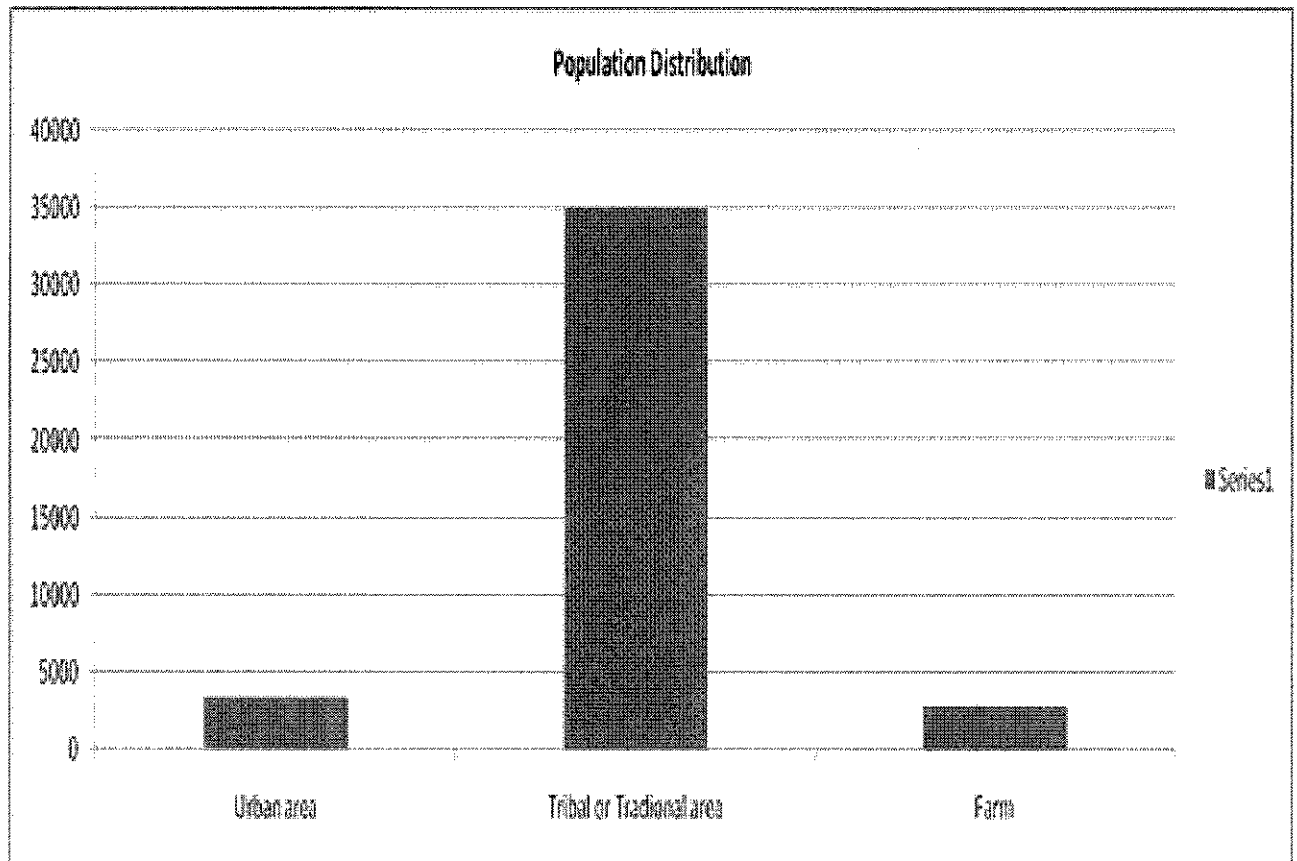
1.9. NATURAL RESOURCES

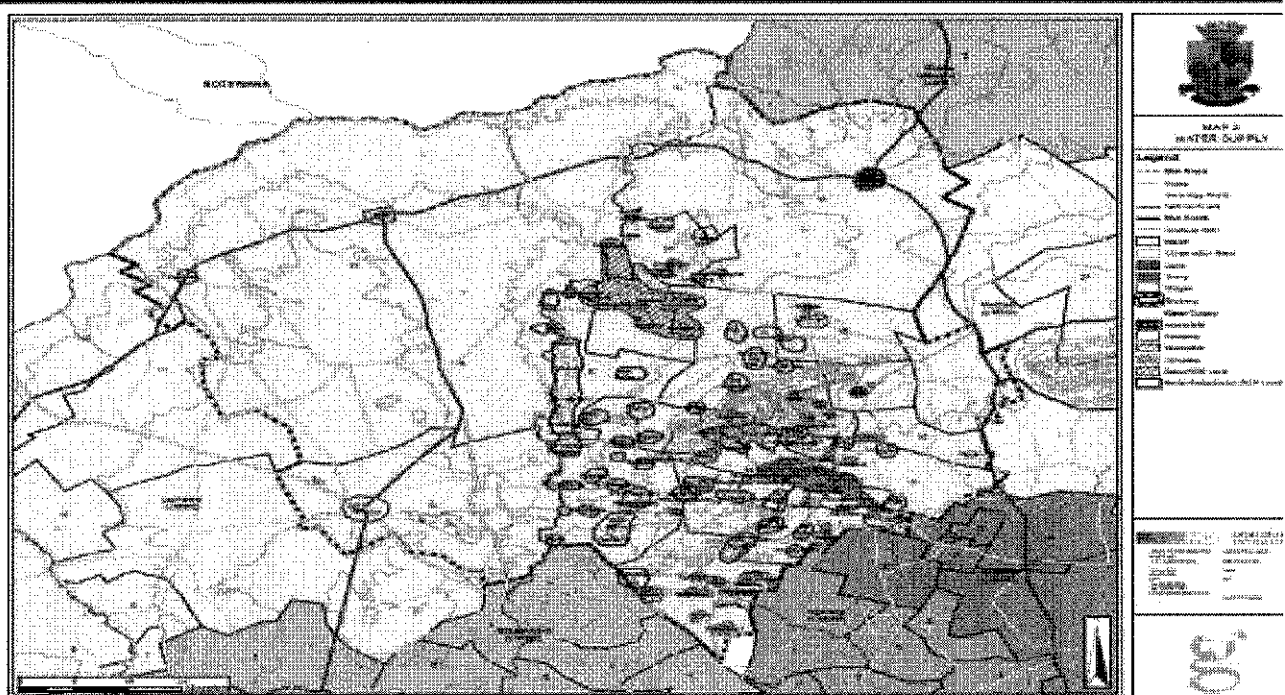
Rivers and Streams	Livestock water and farming
Mountains and Hills	Heritage and Historical sites
Game Reserves and Farms	Wild game preservation and conservation
Wetlands and Swamps	Heritage sites

1.10 DEMOGRAPHICS

According to Stats SA the municipality has five national groupings that residing within its area of jurisdiction and they are: Black Africans, Colored, Indians and Whites. The majority is Black Africans who constitute 98% of the total population and live in the tribal areas. The female folk are dominant and the majority is youths.

The graph below clearly indicates the population distributions of the municipal population.





1.11. STATISTICAL INFORMATION AND WARD PROFILING

1.11.1. STATISTICS SOUTH AFRICA (Census 2011 & Community Survey 2016)

ITEM	(Census Stats) 2001	2007(Community Survey)	Census Stats SA 2011	Community Survey 2016
POPULATION	171 721	194 119	162 629	172 601
HOUSEHOLDS	33 468	35 595	41 192	43 747

1.11.2. POPULATION GROUP BY GENDER

GROUP	MALE	FEMALE	TOTAL
BLACK AFRICAN	73195	87 880	161075
COLOURED	40	26	65
INDIAN	129	22	151
WHITE	540	466	1006
OTHER	249	83	332

2. SERVICE DELIVERY OVERVIEW

For the year under view all the capital projects were completed in time except for Senwabarwana Sports Complex Phase 01 and Senwabarwana High Mast Lights Phase 02. The other projects that were completed were all the electricity projects from the former Aganang municipality and the upgrading of the Cooper spark hall and the construction of the Cooper spark bridge. The electricity projects were the extensions of Turrebrugge, Mankodi, Mamehlabe, Ngwanallela and Rosencrantz.

The beneficiaries of the free basic alternative energy continued to access the services.

2.1. COMMENT ON ACCESS TO BASIC SERVICES

Electricity provision is currently at 97% as the municipality has license.

There is still a huge backlog on the access to sanitation services while water sources remain the challenge.

The problem of the illegal water connection and vandalism of the infrastructure persist.

There is also a remarkable backlog in the provision of low cost houses.

The provision of free basic Services is also not adequately done.

The municipality is having the backlog in the maintenance and upgrading of the roads.

The roads are mainly the provincial and national roads.

Access to land for both residential and business development is a challenge.

Waste and refuse management is a challenge due to limited resources.

The municipal turnaround time in addressing disruptions and complaints has improved tremendously.

2.1.2. FINANCIAL HEALTH OVERVIEW

Blouberg is a rural municipality and one of the poorest in the province. The table above showed that 90% of the population lives in the rural areas. The report by Statistics South Africa indicated the bleak state of affairs with high poverty levels, unemployment and illiteracy rates. The status definitely have a bearing on the financial state of the municipality. The municipality is dependent on the grants from national treasury while only 30% is own revenue.

The grants are equitable shares, Municipal Infrastructure grant, integrated electrification programme, Municipal Infrastructure grant and EPWP grant.

The sources for own revenue are: Sale of electricity(Pre-paid and Conventional), Sporadic Sale of Sites, Assessment Rates, Traffic services, Refuse Collection and removal, Pound Services and Service Charges.

The revenue collection is relatively low as there is limited revenue base. The majority of the population comprise of the indigents. It is a challenge in the payment of the services and the municipality applies debt control measures.

The austerity measures had to be applied to manage cash flow in the municipality.

Without reliable revenue sources the municipality is not financially viable and sustainable.

2.1.3. AUDITOR GENERAL REPORT FOR 2016/2017 AND PREVIOUS FINANCIAL YEARS

The auditor general's office audits the municipalities for the period JULY- JUNE every year in line with their financial cycle. The focus of the audit is always on Statement of financial position, Statement of financial performance, Statement of changes in net assets and cash flow statements, performance information and implementation of policies.

For the financial years 2014/2015, 2015/2016 and 2016/2017 the opinion is thus

2014/2015	2015/2016	2016/2017
QUALIFIED OPINION	QUALIFIED OPINION	QUALIFIED OPINION

The issues raised in the auditor general report are addressed through the development of the Action Plan.

The full report is contained in the chapter of the Auditor General report.

2.1.4. STATUTORY ANNUAL REPORT PROCESS

01	Consideration of the next financial years IDP/Budget process plan	August
02	Compilation of the fourth quarter performance report and annual performance report	August
03	Compilation of the Annual Financial Statements	August
04	Audit Activity by the Office of the Auditor General	August- November
05	Submission of the draft Annual report to council	January
	Draft Annual report is submitted to COGHSTA and treasury	January
06	Council publishes the annual report and embark on the public participation	February- March
07	Comments and inputs are consolidated	February- March
08	Oversight report is developed and tabled before council for approval	March
09	Oversight report is submitted to COGHSTA and Treasury	April

MACHABA JUNIAS

MUNICIPAL MANAGER

CHAPTER TWO: GOVERNANCE

4. CHAPTER TWO: GOVERNANCE

COMPONENT A: POLITICAL AND ADMINISTRATIVE GOVERNANCE

The first Council of the municipality consisted of 16 proportionally elected and 16 ward Councilors as determined in the Provincial Notice 15 dated 11 May 2000. The second Council consisted of 18 proportionally elected and 18 Ward Councilors (2006) while the third Council consists of 20 proportionally elected and 21 Ward Councilors, which makes the total of 41 Councilors (2011). Currently after the 2016 municipal elections, the Municipality has 22 Ward Councilors and 22 proportionally elected Councilors, which makes the total of 42 Councilors.

4.2. FULL-TIME COUNCILORS AND MEMBERS OF THE EXECUTIVE COMMITTEE

The Council has designated the following Councilors in terms of section 18 (4) of Act 117 of 1998 as full time.

The Mayor: Cllr Sammy Selamolela: (Replaced by Cllr Pheedi M. S)

The Speaker: Cllr Thamaga N.M

The Chief Whip: Cllr Seduma MD: (Replaced by Cllr Choshi M.M)

Infrastructure Development Chairperson: Cllr Ratladi (Replaced by Cllr Mashalane M.S)

Budget and Treasury Chairperson: Cllr Masekwameng M.R (Replaced by Cllr Makobela S.R)

Corporate Services: Cllr Sethukga M.E (Replaced by Cllr Morapedi M.A)

The following Councilors are the executive committee members and are not full time.

1. Cllr Morapedi M.A: Replaced by Cllr Ntlatla M.W: (Economic Development and Planning)
2. Cllr Tutja T.P Replaced by Cllr Rangata M.J :(Community Services)
3. Cllr: Moetji N T Replaced by Cllr Makhura M.H :(Special Focus)
4. Cllr Tjumana M.M Replaced by Cllr Maila M.P (Without Portfolio)

4.3. FULL COUNCIL OF BLOUBERG MUNICIPALITY

WARD COUNCILORS	PROPOTIONAL REPRESENTATIVES COUNCILORS
1. CLR. SEEMA M.I	1. PHEEDI M.S.
2. CLR. LEHONG M.V	2. THAMAGA M.N
3. CLR. MAIFO M.L	3. CHOSHI M.M
4. CLR. MOKOBODI C.S	4. SELAMOLELA S
5. CLR. MOSHOKOA M.S	5. MATHIDZA S.E
6. CLR. MURATHI M.S	6. MORAPEDI M.A
7. CLR. RASERUTHE M.A	7. MADIBANA S.S
8. CLR. MAKOBELA S.R	8. MAKHURA M.H
9. CLR. MOLEMA M.N	9. MASEKWAMENG R.M
10. CLR. SEBETHA M.J	10. MOETJI N.T
11. CLR. MAKGAKGA P.J	11. RANGATA M.J
12. CLR. RAMOBA M.R.	12. MAILA MP
13. SEKGOLOANE M.J	13. TLOUAMMA NC
14. CLR. MOLOKOMME M.M	14. TJUMANA MM
15. CLR. NTLATLA M.W	15. MADZHIE A.E
16. MPHAGO M.A	16. MADIOPE TM
17. MOJODO M.D	17. PHOSHOKO NC
18. MODINGWANA M.G	18. MABOLOLA SJ
19. SETWABA D.S	19. MORUDU MF
20. MASHALANE M.S	20. CHULA MI
21. MALEKA N.G	21. TEFO LT
22. MAGWAI T.R	22. MADIBANA MR
THE FOLLOWING COUNCILORS DID NOT MAKE THE LIST AFTER LOCAL GOVERNMENT ELECTIONS	
1. CLR. RAPHEAGA K.T	1. CLR. RATLADI S.D
4. CLR. MOSEBEDI M.E	2. CLR. SETHUKGA M.E
5. CLR. MORUKHU M.B	3. CLR. TUTJA T.P
6. CLR. SEDUMA M.D	4. CLR. PHOSA M.H
7. CLR. RAMONE M.A	5. CLR. CHAUKE M.R
9. CLR. BOLOKA M.P	5. CLR. MOKGEHLE P.S

11. CLR. SEKWATLAKWATLA S.P	6. CLR. KOTSINKWA P.J
12. CLR.KGWATALALA M.M	7. CLR. SHONGOANE S.L
16. MATHEKGANA C.R	8. CLR MODISHETJI M.P
18. KOBE D.M	9. CLR. MOBOYA M.S
19. MOLOKOMME N.O	10. CLR.KEETSE C
20. NTLEMA M.A	11. CLR.CHAUKE R

POLITICAL STRUCTURE AND RESPONSIBILITIES

POSITION	RESPONSIBILITIES
MAYOR: CLLR SELAMOLELA S REPLACED BY CLLR PHEEDI MS	Chairperson of the Executive Committee Promote image of Municipality Lead Municipal IDP Promotes Social and Economic Development Convene Public Meetings Promote Inter- Governmental relations Implement Council decisions Performs Ceremonial role
SPEAKER: CLLR THAMAGA MARIA	Presides over Council meetings Performs duties and exercises powers delegated to the Speaker in terms of section 59 of MSA Ensures that Council meet Quarterly Maintain orders during the meeting
CHIEF WHIP: CLLR SEDUMA MD REPLACED BY CLLR CHOSHI MM	Political management of Council and Committee meetings Maintains discipline of councilors Advices the Speaker on the amount of time allocated

ADMINISTRATIVE GOVERNANCE

TOP ADMINISTRATIVE STRUCTURE

TOP ADMINISTRATIVE STRUCTURE
<p>1. MUNICIPAL MANAGER MR THOKA MAKOROANE PATRICK KGOALE- SUSPENSION MR MATOME JOHNY KGOROANE – ACTING MR THABA GELLIOT MAGABANE – ACTING MR MPHEE JUNIUS MACHABA –ACTING</p> <p>2. DIRECTOR, ECONOMIC DEVELOPMENT AND PLANNING MR MATOME JOHNY KGOROANE MR AZWIFANELWI PHANUEL THABELA- ACTING MR MAPULA STANFORD MOREMI- ACTING MS CHARITY MAPHOLI- APPOINTED</p> <p>3. DIRECTOR, CORPORATE SERVICES MR THABO GELLIOT MAGABAANE MR HERBERT MASIPA- ACTING</p> <p>4. CHIEF FINANCIAL OFFICER(BUDGET AND TREASURY) MS MEIKIE CONNY RAGANYA MR JOSIAS KHUMELONG LEDWABA- ACTING MS MALESE ESTHER RIBA- ACTING MR MOKONYAMA MALESELA FRANS -APPOINTED</p> <p>5. DIRECTOR ,TECHNICAL SERVICES: MS MOROKOLO MOTLANALO PATRICIA MR MAFALA JACOB MALEKA- ACTING</p> <p>6. DIRECTOR, COMMUNITY SERVICES. MR MACHABA MPHEE JUNIAS</p>
<p>For the period under view, about nine officials acted on the senior management positions. The above table illustrates the names and the positions for which acting was effected.</p>

COMPONENT B: INTERGOVERNMENTAL RELATIONS

INTRODUCTION TO CO –OPERATIVE GOVERNANCE AND INTERGOVERNMENTAL RELATIONS

2.3 INTERGOVERNMENTAL RELATIONS

NATIONAL INTERGOVERNMENTAL STRUCTURES

The Municipality participates in national intergovernmental structures such as the following:

National municipal manager's forum

South African Local Government Association sessions including working groups.

PROVINCIAL INTERGOVERNMENTAL STRUCTURES

The Municipality participates in the following provincial intergovernmental structures:

- Premier –Mayor's forum(3)
- Monitoring and evaluation forum (4 x per annum)
- Provincial planning forum (4 x meetings)
- Provincial municipal manager's forum (4 x meetings)

RELATIONSHIP WITH MUNICIPAL ENTITIES

THERE WERE NO MUNICIPAL ENTITIES UNDER REVIEW:

DISTRICT INTERGOVERNMENTAL STRUCTURES

The Municipality Participated In the Following District

IGR structure during the period under review:

- District Speakers Forum
- District Mayors' Forum
- District Chief Whips Forum
- District Municipal Manager's Forum
- District CFOs Forum
- District Planning Forum
- District Monitoring and Evaluation Forum

The existence of the above IGR structures has assisted in the sharing of challenges, best practices and resources mobilization. Alignment of programmes and standardization of activities were also achieved from the district IGR structures.

COMPONENT C: PUBLIC ACCOUNTABILITY AND PARTICIPATION

OVERVIEW OF PUBLIC ACCOUNTABILITY AND PARTICIPATION

The municipality has organized its administration in such a way that accountability of its staff is realized and that a system of participatory governance is entrenched. The establishment of a unit to deal with community participation was done during the inception of the municipality. The unit is located in corporate services department various tools of communicating with the community were used in the period under review and the paragraphs supra explain in details the functionality of such tools.

The municipality also used its local IRG structures such as sector forums to ensure sector specific programmes are aligned with those of other roles players in the sector and the following sector forums held four quarterly meetings during the period under view:

- Energy Forum
- Roads and Transport Forum
- Local Economic Development and Tourism
- Housing Forum
- Disaster Management Forum
- Waste Management Forum

2.4 PUBLIC MEETINGS

COMMUNICATION , PARTICIPATION AND FORUM

The Municipality prides itself on its communication and stakeholders. Participation structures. The Municipality has a communication strategy which indicates who communicates to who, when and how. There is a communications unit established and such is located in the Corporate Services Department. The Municipality is Community participation model is one of the best models in the country and through such models, council and its committees are able to reach out to the Municipal constituencies. EXCO and Council meeting are held in public at venues rotated throughout the municipal area. After every EXCO and Council, meeting outreach programme is held. Views and issues raised by community members are recorded and feedback is provided to the members of the community who raised such matters. All twelve EXCO meetings and four council meetings for the period under review were followed by public outreach programme referred to as Imbizo.

The Municipal Website and Facebook are also useful tools, which the municipality employed to communicate with its stakeholders to cover the cyberspace community.

The Municipal Newsletter – Blouberg News – published four quarterly Municipal programmes.

Other forms of communication and public participation during the 2016/2017 financial year include the usage of monthly Ward Public meetings for the 22 wards where in ward Councilors provide feedback and progress report to ward members.

WARD COMMITTEES

The Municipality has a fully functional ward committee system. All the 22 wards have functioning ward committees with 220 participants translating into 10 ward committee members for the 22 wards

Ward committee held their meetings bi –monthly with the support from Administration, which plays a secretariat role. Resolutions and issues raised at ward committee are escalated to the office of Municipal Manger and then to all relevant departments.

The 14th ward committee conference was successfully held at Karibu Lodge during the period under review.

2.5 IDP PARTICIPATION AND ALIGNMENT

The IDP is reviewed annually and in –house. Council approved the 2017/18 revised IDP/Budget on the 30 May at Langlaagte Satellite office in Ward 5. Like previous IDPs, the 2017/18 IDP was rated high in terms of credibility by the provincial Department of Co –Operative Government, Human Settlements and Traditional Affairs.

The IDP is reviewed in line with required standard and template and it is aligned to the budget. The IDP Process Plan is developed and approved by council as the road map for the review of the IDP/Budget. The IDP Steering Committee is responsible for the review of the IDP and Budget. The IDP is aligned to the budget. The draft IDP/Budget is tabled before the council for public participation process to unfold and wards are clustered for the purpose of the community accessibility and inputs. The IDP representative's forum where all stakeholders are represented is also conducted to interrogate the IDP document. The other stakeholders that are consulted are the traditional authorities and farmers unions. Inputs to the IDP are also submitted physically to the office of the Accounting Officer or faxed and emailed through.

All the inputs and comments are consolidated and the report is developed based on the inputs. The process of prioritization takes place into account the available resources and capacity of the Municipality.

IDP PRTPICIPATION AND ALIGNMENT CRITERIA	YES/NO
Does the Municipality have impact, outcome, input, and output indicators?	Yes
Does the IDP have priorities, objectives, KPIs, development strategies?	Yes
Does the IDP have multi –year targets?	Yes
Are the above aligned and can they calculated into a score?	Yes
Does the Budget align directly to the KPI's on the 12 outcomes?	Yes
Were the indicators communicated to the public?	Yes
Were the four quarter aligned reports submitted within stipulated time frames?	Yes

COMPONENT D: CORPORATE GOVERNANCE OVERVIEW OF CORPORATE GOVERNANCE

For the 2016/17 financial year, like the 2015/16, the Blouberg Municipality took leaf from king ILL report on good Governance by including in its operations the functionality of risk function as well as the development and implementation of corruption and anti – fraud strategies. Risk register was developed and its focus was on strategic risks, operational risks and Human Resources risks.

Through IGR, the Municipality used the District Hotline, Premier and Presidential hotline to track areas of noncompliance to its Corporate Governance matters.

RISK MANAGEMENT

The Municipality regards risks management as one of the pillars requires for the sustainability and Corporate Management. In compliance with the MFMA which S62 (i) © requires a Municipality to have and maintain an effective and transparent system of risk management. Risk assessment sessions were conducted with the assistance of the Provincial treasury and COGHSTA to help the Municipal Management with the identification and profiling of risks within the Municipality.

Top five risks identified are the following:

- Loss of revenue
- Bad public corruption
- Litigation and its associated costs
- Poor records management and resultant information loss

FRAUD AND ANTI – CORRUPTION STRATEGY

The Municipality has an anti – corruption and risk management strategy in place. A risk management unit is in place and is manned by one female officer.

The Internal Audit Unit has been established and is audited and the assistant manager audit.

The Internal Audit Committee is in place and comprised of four members who have relevant experience and qualifications to discharge their responsibilities. For the period under review the audit committee also performed the role of the performance audit committee. The Audit Committee concluded politicians and officials as voting members performance assessments of top management. The period under review did not have any reported cases of fraud and corruption encountered by the municipality and submitted to authorities.

2.7 SUPPLY CHAIN MANAGEMENT

OVERVIEW OF SUPPLY CHAIN MANAGEMENT

During the 2014/15 financial year the Supply Chain Management, (policy was tabled to council for revision alongside other budget related policies. The revision took into account the BBBEEE codes and changing supply chain regime. For the record, no councilors take part in the supply chain committees. Functionality of SCM committees was also enhanced. New security services contract was entered into for a period of three years. Efforts were made to curb the procurement of services from suppliers who are in the service of the state and the municipal records do not have any indication of services awarded to suppliers in the service of the state.

BY- LAWS INTRODUCED DURING 2013/14				
Newly Developed	Revised	Public Participation conducted prior to adoption of By-Laws (Yes/No)	Dates of Public Participation	By- Laws gazette (Yes/No)
N/A	N/A	N/A	N/A	N/A

2.10 WEBSITES

	YES/NO	DATE PUBLISHED
Current annual and adjustment budgets and all budget related document.	YES	
All current budget related policies	YES	
The previous Annual Report (2015/2016)		
The Annual Report (2016/2017) published to be published		
All current performance agreements required in terms of section 57 (1) (b) of the MSA and resulting score cards	YES	
All service delivery agreements (2016/2017)	N/A	
All long term borrowing contracts (2016/2017)	N/A	
All supply chain management contracts above a prescribed value (give value) for 2016/2017)	N/A	

An information statement containing a list of assets over a prescribed value that have been disposed of in terms of section 14 (2) or (4) during 2016/17		
Contracts agreed in 2016/17 to which subsection (1) of section 33 apply, subject to subsection (3) of that section.		
PPP agreements referred to in section 120 made in 2016/2017		
All quarterly reports tabled in the council in terms of section 52 (d) During 2016/2017	YES	

MUNICIPAL WEBSITE CONTENT AND ACCESS

Most of prescribed key website content materials were placed on the municipal website such as IDP, Budget, Annual Report, Performance Agreements and Budget related policies.

PUBLIC SATISFACTION ON MUNICIPAL SERVICES PUBLIC SATISFACTION LEVELS

No formal public participation surveys were conducted during the period under review. The Municipality relied on public participation sessions referred to above, as well as the usage of the Premier and Presidential Hotlines to gauge the level of satisfaction and / dissatisfaction with municipal services.

There were no changes to issues raised in the previous years' engagements.

Key general areas of dissatisfaction include:

- State of road conditions
- Water and sanitation supply
- Unemployment
- Health and education services
-

COMPONENT A: BASIC SERVICES

This component includes water, wastewater (sanitation); waste management and housing services; and a summary of free basic services.

1. WATER PROVISION

BLOUBERG MUNICIPALITY WILL NOT INCLUDE WATER AND SANITATION IN IT'S 2016/17 ANNUAL REPORT AS SUCH POWERS AND FUNCTIONS LIE AT THE CAPRICORN DISTRICT MUNICIPALITY AND ANY ATTEMPTS TO INCLUDE SUCH INFORMATION MAY RESULT IN NON – ALIGNMENT WITH THE INFORMATION PROVIDED BY THE DISTRICT MUNICIPALITY.

ELECTRICITY

INTRODUCTION TO ELECTRICITY

Electricity is one of our greatest achievements as we have electrified all settlements within the Municipality.

New extensions for the already electrified settlements remains with a backlog for electrification.

However, our electrification programme has already started with addressing the new extensions and Witten was the first village to be prioritized in 2016/17 financial year, with 300 households connected to the electricity supply. Another 400 households were connected in the 2016/17 financial year and 700 units connected in 2016/2017 financial year.

As the electrification programme continues, the Municipality connected approximately 700 households for the 2016/17 financial year though the Integrated National Electrification Programme (INEP) funded from the development of energy from 2016/17 while Eskom covered approximately 600 households between 2016 and 2017.

3.4 WASTE MANAGEMENT (THIS SECTION INCLUDES REFUSE COLLECTIONS, WASTE DISPOSAL, STREET CLEANING AND RECYCLING)

WASTE MANAGEMENT

STATUS QUO

The Municipality has developed and adopted an Integrated Waste Management Plan (WMP) in 2008 and reviewed in 2013. The plan serves as a roadmap for the management of solid waste for the entire Municipality with R293 towns and nodal points, plus some rural villages, used as starting points since the capacity available cannot cover the entire municipal wide area. For the 2016\17 financial year the function was rendered in eleven settlements on a weekly basis while the towns of Alldays and Senwabarwana receive the service on a daily basis. Currently there are two landfill sites in Alldays and Senwabarwana. A waste management team is in place and three waste removal trucks, plus a tractor, have been purchased. To augment the waste and environmental section the Municipality enlisted the use of short term EPWP participants and distributed them across areas of high volume waste generation. For the 2016\17 period the number of EPWP participants was increased from **140** to **200** with the budget of R3 million. In Senwabarwana and Alldays two Recycling initiatives were established with PEACE Foundation playing a leading role in assisting with recycling initiatives at an identified location in Senwabarwana.

THE TABLE BELOW REFLECTS WARD WASTE REMOVAL SERVICE ROLL OUT AND BACKLOGS

WARD	AVAILABLE	BACKLOG
1	0	11
2	0	7
3	0	6
4	0	9
5	0	7
6	0	5
7	0	6
8	1	6
9	0	6
10	1	0
11	0	6
12	2. INDERMARK UP TO DIKGOMONG	0
13	2 (BURGERUGHT AND MOTLANA)	5
14	0	7
15	2 (KROMHOEK AND DEVREDE)	0

16	0	5
17	2 (GROOTPAN AND LONGDEN)	6
18	2 (TAAIBOSCH AND ALLDAYS)	0
19	1 (SENWABARWANA)	1
20	0	7
21	0	8
TOTAL	11	112

20. CHALLENGES

Capacity constraints: this involves lack of resources (financial and human) to roll out the service to the entire municipal area. Available plant and personnel are not enough to render the service for all areas. For the past two financial years, the Municipality could not purchase plant and refuse bins due to budgetary constraints.

The two landfill sites available are not licensed since they don't comply with all legal requirements for a proper landfill site.

Lack of education on the part of members of the community on waste matters does not help the situation. Lot of littering occurs in the town of Senwabarwana around the CBD mainly because much business activities are taking place there.

3. INTERVENTIONS

Blouberg Municipality renders the refuse removal service in 11 settlements with the, households serviced standing at 11 549. The backlog is 24 139. Challenges are funding for roll out of the refuse service to all settlements.

The Environmental Management Plan (EMP) is partially implemented; the Solid waste and refuse removal by laws are not fully implemented due to capacity challenges that are currently being ironed out. Intergraded Waste Management Plan is currently under review. The neighbourhood funding from the National Treasury earmarked for urban renewal shall come in handy to address some of the waste management challenges encountered.

The Municipality rolled out the function to eleven settlements with the recruitment of two (200) general workers who were employed from the 2016\17 financial year. The programme was augmented by the integration of EPWP and Community Works Programme. Such general workers were used to clean settlements, roads, cemeteries and any other work identified by members of the community.

INTRODUCTION TO HOUSING

The powers and functions for the provision and construction of housing lies with the provincial government under the Department of Co-operative Governance, Human Settlements and Traditional Affairs. The role of the municipality is to identify housing demands needs through the development of the Housing Chapter and identification of beneficiaries. For the 2016/2017 financial year a total of 300 housing units were approved and successfully implemented within the municipality.

No municipal entity renders the service on behalf of the municipality.

3.6 FREE BASIC SERVICES AND INDIGENT SUPPORT

INTRODUCTION TO FREE BASIC SERVICES AND INDIGENT SUPPORT

Indigents shall mean (in terms of municipal policy) residents of Blouberg Local Municipality, who cannot afford to pay for services they receive from the Municipality, the category of people being unemployed, disabled and pensioners who are unable to, pay the full costs of the average Municipal accounts. Conditions for qualification are that support is provided to households earning a joint income of NOT more than R 2,700 per month. Council reviews the threshold on an annual basis, taking into consideration the economic conditions of its citizens in line with the national policy

COMMENT ON FREE BASIC SERVICES AND INDIGENT SUPPORT:

Indigents shall mean (in terms of municipal policy) residents of Blouberg Local Municipality, who cannot afford to pay for services they receive from the Municipality, the category of people being unemployed, disabled and pensioners who are unable to, pay the full costs of the average Municipal accounts. Conditions for qualification are that support is provided to households earning a joint income of NOT more than R 2,700 per month. Council reviews the threshold on an annual basis, taking into consideration the economic conditions of its citizens in line with the national policy

INTRODUCTION TO ROADS

The municipality is not responsible for public transport but the Department of Roads, Transport, and Capricorn District municipality have the powers and functions related to roads and transport. There was no road-upgrading project implemented by the Department of Roads and Transport through Roads Agency Limpopo (RAL).

Gravel road infrastructure				
Kilometers				
	Total gravel roads	New gravel roads constructed	Gravel roads upgraded to tar	Gravel roads graded/maintained
2013/14	786.98km	0	0	488.44
2014/15	786.98km	0	0	488.44
2015\16	786.98km	0	0	488.44
2016\17	786.98km	0	0	488.44
Source : Department of Public Works, Roads and Infrastructure				

3.8TRANSPORT (INCLUDINGVEHICLE LICENSING &PUBLIC BUS OPERATION)

INTRODUCTION TO TRANSPORT

PUBLIC TRANSPORT

There is one mode of public transport in the municipal area viz road transport. The dominant public transport mode is the minibus taxi while another form of public transport is the bus transport with Great North and Mmabi bus being the main operators. The challenge with the municipal public transport is that it is only available between 6H00 in the morning and 20H00 leaving most commuters stranded outside these stipulated times. The movements of these modes of public transport is towards all the nodal points of Blouberg, viz, Alldays, Senwabarwana, Tolwe and Eldorado while outside Blouberg the major destinations are Musina, Louis Trichardt, Lephalale, Steilop and Polokwane.

STATUS OF TAXI RANK FACILITIES

LOCATION	STATUS	DESTINATIONS
Senwabarwana	The rank is formal with the following facilities: shelter, loading bays, ablution blocks and hawkers' facilities	The rank covers the rest of Blouberg and destinations such as Polokwane, Johannesburg,
Eldorado	The rank is formal with the following facilities: shelter, loading bays, ablution blocks	The rank covers the rest of Blouberg and areas such as Senwabarwana and it connects to Polokwane via Kromhoek taxi rank
Kromhoek	The rank is formal with the following facilities: shelter, loading bays, ablution blocks and hawkers' facilities	The rank covers the rest of Blouberg and destinations such as Polokwane, Johannesburg and Louis Trichardt
Alldays	The rank is formal with the following facilities: shelter, loading bays, ablution blocks	The rank covers the rest of Blouberg and destinations such as Musina and Louis Trichardt
Windhoek	The rank is informal	It covers Senwabarwana, Steilloop
Avon	The rank is informal	It covers Senwabarwana, Vivo, Indermark
Buffelshoek	The rank is informal	It covers Senwabarwana
Vivo	The rank is informal	It covers Senwabarwana, Alldays, Mogwadi and Louis Trichardt
Letswatla	The rank is informal	It covers Senwabarwana

3.5.4.2 PUBLIC TRANSPORT CHALLENGES

The challenge with the municipal public transport is that it is only available between 6H00 in the morning and 20H00 leaving most commuters stranded outside these stipulated times. The other main challenge is the bad state of roads that increases the operation and maintenance costs of public transport operators. Lack of formal taxi ranks with all related amenities in some strategic areas such as Avon, Vivo, Buffelshoek, Windhoek and Harriswich remains a challenge. Disputes over operating routes occasionally occur resulting in conflicts among taxi associations.

TRANSPORT PLANNING

Right now transport planning is still a function of the district municipality. More information could be found from the District Annual Report.

PERFORMANCE OF TRANSPORT OVERALL:

PUBLIC TRANSPORT INTERVENTIONS

The roads and transport forum has been established and all taxi associations operating within Blouberg are members of the forum. Recent conflicts between Letswatla and Bochum Taxi associations have been resolved through the intervention of the municipality, SAPS and the District Taxi Council. The matter of accessibility of public transport outside the 6H00 and 20H00 time periods has been referred to the operators for rectification. The state of poor road conditions has been highlighted to the MEC for Roads and Transport for intervention. The municipality and the CDM in collaboration with public transport operators will develop a priority list for formalization of taxi ranks. Taxi and bus shelters have been constructed along major routes such as D1200 (Senwabarwana-Windhoek road), Wegdraai to Eldorado road, Letswatla to Windhoek road and D1598 (Kibi to Schiermoonikoog road). The Municipality should explore the introduction of Blouberg Bus as part of the Bus Rapid Transport System as is the case in the City of Joburg and Polokwane Municipalities.

Local integrated Transport Plan

The plan has been developed and adopted by council on the 31st May 2013. The strategy assists the municipality to provide a proper transport plan for our municipality.

Licensing and registering authority

The municipality has a Licensing and Registering authority unit at head office Senwabarwana. The process of opening these services at Alldays and Eldorado Satellite Offices was continued in the period under review and culminated in the functioning of the Alldays learners licensing centre while other full licensing services remained unfulfilled.

Law Enforcement unit

For the period under review, the municipality had a Law Enforcement Unit at head office, Senwabarwana and Alldays Satellite Office, which shares the service with Eldorado Satellite Office.

3.10. PLANNING

INTRODUCTION TO PLANNING

The responsibility of the municipal planning function relates to the following functions: settlement establishment and formalization, processing of land development applications, Approval of land use rights applications such as rezoning, consolidation, subdivisions and consent use applications, implementation of building regulations and enforcement of building By-law.

During the 2014\15 financial year, the following were achieved: pre- approval of Tolwe layout plan and the pre-approval of the surveyor-diagram for the subdivision of the farm Monmouth. A total of 300 low cost houses were constructed and handed over to beneficiaries even though the Limpopo Provincial Government had made an allocation of 500 units to the Blouberg Municipality. Such could not be attained due to supply chain challenges in the Department responsible for housing provision, viz, COGHSTA but only 300 units were approved and implemented.

Main challenges experienced in the financial year 2016\17 are as follows:-: None compliance to Land use policies, building regulations and illegal invasion of land in Senwabarwana and Borkum. Three main Service delivery priorities -: Service delivery and Infrastructure development, LED and spatial Planning. The attraction of investors e.g. Establishment of the third mall in Alldays (Gillfillian).

Measures taken to improve the performance: Improved community engagement/public participation

3.11 LOCAL ECONOMIC DEVELOPMENT (INCLUDING TOURISM AND MARKET PLACES)

INTRODUCTION TO ECONOMIC DEVELOPMENT

The municipality approved its revised Local Economic Development Strategy for the period under review during the council meeting of the third quarter alongside the approval of the annual report 2011\12. The strategy identifies the key sectors of the Blouberg Economy being retail development, agricultural development, SMME development, manufacturing, tourism development and community based public works. Amongst anchor projects identified in the strategy there is the development of retail centres in nodal points, the exploration of alternative energy sources and agricultural development initiatives.

The period under review witnessed the implementation of the following key service delivery priorities:

Completion of the implementation of Soutpan renewable energy plant at Zuurbult near Vivo

The project involves the harvesting of sunlight to generate green energy. Further, beneficiation of the project to the community will be realized through the development and implementation of the operation's social and labour plan. In the 2016/2017, over 400 local participants benefitted from short-term job opportunities from the project while the employment figures scaled down due to the commissioning of the project.

Implementation of the Venetia mine underground project with a budget of over R16 billion and the resultant work opportunities for the mine's two labour sending areas, viz, Blouberg Municipality and Musina Municipality. The expansion has also resulted in an increased population for the town of Alldays.

Exploration of mineral resources by Ironveld\ HACRA at Harriet's wish, Cracouw and Aurora with strong positive prospects of mining continued. The exploration has yielded positive results, a mining license has been granted, and

construction is expected to commence soon. The new explorations by Sylvania Platinum and Platinum Group Metals has brought some hope in the people of the municipality in terms of job creation.

The creation of over 1387 job opportunities through Community Works Programme, EPWP, and implementation of municipal capital works programme through labour-intensive methods was maintained. Another community job creation initiative was introduced through the Rakibang Development Forum, which yielded over 600 job opportunities in the EPWP, Health, Environment and Education sector.

Facilitation of the re-establishment and functionality of the Blouberg Business Forum

Place marketing through the development and distribution of the Blouberg Citizens' Report, which covered development and opportunities available in the Municipality over a thirteen-year period since the inception of the BLM in its current form

COMPONENT D: COMMUNITY & SOCIAL SERVICES

The municipality did not play much role on community and social services such as libraries and archives; museums, arts and galleries; community halls; cemeteries and crematoria; childcare; aged care; social programmes, theatres due to capacity challenges. This statement only excludes cemeteries wherein the municipality coordinates the function in Alldays, Senwabarwana and, to a smaller extent, R293 towns of Witten, Dilaeneng, Puraspan and Indermark.

3.55 CEMETORIES AND CREMATORIALS

The Municipality operated the cemetery function in the two R293 towns of Senwabarwana and Alldays.

3.56. CHILD CARE; AGED CARE; SOCIAL PROGRAMMES

INTRODUCTION TO CHILD CARE; AGED CARE; SOCIAL PROGRAMMES

During the period under review, there were no IDP targets for the provision of Aged Care and Social Programmes. The municipality only played a coordination role with the Department of Health and Social Development, Public Works and Education.

COMPONENT F: HEALTH

The provincial department of Health and Social Development renders the clinics and ambulance services.

COMPONENT G: SECURITY AND SAFETY

Law enforcement: there is a law enforcement service within our municipality, which has been decentralized to Alldays Satellite Office, covering both Eldorado and Tolwe satellite offices.

Licensing and Registering Authority: our municipality has this function, which was also decentralized to both Eldorado and Alldays Satellite.

Fire and disaster management services are functions of the district municipality; however, our municipality plays a coordinating with regard to disaster management. A disaster coordinator was employed to that effect.

The licensing of animals is a function of the department of Agriculture; however, our municipality has a pounding function, which deals with the control of stray animals out of the public roads and at unauthorized places.

We have a by-law that deals with the control of public nuisances but it is not implemented due to capacity constraints.

THE TABLE BELOW REFLECTS AVAILABILITY AND BACKLOG OF STANDARD SPORTS FACILITIES WITHIN WARDS

WARD	AVAILABLE	BACKLOG
1	0	1
2	0	1
3	0	1
4	0	1
5	0	1
6	0	1
7	0	1
8	0	1
9	0	1
10	0	1
11	0	1
12	0	1
13	0	1
14	1 BEN SERAKI	0
15	0	1
16	1 STANDARD SPORTS FACILITY	0
17	0	1

18	1 ALLDAYS SPORTS COMPLEX	0
19	0(SENWABARWANA RECREATIONAL PARK)	1
20	0	1
21	0	1
TOTAL	3	18

THE TABLE BELOW REFLECTS THE AVAILABILITY AND BACKLOG OF COMMUNITY HALLS WITHIN WARDS

WARD COMMUNITY HALLS

WARD	AVAILABLE	BACKLOG
1	0	1
2	0	1
3	0	1
4	0	1
5	1	0
6	1	0
7	0	1
8	0	1
9	1	0
10	0	1

11	1	0
12	1	0
13	0	1
14	0	1
15	1	0
16	1	0
17	1	0
18	1	0
19	2 (institution-linked)	0
20	0	1
21	0	1
22	1	0
TOTAL	11 WARDS	12

5.5.2 CHALLENGES

The challenge is that sports and recreation facilities available do not have enough facilities such as high mast lights for night games; athletic rubber tracks etc. Another challenge with the amenities is on the available halls, which are not used as multi-purpose community centres but are only used scarcely as normal halls.

5.5.3 INTERVENTIONS

The municipality, together with SAFA and private partners, construct and upgrades sports and recreational facilities annually. SAFA has to construct an artificial soccer facility as part of its 2010 legacy projects. With regard to community halls, the plan is to move away from normal standard halls and build multi-purpose centres.

3.67 OTHER (DISASTER MANAGEMENT, ANIMAL LICENCING AND CONTROL, CONTROL OF PUBLIC NUISANCES AND OTHER)

INTRODUCTION TO DISASTER MANAGEMENT, ANIMAL LICENCING AND CONTROL, CONTROL OF PUBLIC NUISANCES, ETC

The municipality has a unit that specifically deals with disaster incidents and the rehabilitation of disaster victims. The unit is working in collaboration with Capricorn District Municipality (CDM). The budget is set aside annually to attend to disaster issues. The District provides its locals with resources and personnel for proper execution of their duties. The municipality has a credible Disaster Management Plan, which gave the municipality areas that need an urgent attention. The municipality held Disaster Management Advisory Forum sitting on quarterly basis to inform communities about performance regarding incidents that occurred under the period review.

COMMENT ON THE PERFORMANCE OF DISASTER MANAGEMENT, ANIMAL LICENCING AND CONTROL OF PUBLIC NUISANCES, ETC OVERALL:

Disaster management is a district function; however, our municipality plays a coordinating role to this effect. A disaster coordinator has been employed at officer level to assist in coordination of disaster issues between the district municipality and the local communities

INTRODUCTION TO SPORT AND RECREATION

COMPONENT H: SPORT AND RECREATION

All settlements have access to cemeteries though such are not formalized. There is one standard sports facility at Eldorado while a semi standard sports facility is at Ben Seraki (Buffelshoek). For the 2016\17 financial year the municipality made a provision in its budget for the construction of the Senwabarwana sports complex.

The Blouberg area has 11 community halls. There is one Thusong service centre at Eldorado and it hosts the municipal offices, Department of Education, Department of Agriculture, Department of Labour, SAPS and Department of Health.

COMPONENT I: CORPORATE POLICY OFFICES AND OTHER SERVICES

This component includes corporate policy offices, financial services, human resource services, ICT services, property services.

INTRODUCTION TO CORPORATE POLICY OFFICES, Etc.

The components comprises secretariat, auxiliary Services , Human Resources , ICT Services and Communications , The main objective is to provide support and auxiliary services to all department s and the political components of the municipality . Some of the functions include fleet control, Office accommodation, Cleaning Services Effective security Services reliable and efficient telecommunication services, timely and well-collated qualitative documents

3.69 EXECUTIVE AND COUNCIL

This component includes executive office (mayor; councilors; and municipal manager)

INTRODUCTION TO EXECUTIVE AND COUNCIL

The Components includes The Mayor, Councilors and Municipal Manager, Introduction to executive council Blouberg Local Municipality was established in terms of demarcation notice as NP351 in the Extraordinary Gazette 100 of October 2000. The Municipality is a category B as determined in terms of section 4 of the Local Government municipal Structures Act No 117 of 1998

It is a Municipality with a collective executive system as contemplated in section 2(a) of northern province Determination of types of municipalities act (4) of 2000 Blouberg Municipality has however and approved delegation system that seeks to decentralize decision making within the institution and improve the pace at which services are delivered to the community . This is intended to maximize administrative and operational efficiency and provide adequate checks and balances for line with the delegation system, some decisions making powers have been cascaded from council to the executive committee, its portfolio committee and full time councilors. Other powers have been delegated to the Municipal Manager

THE PERFORMANCE OF THE EXECUTIVE AND COUNCIL:

The support for councilors' policy is in place and councilors receive support in respect of the various aspects of their daily activities as public representatives, in-house workshops on governance and presentations

3.70 FINANCIAL SERVICES

INTRODUCTION FINANCIAL SERVICES

The financial services of the municipality are in the Budget and Treasury office, which is responsible for the following Units: 1) Revenue services, 2) Expenditure Management, 3) Supply Chain Management, 4) Budget Management, and Assets Management. For the period under review, SCM and Assets Management were housed in one unit.

Most revenue on the finance department comes from equitable shares, financial management grants and the other sources of revenue, eg interest earned, Rent received, development fund and other sundry income. A full report on

financial performance is contained in chapter 5 of this report, which deals with Annual Financial Statements and performance.

3.71. HUMAN RESOURCE SERVICES

INTRODUCTION TO HUMAN RESOURCE SERVICES

Human Resources Unit is comprises of Human Resources Management, Skills Development, Occupational Health and safety, Employment Equity, Labour Relations, Compensation For Injuries and Diseases, and Employees wellness. The unit priorities includes timely filling of vacancies to support municipal vision and objectives, improving working conditions and skills development. Not all the funded positions for 2016\17 were not filled. All Human Resources committee including the Occupational Health and Safety Committee were established comprising of employees from all levels and work stations and were crucial in helping Management identify and address working conditions that posed threat to the health and safety of employees.

SERVICE STATISTICS FOR HUMAN RESOURCE SERVICES

i. Human Resources Development – The Workplace Skills Plan (WSP) and Annual Training Report were developed and submitted in April 2015 for implementation in the 2016\17 financial year as per the Local Government SETA directives. The municipality has developed training programmes for councilors and employees, bursaries for employees, internships and learner ships as informed by the WSP. There were no bursaries for employees during the year under review while two learners, one enrolled for an MBChB (Medicine) while the other did Urban and Rural Planning as per municipal priorities benefitted from the Mayor's Bursary Fund.an additional learner was enrolled for civil engineering.

ii. Labour Relations and Occupational Health and Safety – The Local Labour Forum was revived and helped in sustaining employer-employee peace while the OHS had a committee established which met its full quota of meetings, which had a positive impact.

Employees Health and Wellness – Employee Wellness Day was held and employees participated in activities that included among other various forms of testing e.g. HIV, High Blood Pressure, Sugar Diabetes etc. and a few presentations were made in respect of employee welfare by different banking institutions, insurance companies etc.

Compensation for Injuries and Diseases – there was no reported injuries on duty during the period under review.

Employment Equity – One aspect that we were found wanting on is the Employment Equity. Though the Employment Equity Committee is in place, it could not influence employment/hiring of people from the designated groups.

Organizational Design – Council approved the Organizational Structure.

Compensation and employees benefits – all pension payouts were done within fourteen days of application receipt.

Recruitment, selection and placement – all funded posts were filled.

Condition of Services – all employees employed during the period in issue signed their contracts of employment.

Leave Management – all leaves were captured

COMMENT ON THE PERFORMANCE OF HUMAN RESOURCE SERVICES OVERALL:

The Human Resource Division performed relatively well particularly on the aspect of recruitment. All the budgeted positions were filled. Employment Equity is the area where the division was found more wanting with middle management the most glaring. Out of twenty five (25) managers, only four (4) are female and none of those was employed during the period under review. Capacity building was also compromised by the non-functionality of the Training Committee, which managed to hold only one meeting out of a possible four for the financial year. Training programmes were consequently not that well-coordinated. The Employment Equity and Occupational Health and Safety Committee did relatively well by complying with the schedule of meetings completing their quota though implementation of resolutions taken in those for remain a challenge. The Workplace Skills Plan and Annual Training Report were timeously compiled and submitted and programmes thereof were accordingly followed

3.72 INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) SERVICES

This component includes Information and Communication Technology (ICT) services.

INTRODUCTION TO INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) SERVICES

Information and Communication Technology is but one area that is cardinal in ensuring that communication lines from within and outside the municipality are maintained. Its major service delivery priorities include i. improvement of citizen participation within the municipality governance; ii. To enable and support technology integration throughout the municipality. To deploy technology for cost effective, responsive service delivery to citizens, business, employees and government. Council and the Executive Committee respectively adopted the IT Governance Framework and a number of policies and plans notably Business Continuity, Electronic Records Management Systems and E-Mail, IT Equipment's and Systems Maintenance Plans. The Corporate Services Portfolio Committee was favoured with compliance monitor reports to track progress in that regard.

PERFORMANCE OF ICT SERVICES OVERALL:

The Auditor-General also picked up ICT challenges during the 2015\16 audit report. The ICT did not perform well mainly due to want of budget. The Disaster Recovery and Business Continuity Plans could not put to a test due to constraints relating to time and resources. There was also a lack of sufficient environmental control equipment – no fire suppression, water and smoke detectors. Lack of user account management procedures also contributed to the not so great performance. These safety and environmental controls could not be fitted due to lack of funds. Council however, approved IT Governance Framework, IT Monitoring Framework, Operating System Security (Server) Baseline Policy and Environmental Controls Policy

CHAPTER 3

2016/17

ANNUAL

PERFORMANCE

REPORT

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LIST OF ACRONYMS

AFS	Annual Financial Statements
AGSA	Auditor-General of South Africa
AIDS	Acquired Immunodeficiency Syndrome
CBO	Community Based Organization
COGHSTA	Cooperative Governance, Human Settlements and Traditional Affairs
CWP	Community Work Programme
DMP	Disaster Management Plan\ Demand Management Plan
ECDC	Early Childhood Development Centre
EE	Employment Equity
EMP	Environmental Management Plan
EDP	Economic Development and Planning
EPWP	Expanded Public Works Programme
EXCO	Executive Committee
EXT	Extensions
FY	Financial Year
GRAP	Generally Recognized Accounting Practice
HAST TB	HIV AIDS and Sexually Transmitted Diseases and Tuberculosis
HIV	Human Immunodeficiency Virus
IDP	Integrated Development Plan
IGR	Intergovernmental Relations
IOD	Injury on Duty
IT	Information Technology
ITP	Integrated Transport Plan
IWMP	Integrated Waste Management Plan
KPA	Key Performance Area
KM	Kilometer
KPI	Key Performance Indicator
LACTC	Local Aids Council Technical Committee
LED	Local Economic Development
LGNC	Local Geographical Names Committee
LUMS	Land Use Management Scheme
LV	Low Voltage
MEC	Member for Executive Council

MFMA	Municipal Finance Management Act
MIG	Municipal Infrastructure Grant
MPAC	Municipal Public Accounts Committee
MSA	Municipal Systems Act
MV	Medium Voltage
NO	Number
N/A	Not Applicable
OHS	Occupational Health And Safety
PMS	Performance Management System
PPP	Public Private Partnership
REP FORUM	Representatives Forum
SDBIP	Service Delivery and Budget Implementation Plan
SLP	Social and Labour Plan
VIP	Ventilated Improved Pit
WSP	Workplace Skills Development Plan

MANAGEMENT REPORT ON THE ANNUAL PERFORMANCE FOR THE PERIOD JULY 2016 TO JUNE 2017

1. INTRODUCTION

The Blouberg Municipality 2016\17 Annual performance report reflects the institution's service delivery and developmental achievements, as well as challenges, in recognition of the Municipality's obligation to be an accountable, transparent and efficient organization, and the municipality's financial position. The compilation of this report is done in compliance to various pieces of legislation. Key amongst such legislations is Local Government: Municipal Systems Act (MSA) No. 32 of 2000, Local Government: Municipal Finance Management Act No 56 of 2003, and National Treasury Circulars (circulars 11 and 63). Section 46 of MSA state that a municipality must prepare for each financial year a performance report and further that the referred to report must form part of the municipality's annual report for each financial year in terms of chapter 12 of the MFMA . This annual performance report is a reflection of the municipality's actual performance in relation to what was planned for in the IDP and SDBIP. It is therefore a post-reflection of planned targets and their actual performance with a provision for reasons for variance as well as mitigating\corrective measures taken. This report of the Blouberg Municipality is aligned to the Municipal IDP and Budget for the 2016\17 financial year and that it is aligned to the Service Delivery and Budget Implementation Plan and in-year reports.

2. PURPOSE OF THE ANNUAL INSTITUTIONAL PERFORMANCE REPORT

This Annual Performance Report Seeks To Attain The Following Purposes:

- The provision of a report on performance in service delivery and budget implementation plan for the 2016\17 financial year
- To promote transparency and accountability for the activities and programmes of the municipality vis-à-vis the six key performance areas
- To provide a record of activities of the municipality for the 2016\17 financial year to which this report relates.

3. THE ROAD MAP

The attached Annual report of the Blouberg Municipality is a product of in-year reports which have been consistently submitted to council and its committees. Upon the signing of the SDBIP 2016\17 on the 10th June 2016, the municipality facilitated the signing of performance plans and agreements by the Senior Management team led by the Accounting Officer. On a monthly basis reports regarding the implementation of the SDBIP were sent to the Executive Committee and on a quarterly basis to Council. Four (4) institutional Performance Review sessions were conducted regarding the 2016\17 SDBIP and the underperformance emanated from some projects been incorporated to the IDP from the defunct Aganang Municipality after the consultative community meetings. On a quarterly basis the IDP\Budget Steering Committee, comprising of the management, takes effect to consider the reports of each quarter and finally submit same to the Institutional Performance Review session, comprising the Executive Committee members, the Speaker, Chief Whip and Chairperson of MPAC for further scrutiny and assess the performance against set targets.

4. SUMMARY OF PERFORMANCE FOR THE 2016\17 FINANCIAL YEAR.

The Municipality had six directorates, including the office of the Municipal Manager, during the period under review. Those Directorates were (1) Budget and Treasury; (2) Corporate Services; (3) Community Services, (4) Economic Development and Planning; (5) Technical Services; and (6) Office of the Municipal Manager. All the six directorates cumulatively contributed to the annual performance report of the Municipality for the period under review.

The SDBIP and Annual Performance Report 2016\17 is arranged in terms of the six Key Performance Areas of Local Government, viz,(1) Basic Service Delivery, Municipal Transformation and Institutional Development; (3) Local Economic Development; (4) Good Governance and Public participation; (5) Financial Viability; and (6) Spatial Planning and Rationale. The municipality operated with acting arrangements in respect of the position of Municipal manager, Director Economic Development & Planning which were ultimately filled by end of the financial year. Further to this, the municipality received and placed nine (9) personnel from the disestablished Aganang Local Municipality after the

2016 Municipal elections held in August 2016. The municipality had a total of 230 targets and managed to achieve 171, withdrew 3 targets while 56 targets were recorded as unachieved due to various reasons highlighted on a detailed report attached. The Council at a meeting held on the 30th January 2017, approved the adjustments to the 2016/17 SDBIP to integrate KPIs relating to projects that emanated from the disestablished Aganang Municipality.

4.1 PERFORMANCE ANALYSIS AS PER KEY PERFORMANCE AREA: 2016/17 FINANCIAL YEAR

(a) 2016/17 Financial Year

Key Performance Area	No. of Key Performance Indicators	No. of KPI Achieved	No. of KPI not Achieved	% Achieved	% not Achieved
Basic Service Delivery	46	29	17	63%	37%
Municipal Transformation and Organizational development	58	45	13	77.5%	22%
Local Economic Development	14	11	3	78%	22%
Municipal Financial Viability	27	17	10	63%	37%
Good Governance and Public Participation	72	61	11	85%	15%
Spatial Rationale and Planning	12	8	4	67%	33%
Total	229	171	58	75%	25%

(b) 2015/ 16 Financial Year

Key Performance Area	No. of Key Performance Indicators	No. of KPI Achieved	No. of KPI not Achieved	% Achieved	% not Achieved
Basic Service Delivery	26	25	1	96%	4%
Municipal Transformation and Organizational development	67	48	19	72%	28%
Local Economic Development	13	9	4	69%	31%
Municipal Financial Viability	28	25	3	89%	11%
Good Governance and Public Participation	62	57	5	92%	8%
Spatial Planning and Rationale	10	5	5	50%	50%
Total	206	169	37	82%	18%

4.2 PERFORMANCE COMPARISON ON THE 2016/17 FY AND 2015/16 FINANCIAL YEAR

2015/16 FINANCIAL YEAR			2016/17 FINANCIAL YEAR		
TOTAL NO. OF KPIs	KPIs ACHIEVED	KPIs NOT ACHIEVED	TOTAL NO.OF KPIs	KPI ACHIEVED	KPI ACHIEVED
206	169	37	229	171	58

THE IMPLEMENTATION OF THE 2016\17 INTEGRATED DEVELOPMENT PLAN NOTED THE FOLLOWING KEY DRAWBACKS:

The municipality operated with acting arrangements for position of Municipal Manager, Director: Economic Development, Planning, and CFO until the referred to posts were filled during February and May 2017 respectively, save for the position of Municipal Manager. The following reflect as the drawback during the implementation of 2016/17 IDP.

- Capital projects on electrification of villages (extension), renovation of community hall and construction of Bridge from the defunct Aganang Municipality.
- The non-achievement of the roads maintenance plan because of ageing plant.
- The maintenance of upgraded internal streets and storm water projects.
- Actual financial performance on the revenue side was also hampered by poor collection due to customers' resistance and culture of non-payment.
- Cascading of performance management to all levels of employees

Other areas of unachieved KPIs are found in the remainder of the Key Performance Areas and it include, amongst others, functionality of committees such as Local Geographical Names Committee, the Operationalization of the Senwabarwana Tourism Information centre, number of culverts constructed implementation of pound management Operational plan, decentralization of services to satellite offices, debt management collection, Local IGR forum, institutional management meetings, Waste management expansion and Land acquisition.

There were some KIP's withdrawn from the SDBIP for 2016/17 due to lack of funds and some projects transferred to other state own enterprise (ESKOM) i.e. electrification of extensions of wards incorporated from the disestablished Aganang Municipality. The corrective actions on the unachieved is reflected in the main report while the 2017\18 SDBIP has taken into cognizance such and has accommodated those programmes in the subsequent financial year.

5. MATTERS THAT NEED TO BE TAKEN INTO CONSIDERATION TO IMPROVE MUNICIPAL PERFORMANCE, EFFICIENCY AND INNOVATION IN THE 2017\18 SDBIP

- Complete financial turnaround strategy that will look at enhanced revenue generation while minimizing all aspects of financial leakages
- Full enforcement of municipal by laws.
- Strengthen debt management collection strategies to increase and maintain municipal revenue.
- Maintain electricity distribution loss to the acceptable percentage.
- Revision and implementation of municipal service standards and
- Enforce performance management as well as consequences management.

6. PERFORMANCE OF EACH EXTERNAL SERVICE PROVIDER DURING 2016/17 FINANCIAL YEAR

The municipality is compelled in terms section 46 (1) (a) of Municipal Systems Act to prepare for each financial year a performance report reflecting performance of each external service provider during that financial year. Here under follows the performance of each external service provider during the referred to financial year

6.1 PERFORMANCE RATING IN RESPECT OF CONTRACTED SERVICE PROVIDERS DURING 2016/17.

THE ASSESSMENT OF THE PERFORMANCE OF SERVICE PROVIDERS WILL BE BASED ON THE FOLLOWING RATING SCALE.

LEVEL	TERMINOLOGY	DESCRIPTION
5	Excellent/Outstanding Performance	Performance far exceeds the standard expected of the service provider at this level. The appraisal indicates that the service provider has achieved above fully effective results against all performance criteria and indicators as specified in the awarded contract.
4	Very Good/Performance significantly above expectations	Performance is significantly higher than the standard expected in the job awarded. The appraisal indicates that the service provider has achieved above the fully effective results against more than half of the performance criteria and indicators and fully achieved all others throughout the period of the contract awarded.
3	Good/fully effective	Performance fully meets the standard expected in all areas of the job awarded. The appraisal indicates that the service provider has fully achieved effective results against all significant performance criteria and indicators as specified in the awarded contract.
2	Fair /not effective	Performance is below the standard required for the specified job. Performance meets some of the standards expected for the job and the assessment indicates that the service provider has achieved below fully effective results against more than half of the key performance criteria and indicators as specified in the awarded contract.
1	Poor /unacceptable	Performance does not meet the standard expected for the job awarded. The assessment indicates that the service provider has achieved below fully effective results against all of the performance criteria and indicators as specified in the awarded contract. Further that the service provider failed to demonstrate the commitment or ability to bring performance up to the level expected in the job despite management efforts to encourage improvement.

PROJECT NAME	APPOINTED SERVICE PROVIDERS	VALUE FOR THE CONTRACT AWARDED	EXPENDITURE TO DATE	ACTUAL PERFORMANCE (COMPLETED OR UNCOMPLETED)	REASON FOR NON-COMPLETION	SERVICES PROVIDERS PERFORMANCE (i.e. Poor, fair, good etc.)	COMMENTS AND RECOMMENDATION
Moana che	Mmaphala Karabo JV Future Success	R 1 779 906.44	R 1 779 906.44	Completed	N/A	Good	The project was completed on time. The quality of works is satisfactory.
Moleka che	Sekgobokgo JV Make Bricks	R 1 776 142.07	R 1 776 142.07	Completed	N/A	Fair	The project was not completed as per contractual dates. Contractor's lack of knowledge and cooperation on contract management needs to improve.
Sehlegeng che	CVK Construction JV Machaba Mmamoraba	R 1 769 965.59	R 1 769 965.59	Completed	N/A	Good	The project was completed on time. The quality of works is satisfactory.
Simon Duff che	Ngwacon Developers	R 1 648 042.77	R 1 648 042.77	Completed	N/A	Good	The project was completed on time. The quality of works is satisfactory.
Springa che	Bakone Mathekga Wide Services	R 1 749 410.00	R 1 749 410.00	Completed	N/A	Fair	The project was completed on time. The quality of works is satisfactory. Lack of communication from the contractor regarding certain aspects of the project.
Uche	Ntlhapeng Trading	R 1 681 643.75	R 1 681 643.75	Completed	N/A	Fair	The project was not completed as per contractual dates due to late. The quality of works not satisfactory. Poor management,

							communication skills and adhering to specifications.
na che	247 Khompho JV Dithamaga	R 1 752 637.23	R 1 752 637.23	Completed	N/A	Good	The project was completed on time. The quality of works is satisfactory.
mhoeke rural sets	Chauke Business Enterprise/ Tshatshu Consulting	R 8 200 000.00	R 8 198 646.62	Completed	N/A	Fair	The project was not completed as per contractual dates due to public unrest. The quality of works is satisfactory. Lack of communication from the consultant and the contractor regarding issues around the project.
wabarw rural set Ph 5	Morula consulting/ October Intergrated	R6 500 000.00	R 6 484 804.40	Completed	N/A	Fair	The project was completed on time. The quality of works is not satisfactory.
wabarw rural set Ph 6	Nyeleti Consulting/ Mothakge Phadima	R 8 300 000.00	R 8 295 222.88	Completed	N/A	Fair	The project was completed on time. The quality of works is not satisfactory
ays dfill Site	Engineerex / Archibalt Holdings	R 7 000 000.00	R 6 675 195.02	Completed	N/A	Fair	Lack of communication and poor management.
wabarw Sports plex se 1	Paballo Consulting/ VTE JV Bagaphala Constructio n	R 7 000 000.00	R 5 958 489.85	Not Completed	Delay of materials from the supplier and poor workmanship	Poor	The appointed contractor abandoned the site. Poor workmanship and quality of works.
eneng rural ets se 3	Mtema Mashao/Nd oni properties	R 2 383 484.00	R 2 353 452.01	Completed	N/A	Good	The project was completed on time. The quality of works is satisfactory.
ermark rural set and	Manes Consulting	R6 500 000.00	R 6 493 999.46	Completed	N/A	Good	The project was completed on time.

rmwater se4							The quality of works is satisfactory.
eraan mast t	AES consulting Engineers	R 1 464 516.00	R 1 464 516.00	Completed	N/A	Good	The project was completed on time. The quality of works is satisfactory.
ibosch mast t	AES consulting Engineers	R 1 464 516.67	R 1 464 516.00	Completed	N/A	Good	The project was completed on time. The quality of works is satisfactory.
watla mast t	AES consulting Engineers	R 1 464 516.67	R 1 464 516.00	Completed	N/A	Good	The project was completed on time. The quality of works is satisfactory.
n rnal et and rmwater se 2	T2 Tech Consulting Engineers/ Bagaphala Projects Trading	R 6 500 000.00	R 6 466 544.54	Completed	N/A	Good	The project was completed on time. The quality of works is satisfactory.
trificati of ten Ext	Volt Consulting Engineers	R 3 875 000.00	R 3 875 000.00	Completed	N/A	Good	The project was completed on time. The quality of works is satisfactory.
trificati of Montz Swartz 1	Volt Consulting Engineers	R 1 860 000.00	R 1 860 000.00	Completed	N/A	Good	The project was completed on time. The quality of works is satisfactory.
trificati of pson ext	Volt Consulting Engineers	R 850 000.00	R 850 000.00	Completed	N/A	Good	The project was completed on time. The quality of works is satisfactory.
d 01 ext /swater, tlu, ma , ora)	Volt Consulting Engineers	R 721 000.00	R 721 000.00	Completed	N/A	Good	The project was completed on time. The quality of works is satisfactory.
d 03 ext ithaban , New- isalem, gwara,	Volt Consulting Engineers	R 546 000.00	R 546 000.00	Completed	N/A	Good	The project was completed on time. The quality of works is satisfactory.

ongsign							
rd 04 L (Sadu, ie- ella,	Volt Consulting Engineers	R 588 000.00	R 588 000.00	Completed	N/A	Good	The project was completed on time. The quality of works is satisfactory.
rd 17 ! otpan)	Volt Consulting Engineers	R 560 000.00	R 560 000.00	Completed	N/A	Good	The project was completed on time. The quality of works is satisfactory.

APPROVED BY

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**MACHABA JUNIAS
MUNICIPAL MANAGER**

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DATE

Project	Project Description	Strategic Objectives	KPI/Measurable Objective	Original Annual Target 2016/2017	Revised Annual Target 2016/2017	Baseline	Actual Performance 2015/2016	Actual Performance 2016/2017	Indicators	Budget and Expenditure	Reason for Variance /Challenges	Costs	Portfolio of evidence	Responsible
KPA 1 BASIC SERVICES AND INFRASTRUCTURE DEVELOPMENT														
Construction of Senwabarwana Internal Street and storm water road Phase 5	Development of the specification, and submit to SCM, Advertisement of tendering, Evaluation, Adjudication and appointment of service provider, Service level agreement Project Hand Over, designs and Construction of Internal street, storm	To provide safe and sustainable roads, internal streets and storm water control facilities	1. Construction of 1,1km with 80mm interlocking blocks and storm water channeling of Senwabarwana internal street and storm water phase 4	Upgrading of approximately 1.1km of internal Streets from gravel to surface with 80mm interlocking Blocks and storm water channeling by 30 June 2017	NONE	Phase 4 completed	Target Achieved	Target Achieved	Old	Budget R6 500 000.00 Actual Expenditure R 6 484 804.40	None	None	Advert, appointment letters, site hand over minutes, Quarterly Progress reports, pictures and Completion Certificate,	Technical Services

Project	Project Description	Strategic Objectives	Original Objective	Original Annual Target	Revised Annual Target	Baseline	Actual Performance	Actual Performance	Indicator	Budget and Expenditure	Section for Challenge	Carrying out Activities	Portfolio of Evidence	Responsibility
KPA 1: BASIC SERVICES AND INFRASTRUCTURE DEVELOPMENT														
	water and project handover													
Construction of Senwabarwana Internal Street and storm water road Phase 6	Development of the specification, and submit to SCM, Advertisement of tendering, Evaluation, Adjudication and appointment of service provider, Service level agreement Project Hand Over, designs and Construction of Internal street, storm water and project handover		2.	Construction of 1,1km with 80mm interlocking blocks and storm water channeling at Senwabarwana internal street and storm water phase 5	Upgrading of approximately 1.1km of internal Streets from gravel to surface with 80mm interlocking Blocks and storm water channeling by 30 June 2017	NONE	Phase 6 completed	Target Achieved	Target Achieved	Old	R 6 500 000.00 Budget R 8 300 000.00 Actual Expenditure R 8 295 222.88	None	Advert, appointment letters, site handover minutes, Quarterly Progress reports, pictures and Completion Certificate,	Technical Services

Project	Project Description	Strategic Objectives	RPI	Original Key/Measurable Objective	Original Annual Target	Revised Annual Target	Baseline	Actual Performance	Actual Performance	Indicator	Budget	Reason for variance/Challenge	Corrective Action	Portfolio or evidence	Responsibility
Project															
KPA 1: BASIC SERVICES AND INFRASTRUCTURE DEVELOPMENT															
Construction of Avon Internal Street and storm water road Phase 2	Development of the specification, and submit to SCM, Advertisement of tendering, Evaluation, Adjudication and appointment of service provider, Service level agreement Project Hand Over, designs and Construction of Internal street, storm water and project handover		3.	Construction of 1,1km of Avon internal street and storm water phase 2.	Upgrading of approximately 1.1km of internal Streets from gravel to surface with 80mm interlocking Blocks and storm water channeling by 30 June 2017	NONE	Phase 1 completed	Target Achieved	Target Achieved Upgrading of approximately 1.1km of internal Streets from gravel to surface with 80mm interlocking Blocks and storm water channeling by 30 June 2017	Old	Budget R 6 500 000.00 Actual Expenditure R 6 456 544.54	None	None	Advert, appointment letters, site hand over minutes, Quarterly Progress reports, pictures and Completion Certificate,	Technical Services

Project	Project Description	Strategic Objectives	KPI/Measurable Objective	Original Annual Target 2016/2017	Revised Annual Target 2016/2017	Baseline	Actual Performance 2016/2017	Actual Performance 2016/2017	Actual Performance 2016/2017	Indicator (text/coin)	Budget and Expenditure	Reason for variance /Challenge	Consistency of evidence	Portfolio	Responsible
KPAM BASIC SERVICES AND INFRASTRUCTURE DEVELOPMENT															
Construction of internal Street and storm water road phase 3	Development of the specification, and submit to SCM, Advertise tendering, Evaluation, Adjudication and appointment of service provider, Service level agreement Project Hand Over, designs and Construction of internal street, storm water and project handover		4. Completion of 1,1km of internal Street and storm water road	Upgrading of approximately 1.1 km of internal Streets from gravel to surface with 80mm interlocking Blocks and storm water channeling by 30 June 2017	NONE	Phase 3 completed	Target Achieved	Target Achieved	Target Achieved	Old	Budget R6 500 000.00 Actual Expenditure R 6 493 999.46	None	None	Advert, appointment letters, site hand over minutes, Quarterly Progress reports, pictures and Completion Certificate,	Technical Services
Construction of Kromhoek internal	Development of the specification, and submit		5. Upgrading of approximately 1.1km of internal	Upgrading of approximately 1.1km of internal	NONE	Phase 2 completed	Target Not Achieved	Target Achieved	Target Achieved	Old	Budget R 8 200 000.00	The remaining 5% was due	To have snacks	Advert, appointment letters,	Technical Services

Project	Project Description	Strategic Objectives	KPI No.	Original Key/Measurable Objective	Original Annual Target 2016/2017	Revised Annual Target 2016/2017	Baseline	Actual Performance 2015/2016	Actual Performance 2016/2017	Indicator New/Old	Budget and Expenditure	Reason for variance (if any)	Corrective Action	Portfolio of evidence	Responsible
KPA 1 BASIC SERVICES AND INFRASTRUCTURE DEVELOPMENT															
streets & storm water phase 2	to SCM, Advertiseme nt of tendering, Evaluation, Adjudication and appointment of service provider, Service level agreement Project Hand Over, designs and Construction of Internal street storm water and project handover			Streets from gravel to surface with 80mm interlocking Blocks and storm water channeling of Kromhoek internal Streets phase 2.	Streets from gravel to surface with 80mm interlocking Blocks and storm water channeling by 30 June 2017				approximately 1.1km of internal Streets from gravel to surface with 80mm interlocking Blocks and storm water channeling by 30 June 2017		Actual Expenditure R 8 198 646.62	to the delay of project implementation resulted from community riots through the contractor is working on the finalization the remaining snacks	finalized during 01st month the new financial year	site hand over minutes, Quarterly Progress reports, pictures and Completion Certificate,	
Construction of Eussoninca Creche	Development of the specification, and submit to SCM, Advertiseme nt of tendering,		6.	Construction and completion of Eussoninca Creche	Eussoninca Creche constructed and availed for occupation by 30 June 2017	NONE	New Indicator	N/A	Target Achieved Eussoninca ECDC constructed and availed for occupation	New	Budget R 1 749 410.00 Actual Expenditure	None	None	Advert, appointment letters, site hand over minutes, Quarterly	Technical Services

Project	Project Description	Strategic Objectives	KPI No	Original KPI/Measurable Objective	Original Annual Target 2016/2017	Revised Annual Target 2016/2017	Baseline	Actual Performance 2015/2016	Actual Performance 2016/2017	Indication New/Old	Budget and Expenditure	Reason for Variance/Challenges	Conclusive Action	Portfolio of Evidence	Responsible
KPA 1: BASIC SERVICES AND INFRASTRUCTURE DEVELOPMENT															
	Evaluation, Adjudication and appointment of service provider, Service level agreement Project Hand Over, designs Construction of crèche and project and project handover										R 1 749 410.00			Progress reports, pictures and Completion Certificate,	
Construction of Barmen crèche	Development of the specification, and submit to SCM, Advertisement of tendering, Evaluation, Adjudication and		7.	To provide safe and sustainable recreational, educational and social facility services	Barmen crèche ECDC constructed and availed for occupation by 30 June 2017	NONE	New Indicator	N/A	Target Achieved Barmen crèche ECDC constructed and availed for occupation	New	Budget R 1 752 637.23 Actual Expenditure R 1 752 637.23	None	None	Advert, appointment letters, site hand over minutes, Quarterly Progress reports, pictures	Technical Services

Project	Project Description	Strategic Objectives	KPI No	Original Key/Measure	Original Annual Target 2016/2017	Revised Annual Target 2016/2017	Baseline	Actual Performance 2015/2016	Actual Performance 2016/2017	Indicator New/Old	Budget and Expenditure	Reason for Variance/Challenges	Current Status	Portfolio of Activities	Responsibility
KPA 1 : BASIC SERVICES AND INFRASTRUCTURE DEVELOPMENT															
	appointment of service provider, Service level agreement Project Hand Over, designs Construction of crèche and project handover														
Construction of Matoana crèche	Development of the specification, and submit to SCM, Advertisement of tendering, Evaluation, Adjudication and appointment of service provider,		8.	Construction and completion of Matoana Crèche	Matoana crèche ECDC constructed and availed for occupation by 30 June 2017	NONE	New Indicator	N/A	Target Achieved Matoana crèche ECDC constructed and availed for occupation	New	Budget R 1 779 906.44 Actual Expenditure R 1 779 906.44	None	None	Advert, appointment letters, site hand over minutes, Quarterly Progress reports, pictures and Completion	Technical Services

Project	Project Description	Strategic Objectives	KPI	Original KPI/Measurable Objective	Original Annual Target 2016/2017	Revised Annual Target 2016/2017	Baseline	Actual Performance 2015/2016	Actual Performance 2016/2017	Indication	Budget	Reason for variance /Challenges	Costs	Portfolio	Responsibility
KPA 1: BASIC SERVICES AND INFRASTRUCTURE DEVELOPMENT															
	Service level agreement Project Hand Over, designs Construction of crèche and project handover														
Construction of Mosehlang Creche	Development of the specification, and submit to SCM, Advertisement of tendering, Evaluation, Adjudication and appointment of service provider, Service level agreement Project Hand		9.	Construction and completion of Mosehlang Creche	Mosehlang ECDC constructed and availed for occupation by 30 June 2017	NONE	New Indicator	N/A	Target Achieved Mosehlang ECDC constructed and availed for occupation	New	Budget R 1 769 965.59 Actual Expenditure R 1 769 965.59	None	None	Advertisement letters, site hand over minutes, Quarterly Progress reports, pictures and Completion Certificate,	Technical Services

Project	Project Description	Strategic Objectives	KPI No	Original KPI/Measureable Objective	Original Annual Target	Revised Annual Target	Baseline	Actual Performance	Actual Performance	Indicator New/Old	Budget	Variance	Completion	Portfolio	Responsibility
								2015/2016	2016/2017						
KPA 1: BASIC SERVICES AND INFRASTRUCTURE DEVELOPMENT															
	Over, designs Construction of crèche and project handover							Achieved	Achieved						
Construction of Mamolek a Crèche	Development of the specification, and submit to SCM, Advertisement of tendering, Evaluation, Adjudication and appointment of service provider, Service level agreement Project Hand Over, designs Construction		10.	Construction and completion of Mamolek a Crèche	Mamolek a Crèche constructed and availed for occupation by 30 June 2017	NONE	New Indicator	N/A	Target Achieved Mamolek a Crèche constructed and availed for occupation	New	Budget R 1 776 142.07 Actual Expenditure R 1 776 142.07	None	None	Advert, appointment letters, site hand over minutes, Quarterly Progress reports, pictures and Completion Certificate,	Technical Services

Project	Project Description	Strategic Objectives	KPI No	Original KPI/Measurable Objective	Original Annual Target	Revised Annual Target	Baseline	Actual Performance	Indicator	Budget and Expenditure	Reason for variance /Challenge	Costs of Action	Portfolio of Evidence	Responsibility
KPA 1: BASIC SERVICES AND INFRASTRUCTURE DEVELOPMENT														
Construction of Miltonduff Creche	of crèche and project handover													
	Development of the specification, and submit to SCM, Advertisement of tendering, Evaluation, Adjudication and appointment of service provider, Service level agreement Project Hand Over, designs Construction of crèche		11.	Construction and completion of Miltonduff Creche	Miltonduff Creche constructed and availed for occupation by 30 June 2017	NONE	New Indicator	NIA	Target Achieved Miltonduff ECDC constructed and availed for occupation	New	Budget R 1 648 042.77 Actual Expenditure R 1 648 042.77	None	Advert, appointment letters, site hand over minutes, Quarterly Progress reports, pictures and Completion Certificate,	Technical Services

Project	Project Description	Strategic Objectives	Original KPI/Measurable Objective	Original Annual Target 2016/2017	Revised Annual Target 2016/2017	Baseline	Actual Performance 2015/2016	Actual Performance 2016/2017	Indicator New/Old	Budget and Expenditure	Reason for Variance/Challenge	Corrective Action	Portfolio of Evidence	Responsible
KPA 1: BASIC SERVICES AND INFRASTRUCTURE DEVELOPMENT														
	and project handover													
Construction of Sadu Creche	Development of the specification, and submit to SCM, Advertisement of tendering, Evaluation, Adjudication and appointment of service provider, Service level agreement Project Hand Over, designs Construction of creche and project handover		12. Construction and completion of Sadu Creche	Sadu Creche constructed and availed for occupation by 30 June 2017	NONE	New Indicator	N/A	Target Achieved Sadu ECDC constructed and availed for occupation	New	Budget R 1 681 643.75 Actual Expenditure R 1 681 643.75	None	None	Advert, appointment letters, site hand over minutes, Quarterly Progress reports, pictures and Completion Certificate,	Technical Services

Project	Project Description	Strategic Objectives	KPI/Measurable Objective	Original Annual Target	Revised Annual Target	Baseline	Actual Performance 2015/2016	Actual Performance 2016/2017	Indicator	Budget and Expenditure	Reason for variance /Challenge	Corrective Action	Participating Agencies	Responsibility
KPA 1 : BASIC SERVICES AND INFRASTRUCTURE DEVELOPMENT														
Construction of All days landfill site phase upgrade	Development of the specification, and submit to SCM, Advertisement of tendering, Evaluation, Adjudication and appointment of service provider, Service level agreement Project Hand Over, designs and Construction of transfer waste station		Completion of construction work for landfill site facility.	All days landfill sites facility completed and fully functional by 30th June 2017	NONE	New Indicator	N/A	Target Achieved All days landfill sites facility completed and fully functional	New	Budget R 7 000 000.00 Actual Expenditure R 6 675 195.02	None	None	Advert, appointment letters, site hand over minutes, Quarterly Progress reports, pictures and Completion Certificate,	Technical Services

Project	Strategic Objectives	KPI	Original KPI/Measureable Objective	Original Annual Target 2016/2017	Revised Annual Target 2016/2017	Baseline	Actual Performance 2015/2016	Actual Performance 2016/2017	Indicator	Budget 2016/2017	Reason for Variance / Challenge	Contingency	Portfolio	Responsible
KPA 1 : BASIC SERVICES AND INFRASTRUCTURE DEVELOPMENT														
Construction of high mast lights for Letswatta		13.	Completion and Construction the provision of streetlights\high mast lights to Letswatta		NONE	New Indicator	N/A	Target Not Achieved	New	Budget 1 464 516.67 Actual Expenditure R 1 464 516.00	Awaits upgradation of transformer from 100kva to 200kva by Eskom	Make continuous follow-up with Eskom to fast track the upgrading of transformer	Advert, appointment letters, site hand over minutes, Quarterly Progress reports, pictures and Completion Certificate,	Technical Services

Project	Project Description	Strategic Objectives	KPI/Measurable Objective	Original Annual Target 2016/2017	Revised Annual Target 2016/2017	Baseline	Actual Performance 2015/2016	Actual Performance 2016/2017	Actual Performance 2016/2017	Indicative New/Existing	Budget and Expenditure	Reason for Variance/Challenge	Comments	Portfolio or Evidence	Responsible
KPA 1: BASIC SERVICES AND INFRASTRUCTURE DEVELOPMENT															
Construction of high mast lights for Inveraan	Development of the specification, and submit to SCM, Advertise ment of tendering, Evaluation, Adjudication and appointment of service provider, Service level agreement Project Hand Over, designs and Construction of solar streets/high mast lights		14. Construction and completion of 03 high mast lights at Inveraan	Inveraan installation of 3 high masts lights completed and fully functional by the 30 th June 2017	NONE	New Indicator	N/A	Target Achieved Inveraan installation of 3 high masts lights completed and fully functional	New	Budget R 1 464 516.00 Actual Expenditure R 1 464 516.00	None	None	None	Advert, appointment letters, site hand over minutes, Quarterly Progress reports, pictures and Completion Certificate	Technical Services
Construction of high mast	Development of the specification,		15. Construction and completion	Taalbosch installation of 3 high	NONE	New Indicator	-	Target Achieved	New	Budget R 1 464 516.67	None	None	None	Advert, appointment	Technical

Project	Project Description	Strategic Objectives	KPI No	Original KPI/Measurable Objective	Original Annual Target	Revised Annual Target	Baseline	Actual Performance 2015/2016	Actual Performance 2016/2017	Challenges for variance	Reason for variance	Costs over/under	Portfolio	Responsibility
KPA 1 BASIC SERVICES AND INFRASTRUCTURE DEVELOPMENT														
lights for Taalbosch	and submit to SCM, Advertisement of tendering, Evaluation, Adjudication and appointment of service provider, Service level agreement Project Hand Over, designs and Construction of solar streets/high mast lights			of 03 high mast lights at Taalbosch	masts lights completed and fully functional by the 30 th June 2017				Taalbosch installation of 3 high masts lights complete and fully functional		Actual Expenditure R 1 464 516.00		letters, site hand over minutes, Quarterly Progress reports, pictures and Completion Certificate	Services
Construction of high mast lights for Senwabarwana phase 2	Development of the specification, and submit to SCM, Advertisement of		16.	Construction and completion of 04 high mast lights at	Senwabarwana installation of 4 high masts lights completed and fully	NONE	Phase 1 completed and energized	N/A	Target Not Achieved	New	Delays of implementation of the project	Fast track procurement processes	Advertisement letters, site hand over minutes,	Technical Services

Project	Project Description	Strategic Objectives	KPI No	Original KPI/Masurable Objective	Original Annual Target	Revised Annual Target	Baseline	Actual Performance	Actual Performance	Indicator	Budget	Reason for Variance	Comments	Portfolio	Responsible
					2016/2017	2016/2017		2016/2017	2016/2017	New/old	Expenditure	Challenges			
KPA 1: BASIC SERVICES AND INFRASTRUCTURE DEVELOPMENT															
	tendering, Evaluation, Adjudication and appointment of service provider, Service level agreement Project Hand Over, designs and Construction of solar streets/high mast lights			Senwabarwana	functional by the 30 th June 2017									Quarterly Progress reports, pictures and Completion Certificate,	
Construction of Senwabarwana Sports Complex	Development of the specification, and submit to SCM, Advertisement of tendering,		17.	100% of completed construction work for the senwabarwana sports Complex	Construction of guard house, ablution facilities, borehole, wall fence and office installation of high mast	NONE	New Indicator	N/A	Target Not Achieved	New	Budget R 7 000 000.00 Actual Expenditure R 5958 489.85	Delay of supply of material from the suppliers	Suppliers to fast track delivery of material	Advert, appointment letters, site hand over minutes, Quarterly Progress reports, pictures	Technical Services

Project	Project Description	Strategic Objectives	KPI No	Original KPI/Indicator Objective	Original Annual Target	Revised Annual Target	Baseline	Actual Performance	Actual Performance	Indicator	Budget	Reason for Variance/Challenge	Corrective Action	Portfolio	Responsible
					2016/2017	2016/2017		Achieved	Achieved						
KPA 1: BASIC SERVICES AND INFRASTRUCTURE DEVELOPMENT															
	Evaluation, Adjudication and appointment of service provider, Service level agreement			lights 30 June 2017										and proof of purchase of material	
Construction of Dilaeneng Internal Streets Phase 4 -	Development of the specific location, and submit to SCM, Advertisement of		18.	Upgrading of approximately 700m of internal Streets from gravel to surface with 80mm interlocking	NONE	Phase 3 completed	NIA	Target Achieved	New	Budget R 2 383 484.00 Actual Expenditure R 2 353 452.01	None	None	Advert, appointment letters, site handover minutes, Quarterly Progress	Director : Technical services	

Project	Project Description	Strategic Objectives	KPI Number	Original KPI/Measurable Objective	Original Annual Target 2016/2017	Revised Annual Target 2016/2017	Baseline	Actual Performance 2015/2016	Actual Performance 2016/2017	Indicator New/old	Budget and Expenditure	Reason for Variance/Challenge	Corrective Action	Portfolio of Evidence	Responsible
KPA 1 BASIC SERVICES AND INFRASTRUCTURE DEVELOPMENT															
Electrification of Ward 17 phase 1 extension	Development of the specification, and submit to SCM, Advertisements of tendering, Evaluation, Adjudication and appointment of service provider, Service level agreement Project Hand Over, designs and Construction of electricity.		19.	Number households electrified at Grootpan and Simpson	135 households connected and energized by 31 March 2017	NONE	New Indicator	N/A	Target Achieved 135 households connected and energized	New	Budget R 850 000.00 Actual Expenditure R 850 000.00	None	None	Advert, appointment letters, site hand over minutes, Quarterly Progress reports, pictures and Completion Certificate,	Technical Services(s)

Project	Strategic Objectives	KPI No	Original KPI/Measurable Objective	Original Annual Target	Revised Annual Target	Baseline	Actual Performance 2015/2016	Actual Performance 2016/2017	Indicators	Budget and Expected	Reason for Variance/Challenges	Corporate Objective	Portfolio Objective	Responsibility
KPA 1: BASIC SERVICES AND INFRASTRUCTURE DEVELOPMENT														
Electrification of Ward 01 Ext(Aurora, Buyswater, Norma A&B, Kgatlun) phased 2	Development of the specification, and submit to SCM, Advertisement of tendering, Evaluation, Adjudication and appointment of service provider, Service level agreement Project Hand Over, designs and Construction of electricity.	20.	Number households electrified at Aurora Ext	103 households connected and energized by 31 March 2017	NONE	New Indicator	NIA	Target Achieved 103 households connected and energized	New	Budget R 721 000.00 Actual Expenditure R 721 000.00	None	None	Advert, appointment letters, site hand over minutes, Quarterly Progress reports, pictures and Completion Certificate,	Technical Services
Electrification of ward 03 (Dithaban	Development of the specification, and submit	21	78 households electrified at ward 03 Ext	78 households connected and	NONE	New Indicator	NIA	Target Achieved 78	New	Budget R 546 000.00	None	None	Advert, appointment letters,	Technical Services

Project	Project Description	Strategic Objectives	KPI	Original KPI/Milestone	Original Annual Target	Revised Annual Target	Baseline	Actual Performance	Target Performance	Indicator	Budget (R)	Reason for variance/Challenge	Corrective Action	Portfolio of activities	Responsible
eng. Lekgwara Ext 2, Oldlongsi gn & New Jerusalem) Phase 2	to SCM, Advertisement of tendering, Evaluation, Adjudication and appointment of service provider, Service level agreement Project Hand Over, designs and Construction of electricity.	electricity supply			energized by 30 June 2017				households connected and energized		Actual Expenditure R 546 000.00			site hand over minutes, Quarterly Progress reports, pictures and Completion Certificate,	
Electrification of Witten phase 5	Development of the specification, and submit to SCM, Advertisement of tendering, Evaluation,		22.	250 households electrified at Witten	250 households connected and energized by 30 June 2017	NONE	Phase 4 completed	Target Achieved	Target Achieved 250 households connected and energized	Old	Budget R 3 875 000.00 Actual Expenditure R 3	None	None	Advert, appointment letters, site hand over minutes, Quarterly Progress	Technical Services

KPA 1: BASIC SERVICES AND INFRASTRUCTURE DEVELOPMENT

Project	Project Description	Strategic Objectives	KPI No	Original KPI/Measureable Objective	Original Annual Target 2016/2017	Revised Annual Target 2016/2017	Baseline	Actual Performance 2015/2016	Actual Performance 2016/2017	Indicator New/Old	Budget and Expenditure	Reason for Variance /Challenge	Corrective Action	Portfolio or Evidence	Responsible
KPA 1: BASIC SERVICES AND INFRASTRUCTURE DEVELOPMENT															
	Adjudication and appointment of service provider, Service level agreement Project Hand Over, designs and Construction of electricity.										875 000.00			reports, pictures and Completion Certificate,	
Electrification of Sadu phase 1, Non Parella phase 1, Normand y phase 1, Swarts phase 1 and	Development of the specification, and submit to SCM, Advertisement of tendering, Evaluation, Adjudication and appointment of service		23.	84 households electrified (Sadu 40, Non Parella 20 and Normandy 24)	84 households connected and energized by 30 June 2017	NONE	New Indicator	N/A	Target Achieved 84 households connected and energized	New	Budget R 1 860 000.00 Actual Expenditure R 1 860 000.00	None	None	Advert, appointment letters, site hand over minutes, Quarterly Progress reports, pictures and Completion	Technical Services

Project	Program Description	Strategic Objectives	KPI	Original Measurable Objective	Original Annual Target	Revised Annual Target	Baseline	Actual Performance	Actual Performance	Indicator	Budget and Expenditure	Reason for variance/Challenge	Comment	Portfolio of activities	Key responsibility
KPA 1: BASIC SERVICES AND INFRASTRUCTURE DEVELOPMENT															
Montz phase 1	provider, Service level agreement Project Hand Over, designs and Construction of electricity.														
Electricity Provision	To provide continuous and sustainable energy to 64 households in Prospect village extension	To create jobs for the local communities as the projects are implemented in a labour intensive way.	24.	Number of the households electrified	N/A	64 Households connected to energy grid	N/A	N/A	Target not achieved	New	Budget R 1 5 05 152.88	Could not be implemented due to the want of additional budget hence the project has been inherited from defunct Aganang Municipality	Transferred to ESKOM to continue with the referred project in the next financial year.	Reports on the number of households connected	Number of the households electrified

Project	Project Description	Strategic Objectives	KPI No	Original KPI/Measure	Original Annual Target 2015/2017	Revised Annual Target 2016/2017	Baseline	Actual Performance 2015/2017	Actual Performance 2016/2017	Indicator	Single or Multiple	Reason for Variance	Source of Evidence	Portfolio of Projects	Responsibility
KPA 1: BASIC SERVICES AND INFRASTRUCTURE DEVELOPMENT															
Electricity Provision	To provide continuous and sustainable energy to 64 households in Terrebrugge village extension	To create jobs for the local communities as the projects are implemented in a labour intensive way.	25	Number of the households electrified	N/A	64 Households connected to energy grid	N/A	N/A	Target not achieved	New		Could not be implemented due to the want of additional budget hence the project has been inherited from defunct Aganang Municipality	Transferred to ESKO to continue with the referred project in the next financial year.	Reports on the number of households connected	Technical Services
Electricity Provision	To provide continuous and sustainable energy to 64 households in Mankgodi village extension	To create jobs for the local communities as the projects are implemented in a labour intensive way.	26	Number of the households electrified	N/A	64 Households connected to energy grid	N/A	N/A	Target not achieved	New		Could not be implemented due to the want of additional budget hence the project has been	Transferred to ESKO to continue with the referred project	Reports on the number of households connected	Technical Services

Project	Project Description	Strategic Objectives	KPI/Measurable Objective	Original Annual Target 2016/2017	Revised Annual Target 2016/2017	Baseline	Actual Performance 2015/2016	Actual Performance 2016/2017	Indicator	Budget and Expenditure	Reason for variance /Challenge	Comments	Portfolio	Responsibility
KPA-1: BASIC SERVICES AND INFRASTRUCTURE DEVELOPMENT														
Electricity Provision	To provide continuous and sustainable energy to 64 households in Rosenkrantz village extension	To create jobs for the local communities as the projects are implemented in a labour intensive way.	27 Number of the households electrified	N/A	64 Households connected to energy grid	N/A	N/A	Target not achieved	New		inherited from defunct Aganang Municipality	in the next financial year.	Reports on the number of households connected	Technical Services
Electricity Provision	To provide continuous and sustainable energy to 64 households	To create jobs for the local communities as the projects are	28 Number of the households electrified	N/A	64 Households connected to energy grid	N/A	N/A	Target not achieved	New		Could not be implemented due to the want of	Transferred to ESKOM to continue with the referred project has been inherited from defunct Aganang Municipality	Reports on the number of households	Technical Services

Project	Project Description	Strategic Objectives	KPI	Original KPI/Measure	Original Annual Target 2016/2017	Revised Annual Target 2018/2017	Baseline	Actual Performance 2015/2016	Actual Performance 2016/2017	Indicator	Budget and Variance	Reason for Challenge	Comments	Portfolio	Responsible	
KPA 1: BASIC SERVICES AND INFRASTRUCTURE DEVELOPMENT																
	in Mamehlabe village extension	Implemented in a labour intensive way.											Additional budget hence the project has been inherited from defunct Aganang Municipality	Use with the referred to project in the next financial year.	connected	
Electricity Provision	To provide continuous and sustainable energy to 64 households in Ngwanallela village extension	To create jobs for the local communities as the projects are implemented in a labour intensive way.	29	Number of the households electrified	N/A	64 Households connected to energy grid	N/A	N/A	Target not achieved	New		Could not be implemented due to the want of additional budget hence the project has been inherited from defunct Aganang Municipality	Transferred to ESKOM to continue with the referred to project in the next financial year.	Reports on the number of households connected	Technical Services	

Project	Project Description	Strategic Objectives	KPI (No)	Original KPI/Measure	Original Annual Target	Revised Annual Target	Baseline	Actual Performance	Actual Performance	Indicator	Budget and Expenditure	Reason for variance /Challenge	Corrective Action	Portfolio of Interventions	Responsibility
KPA 1: BASIC SERVICES AND INFRASTRUCTURE DEVELOPMENT															
Construction of the bridge	To provide access from Cooper spark village and neighboring villages	To create jobs for the local communities as the project is implemented in a labour intensive way.	30	One bridge constructed and completed	N/A	Construction of a bridge for access to Cooper spark village	N/A	N/A	Target not achieved	New	R 2.5 m	Could not finalize the appointment of the service provider timely	Deferred to the next financial year for implementation	Reports on the percentage of the work completed	Technical Services
Community Hall Renovation	To provide the community of Cooperspark with the safe and habitable structure for use	To create jobs for the local community as the project is implemented in a labour intensive way	31	100% renovation of community hall work completed..	N/A	Renovation work for uncompleted community hall in Cooper spark village.	N/A	N/A	Target not achieved	New	Budget R800 000.00	Could not finalize the appointment of the service provider timely	Deferred to the next financial year for implementation	Reports on the percentage of the work completed	Technical Services
Operation and Maintenance of internal Streets	Identification of critical areas, assessment, specification, procurement /maintenance of internal	To ensure proper maintenance of all surfaced and gravel internal streets and	32	Number of KM of internal street graded	400km internal Street graded	NONE	New Indicator	N/A	Target Not Achieved	New	OPEX	Plant breakdown	To procure new plant and have internal	Reports on internal street graded, ward councillor's	Technical Services

Project	Project Description	Strategic Objectives	KPI No	Original KPI/Measurable Objective	Original Annual Target 2016/2017	Revised Annual Target 2016/2017	Baseline	Actual Performance 2015/2016	Actual Performance 2016/2017	Indicator New/Old	Budget and Expenditure	Reason for Variation (Shallan gets)	Corrective Action	Portfolio of Evidence	Responsibility
KPA 1 BASIC SERVICES AND INFRASTRUCTURE DEVELOPMENT															
	streets and storm water.	access Roads and related storm water control											streets grade d	confirmat ion letter and Pictures	
Operation and Maintena nce of internal Streets	Identification of critical areas, assessment, specification, procurement /maintenanc e of internal streets and storm water.	To ensure proper maintenanc e of all surfaced and gravel internal streets and access Roads and related storm water control	33	Number of KM of internal street graded	400km internal Street graded	NONE	New Indicator	NIA	Target Not Achieved	New	OPEX	Plant breakdown	To procure new plant and have internal streets grade d	Reports on internal street graded, ward councilor 's confirmat ion letter and Pictures	Technic al Service s
Implementat ion of an Integrated Waste Managem ent Plan N/A	Identific ation of critical areas, assessm ent, specifica tion, procure ment/ma intenanc e of		34.	Number of KM of internal street re-graded	20km internal street re-graded	NONE	New Indicator	NIA	Target Not Achieved	New	OPEX	Plant breakdown	To have new plant procur ed and interna l streets re- gravel ed in	internal street re-graded, ward councilor 's confirmat ion letter and Pictures	Technic al Service s

Project	Project Description	Strategic Objective	Key Result Measure	Original Annual Target	Revised Annual Target	Baseline	Actual Performance 2015/2016	Actual Performance 2016/2017	Indicator Narrative	Budget and Expenditure	Ratio of Variance (Growth)	Score Attained	Portfolio of Activities	Responsible Officer
KPA 1 : BASIC SERVICES AND INFRASTRUCTURE DEVELOPMENT														
	Internal streets and storm water.											the next financial year		
	Identification of critical areas, assessment, specification, maintenance of internal streets and storm water.		35. Number of Sports Ground graded	60 Sports Ground Graded	NONE	60 Sports Ground Graded	Target Not Achieved	Target Achieved	Old	OPEX	None	None	Reports signed by portfolio chairpersons on/beneficiaries and pictures.	Technical Services
	Identification of critical areas, assessment, specification, procurement /maintenance of internal streets and storm water.		36. Number of settlements provided with culverts	12 settlements provided with culverts	NONE	New Indicator	NIA	Target Not Achieved	New	OPEX	Recurring Breakdowns due to ageing plant	Prioritize Purchasing of new plant in next new financial year.	Reports signed by portfolio chairpersons on/beneficiaries and pictures.	Technical Services
	Development of an action plan and implementation reports.	To ensure a safe and clean environment by	37. Implementation of an IWMP.	11 monthly reports on the implementation	NONE	New Indicator	NIA	Target Achieved	New	OPEX	None	None	Action Plan and implementation reports.	Community Services

Project	Project Description	Strategic Objectives	KPIs/Measurable Objective	Original Annual Target	Revised Annual Target	Baseline	Actual Performance 2015/2016	Actual Performance 2016/2017	Indicator New/Old	Budget and Expenditure	Reason for Variance	Corrective Action	Portfolio of Evidence	Responsibility
KRA 1: BASIC SERVICES AND INFRASTRUCTURE DEVELOPMENT														
		Implementing the IWMP		on of the IWMP.				the implementation of the IWMP.						
	Weekly waste collection service.	Number of households with access to waste removal services.	38. 18544 households receiving weekly waste collection	Weekly waste collection done.	NONE	New Indicator	NIA	Target Achieved Weekly waste collection done.	New	OPEX	None	None	Collection reports	Community Services.
	Waste management expansion	Collection of waste in all households of Machaba, Harriswhich, Tolwe and Eldorado.	39. No of villages provided (extension) with waste management	Waste expanded to the 4 villages	NONE	New Indicator	NIA	Target Not Achieved	New	OPEX	Waste compact or breakdown	To be fixed in the next financial year	Collection reports	Community Services.
	Management of Landfill sites	To ensure a proper management of Senwabarwana Land-fill site.	40. Senwabarwana Landfill site operating in line with the required standards	Properly managed landfill site.	NONE	New Indicator	NIA	Target Achieved	New	OPEX	None	None	Available landfill site operational plan and monthly reports	Community Services

Project	Project Description	Strategic Objective	KPI No	Original KPI/Measurable Objective	Original Annual Target 2016/2017	Revised Annual Target 2016/2017	Baseline	Actual Performance 2015/2016	Actual Performance 2016/2017	Indicator	Budget	Reason for Variance/Challenge	Corrective Action	Portfolio	Responsible
KPA 1: BASIC SERVICES AND INFRASTRUCTURE DEVELOPMENT															
Management of a transfer station	To ensure a proper management of the Taabosch Transfer station	Management of a transfer station	41.	Taabosch transfer station operating in line with the required standards	Properly managed landfill sites	NONE	New Indicator	NIA	Target not achieved (Landfill site was incomplete and not operational)	New	OPEX	None	None	Available transfer station operational and monthly reports	Community Services
Provision of industrial bins	To provide industrial bins around Senwabarwana for waste control	Provision of industrial bins	42	Provision of 10 industrial bins to communities	10 Purchased industrial bins	NONE	New Indicator	NIA	Target Not Achieved	New	Budget R 5000 000.00 Expenditure: R 00.00	Delay in supply chain processes	To be Prioritized in 01st quarter of 2017/18 Financial year	Delivery note and availability of industrial bins	Community Services
Provision of refuse bins	To provide refuse bins to 2000 households.	Provision of refuse bins	43.	Provision of 2000 refuse bins to communities	2000 purchased refuse bins	NONE	New Indicator	NIA	Target Achieved 2000 purchased refuse bins	New	Budget R 530 000.00	None	None	Delivery note and availability of refuse bins	Community Services
	Development of a park	To ensure a safe and clean	44.	One park developed	One developed	NONE	New Indicator	NIA	Target Not Achieved	New	OPEX	None	None	Photos and register	Community

Project	Project Description	Strategic Objectives	KPI/Measurable Objective	Original Annual Target	Revised Annual Target	Baseline	Actual Performance	Actual Performance	Indicator New/Old	Budget and Expenditure	Reason for Variance	Completion	Portfolio of activities	Responsibility
KPA 1: BASIC SERVICES AND INFRASTRUCTURE DEVELOPMENT														
		environment by implementing the Environmental Management Plan (EMP)	and maintained.	municipal park.									of numbered graves.	services.
	Numbering of graves	To ensure a safe and clean environment by implementing the Environmental Management Plan (EMP)	Number of Senwabarwana and All days graves numbered.	All Senwabarwana graves numbered.	NONE	New Indicator	N/A	(no single bin procured)	New	OPEX	None	None	Photos and register of numbered graves.	Community services.
Environmental Education and Awareness		To educate communities on environmental issues	No of Awareness & Educational campaigns conducted.	4 awareness campaigns conducted	NONE	New Indicator	Target achieved	Target Achieved Awareness campaigns conducted	New	Opex	None	None	Minutes and attendance registers	Community Services

Project	Project Description	Strategic Objectives	KPI No	Original KPI/Masurable Objective	Original Annual Target	Reviewed Annual Target	Baseline	Actual Performance 2015/2016 Achieved or Not Achieved	Actual Performance 2016/2017 Achieved or Not Achieved	Name of Indicator	Budget and Expenditure	Reason for Variance /Challenges	Corrective Action	Portfolio of evidence	Rapportability
KPA 2: MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT															
Support for Special Focus	To promote the needs and interests of special focus groupings.	47	To resuscitate women's forum by 30 th September 2015	1 women's forum resuscitated	NONE	Women calendar	Target Not Achieved	Target achieved 1 women's forum resuscitated	Old	Opex	None	None	Minutes, Report Attendance Register	Municipal Manager's Office	

Project	Project Description	Strategic Objective	KPI	Original Measurable Objective	Original Annual Target	Review of Annual Target	Baseline	Actual Performance	Actual Performance	Net Change Indicator	Budget and Expenditure	Revenue Variance/Challenge	Control	Portfolio	Responsible
				Original Annual Target 2016/2017	Annual Target 2016/2017			Actual Performance 2016/2017	Actual Performance 2016/2017						
KPA 2: MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT															
	Development of schedule of meetings, issue to all relevant stakeholders, development of document with invitation for a meeting, distribution, reminders and meeting		48.	No of women ' forum meeting held	4 women forum's meetings held.	NONE	Women calendar	Target Not Achieved	Target Achieved 4 women forum's meetings held.	Old	Opex	None	None	Minutes, Report Attendance Register	Municipal Manager's Office
	Development of resolution register, Capture resolutions and monitor the		49.	%implementation of Women Forum resolutions	100% implementation of resolutions. No. of resolutions implemented /total	NONE	100% implementation of resolutions	Target Not Achieved	Target Achieved 100% implementation of resolutions. No. of resolutions implemented	Old	Opex	None	None	Resolution Register	Municipal Manager's Office

Project	Project Description	Strategic Objectives	KPI No	Original KPI/Measurable Objective	Original Annual Target 2016/2017	Reviewed Annual Target 2016/2017	Baseline	Actual Performance 2016/2017	Actual Performance 2016/2017 or Not Achieved	New or Old Indicator	Category	Reason for Variance (Challenges)	Corrective Action	Responsible	Responsible
KPA 2: MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT															
	Implementation of resolutions				number of resolutions)					d/total number of resolutions					
	Celebration of children's day		50.	No of children's day's celebrated	1 Children's day celebrated.	NONE	Children calendar	Target Not Achieved	Target not achieved	Old	Opex	No children were identified to participate in children's day celebration as there is no children's forum in place	To be prioritized in the next financial year	None	Municipal Manager's Office
			51.	To resuscitate Ward based Youth forum by 30 th September 2016	21 Youth forum resuscitated	NONE	Youth Programme and existence of interim Youth Council	Target <u>Achieved</u>	Target achieved resuscitated	Old	Opex	None	None	Minutes, Report Attendance Register	Municipal Manager's Office
			52.	To resuscitate municipal	1 Youth council resuscitated	NONE	Interim Youth Council	Target <u>Achieved</u>	Target Achieved	Old	Opex	None	None	Minutes, Report Attendance Register	Municipal Manager's Office

Project	Project Description	Strategic Objectives	KPI No	Original Key/Measurable Objective	Original Annual Target 2016/2017	Reviewed Annual Target 2016/2017	Baseline	Actual Performance 2015/2016 Achieved Not Achieved	Actual Performance 2016/2017 Achieved Not Achieved	New or Old Indicator	Budget and Expenditure	Reason for Variance/Challenge	Corrective Action	Portfolio of Evidence	Responsibility
KPA 2: MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT															
				Youth Council					1 Youth council resuscitated						r's Office
	Development of schedule of meetings, issue to all relevant stakeholder's, development of document with invitation for a meeting, distribution, reminders and meeting		53.	No. of Youth Council meetings held	4 meetings held.	NONE	Youth programme	Target Achieved	Target achieved 4 meetings held.	Old	Opex	None	None	Minutes, Report Attendance Register	Municipal Manager's Office
	Development of resolution register,		54.	%implementation of Youth	100% implementation of resolution.	NONE	100% implementation of	Target Achieved	Target achieved 100% implementation	Old	Opex	None	None	Resolution Monitor	Municipal Manager

Project	Project Description	Strategic Objectives	KPI No.	Original KPI/Measureable Objective	Original Annual Target 2016/2017	Review and Annual Target 2016/2017	Baseline	Actual Performance 2015/2016	Actual Performance 2016/2017	New Initiatives	Budget and Expenditure	Rationale for Variance/Challenge	Reason for Variance/Challenge	Portfolio of Evidence	Responsible Party
KPA2: MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT															
	for a meeting, distribution, reminders and meeting														
	Development of resolution register, Capture resolutions and monitor the implementation of resolutions		57	% implementation of disability forum, resolution	100% implementation of resolution	NONE	Disability forum resolutions	Target Achieved	Target achieved 100% implementation of resolution	Old	Opex	None	None	Minutes and Resolution Monitor	Municipal Manager's Office
	Development of schedule of meetings, issue to all relevant stakeholders, development		58.	No of Local HIV/AIDS Council meeting held	4 local HIV AIDS council meeting held	NONE	HIV/AIDS programme	Target Achieved	Target Achieved 4 local HIV AIDS council meetings held	Old	Opex	None	None	Minutes, Report Attendance Register	Municipal Manager's Office

Project	Project Description	Strategic Objectives	KPI/Measurable Objective	Original Annual Target	Review of Annual Target	Baseline	Actual Performance	Actual Performance	Actual Performance	New Indicator	Success and Sustainability	Challenges	Contact	Portfolio	Responsibility
				2016/2017	2016/2017		Achieved	Achieved	Achieved						
KPA2: MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT															
	ent of document ation with invitation for a meeting, distribution, reminders and meeting														
	Developm ent of f resolution register, Capture resolution s and monitor the implement ation of resolution s		59. % of implementation of HIV/AIDS council resolutions	100% implementation.	NONE	HIV/AIDS Resolutions	Target Achieved	Target achieved	Old	Opex	None	None	None	Resolution Register	Municipal Manager's Office
	Developm ent of schedule of meetings, issue to all		60. No of Local Aids Council technical committee meetings organized	4 meetings held.	NONE	HIV/AIDS programme	Target Achieved	Target Achieved 4 LAC meetings held.	Old	Opex	None	None	None	Minutes, Report Attendance Register	Municipal Manager's Office

Project	Project Description	Strategic Objectives	KPI/Measurable Objective	Original Annual Target 2016/2017	Review of Annual Target 2016/2017	Baseline	Actual Performance 2015/2016	Actual Performance 2016/2017	Indicator	Budget and Expenditure	Reason for Variance/Challenge	Corrective Action	Controlling Evidence	Responsible Manager
KPA 2: MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT														
	relevant stakeholders, development of document with invitation for a meeting, distribution, reminders and meeting													
			61. To resuscitate Ward Aids Council by 30 th September 2015	21 WAC (ward aids council) established by 30 September 2016	NONE	Blouberg AIDS council in place	Target Achieved	Target achieved 21 WAC (ward aids council) established	Old	Opex	None	None	Minutes, Report Attendance Register	Municipal Manager's Office
	Development of schedule of meetings, issue to all relevant stakeholder		62. No of ward Aids Council meetings organized	4 meetings	NONE	4 council meetings held	Target Achieved	Target Achieved 4 AIDS council meetings held	Old	Opex	None	None	Minutes, Report Attendance Register	Municipal Manager's Office

Project	Project Description	Strategic Objectives	KPI No.	Original KPI/Measureable Objective	Original Annual Target 2016/2017	Reviewed Annual Target 2016/2017	Baseline	Actual Performance 2015/2016 Achieved or Not Achieved	Actual Performance 2016/2017 Achieved or Not Achieved	New or Old Indicator	Budget and Expenditure	Reason for Variance/Challenge	Corrective Action	Portfolio of Evidence	Responsibility
KPA2 MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT															
	ers, development of document with invitation for a meeting, distribution, reminders and meeting														
	Development of schedule of meetings, issue to all relevant stakeholders, development of document with invitation for a meeting, distribution		63.	No of HAST(HIV AND AIDS STI AND TB) awareness campaigns and preventions held	4 HAST awareness campaigns and preventions held	NONE	Calendar events	Target Achieved	Target Achieved 4 HAST awareness campaigns and preventions held	Old	Opex	None	None	Minutes, Report Attendance Register	Municipal Manager's Office

Project	Problem Description	Strategic Objective	KPI/Measurable Objective	Original Annual Budget	Review Annual Budget	Baseline	Actual Performance	Actual Performance	Target	Indicator	Budget and Expenditure	Rating	Current Action	Portfolio of Evidence	Responsible
KPA 2 MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT															
	n, reminders and meeting														
	Development of schedule of meetings, issue to all relevant stakeholders, development of document with invitation for a meeting, distribution, reminders and meeting		64. No of CBO meetings coordinated	4 CBO meetings coordinated	NONE	CBO database	Target Achieved	Target Achieved 4 CBO meetings coordinated	Old	None	None	None	None	Minutes, Report Attendance Register	Municipal Manager's Office
Organizational Design and Human	Filling of section 57 managers vacant posts	To ensure compliance on appointment of vacant	65. Number of vacant section 57 managers posts filled	Four (4) reports developed on Appointment	NONE	Local Government: Regulation	N/A	Target achieved Four (4) reports	New	Opex	None	None	None	Council resolution, appointment letters	Municipal Manager

Project	Project Description	Strategic Objectives	KPI No.	Original KPI/Measureable Objective	Original Annual Target 2016/2017	Reviews of Annual Target 2016/2017	Baseline	Actual Performance 2015/2016	Actual Performance 2016/2017	Actual Performance 2017/2018	Reason for variance /Challenges	Portfolio of evidence	Responsible
KPA 2 : MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT													
Resource capacity	section 57 managers posts.			within 3 months	of section 57 managers for vacant posts in line with Regulation on appointment and conditions of employment of senior managers		Appointment and Conditions of Employment of senior managers	Achieved	Achieved	developed on Appointment of section 57 managers for vacant posts in line with Regulation on appointment and conditions of employment of senior managers			
	To ensure compliance with Municipal systems Act	66.		Six (6) senior managers including Accounting officer with signed employment contracts	Six (6) senior managers including Accounting officer with signed employment contracts	NONE	Employment contracts template in place	Target Achieved	Target achieved Six (6) senior managers including Accounting officer with signed employment contracts	Opex	None	Signed employment contracts	Municipal manager
	Ensure full completion	67.		% completion	100% completion	NONE	Approved organogram	Target Achieved	Target achieved	Opex	None	Report on recruitment	Corporate

Project	Project Description	Strategic Objectives	Key Result Indicators (No.)	Original Specific Objectives	Original Annual Targets	Review of Annual Target	Baseline	Actual Performance of 2015/2016	Actual Performance of 2016/2017	New or Indicator	Budget and Expenditure	Reason for Change	Corrective Action	Portfolio of Evidence	Responsibility
KPA 2: MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT															
		of placement of staff as per approved organogram in line of section 65 of the municipal System Act.		of the placement of staff in terms of the Municipal System Act.	of placement of staff in terms of section 65 of the municipal system act and placement policy.		m and Placement policy in place		100% completion of placement of staff in terms of section 65 of the municipal system act and placement policy					nt and selection, Advert of vacant posts, appointment letters.	service s
Human Resource Development	Disseminate the strategy to relevant stakeholders to solicit inputs, consolidation of the inputs, submission to Executive for council approval and implement	To address the retention of skilled personnel, address work place skills gaps and also promote community skills development	68.	To review the retention strategy	Retention Strategy reviewed	NONE	Retention Strategy due for review	Target Achieved	Target achieved Retention Strategy reviewed	Old	Opex	None	None	Retention strategy document and Council resolution for approval	Corporate Services

Project	Project Description	Strategic Objectives	KPI No	Original KPI/Measurable Objective	Original Annual Target 2016/2017	Reviewed Annual Target 2016/2017	Baseline	Actual Performance to 2016/2017	Actual Performance to 2016/2017	Reason for variance /Challenges	Corrective Action	Portfolio of evidence	Responsible
KPA 2: MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT													
	ation of the strategy												
	Distribution of Skills Audit Form to employees for completion, Consolidate the form and submit to training committee, Training committee approve, submit to MM for signing off and submit to LGSETA		69.	Number of employees trained	98 employees trained	NONE	Work skills plan	Target Achieved	Target achieved 98 employees trained	None	None	Training Report	Corporate Services

Project	Project Description	Strategic Objectives	KPI No.	Original KPI Measure	Original Annual Target	Baseline	Actual Performance	Actual Performance	Actual Performance	Budget and Expenditure	Reason for Variations	Current Status	Portfolio of evidence	Responsible
				Objective	2016/2017	2015/16W	2016/2017	2016/2017	2016/2017	Opex	None	None	Approved WSP Document and Acknowledgement of receipt by the LGSETA	Corporate Services
KPA 2 : MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT														
	Development of WSP, Present it to LLF, Present it to management and submit it to LGSETA		70.	To develop WSP and submit to LGSETA	1 work skills plan developed and submitted to LGSETA by 30 April 2017	2015/16W SP in place	Target Achieved	Target achieved 1 work skills plan developed and submitted to LGSETA	Old	Opex	None	None	Approved WSP Document and Acknowledgement of receipt by the LGSETA	Corporate Services
	Development of WSP annual report, Present it to LLF, Present it to management and submit it to LGSETA		71.	To submit WSP Annual report to LGSETA	1 WSP Annual Report submitted to LGSETA by the 30 April 2017	WSP	Target Achieved	Target Achieved 1 WSP Annual Report submitted to LGSETA	Old	Opex	None	None	WSP Report and Acknowledgement of receipt	Corporate Services
	Notify councilors when there is learner		72.	Number of External stakeholders capacitated through	300 Learners	Work Skills Plan	Target Achieved	Target not achieved	Old	Opex	Due to enough funding received from	None	Reports Names of beneficiaries	Corporate Services

Project	Project Description	Strategic Objectives	KPI No	Original KPI/Measurable Objective	Original Annual Target 2016/2017	Reviewed Annual Target 2016/2017	Baseline	Actual Performance 2015/2016 Achieved or Not	Actual Performance 2016/2017 Achieved or Not	Review Indicator	Budgetary Challenge	Reason for Variance/Challenge	Corrective Action	Control Evidence	Responsibility
KPA 2 : MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT															
	ship programme, Learners apply, selection of learners and train			learner ships and internships programmes								NSF from second quarter			
Plant and Equipment	Inspection of Plants and Equipment, Write a report on those that need service and maintenance and maintain	To constantly maintain municipal plant and equipment in order to keep it in good working order	73.	% plant and equipment maintained according to the maintenance plan	100%	None	Maintenance plan	Target Achieved	Target not achieved	Old	OPEX	Budgetary constraints	To be prioritized in the next financial year	Repair and Maintenance Monthly Reports	Technical services
Purchase of furniture	Spending budget on purchasing furniture	To purchase furniture for the offices	74.	% budget spent on purchase of furniture	100%	None	100%	Target Achieved	Target achieved 100% budget spent on purchase of furniture	Old	OPEX	None	None	Proof of purchase Section 71 report	Corporate Services

Project	Project Description	Strategic Objectives	KPI No	Original KPI/Measurable Objective	Original Annual Target 2016/2017	Reviewed Annual Target 2016/2017	Baseline	Actual Performance 2015/2016 Achieved or Not Achieved	Actual Performance 2016/2017 Achieved or Not Achieved	New or Old Indicator	Budget and Expenditure	Reason for variance /challenges	Corrective Action	Portfolio of evidence	Responsibility
KPA 2 : MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT															
Electrical Maintenance	Submission of request, assessment, procurement and electrical maintenance.	To ensure proper maintenance of the Electrical network and addressing reported breakdowns	75.	% electricity breakdown addressed within 14 days of request.	100%	None	Existing Electrical network	Target Achieved	Target Achieved 100% electricity breakdown addressed within 14 days	Old	OPEX	None	None	Register, reports, pictures and Proof of Purchase	Technical Services
Transformers	Submission of request, assessment, procurement and maintenance.	Purchasing of Transformers	76.	% Transformers purchased within 24 hours of request.	100%	None	Transformer breakdowns	Target Achieved	Target Achieved 100% Transformers purchased within 24 hours of request	Old	OPEX	None	None	Register, reports, pictures and Proof of Purchase	Technical Services
Culverts	Identification of critical areas, assessment, specification, procurement and construction	To construct 12 culverts	77.	No of culverts constructed at	12 culverts per annum	None	Maintenance Plan	Target Achieved	Target not achieved	Old	OPEX	Plant breakdown	To be done in the next financial year	Signed Project Progress Report	Technical Services

Project	Project Description	Strategic Objectives	KPI No	Original KPI/Measurable Objective	Original Annual Target 2016/2017	Relative of Annual Target 2016/2017	Baseline	Actual Performance 2015/2016	Actual Performance 2016/2017	New or Old Indicator	Budget and Expenditure	Reasons for variance /Gallian ges	Corrective Action	Portfolio of evidence	Responsibility
KPA2: MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT															
	on of culverts at papegai, M onyebodi, Pax Ext, Maphoto, Avon, Makaiepa, Makgari and Milbank														
Employee Wellness	Organize and present Employee Assistance campaigns for all staff members	To promote Employee Wellness and manage Injuries on duty (IOD)	78.	No of Medical Surveillance and wellness campaigns	2 medical surveillance and 2 campaigns	None	Two medical surveillance and campaigns	Target Achieved	Target achieved 2 medical surveillance and 2 campaigns	Old	Opex	None	None	Surveillance report/ Invitation/ Notices Attendance register	Corporate Services
Employee Sports	Organize sports activities for employees for healthy lifestyle.	Employees on healthy life style	79.	No. of sports days organized	48 sports days organized	None	Sports Development plan	Target Achieved	Target achieved 48 sports days organized	Old	Opex	None	None	Report and Attendance Register	Director Corporate services

Project	Project Description	Strategic Objectives	Key Result Measure (KRM)	Original Annual Target 2016/2017	Review of Annual Target 2016/2017	Baseline	Actual Performance 2016/2017	Actual Performance 2016/2017	Indicator	Budget	Variance	Corrective Action	Portfolio	Responsibility
KPA 2: MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT														
Office IT equipment	Office IT equipment always kept in a good condition	To maintain IT Office equipment	80. % IT Equipment maintained according to maintenance plan	100%	None	100%	Target achieved	Target achieved 100% IT equipment maintained according to maintenance plan	Old	Opex	None	None	Monthly Maintenance Report	Corporate Services
IT Backup Systems		Renewal of backup system	81. Number of IT backup system report produced	240 reports per annum	None	240 reports	Target Achieved	Target Achieved 240 reports available	Old	Opex	None	None	IT Backup System Quarterly reports	Corporate Services
Website management and maintenance		To ensure all compliance website materials are placed on the website in time	82. % of all legislated and regulated municipal information posted on the website	100% posting of all website compliance content	None	Municipal website in place	Target achieved	Target achieved 100% posting of all website compliance content	New	OPEX	None	None	Reports on website contents posted and maintained	Corporate Services

Project	Project Description	Strategic Objectives	KPI No	Original KPI/Measureable Objective	Original Annual Target 2016/2017	Reviewed Annual Target 2016/2017	Baseline	Actual Performance 2015/2016 Achieved or Not Achieved	Actual Performance 2016/2017 Achieved or Not Achieved	Key Indicator	Budget and Expenditure	Reason for variance /Challenges	Corrective Action	Portfolio of evidence	Responsibility
KPA 2 : MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT															
Vehicle Purchase	Purchasing of municipal fleet including plant	To purchase vehicles and plant	83.	To purchase municipal vehicles and plant	1X Mayoral car 1x Speaker's car 2x double cabs	-	Municipal vehicle	Target Achieved	Target not achieved	Old	R 5200 00.00	Only 2 vehicles were purchased and the other portion of the budget has been redirected to security vote	The remainder of the vehicle has been deferred to the new financial year.	Delivery Note and proof of purchase	Corporate Services
Licensing and registration of vehicles Management	Decentralization of licensing services	To ensure that registering authority transactions are provided at Eldorado and Alldays satellite offices.	84.	Registering Authority services provided at Alldays and Eldorado satellite offices.	Revenue generated through Registering Authority services at satellite offices	None	Learners license services provided at Satellite offices.	Target achieved	Target achieved Revenue generated through Registering Authority services at satellite offices	New	Opex	None	None	Reports on correspondences with the Department of Transport and revenue generated out of RA services.	Community services

	Implement ation of the licensing service action plan.	To ensure the provision of licensing services in an efficient, effective and economical manner.	85.	To develop action plan for the management of the licensing and registration of vehicles.	11 monthly reports on the implementati on of the licensing plan.	None	Approved action plan	Target Achieved	Target achieved 11 monthly reports on the implementa tion of the licensing plan developed	Old	Opex	None	None	Action Plan and implement ation reports.	Communi ty Service s
	Improvem ent of licensing services	Establishm ent of a drive- through service.	86.	Drive- through service provided to customers.	Fully-fledged drive- through service provided to customers.	None	A drive- through office constructe d.	Target not achieved	Target not achieved	New	OPEX	Structura l deformati on	Technica l Service departm ent to rectify drive through service point in the Dept. of Transpor t to install the system in the next fy	Reports on correspon dences with the Departme nt of Transport and revenue generated out of drive- through services.	Communi ty service s.
Traffic Manage ment	Implement ation of the traffic managem ent operation al plan.	To ensure the provision of traffic services in an efficient, effective and economical manner.	87.	To develop an operational plan for traffic management.	11 monthly reports on the implementati on of the operational plan.	None	Approved action plan	Target achieved	Target achieved 11 monthly reports on implementa tion of the operational plan	New	OPEX	None	None	Action Plan and implement ation reports.	Communi ty Service s

	Development of operational plan, distribute to relevant stakeholders		88.	No of joint operations conducted.	12 Joint operations	None	2015/16 traffic and licensing management operational plan	Target Achieved	Target achieved 12 Joint operations conducted	Old	Opex	None	None	Attendance registers Reports Pictures	Community Service s
Pound management	Review of the Pound Operational Plan	Ensure provision of pound services in an efficient, effective and economic manner.	89.	Pound operational plan reviewed.	100%	None	Existing pound operation plan.	Target Not Achieved	Target Not achieved	Old	Opex	Pending the inclusion of wards 21 & 22 in the operation plan	To be finalized in the next financial year	Pound Operational Plan Implementation Report	Community Service s
Public Safety	Review of the Community Safety Plan	Ensure the safety of communities.	90.	Review of the Community Safety Plan.	Reviewed Community Safety Plan approved by council.	None	Existing Community Safety Plan.	Target Achieved	Target not achieved	Old	Opex	Pending the inclusion of wards 21 & 22 in the safety plan	To be finalized in the next financial year	Council approved Community Safety Plan.	Community Service s
	Safety education and awareness	To ensure the safety of the local communities.	91.	Conduct safety awareness campaigns.	4 safety awareness campaigns conducted.	None	Community Safety Plan	Target achieved	Target achieved 4 safety awareness campaigns conducted	New	Opex	None	None	Minutes and attendance registers of awareness campaigns conducted	Community service s.
	Safety project	Reduction of opportunities for crime.	92.	Community Safety project established	Safety project established.	None	Crime statistics.	Target achieved	Target achieved	New	Opex	None	None	Registration documents and	Community service s.

	Developm ent of draft performan ce agreements, Engage relevant senior managers managers . Submit the final Performance of senior managers to municipal manager for signing and for municipal manager to the mayor for signing and submit he performan ce agreement t to the MEC for departme nt of Cooperati ve Governan ce Human	96.	No of senior managemen t with signed performance plans and agreements	6 senior managemen t with signed performance plans and agreements	None	PMS Policy available	Target Achieved	Target achieved 6 senior manageme nt with signed performanc e plans and agreement s	Old	Opex	None	None	Signed Performan ce plans and agreement s	Municip al Manage r's Office
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Settlement and Traditional Affairs	Coordinate performance assessment session as per PMS policy framework	To ensure individual performance assessment for employees is coordinated as per PMS policy framework	97.	Number of performance assessment sessions coordinated and supported	02 performance sessions coordinated and supported (Mid-year and Annual performance session)	None	Section 57 Performance session conducted in previous years	<u>Target not achieved</u>	<u>Target achieved</u> 02 performance assessment sessions coordinated and supported (Mid-year and Annual performance session)	Old	Opex	None	None	Assessment reports, minutes of performance assessment session, attendance register.	Municipal Manager's office
Coordination of Back to Basics program	Facilitate coordination of B2B.	To ensure full compliance to COGTA initiative.	98.	Number of reports compiled and submitted to COGTA	12 Reports submitted	None	New indicator	Target Achieved	Target achieved 12 Reports submitted	Old	Opex	None	Monthly reports submitted, acknowledgement receipt	Monthly reports submitted, acknowledgement receipt	Municipal Manager's Office
Institutional Management meetings	Development of schedule of meetings, issue to all relevant stakeholders, development of document with invitation for a	To hold management meetings for proper planning and monitoring.	99.	No of management meetings held	24 (1 bi-weekly)	None	Year plan developed	Target not achieved	Target not achieved	Old	Opex	Due to council and administrative instability after new council establishment	Prioritize and implement the schedule of management meetings	Minutes/Report Attendance registers	Municipal Manager's Office

Project description	Strategic Objectives	KPI No	Original Annual Targets 2016/2017	Review of Annual Target 2015/2016	Baseline	Actual Performance (Financial Year)	Actual Performance (Financial Year)	Actual Performance (Financial Year)	Annual Budget	Reason for variance	Target for 2016/2017	Portfolio of Evidence	Responsibility
LOCAL ECONOMIC DEVELOPMENT													
Support to LED projects	To grow the municipal economy and create a conducive environment for job creation and enterprise development	105	04 supported LED projects	None	LED projects in place	Target achieved	Only 02 LED projects supported and sustained	Old	Actual R 3 000 000.00 Expenditure R 3 000 000.00	None	To be done in the next financial year	Project & monitoring reports	Economic Development and Planning
Municipal EPWP and Municipal		106	200 jobs created and sustained through municipal EPWP by June 2017	None	200 EPWP job opportunities created in the 2015/16 FYI,	Target achieved	200 jobs created and sustained	Old	Actual R 3 000 000.00 Expenditure R 3 000 000.00	None	None	Register of beneficiaries	Community services
Capital Works Programme		107	25 jobs created and sustained through EPWP Alien Plant project	None	25 Alien Plant EPWP job opportunities created in the	Target Achieved	25 jobs created and sustained through EPWP Alien Plant project	Old	Opex	None	None	Register of beneficiaries	Community services

Project	Project description	Strategic Objectives	KPI/Measurable Objective	Original Annual Target 2016/2017	Reviewed Annual Target 2016/2017	Baseline	Actual Performance Financial Year 2016/17	Actual Performance 2016/17 Financial Year	Actual Performance 2016/17 Financial Year	Actual Performance 2016/17 Financial Year	Reason for Variance	Corrective measures	Portfolio of Evidence	Responsibility
LOCAL ECONOMIC DEVELOPMENT														
KPA No.3														
			108	No of Job opportunities Created and sustained through Senwabarwana Waste project.	29 jobs created and sustained through EPWP Senwabarwana Waste project.	None	29 Senwabarwana Waste EPWP job opportunities created in the 2016/17 FY	Target Achieved	Target achieved 29 jobs created and sustained through EPWP Senwabarwana Waste project.	Old	None	None	Register of beneficiaries.	Community services
			109	No of Jobs Created and sustained through Implementation of Municipal Capital works programme by June 2016	360 short term jobs created through Municipal Capital works programme	None	The municipality would be creating 360 new jobs from 1 capital projects each with a minimum of 20 short term jobs.	Target achieved	Target achieved. Only 64 job opportunities created through MCWP.	Old	None	None	Waste EPWP register	Economic Development and Planning

Project	Project description	Strategic Objectives	KPI No	Original KPI/Measurable Objective	Original Annual Target 2016/2017	Reviewed Annual Target 2016/2017	Baseline	Actual Performance financial year 2016/17	Actual Performance financial year 2016/17	Actual Performance financial year 2016/17	Actual Performance financial year 2016/17	New or Old indicator	Annual Budget	Reason for variance	Corrective measure	Portfolio of Evidence	Responsibility
LOCAL ECONOMIC DEVELOPMENT																	
KPA NO:3																	
Blouberg RRR	To create jobs and clean the environment through the usage of cooperatives		110	No of cooperatives established	1 Cooperative established with 05 members	None	Integrated Waste Management Plan	Target achieved	Target achieved	1 cooperative has been assisted and supported	Old	Opex	None	None		Cooperative certificate and proof meetings or workshops	Community services
Blouberg Growth and Development strategy (Vision 20140)	To develop growth and development strategy		111	Number of growth and development strategy developed and approved	01 approved strategy	None	New indicator	Target not achieved	Target not achieved		Old	R 500 000.00 Expenditure:	Budget negatively adjusted during January budget adjusted.	To be done in the next financial year		Terms of reference, minutes of the project steering committee and appointment letter of the service provider, reports and attendance registers and	Economic Development and Planning

Project	Project description	Strategic Objectives	KPI/Measurable Objective	Original Annual Target 2016/2017	Reviewed Annual Target 2016/2017	Baseline	Actual Performance to 2016/16 Financial year	Actual Performance to 2016/17 financial year	Actual Performance to 2016/17 financial year	Strategic Objective	Annual Budget	Reason for variance	Contracting measure	Portfolio of Evidence	Responsibility
KPA NO.3	LOCAL ECONOMIC DEVELOPMENT														
Coordination of job creation through CWP (community work programme)	To coordinate job creation through the funded CWP, as well as activities and programmes of CWP.		112	No of Reports on the coordination of CWP	4 reports	None	Programme in place with 967 (both participants and support staff)	Target achieved	Target achieved. 04 Reports available.	Old	Opex	None	None	Quarterly Reports	Economic Development and Planning
SMME Development	Provision of capacity building to SMMEs		113	No of capacity building workshops and trainings conducted	4 capacity building sessions targeting 70 individual SMME's	None	42 SMME's trained	Target achieved	Target achieved. 04 Capacity building.	Old	Opex	None	None	Attendance Registers Reports	Economic Development and Planning
Social and Labour Plan coordination	Report on the implementation of Social Labour		114	No of Reports on the SLP coordinated	04 Reports per annum	None	Quarterly meetings with mining houses	Target achieved	Target achieved. 04 Report available.	Old	Opex	None	None	Reports	Economic Development and Planning

Project	Project description	Strategic Objectives	KPI	Original KPI/Measurable Objective	Original Annual Target 2016/2017	Reviewed Annual Target 2018/2019	Baseline	Actual Performance 2015/16 Financial Year	Actual Performance 2016/17 Financial Year	New or Old Indicator	Annual Budget	Reason for variance	Corrective measure	Portfolio of Evidence	Responsibility
KPA No.3	LOCAL ECONOMIC DEVELOPMENT														
	Plans of mining houses in Blouberg Municipality.														
Hawkers stalls and hawkers management	Management and regulations of hawkers and municipal hawkers stalls.		115	Number of reports on management of hawkers and hawkers stalls.	04 reports (all hawkers in Alldays and Senwabarwana to have permits, all hawkers stalls to be paid for)	None	hawkers and hawkers stalls in place Revised informal trading by-law in place	Target achieved	Target achieved. 04 reports (all hawkers in Alldays and Senwabarwana to have permits, all hawkers stalls to be paid for)	Old	Opex	None	None	Registers Reports plus permits.	Economic Development and Planning
unemployed persons database	Capture received application forms, Compiled database report to EXCO and Council for		116	To develop and update data-base of unemployed persons	01 database developed and updated quarterly.	None	Blouberg Unemployed Database in place	Target achieved	Target achieved. Database report available	Old	Opex	None	None	Databases Reports	Economic Development and Planning

Project	Project description	Strategic Objectives	KPI	Original KPI/Measurable Objective	Original Annual Target 2016/2017	Reviewed Annual Target 2016/2017	Baseline	Actual Performance 2015/16 financial year	Actual Performance 2016/17 financial year	New or Old Indicator	Annual Budget	Reason for variance	Corrective measure	Portfolio of Evidence	Responsibility
KPA NO.3	LOCAL ECONOMIC DEVELOPMENT														
	approval, Link with SETAs, government agencies and private sectors for skills development.														
Tourism development	Provision of a fully operational Tourism Information Centre		117	To operationalize Senwabarwana Tourism Information Centre	functional Tourism Information Centre	None	Tourism information Centre in place	Target not achieved	Target not achieved. However the municipality appointed Urban Econ to develop tourism composite guide and DVD. LEDET engaged to assist in the	Old	Opex	Negative impact on the scope of work due to the state of infrastructure	To install the required services in the next financial year	Reports and pictures on the functionality of the Centre	Economic Development and Planning

Project	Project description	Strategic Objectives	KPI	Original KPI/Measurable Objective	Original Annual Target 2016/2017	Reviewed Annual Target 2016/2017	Baseline	Actual Performance financial year 2015/16	Actual Performance financial year 2016/17	New or Old Indicator	Annual Budget	Reason for variance	Corrective measures	Portfolio of Evidence	Responsibility
KPA No:3	LOCAL ECONOMIC DEVELOPMENT														
Functionality of the Blouberg Business Forums	This entails offering support to organized business community of Blouberg		118	No of business forums coordinated and supported	3 meetings	None	Blouberg Business Forum in place	Target not achieved	development of Makgabeng Base Camp. <u>Target not achieved</u>	Old	Opex	The Business forum collapsed due to lack of commitment from members	Need to resuscitate the forum with interested and committed members in the new financial year.	Attendance Register Minutes/ Reports	Economic Development and Planning

Project Name	Project description	Strategic Objectives	KPI No	Original KPI/Measurable Objective	Original Annual Target 2016/2017	Revised Annual Target 2016/2017	Baseline	Actual Performance 2015/16 financial year	Actual Performance 2016/17 financial year	New or Old Indicator	Budget & expenditure	Reason for variance	Corrective measure	Portfolio of Evidence	Responsibility
KPA 4: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT															
Support of Financial Viability and Management structures	To effectively and efficiently manage the financial affairs of the municipality	119	No of meetings of the Budget Steering Committee	4 meetings held for the year	None	Process plan	Target Achieved	Target achieved 04 Budget steering committee meetings held	Old	Opex	None	None	None	Minutes, Report Attendance Register	Chief Financial Officer
Financial Planning		120	To review the 3/5 year financial plan within required timeframe	Adoption of the 3/5 Budget within the prescribed legal requirements	None	3/5 Year Financial Plan developed and approved	Target Achieved	Target achieved Adoption of 3/5 Budget within the prescribed legal requirements	Old	Opex	None	None	None	Report on 3/5 year financial plan	Chief Financial Officer

Project Name	Project description	Strategic Objectives	KPI Number	Original KPI/Measurable Objective	Original Annual Target 2016/2017	Revised Annual Target 2016/2017	Reviewed Revenue Enhancement Strategy approved	Target Achieved	Target not achieved	Old	Opex	Assessment rates payers did not pay and department s did not agree with the municipal valuation roll	To review the assessment rates policy	Draft/ Final revenue enhancement strategy Minutes of management meeting, attendance register, Council resolution	Chief Financial Officer
					Original Annual Target 2016/2017	Revised Annual Target 2016/2017	Reviewed Revenue Enhancement Strategy approved	Target Achieved	Target not achieved	Old	Opex	Assessment rates payers did not pay and department s did not agree with the municipal valuation roll	To review the assessment rates policy	Draft/ Final revenue enhancement strategy Minutes of management meeting, attendance register, Council resolution	Chief Financial Officer
KPA 4: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT															
Revenue Enhancement strategy	Draft the revenue enhancement strategy, disseminate it to other departments for inputs, solicit inputs, present to management and submit to council for approval		121	To review the Revenue Enhancement Strategy	Revenue enhancement strategy developed.	None	Reviewed Revenue Enhancement Strategy approved	Target Achieved	Target not achieved	Old	Opex	Assessment rates payers did not pay and department s did not agree with the municipal valuation roll	To review the assessment rates policy	Draft/ Final revenue enhancement strategy Minutes of management meeting, attendance register, Council resolution	Chief Financial Officer
	Development of resolution register, Capture resolutions and monitor		122	% implementation of the Revenue Enhancement Strategy	100%	None	100%	Target Achieved	Target not achieved	Old	Opex	Debtors refusing to pay indicating the municipality is over	To review the valuation roll	Section 71 report(c1 schedule	Chief Financial Officer

Project Name	Project description	Strategic Objective	KPI Number	Original KeyMeasure Objective	Original Annual Target 2016/2017	Revised Annual Target 2016/2017	Baseline	Actual Performance 2015/16 financial year	Actual Performance 2016/17 financial year	New or Old indicator	Budget & expenditure	Reason for variance	Corrective measure	Portfolio of Evidence	Responsible entity
KPA 4: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT															
	the implementation of resolutions											valuing their rates			
Revenue Management	Collection of payment of all own revenue sources		123	% of projected revenue collected by 30 June 2017 Own revenue is projected at R62 245 612.80	100% projected revenue collected. (R62 245 612.80)		100% collection of revenue due to the Municipality collected.	Target Achieved	Target not achieved	Old	Opex	Debtors refusing to pay indicating the municipality is over valuing their rates	To review the valuation roll	Section 71 report(c1 schedule)	Chief Financial Officer
			124	% of debt collected by 30 June 2017	50% (R37, 000,000) collection of outstanding debts	None	Credit control and debt management policy.	Target Achieved	Target not achieved	Old	Opex	Inadequate cooperation by debtors	To ensure municipal debt is collected through the use of service provider(Section 71 report(c1 schedule)	Chief Financial Officer

Project Name	Project description	Strategic Objectives	KPIs No	Original KPI/Measurable Objective	Original Annual Target 2016/2017	Revised Annual Target 2018/2017	Baseline	Actual Performance 2015/16 financial year Achieved/Not Achieved	Actual Performance 2016/17 financial year Achieved/Not Achieved	New or Old Indicator	Budget & expense rate	Reason for variance	Contractive measure	Portfolio of Evidence	Responsibility
KPA 4: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT															
													debt collector		
			125	To compile a supplementary valuation roll by 30 June 2017	Certified supplementary valuation roll	None	General valuation roll in place	Target Achieved	Target achieved Certified supplementary valuation roll available	Old	Opex	None	None	Certified supplementary roll	Economic Development and Planning
	Draft the rates policy disseminate it to other departments for inputs, solicit inputs, present to management submit to		126	To revise the rates policy by 31 May 2017	Approved revised rates policy	None	Rates policy annually revised and approved along side budget related policies	Target Achieved	Target achieved Rates policy has been approved by council on the 30rd May 2017	Old	Opex	None	None	final revised rates policy, attendance registers Council resolution	Economic Development and Planning

Project Name	Project description	Strategic Objectives	KPI No	Original KPI/Measurable Objective	Original Annual Target 2016/2017	Revised Annual Target 2016/2017	Baseline	Actual Performance 2015/16 financial year Achieved/Not Achieved	Actual Performance 2016/17 financial year Achieved/Not Achieved	New or Old Indicator	Budget & Expenditure	Reasonable variance	Corrective measure	Portfolio or Evidence	Responsibility
KPA 4: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT															
	council for approval for public participation, present the draft rates policy for public for inputs, submit to council for adoption														
Expenditure Management	Capture spending on capital project Compile spending reports in terms of section 71 report		127	% capital budget spent by 30 June 2017	Projected capital expenditure budget spends	None	100% Capital expenditure spends	Target Achieved	Target achieved	Old	OPEX	None	None	Quarterly Financial Report	Chief Financial Officer

Project Name	Project description	Strategic Objectives	KPI No	Original KPI/Measurable Objective	Original Annual Target 2016/2017	Revised Annual Target 2016/2017	Baseline	Actual Performance 2016/16 Financial Year	Actual Performance 2016/17 Financial Year	Reason for Variance	Concise measure	Portfolio Evidence	Responsibility
KPA 4: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT													
	Capture spending on MIG project. Compile spending report in term of section 71 report.		128	% of MIG spent by 30 June 2017	100% (Total budget spent/ Total budget)	None	83% (Total budget spent/ Total budget)	Target Achieved	Target not achieved 95% spent on MIG	Slow progress on implementation of two projects	To fastback spending in the first quarter of the new financial year before application of roll over of the projects	Quarterly Financial Report on MIG	Municipal Manager
	Capture spending on INEP project. Compile spending report in terms of section 71 report.		129	% INEP Grants spent by 30 June 2017	100% (Total budget spent/ Total budget)	None	100% (Total budget spent/ Total budget)	Target Achieved	Target achieved 100% INEP total budget spent by the 30th June 2017	None	None	Quarterly Financial Report	Municipal Manager

Project Name	Project description	Strategic Objectives	KPI/Measurable Objective	Original Annual Target 2016/2017	Revised Annual Target 2018/2019	Baseline	Actual Performance 2018/19 financial year	Actual Performance 2018/19 financial year	Actual Performance 2018/19 financial year	New or Old Indicator	Budget & expenditure	Reason for Variance	Contractive measure	Portfolio of Evidence	Responsibility
KPA 4: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT															
	spending report in terms of section 71 report.										Expenditure : R 2.4 m				
	Capture spending on operating budget spent Compile spending reports in terms of section 71 report		132	90% of operating expenditure budget spends.						Old	Budget R 280 114 066 Expenditure R 222 330 240	Under collection on revenue	To enhance revenue collection strategy in the next financial year	Quarterly Financial report	Budget and Treasury
Assets and Inventory Management	Develop schedule for asset verification, circulate to all departments and verification			No of assets verified and recorded to fixed register.	None	2 assets verifications conducted	Target Achieved	Target achieved 80% operating expenditure spent	Old	Opex	None	None	None	Verification Report	Budget and Treasury

Project Name	Project description	Strategic Objectives	KPI	Original KPI/Milestone Objective	Original Annual Target 2016/2017	Revised Annual Target 2016/2017	Baseline	Actual performance 2015/16 financial year Achieved/Not Achieved	Actual performance 2016/17 financial year Achieved/Not Achieved	New or Old Indicator	Budget & expenditure	Reason for Variance	Corrective measure	Portfolio of Evidence	Responsibility
KPA 4: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT															
	n of assets														
	Develop stock taking schedule and do stock counting			No of stock taking performed per annum	4	None	4	Target Achieved	Target achieved (Surpassed) 6 stock counts conducted . From 4th quarter monthly stock counts as compared to quarterly	Old	Opex	None	None	Report	Budget and Treasury
	Unbundling of infrastructure assets		133	% compliance to Asset Standard (GRAP 17)	100% of all municipal assets reviewed and recorded in Fixed Assets register	None	Approved Asset Management	Target Achieved	Target Achieved. 100% assets identified	Old	Opex	None	None	Asset register	Budget and Treasury

Project Name	Project description	Strategic Objectives	KPI No	Original Key/Measureable Objective	Original Annual Target 2018/2017	Revised Annual Target 2018/2017	Actual Performance 2016/17	Actual Performance 2016/17 financial year	New or Old Indicator	Budget & expenditure	Responsible Manager	Corrective measure	Copy of Portfolio Evidence	Responsibility
KPA 4: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT														
	Compile the section 71 report . submit to treasury within 10 days after month end. Submit to council for approval.		137	No of section 71 report submitted to Treasury within 10 days after the end of the month	12 section annual report submission	None	12 2016/17 Section 71 report	Target Achieved	Old	Opex	Due to migration of the system.	The report submitted on 24/07/2017	Copy of acknowledgement of receipt by treasuries	Budget and Treasury
	Compile AFS Process plan, Submit to management for inputs, submit to audit committee , Compile the Annual		138	To prepare and submit annual financial statements and performance report to the Auditor General	Availability of AFS process Plan	None	2014/15 Financial records	Target Achieved	Old	Opex	None	None	Copy of Annual Financial Statement Copies of Mid-year financial statements Copies of AFS process plan	Budget and Treasury

Project Name	Project description	Strategic Objectives	KPI	Original KPI/Measurable Objective	Original Annual Target	Revised Annual Target	Baseline	Actual Performance 2015/16 financial year	Actual Performance 2016/17 financial year	New or Old Indicator	Budget & expenditure	Reason for variance	Contract measures	Portfolio of Evidence	Responsibility
KPA 4: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT															
	Financial Statement Review the Annual Financial Statement, present to management, present to audit committee, Submit to AG			by 31 st August											
	Set date for adjudication committee. Adjudicate tenders within time frame		139	% of tenders adjudicated within 90 days of closure period (# tenders adjudicated / # of tenders)	100% (# tenders adjudicated / # tenders closed and due for adjudication)	None	95% of all tenders adjudicated within 90 days for the	Target Achieved	Target Not achieved, Not all of tenders adjudicated within 90 days of closure period	Old	Opex	Availability of Adjudication member	None	Monthly Tender Reports	Budget and Treasury

Project Name	Project description	Strategic objectives	KPI No	Original KPI/Measure Objective	Original Annual Target 2016/2017	Revised Annual Target 2016/2017	Baseline	Actual Performance 2015/16 financial year Achieved/Not Achieved	New or Old Indicator	Budget expenditure	Responsible Party/Office	Correlative measure	Portfolio of Evidence	Responsibility
KPA 4: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT														
	(90 days after closure of the tender). Write adjudication report to the Accounting Officer.			closed and due for adjudication)			2015/16 FY							
SCM – Demand Management	Develop annual Procurement plan		140	To develop municipal procurement plan by 30 th June 2017.	Procurement Plan developed and submitted in all previous years	None	Procurement Plan developed and submitted in all previous years	Target Achieved	Old	Opex	None	None	Procurement plan and implementation report	Budget and Treasury
Free basic Services	Awareness campaign/ identification		141	Number of reports on indigent	4 reports	None	Indigent Policy	Target Achieved (Surpassed) ⁵	Old	Opex	None	None	Indigent register Reports on	Budget and Treasury

Project Name	Project description	Strategic objectives	KPI	Original KPI/Measurable Objective	Original Annual Target 2016/2017	Revised Annual Target 2016/2017	Baseline	Actual Performance 2015/16 Financial Year	Actual Performance 2016/17 Financial Year	New or Existing Initiative	Budget or Expenditure	Performance Variance	Corrective Measures	Portfolio of Evidence	Responsibility
KPA 4: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT															
	on of indigents, issuing of indigent registration forms, and registration an indigent			management					campaigns were held					indigent management	
	Collection of information, draft customer database and finalize database		142	No of reports of revised credible customer database developed and updated	1 revised Credible customer Database developed and updated	None	Customer database in place	Target not Achieved	Target achieved Customer database updated (5,680) new application received	Old	Opex	None	None	Customer data base	Budget and Treasury
MSCOA Project	Implementation of MSCOA program in line with treasury regulation as guided	To ensure compliance with MSCOA requirement	143	Number. Of MSCOA implementing team meetings coordinate	40 MSCOA implementing team meetings coordinated and supported	None	MSCOA implementation plan in place	Target Achieved	Target not achieved ³⁴ MSCOA implementing team meetings	Old	Opex	Due to lack of quorum	To ensure regular sittings of the meetings	Attendance register, minutes of the meetings	Budget and treasury

Project Name	Project description	Strategic Objectives	KPI No	Original KPI/Measurable Objective	Original Annual Target 2016/2017	Revised Annual Target 2018/2017	Baseline	Actual Performance 2015/16 financial year Achieved/Not Achieved	Actual Performance 2016/17 financial year Achieved/Not Achieved	Budget & expenditure	Reason for variance	Contract or measure	Portfolio of Evidence	Responsibility
KPA 4: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT														
	by section 168 of MFMA.			d & supported.										
	Mscosa readiness	To ensure the Municipality is ready for implementation of MSCOA by June 2017.	144	% implementation of MSCOA process plan	100% implementation of MSCOA before the due date of June 2017. Action plan developed and facilitate cascading of MSCOA program	None	MSCOA implementation plan in place	Target Achieved	Target achieved Municipality has been ready for implementation by end of June 2017	Opex	None	None	Reports on the implementation of the MSCOA process plan.	Municipal Manager's Office

Project	Project Description	Objectives	KPI	KPI/Measurable Objective	Original Annual Target 2016/17	Revised Annual Target 2016/17	Baseline	Actual Performance 2015/16	Actual performance 2016/17	New or Old Indicator	Budget and Expenditure	Reason for variance	Corrective Action	Portfolio of Evidence	Responsibility
KPA 5 : GOOD GOVERNANCE AND PUBLIC PARTICIPATION															
Auditing	Develop risk Internal Plan for approval	To provide independent objective assurance and consulting activities of the internal control systems, risk management and governance processes.	145	To develop risk based internal audit plan and submit to council for approval.	1 Approved risk based audit plan by 30 June 2017	None	Approved Risk based audit plan	Target achieved	Target achieved Approved risk based plan available	Old	Opex	None	None	Risk Based Internal Audit Plan & Council resolution	Municipal Manager's office
	Develop risk audit plan, identify risks and mitigate them	To provide independent objective assurance and consulting activities of	146	% implementation of risk based internal audit plan	100% implementation of approved risk based audit plan	None	Risk based audit plan	Target achieved	Target achieved 100% implementation of Risk based audit plan	Old	Risk	None	None	Action Based Internal Audit plan & Implemente	Municipal Manager's Office

Project	Project Description	Objectives	KPI No	KPI/Measurable Objective	Original Annual Target 2016/17	Revised Annual Target 2016/17	Baseline	Actual Progress 2016/17	Actual Performance 2016/17	Notes/Comments	Budget and Expenditure	Reason for Variance	Corrective Action	Portfolio of Evidence	Responsible Officer
		the internal control systems, risk management and governance processes.	147	No of audit committee meeting held	4 audit committee meeting held	None	Audit committee meeting are held as per MFMA	Target achieved	Target achieved	Audit committee meeting	Opex	None	None	Attendance register, minutes, reports	Municipal Manager's Office

KPA 5: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

Project	Project Description	Objectives	KPI No	KPI/Measurable Objective	Original Annual Target 2016/17	Revised Annual Target 2016/17	Baseline	Actual Performance 2015/16	Actual Performance 2016/17	Actual Performance 2017/18	Reason for Variance	Carrying Action	Portfolio of Evidence	Responsible
KPA5: GOOD GOVERNANCE AND PUBLIC PARTICIPATION														
AG Action plan.	and meeting Submission of AG action plan to council for approval.	To improve municipal internal controls and systems	148	Number of AG action plan approved by council	1 Action plan.		2015/16 Action plan in place		<u>Target achieved</u> Action plan approved by council	Old	Opex	None	Action plan and council resolution	Municipal Manager.
	Develop Internal Audit Action plan, capture all issues raised by internal audit, attend to issues and report on progress	To address all queries raised by the internal audit	149	% of internal audit queries resolved.	100%	None	Internal audit unit in place and annual audit plan annually developed	<u>Target not achieved</u> 67% implementation of internal audit queries resolved	Old	Opex	Inadequate response and update on progress implemented	The remaining percentage will only be addressed during the submission of AFS's and Annual Report	Internal Audit Action	Municipal Manager's Office
	Develop Internal Audit Action plan,	To address all queries raised by the external audit	150	% of Auditor General queries resolved.	100%	None	Audit Action Plan	<u>Target not achieved.</u> queries have been	Old	Opex	Inadequate response and update on	The remaining percentage will only be addressed	External Audit Action Plan	Municipal Manager's Office

Project	Project Description	Objectives	KPI	Measurable Objective	Original Annual Target 2016/17	Revised Annual Target 2016/17	Baseline	Actual Performance 2015/16	Actual Performance 2016/17	New or Old Indicator	Budget and Expenditure	Reason for Variance	Corrective Action	Portfolio of Evidence	Responsible
KPA 5 : GOOD GOVERNANCE AND PUBLIC PARTICIPATION															
	capture all issues raised by external audit, attend to and report on progress								resolved at 78% however audit action plan has been developed and approved and weekly audit steering committees have been coordinated to monitor progress there on			progress implemented	during the submission of AFS's and Annual Report		
Audit & Risk Committee allowance	Paying allowance s to audit & risk committee members	To ensure that Audit & Risk Committee Members are paid	151	% of payment of Audit & Risk Committee allowances	100% payment of Audit & Risk Committee allowance	None	Schedule of meetings	Target achieved	Target achieved 25% allowance paid to audit & Risk committee members	Old	Opex	None	None	Expenditure Report	Budget and Treasury

Project	Project Description	Objectives	KPI No	KPI/Measurable Objective	Original Annual Target 2016/17	Revised Annual Target 2016/17	Baseline	Actual Performance 2015/16	Actual Performance 2016/17	New or Old Indicator	Budget and Expenditure	Reason for variance	Corrective Action	Portfolio of Evidence	Responsibility
KPA 5: GOOD GOVERNANCE AND PUBLIC PARTICIPATION															
Community Participation	To hold Ward public meeting in all the 22 wards (community Report back meetings).	To improve and encourage participation of stakeholders and communities in the municipal affairs.	152	To Coordinate meetings of stakeholders and communities as per approved schedule of meetings.	88 meetings per year for all 22 wards(4 meetings per year per each ward)	None	Schedule of meetings	Target achieved	Target <u>achieved</u> 88 Ward public meetings held	Old	Opex	None	None	Attendance Register Schedule of meetings Quarterly Reports	Corporate Services
Complaints management	Develop complaints management register	To ensure complaints received are resolved.	153	% of Complaints resolved	100% of complaints received resolved	None	Customer care register book, suggestion boxes /presidential &premier hotline	Target achieved	Target <u>achieved</u> , 100% complaints received resolved	Old	Opex	None	None	Complaints management register, customer care reports	Corporate services
IDP review	Development of IDP Process plan, Analysis phase, Draft IDP/Budg	To review the 2016/17 IDP/Budget that is aligned to the budget	154	To develop Credible IDP/Budget Document	1	None	Approved Schedule of meetings	Target achieved	Target <u>achieved</u> Final IDP/budget has been approved by council	Old	Opex	None	None	IDP and , Council resolution	Economic Development and Planning

Project	Project Description	Objectives	KPI No	KPI/Measurable Objective	Original Annual Target 2016/17	Revised Annual Target 2016/17	Baseline	Actual Performance 2015/16	Actual Performance 2016/17	How Old Indicator	Budget 2016/17	Reason for variance	Correction Action	Portfolio of Evidence	Responsibility
KPA5: GOOD GOVERNANCE AND PUBLIC PARTICIPATION															
	et 2017/18 completed and submitted to Council for adoption by 31 March 2017 and Final IDP submitted to Council for approval								on the 30 th May 2017.						
Citizens' report	Development of a draft citizens report, Final report completed and printed	To produce a revised citizens report for 2016/17	155	To produce comprehensive citizens' reports by 31 December 2016	1000	None	Citizens' report in place	Target achieved	Target not achieved	Old	R 450 000.00	The KPI mistakenly captured in the SDBIP	The KPI should be withdrawn and be implemented after 5 years	Copy of citizen's report Delivery note	Economic Development and Planning
Newsletter	Development of draft	To produce quarterly	156	Number of community	4 Editions and developed	None	Municipal newsletter	Target achieved	Target Achieved	Old	Opex	None	None	Delivery note	Corporate

Project	Project Description	Objective	KPI No.	KPI Measurable Objective	Original Annual Target 2016/17	Revised Annual Target 2016/17	Baseline	Actual Performance 2015/16	Actual Performance 2016/17	Number of Indicators	Budget and Expenditure	Reason for variance	Corrective Action	Portfolio of Evidence	Responsible
KPA 5: GOOD GOVERNANCE AND PUBLIC PARTICIPATION															
	newsletter and circulate it to all departments for inputs, finalization of the newsletter and submit to service provider for printing	municipal newsletter		newsletters editions printed	and printed comprise 7000 newsletter copies		er, Blouberg News, has been consistently produced on a quarterly basis in the previous financial years.	Achieved	4 editions printed and distributed					Copy of newsletter	Service
Advertisements	Securing slots on radios and print media	To publicize municipal events on radios and print media.	157	% municipal events publicized	100%	None	100%	Target achieved	Target achieved 100% events publicized	Old	Opex	None	None	Proof of advertisement	Corporate Services
Establishment of Ward Committees	To establish ward committees as per section 73 of	To ensure establishment of ward committees for the new Council	158	Number of ward committees established aligned to the new council term	22 ward committees established in all municipal wards	None	Ward committees have since been established in the	New	Target achieved. 22 ward committees established in all	New	Opex	None	None	Notice of establishment, attendance register and	Corporate services.

Project	Project Description	Objectives	KPI No.	KPI/Measurable Objective	Original Annual Target 2016/17	Revised Annual Target 2016/17	Baseline	Actual Period 2015/16	Actual Performance 2016/17	New or Significant Indicator	Budget (incl. Expenditure)	Reason for variance	Corrective Action	Portfolio of Evidence	Corporate Accountability
KPA 5: GOOD GOVERNANCE AND PUBLIC PARTICIPATION															
	Municipal Structures Act.	term of office.					previous council term		municipal wards	New	Opex	220 ward committees inducted on council policies and other related matters	220 ward committees inducted on council policies and other related matters	Induction Report, attendance register	Corporate services
Ward committees induction workshop	Induct all ward committees selected for the new council term on council policies and other related matters	To ensure coordination of induction workshop for all ward committees elected in the new term of council.	159	Number of ward committees inducted on council policies and related matters	220 ward committees inducted on council policies and other related matters	None	Induction workshop conducted in the previous council term to ward committees in place	New	Target achieved 220 ward committees inducted on council policies and other related matters			220 ward committees inducted on council policies and other related matters	220 ward committees inducted on council policies and other related matters	Induction Report, attendance register	Corporate services
Out of Pockets Expenses	Develop payment roll for ward committees	To Comply with guidelines on allocation of our pocket expenses for ward committees	160	No of ward committee members paid stipend.	220 ward committees members paid stipend	None	210 ward committees established	Target achieved All 220 ward committees received stipend		Old	Budget R 3 459 393.74 Expenditure: R 3 459 393.74	None	None	Proof of payment/ payment roll for Ward Committees	Corporate Services

Project	Project Description	Objectives	KPI No	KPI/Masurable Objective	Original Annual Target 2016/17	Revised Annual Target 2016/17	Baseline	Actual Performance 2015/16	Actual performance 2016/17	New or Discontinue Indicator	Budget and Expenditure	Reason for Variance	Strategic Action	Portfolio of Evidence	Responsibility
MPAC Programme	Development of schedule of meetings, issue to all relevant stakeholders, development of document with invitation for a meeting, distribution, reminders and meeting	To build accountable and transparent governance structures responsive to the need of the community	161	No of oversight meetings coordinated	4	None	Approved Schedule of meetings	Target Achieved	Target achieved 04 oversight meetings coordinated	Old	Opex	None	None	Attendance registers, minutes & Reports	Corporate Services
KPA 5 : GOOD GOVERNANCE AND PUBLIC PARTICIPATION															

Project	Project Description	Objectives	KPI No	KPI/Measurable Objective	Original Annual Target 2016/17	Revised Annual Target 2016/17	Baseline	Actual Performance 2016/17	Actual Performance 2016/17	Reason for Variance	Corrective Action	Portfolio of Evidence	Report Responsibility	
KPA 5: GOOD GOVERNANCE AND PUBLIC PARTICIPATION														
MPAC Resolution	Development of MPAC resolution register, capture resolutions and implementation and reporting progress of resolutions.	To promote good governance by monitoring the number of MPAC resolution implemented.	162	% of MPAC resolutions implemented	100% of MPAC resolution implemented	None	New indicator	New	Target achieved 100% MPAC resolutions implemented	Old	Opex	None	Progress report and resolution register	Municipal Manager
Mayors Bursary Fund	Develop Mayor's Bursary Policy, Issue out advertise bursary application forms, Short listing of the applicants	To provide financial assistance to needy community members	163	To provide bursary fund to needy community members	Provision of bursaries to the awarded needy members of the communities	None	Mayor's Bursary Policy	Target achieved	Target achieved Provision of bursaries to the awarded needy members of the communities	Old	Budget R 1 060 000.00 Expenditure R 1 060 000.00	None	Proof of payment to institutions Reports on progress by bursars	Corporate Services

Project	Project Description	Objectives	KPI No	Measurable Objective	Original Annual Target 2016/17	Revised Annual Target 2016/17	Baseline	Actual Performance 2016/17	Actual Performance 2017/18	Actual Performance 2018/19	Actual Performance 2019/20	Reason for Variance	Cost/Benefit of Action	Portfolio of Evidence	Responsible Authority
KPA 5 : GOOD GOVERNANCE AND PUBLIC PARTICIPATION															
	and issuing of bursary confirmation letters to successful applicants and Pay institutions and service providers														
	Monitor progress on existing beneficiaries and report	To monitor and evaluate progress of existing beneficiaries of mayor' bursary fund	164	No of quarterly reports of bursary beneficiaries to council	4 Reports per developed and submitted to Council	None	3 bursary beneficiaries	Target achieved	Target achieved 04 Report available and submitted to council	Old	Opex	None	None	Quarterly reports	Corporate services
Anti Fraud And Corruption	Risk identification on Risk assessment Determining risk	To ensure reduction and mitigation of risks within the	165	To develop risk management register	1 Risk register developed by the 30 June 2017	None	Risk Management and Fraud implementation Plan	Target achieved	Target achieved Risk register updated	Old	Opex	None	None	Risk register Reports on risk assessment	Municipal Manager's Office

Project	Brief Description	Objectives	KPI No	KPI/Measurable Objective	Original Annual Target 2016/17	Revised Annual Target 2016/17	Baseline	Actual Performance 2015/16	Actual Performance 2016/17	New or Old Indicator	Budget and Expenditure	Reason for variance	Significance of Action	Portfolio of Evidence	Responsibility
KPA 5 : GOOD GOVERNANCE AND PUBLIC PARTICIPATION															
	response Risk monitoring Risk reporting	municipality													
	Development of schedule of trainings to be presented to management, Risk and Audit Committee, EXC O committee and to Council for approval	To provide independent objective assurance and consulting activities of the internal control system, risk management and governance processes	166	No of fraud and corruption awareness Campaigns Coordinated and Supported	2	None	Risk register	Target achieved	Target achieved	Old	Opex	None	None	Attendance register	Municipal Manager's Office
	Develop reports to council on fraud and corruption	To minimize corrupt activities	167	Number of fraud and corruption cases investigated.	Four (4) Reports developed	None	New indicator	New	Target achieved	Old	Opex	None	None	Fraud and corruption Reports	Municipal manager

Project	Project Description	Objectives	KPI No	KPI/Measurable Objective	Original Annual Target 2016/17	Revised Annual Target 2016/17	Baseline	Actual Progress 2015/16	Actual Performance 2016/17	Monitor Indicators	Budget and Expenditure	Reason for variance	Corrective Action	Portfolio of Evidence	Responsibility
KPA 5 : GOOD GOVERNANCE AND PUBLIC PARTICIPATION															
	cases investigated								corruption cases reported for the period under review	Old	Opex	None	None	developed and council resolutions	Economic Development and Planning
Arts & Culture	Develop schedule to relevant stakeholders as per calendar	To give Support on Heritage celebrations of all traditional houses	168	No of heritage and cluster cultural competition coordinated and supported	Five(05) heritage events coordinated (One (01) per traditional House	None	Year plan	Target achieved	Target achieved 05 heritage events and cluster cultural competitions coordinated and supported	Old	Opex	None	None	Report	Economic Development and Planning
Council Support	Development of schedule of meetings, issue to all relevant stakeholders, development of	To provide strategic and administrative support to the Mayor, Speaker, and Chief Whip, Councilors and	169	Number of Council meetings coordinated and supported.	Four (4) Ordinary Council meetings coordinated and supports	None	Approved schedule of meetings / Council Calendar	Target achieved	TARGET ACHIEVED 04 council meetings coordinated and supported	Old	Opex	None	None	Attendance Register Reports/ Minutes Notice of the meetings	Corporate Services

Project	Project Description	Objectives	KPI No	Key/Measurable Objective	Original Annual Target 2016/17	Revised Annual Target 2016/17	Baseline	Actual Performance 2015/16	Actual Performance 2016/17	Major Milestones/Indicator	Budget and Expenditure	Reason for Variance	Corrective Action	Portfolio of Evidence	Reportability
KPA'S GOOD GOVERNANCE AND PUBLIC PARTICIPATION															
	document invitation for a meeting, distribution, reminders and meeting	Traditional Leaders													
In-house Training workshop of councilors	Train newly elected councilors on council policies and other related matters		170	Number of in-house training workshop for newly elected councilors	Two (2) in house training workshop for all councilors	None	In house training conducted for newly elected councilors in the previous council term	Target achieved	Target achieved 1 in house training workshop on council policies and other related matters was conducted	New	Opex	None	None	Report on in house training of councilors, attendance register.	Corporate services
Participation of traditional leaders	Involve traditional leaders to participate		171	Number of traditional leaders participating in council as	One (1) traditional leaders participating in all	None	New indicator	Target not achieved	Target achieved One traditional leader (kgoshi)	New	Opex	None	None	Minutes of council meetings, Attendance	Corporate services

Project	Project Description	Objectives	KPI No	Key measurable Objective	Original Annual Target 2016/17	Revised Annual Target 2016/17	Baseline	Actual Performance 2015/16	Actual performance 2016/17	Number of Indicator	Budget and Expenditure	Reason for variance	Corrective Action	Portfolio of Evidence	Responsibility
KPA 5: GOOD GOVERNANCE AND PUBLIC PARTICIPATION															
	schedule of meetings, issue to all relevant stakeholders, development of document with invitation for a meeting, distribution, reminders and meeting			meetings coordinated and supported		committee meetings coordinated and supported		achieved	9 Portfolio committee meetings were held					Registers Reports/ Minutes Notice of the meetings	Services
	Development of schedule of meetings, issue to all relevant stakeholders		174	No of Executive Committee meetings Coordinated and Supported	12	9 Executive committee meetings coordinated and	Council Calendar	Target achieved	Target achieved 9 EXCO meetings were held	Old	Opex	None	None	Attendance Registers Reports/ Minutes Notice of the meetings	Corporate Services

Project	Project Description	Objectives	KPI No	KPI/Measurable Objective	Original Annual Target 2016/17	Revised Annual Target 2016/17	Baseline	Actual Performance 2015/16	Actual Performance 2016/17	New or Old Indicator	Budget and Estimated Duration	Reason for Variance	Corrective Action	Portfolio of Evidence	Responsible
KPA 5 : GOOD GOVERNANCE AND PUBLIC PARTICIPATION															
Mayoral Public Participation program	Development of schedule of meetings, issuing notices to all stakeholders, development of reports, presentation of reports to the public.	To engage in programs that foster participation, interaction and partnership	175	No of mayoral public participation programmes held	4 Mayoral Public participation programmes	None	Council calendar	Target achieved	Target not achieved	Old	Opex	Due to change of venues prior to scheduled meeting	To prioritize approval of scheduled venue in the next new financial year	Notice of public participation, Reports and Attendance registers	Corporate Services
	Development of schedule of meetings, issue to all relevant stakeholders,														
			176	No of MPAC public hearings Coordinated and Supported	4	None	MPAC Programme	Target achieved	Target not achieved	Old	Opex	None	None	Notice of meeting Attendance Register Schedule of meetings	Municipal Manager's Office

Project	Project Description	Objectives	KPI No	Key Measurable Objective	Original Annual Target 2018/17	Revised Annual Target 2018/17	Baseline	Actual Performance 2016/16	Actual Performance 2016/17	Need Old Indicator	Budget and Expenditure	Reason for Variance	Corrective Action	Portfolio of Evidence	Supportability
KPA 5 : GOOD GOVERNANCE AND PUBLIC PARTICIPATION															
	development of document with invitation for a meeting, distribution, reminders and meeting														
	Development of schedule of meetings, issue to all relevant stakeholders, development of document with invitation for a meeting,		177	No of Ward Committee Meetings Coordinated and Supported	6	None	Municipal Calendar	Target achieved	Target achieved 06 Ward committee meetings held	Old	Opex	None	None	Notice of meeting Attendance Register Schedule of meetings	Corporate Services

Project	Project Description	Objectives	KPI No	Key Measurable Objective	Original Annual Target 2018/17	Revised Annual Target 2018/17	Baseline	Actual Performance 2015/16	Actual Performance 2016/17	New or Old Indicator	Budget and Expenditure	Realised Variance	Corrective Action	Portfolio of Evidence	Responsibility
KPA 5: GOOD GOVERNANCE AND PUBLIC PARTICIPATION															
	distribution, reminders and meeting														
	Convene all ward committees on a 3 days information sharing session to have resolution to deal with service delivery challenges encouraged		178	Number of induction and annual ward committees conference coordinated and supported plus	1 Induction of ward committees and annual ward committees conference coordinated and supports	None	Municipal events calendar	Target achieved	Target achieved 1 Induction of ward committees and annual ward committees conference coordinated and supports	Old	Budget R 600 000.00 Expenditure R 600 000.00	None	None	Agenda, report and conference declaration, attendance register	Corporate services
	Development of schedule of meetings, issue to all		179	No of IDP/Budget public Participation Meetings Coordinated and Supported	8 for Rep forum, Magoshi, farmers' unions and clusters	None	IDP process plan	Target achieved	Target achieved (Surpassed)	Old	Opex	None	None		Economic Development and Planning

Project	Project Description	Objectives	KPI No	KPI/Measurable Objective	Original Annual Target 2016/17	Revised Annual Target 2016/17	Baseline	Actual Performance 2016/17	Actual performance 2016/17 Achieved or Not Achieved	New or Old Indicator	Budget and Expenditure	Reason for variance	Corrective Action	Portfolio of Evidence	Responsibility
KPA 5 : GOOD GOVERNANCE AND PUBLIC PARTICIPATION															
	relevant stakeholders, development of documentation with invitation for a meeting, distribution, reminders and meeting									12th, 20th 25th, APRIL 03rd, 04th 16th 08th, 10th & 12th MAY 2017					
Sports Council	To coordinate Sporting activities and foster healthy lifestyle To promote team building and good health.		180	To conduct workshops for Sports Council for capacity building	2 workshops annually	None	Established Sports council	<u>Target achieved</u>	<u>Target achieved</u> 2 workshops conducted	New	Opex	None	None	Minutes, Report Attendance Register	Community services

Project	Project Description	Objectives	KPI No	KPI/Measurable Objective	Original Annual Target 2016/17	Revised Annual Target 2016/17	Baseline	Actual Performance 2016/16	Actual performance 2016/17	Novelty, Innovation and Indicators	Budget and Allocation	Reason for Variance	Overall Action	Portfolio of Evidence	Responsibility
KPA 5: GOOD GOVERNANCE AND PUBLIC PARTICIPATION															
			181	Mayor's tournament	1 tournament	None	To conduct an annual Mayors tournament.	Target achieved	Target achieved Mayor's tournament conducted	Old	Opex	None	None	Minutes, Report Attendance Register	Community services
			182	Mayor's marathon	1 marathon	None	To conduct an annual Mayors marathon	None	Target achieved. Mayor's marathon was conducted on the 10 th June 2017	New	Opex	None	None	Minutes, Report Attendance Register	Community services
			183	No of sports council meetings held	4	None	Sports council in place	Target achieved	Target achieved 04 Sports Council meetings held	Old	Opex	None	None	Minutes, Report Attendance Register	Community services
			184	Sport hubs	4 coordinators	None	Council resolution	Target not achieved	Target not achieved	Old	Opex	Budgetary constraint	To be effected in the new financial year	Names of coordinators employed and implemented	Community Service s.

Project	Project Description	Objectives	KPI No	KPI/Measurable Objective	Original Annual Target 2016/17	Revised Annual Target 2016/17	Baseline	Actual Performance 2015/16	Actual Performance 2016/17	Target	Budget and Expenditure	Reason for variance	Corrective Action	Portfolio of Evidence	Reps Assistant
KPA 5 - GOOD GOVERNANCE AND PUBLIC PARTICIPATION															
Council Fora	Development of schedule of meetings, issue to all relevant stakeholders, development of document with invitation for a meeting, distribution, reminders and meeting		185	No of waste forum held	4	None	Integrated Waste Management Plan	Target achieved	Target achieved	Old	Opex	None	None	Minutes, Report Attendance Register	Community Services
	Development of resolution		186	% implementation of	100%	None	Availability of the forum	Target achieved	Target achieved	Old	Opex	None	None	Resolution register.	Community

register, capture resolutions and implement reporting progress of resolutions.														
	Development of schedule of meetings, issue to all relevant stakeholders, development of document with invitation for a meeting, distribution, reminders and meeting	187	No of roads and transport forums held	4	None	Local Integrated Transport Management Plan	Target achieved	Target not achieved 3 Roads and transport forum	Old	Opex	Council instability	None	Minutes, Report Attendance Register	Community services.
		188	% implementation of resolutions for transport forum	100% forum resolutions	None	Availability of the forum and the 2014-15 reports	Target achieved	Target achieved 100% implementation of transport	Old	Opex	None	None	Resolution register.	Community services.

Implement ation and reporting progress of resolution s.	Developm ent of schedule of meetings, issue to all relevant stakehold ers, developm ent of document ation with invitation for a meeting, distributio n, reminders and meeting	189	No of community safety forum held	4	None	Approved communi ty safety plan	Target achiev ed	Target not achieved 04 Community Safety forum meetings held	Old	Opex	Council instability	None	Minutes, Report Attendan ce Register	Communi ty service s.
Implement ation and reporting progress of resolution s.	Developm ent of resolution register, capture resolution s and implement ation and reporting progress	190	% implementatio n of resolutions for the community safety forum	100% forum resolutions prepared.	None	Approved communi ty safety plan	Target achiev ed	Target achieved. 100% implementa tion of community safety plan resolutions	Old	Opex	None	None	Resolutio ns register.	Communi ty service s.

[illegible]

ee resoluti on	resolution register, capture resolution s and implement ation and reporting progress of resolution s.	good governanc e by monitoring APC resolutions implement ed.	201	committee resolutions implemented	tion of Audit and performanc e committees ' resolution implemente d.	None	Year Plan	Target achie ed	Only 86% resolutions implemente d	Old	Opex	g resolution were deferred to the next sitting	in the next audit committee meeting	and impleme ntation reports.	Manage r
	Developm ent of schedule of meetings, issue to all relevant stakehold ers, developm ent of document ation with invitation for a meeting, distributio n, reminders and meeting			No of audit steering committee meeting	24	None		Target achie ed	Target achieved 24 Audit Steering Committee meetings held	Old	Opex	None	None	Attendan ce Register Reports/ Minutes Invitation	Municip al Manage r's Office
	Risk identificati on Risk assessme nt Determini	To protect the municipality from potential risk.	202	To develop project risk register for risk management	4	None	New indicator	New	Target achieved. Risk register reviewed and	New	Opex	None	None	Risk register	Municip al Manage r's Office

Security Management	and to Council for approval	To protect the municipal properties and employees against potential threats.	205	No of security management reports compiled and submitted to EXCO and council	16 (12 for EXCO and 4 for Council)	None	Security contracts in place	Target achieved	Target achieved. No incidents reported for the quarter under review	Old	Opex	None	None	Security management reports	Municipal Manager's Office
	Development of draft communication strategy and circulate it to all departments for inputs, finalization of the newsletter and submit to council for approval	To provide communication support services, public liaison, marketing management.	206	To review communication, corporate and branding strategy	1	None	Communication and Branding strategies	Target achieved	Target not achieved	Old	Opex	The strategy was not tabled for council to review	To be reviewed in the next financial year	Communication strategy council resolution	Corporate Services
Communication management	Secure slots/space with media houses		207	No of media statements/articles issued	16 media statements/alerts issued to various	None	Communication and Branding Strategy/Media	Target achieved	Target achieved 16 media statements issued to various	Old	Opex	None	None	Media articles	Corporate Services

	e inputs and submit to council for approval by 31 March 2015. Submit to the Mayor for signature, Submit to council for noting,													
Annual performance report	Distribute Annual Performance report template to all departmental reports to update, consolidate all the reports and submit to council for approval, AG and all relevant sector departments	211	Number of developed Annual Performance Report submitted to AG.	One (1)Approved 2015/16 Annual Performance Report submitted to AG by the 31 st August 2016	None	Approved Annual Performance Report 2014/15	Target achieved	Target achieved	Old	Opex	None	None	Annual Performance report (Sec 46) 2015/16 and acknowledgement letter of receipt.	Economic Development and Planning

Annual report	Distribute report template to all departments to update, consolidate all the reports and submit to council for approval, AG and all relevant sector departments		212	Number of Annual Report prepared and submitted to Council for approval as per legislation (MF MA, sec 121 & 129)	1 annual report developed and submitted to all relevant stakeholders	None	Annual report consistently approved for the previous financial years in line with legislation	Target achieved	Target achieved 1 annual report developed and submitted to all relevant stakeholders	Old	Opex	None	None	Acknowledgement letters	Economic Development and Planning
IDP Process Plan	Develop IDP process plan and serve before EXCO, and ultimately to Council for approval and distribute to all relevant stakeholders		213	Number of IDP process Plan developed and submit to council for approval.	One (01) IDP Process Plan developed and submitted to council for approval by end of July 2016	None	IDP Process plan for previous years as per MSA (sec 30)	Target achieved	Target achieved One (01) IDP Process Plan developed and submitted to council for approval by end of July 2016	Old	Opex	None	None	Approved Process plan	Economic Development and Planning

policies Review of finance and strategies	Budget related policies submitted to council for adoption in May 2017		214	To review budget related policies for 2017/18 financial year	13 budget related policies reviewed for 2017/18 financial year	None	12 budget related policies and 1 strategy reviewed and approved	Target achieved	Target achieved 13 budget related policies	Old	Opex	None	None	Budget adopted policies and council resolution	Budget and Treasury
	Compile monthly reconciliation reports and submit to EXCO		215	No of Monthly reconciliation developed and approved	128. All reconciliations developed and filed	None	All reconciliation completed and monitored (128) .	Target achieved	Target achieved 128 reconciliation reports developed and approved	Old	Opex	None	None	Monthly reconciliation reports	Budget and Treasury
	Compile half year financial report and submit to Mayor & Provincial Treasury		216	To compile Half-Year budget and performance assessment report and submit to the Mayor, Provincial and National Treasury	Analysis of half-year financial performance of the municipality	None	Half year financial performance assessment report compiled and submitted to the Mayor, Provincial and National Treasury by 25 January annually	Target not achieved	Target not achieved	Old	Opex	Officials not capacitated to compile the AFS's	To appoint service provider to work on compilation of AFS	Half year financial report and acknowledgement letter	Budget and Treasury

Project	Project Description	Strategic Objectives	KPI No.	KPI Measure	Original Annual Target	Revised Annual Target	Baseline	Actual Performance	Actual Performance	New or Old Indicator	Budget or Expenditure	Reason for Variance	Corrective Action	Portfolio of Evidence	Responsibility
Opening of a township register for Senwarbarwana a ext 5	Development of references Appointment of service providers , Data collection Lodgment of registration documents with surveyor-general and deeds office,		217	To develop township register for Senwarbarwana extension 5	register for Senwarbarwana township extension 5 developed	None	General plan for extension 5 in place	Target not achieved	Target not achieved	Old	Opex	Appointed service provider did not complete the project.	Budgeted for 2017/18 FY	Proof of registration	Economic Development and Planning
KPA 6: SPATIAL PLANNING AND RATIONALE															
								Actual Performance	Actual Performance						
								Target not achieved	Target not achieved						
								Target not achieved	Target not achieved						

Project	Project Description	Strategic Objective	KPI No	KPI/Measurable Objective	Original Annual Target 2016/17	Revised Annual Target 2016/17	Timeline	Actual Performance 2015/16	Actual Performance 2016/17	Map of Indicator	Budget for 2017/18	Reason for variance	Corrective Action	Portfolio of evidence	Responsibility
KPA 6 SPATIAL PLANNING AND RATIONALE															
	Completion stage and opening of a township register and file Extension 5 township is legible for the conveyancing of individual erven to property owners							Achieved	Achieved						
Functionality of the Local Geographical Names Committee	Develop schedule for meetings Notify affected stakeholder s, draft street names for Alldays & Senwabarwana, public consultation meetings, submit of		218	To name streets and public features in Senwabarwana and Alldays townships	Approved street names for Alldays and Senwabarwana and installed infrastructure for such names, especially street names	None	LGNC in place Policy on naming and renaming in place Names committee and policy was unpacked to Senwabarwana	Target not achieved	Target not achieved	Old	Opex	Unclear roles and responsibilities between the speaker's office and ED and Planning department.	Budgeted for 2017/18 FY.	Report & Council resolution	Economic Development and Planning

Project	Project Description	Strategic Objectives	KPI No	KPI/Measurable Objective	Original Annual Target 2016/17	Revised Annual Target 2016/17	Baseline	Actual Performance 2015/16	Actual Performance 2016/17	New or Indicator	Budget or Expenditure	Reason for variance	Corrective Action	Portfolio of evidence	Responsibility
KPA 6: SPATIAL PLANNING AND RATIONALE															
	names to council for approval and installation of names and infrastructure						and Alldays residents in April and May 2014	Actual Performance 2015/16 Achieved	Actual Performance 2016/17 Achieved						
Climate Change	Reduction of carbon emissions through 2 tree planting projects		219	No of tree planting and projects implemented	2 tree planting projects implemented	None	SDF and EMP	Target achieved	Target achieved. 2 tree planting project implemented	<u>Old</u>	<u>Opex</u>	None	None	Report and pictures	Community Services

	Landscaping and beautification		220	No. of beautification projects established.	1 beautification project established.	None	Phase 1 beautification project.		<u>Target achieved</u> Phase 1 beautification project implemented	<u>NEW</u>	OPEX	None	None	Reports and pictures	Community Services.
	Facilitate the development of a draft Surveyor-General diagram for the farm portion, Facilitate the submission of the subdivided diagram of the farm portion with Surveyor-General and approval of SG diagram, Submission of the new subdivided farm portion to Deeds office for registration Registration of the		221	To transfer farm portions to municipality with full title deed	farm portion at Monmouth	None	Deed of sale signed with seller	<u>Target not achieved</u>	<u>Target not achieved</u>	Old	Opex	Delay from the Service provider (Surveyor)	Engage the service provider to speed up the registration process	Title deed	Economic Development and Planning

	Implement court order in removing unlawful occupiers			Four court order implement reports developed	None	New indicator	<u>Target Achieved</u>	<u>Target achieved.</u> 04 Report on unlawful occupiers available	<u>Old</u>	<u>Opex</u>	None	Economic development and Planning
Human Settlement	Identification of beneficiaries and submission of the list to COGSTA	223	Number of court order implemented in removing unlawful occupiers	600 beneficiaries	None	Databases Draft list of Development areas for housing provision has been developed	<u>Target achieved</u>	<u>Target achieved</u> 400 beneficiaries provided with housing units as per COGHSTA allocation	<u>Old</u>	<u>Opex</u>	None	Economic development and Planning
		224	No of beneficiaries identified and provided with low cost housing									

			225	No of reports on the coordination and implementation of low cost housing for 600 beneficiaries	15 reports (11 reports to EXCO and 4 reports to council)	None	600 housing units approved for the 2016\17 financial year	<u>Target achieved</u>	<u>Target achieved</u> 15 report for EXCO & Council available	<u>Old</u>	Opex	None	None	Progress report & Pictures	Economic development and Planning
Land use Management	processing and finalization of all land development Application and change of land use rights in line with the land use management scheme		226	% implementation of LUMS Action plan	100% compliance of all approved and developed applications	None	land use Management Scheme is in place	<u>Target achieved</u>	<u>Target achieved</u> 100% Site inspection register including application available.	<u>Old</u>	<u>Opex</u>	None	None	Attendance register, Report and list of applications	Economic development and Planning

SPLUM A BY-LAW	Conduct public consultation and gazette of the by-law	227	No of by-law adopted	1	None	Draft SPLUMA by-law adopted by council for public consultations	<u>Target achieved</u>	<u>Target achieved.</u> Approved SPLUMA by-law and Council resolution available.	<u>Old</u>	<u>Opex</u>	None	None	Approved SPLUMA by-law and Council resolution available	Economic development and Planning
	Functionality of the joint district planning tribunal													
		2	No of reports on the functionality of the joint district planning tribunal	4	None	The Municipality is a member of the joint district planning tribunal	<u>Target not achieved</u>	<u>Target not achieved.</u>	<u>New</u>	<u>Opex</u>	Joint District Planning Tribunal not yet functional.	Engage the District to fast track the functioning of the tribunal.	None	Economic development and Planning

CHAPTER 4

ORGANIZATIONAL DEVELOPMENT AND PERFORMANCE (HUMAN RESOURCES)

CHAPTER 4

ORGANIZATIONAL DEVELOPMENT AND PERFORMANCE (HUMAN RESOURCES)

INTRODUCTION

The municipal Organizational structure was aligned to IDP and budget. The structure was also adopted by the council. All skills gaps that were crucial in work performance were identified and training interventions were made to address skills gap. The institution comply with the national legislations

4.1 EMPLOYEE TOTALS, TURNOVER AND VACANCIES

Employees						
Description	13/14			16/17		
	No. of employees	No. of vacancies	% of vacancies			
Water						
Waste Water (sanitation)						
Electricity				8	7	
Waste Management						
Housing				3	1	
Waste Water (Storm water Drainage)						
Roads				17	2	
Transport						
Planning				3	3	
Local Economic Development				3	1	
Planning (Strategic & Regulatory)				7		
Community & social services				22		
Environmental protection				5		
Health						
Security & safety				20	2	
Sport & recreation						

Corporate Policy offices & other				98	15	
Totals	194			186	31	

Vacancy Rate: 14/15			
Designation	*Total approved posts No.	*Variances (Total time that vacancies exist using fulltime equivalents) No.	*Variances (as a proportion of total posts in each category) %
Municipal Manager	1		
CFO	1	1 YEAR	
Other S57 Managers (excluding Finance Posts)	4		
Other S57 Managers (Finance posts)	4		
Municipal Police	15		
Fire Fighters			
Management:	24	2 YEAR	
Senior Management: Levels 13-15 (Finance Posts)	33		

Highly skilled supervision: Levels 9-12 (excluding Finance posts)			
Highly skilled supervision: Levels 9-12 (Finance posts)	5		
Total	87		

Turn-over Rate			
Details	Total Appointments as of beginning of financial year No.	Terminations during the financial year No.	Turn-over Rate*
2011/12	163	12	7%
2012/13	194	4	2%
2013/14	196	10	19.6%
2014/15	205	15	7.3%
2016/2017	207	11	22.7%

COMMENT ON VACANCIES AND TURNOVER:

Unavailability of Succession Plan/Policy makes it impossible to ideally source personnel from the institution to readily fill the vacated posts. The Plan will come in handy in preparing potential incumbents of the challenges that lie ahead. Most of the vacancies were filled except for Senior Management ones which were a bit cumbersome as the process of filling such is not entirely institutional.

COMPONENT B: MANAGING THE MUNICIPAL WORKFORCE

INTRODUCTION TO MUNICIPAL WORKFORCE MANAGEMENT

The Municipality has taken into cognizance the history of apartheid laws and practices with the resultant disparities and inequalities, in the spirit of Employment Equity Act is geared towards achieving employment equity across all occupational levels and categories and therefore in order to redress the imbalance of the past and move towards a humane and representative Labour market underpinned by Equity, Equity redress and Affirmative Action. The Municipality has Employment Equity Plan and active/ functional Employment Equity Committee. 2012/2013 Employment Equity report was timeously submitted to the Department of Labour. HR Policies are in place.

4.2 POLICIES

HR Policies & Plans				
	Name of Policy	Completed %	Reviewed %	Date adopted by council or comment on failure to adopt
1	Affirmative Action	0%	0	Using employment equity policy
2	Attraction & Retention	100	100%	30/06/2015
3	Code of conduct for employees	100%	100%	Using the Disciplinary code collective agreement.
4	Delegations, Authorization & responsibility	100	100	Done by council for the entire council term.
5	Disciplinary Code & Procedures	0	0	Using the disciplinary code collective agreement
6	Essential Services	0	0	04/06/2008
7	Employee Assistance/ wellness	100	100	30/06/2015
8	Employment Equity	100	100	31/01/2016
9	Exit Management	100%	100%	30/06/2015
10	Grievance Procedures	100%	100%	30/06/015
11	HIV/AIDS	100%	100%	30/06/2015
12	Human Resource & Development	100%	100%	30/06/2015

13	Information Technology	100%	100%	30/06/2015
14	Job Evaluation	100%	100%	31/03/2015
15	Leave	0	0	31/05/2007
16	Occupational Health & Safety	100%	100%	30/06/2015
17	Official Housing	0	0	N/A
18	Official Journeys	100	100	Using treasury guidelines
19	Official Transport to attend funerals	100	100	30/06/2015
20	Official working hours and overtime	100	100	Using main collective agreement
21	Organisational rights	0	0	Using main collective agreement
22	Payroll Deductions	0	0	31/03/2015
23	Performance Management & Development	100	100%	30/06/2015
24	Recruitment, selection & Appointments	100	0	04/06/2008
25	Remuneration Scales & Allowances	100	0	04/06/2014
26	Resettlement	100	0	n/a
27	Sexual Harassment	100	0	30/06/2015
28	Skills development	100	100%	30/06/2015
29	Smoking	100	0	04/10/2004
30	Special skills	100	0	n/a
31	Work Organization	100	100	31/07/2015
32	Uniforms & protect clothing	0		
33	Other			

COMMENT ON WORKFORCE POLICY DEVELOPMENT:

Over the years the Municipality has managed to develop all priority human resource policies, procedures and systems in line with the MSA 2000 (S67) to ensure fair, efficient, effective and transparent personnel administration. During the year in issue emphasis was placed on improving implementation of the policies and amendment of those policies that were becoming outdated. The Corporate Services Portfolio Committee had developed a monitoring tool and monthly received and considered policy implementation progress report. Policies were developed and adopted by the council. There is a need to develop a detailed implementation plan that will outline the processes to be followed in implementing the plan. Bursaries will be issued to eligible employees for career development purposes. The municipality will continue to make funds available on each financial year to ensure that capacity building is funded and both organization and employees benefit from the project

4.3 INJURIES, SICKNESS AND SUSPENSIONS

Number and cost of injuries on duty					
Type of injury	Injury leave taken	Employees using injury leave	Proportion employees using sick leave	Average injury leave per employee	Total estimated cost
	Days		%	Days	R'000
Required basic medical attention only	0	0			
Temporary total disablement	0	0			
Permanent disablement	0	0			
Fatal					
Total					

Number of days and cost of sick leave (excluding injuries on duty)
--

Designations	Total sick leave Days	Proportion of sick leave without medical certification	Employees using sick leave No.	Total employees in post No.	*Average sick leave per employees Days	Estimated cost R 000
(level 1-2)	9	4	0	66	1.29	58647.94
Skilled (level 3-5)	116	10	4	52	10.75	92565.23
(levels 6-8)	134	17	10	23	7.57	56093.02
(level 9-10)	126	10	10	30	10.90	44521.51
(levels 11)	242	22	28	28	8	85715.32
MM & S57	0	1	1	6	8	27377.75
Total	627	36	74	205		364920.8
*Number of employees in post at the beginning of the year						
*Average calculated by taking sick leave in column 2 divided by total employees in column 5						

COMMENT ON INJURY AND SICK LEAVE:

Minor injuries were encountered which only need basic medical attention during the year under review. Risk assessment was conducted by Occupational Health and Safety Committee. Recommendations to minimize risks were made and implemented to minimize risks.

Number and period of suspensions				
Position	Nature of alleged misconduct	Date of suspension	Details of disciplinary action taken or status of case and reasons why not finalized	Date finalized

Traffic Officer	Gross-misconduct and Insubordination	19/12/2011	Dismissed and Reinstated	November 2014
Chief Traffic Officer	Insubordination and devaluation of duty	19/10/2011	Reinstated	November 2014
Manager (Tolwe)	Gross-misconduct	11/06/2013	Case settled amicably	March 2015
Legal Officer	Gross-misconduct	18/06/2013	Case settled	August 2015

Disciplinary action taken on cases of financial misconduct			
Position	Nature of alleged misconduct and rand value of any loss to the municipality	Disciplinary action taken	Date finalized
0	0	0	0

COMMENT ON SUSPENSIONS AND CASES OF FINANCIAL MISCONDUCT:

There were no cases related to financial misconduct during the year in issue.

4.4 PERFORMANCE REWARDS

Performance Rewards by Gender (THERE WERE NO PERFORMANCE REWARDS FOR THE PERIOD UNDER REVIEW)					
Designation	Beneficiary Profile				
	Gender	Total number of employees in group	Number of beneficiaries	Expenditure on rewards 2013/14 R 000	Proportion of beneficiaries within group %

Lower skilled (levels 1-2)	Female	0	0	0	0
	Male	0	0	0	0
Skilled (levels 3-5)	Female	0	0	0	0
	Male	0	0	0	0
Highly skilled production (levels 6-8)	Female	0	0	0	0
	Male	0	0	0	0
Highly skilled supervision (levels 9-12)	Female	0	0	0	0
	Male	0	0	0	0
Senior Management (levels 13-15)	Female	0	0	0	0
	Male	0	0	0	0
MM and S57	Female	0	0	0	0
	Male	0	0	0	0
Total					
Has the statutory municipal calculator been used as part of the evaluation process?					
<p>Note: MSA 2000 S51 (d) requires that ... 'performance plans, on which rewards are based should be aligned with the IDP...' (IDP objectives and targets are set out in chapter 3) and that service delivery and budget implementation plans (developed under MFMA S69 and Circular 13) should be consistent with the higher level IDP targets and must be incorporated appropriately in personal performance agreements as the basis of performance rewards. Those with disability are shown in brackets '(x)' in the 'number of beneficiaries' column as well as in the numbers at the right hand side of the column (as illustrated above).</p>					

COMPONENT C: CAPACITATING THE MUNICIPAL WORKFORCE

INTRODUCTION TO WORKFORCE CAPACITY DEVELOPMENT

The Work Skills Plan and Annual Training Report were developed and submitted to LGSETA within time frame. The municipality complies with the plan. Mandatory and discretionary grants were claimed and received to assist training interventions

4.5

SKILLS DEVELOPMENT AND TRAINING

Skills Matrix											
Management	Gender	Employee in post as at 30 June 2015	Number of skilled employees required and actual as at 30 June 2015								
	No.	Leaverships	Skills programme & other short courses				Other forms of training				Total
			Actual 30 June 2014	Actual 30 June 2015	Target	Actual 30 June 2014	Actual 30 June 2015	Target	Actual 30 June 2014	Actual 30 June 2015	Target
MM & S57	Female	02	0	0	0	00	01	01	0	0	01
	Male	04	0	4	4	00	00	00	0	0	00
Councilors, seniors, officials & managers	Female	25				00	14	14	0	0	14
	Male	41		5	05	00	17	17	0	0	22
Technicians & associates	Female	26		1	1	00	17	17	0	0	18
	Male	62		1	1	00	22	22	0	0	38

Financial competency development: progress report						
Description	A Total number of officials employed by municipality (Regulation 14(4)(a) and (c))	B Total number of officials employed by municipal entities (Regulation 14(4)(a) and (c))	Consolidated: Total of A and B	Consolidated: competency assessment completed for A and B (regulation 14(4)(b) and (d))	Consolidated: d: Total number of officials whose performance agreements comply with regulation 16 (Regulation 14(4)(f))	Consolidated: Total number of officials that meet prescribed competency levels (Regulation 14(4)(a))
Financial officials	03	00	03	03	03	02
Accounting officer	01	00	01	0	01	01
Chief Financial Officer	01	00	01	0	01	01
Senior Managers	04	00	04	04	04	03
Any other financial officials	10	00	10	0	10	08
Supply Chain Management officials	02	00	02	0	01	01
Heads of SCM units	01	00	01	0	01	00
SCM senior managers	00	00	00	0	00	00
Total	22	00	22	07	21	16

Skills Development Expenditure										
Management Level	Gender	Employees as at the beginning of the financial year	Original Budget and Actual Expenditure on skills development 2012/13							
			Leaverships		Skills programmes & other short courses		Other forms of training		Total	
		No.	Original Budget	Actual	Original Budget	Actual	Original Budget	Actual	Original Budget	Actual
MM and S57	Female	02	0.00	0.00	50 000	48 000			50 000	48 000

	Male	04								
Legislators, senior officials and managers	Femal e	14	00	00	150 000	150 000	00	00	150 000	150 000
	Male	12	300 000	300 000	100 000	100 000	00	00	400 000	400 000
Professionals	Femal e	18			30 000	28 000			30 000	28 000
	Male	38	0.00	0.00	65 000	48 500	25 000	25 000	90 000	73 000
Technicians and associate professionals	Femal e	05			13 500	13 500	10 000	8500	23 500	22 000
	Male	10			20 000					
Clerks	Femal e	03			208000	20758 0	15000	13000	223000	220580
	Male	09			47880	47880			47880	47880
Service and sales workers	Femal e	07								
	Male	12			5500	5244			5500	5244
Plant and machine operators and assemblers	Femal e	01								
	Male	20			5500	5244			5500	5244
Elementary occupation	Femal e	19			11000	10488			11000	10488
	Male	21	11200 0	56000	16000	15732			128000	71732
Sub Total	Femal e	69								
	Male	125								

COMMENT ON SKILLS DEVELOPMENT AND RELATED EXPENDITURE AND ON THE FINANCIAL COMPETENCY REGULATIONS:

Not all Managers and Finance officials were trained on financial competency regulations due to insufficient budget

COMPONENT D: MANAGING THE WORKFORCE EXPENDITURE

4.6. EMPLOYEE EXPENDITURE

Number of employees whose salaries were increased due to their positions being upgraded		
Beneficiaries	Gender	Total
Lower skilled (level 1-2)	Female	
	Male	1
Skilled (level 3-5)	Female	
	Male	
Highly skilled production (levels 6-8)	Female	
	Male	
Highly skilled supervision (level 9-12)	Female	
	Male	
(levels 13-15)	Female	1
	Male	
MM & S57	Female	
	Male	
Total		

Employees whose salary levels exceed the grade determined by Job Evaluation (NONE)				
Occupation	Number of employees	Job evaluation level	Remuneration level	Reason for deviation

0	0	0	0	0
---	---	---	---	---

Employees appointed to posts not approved (NONE)				
	Level	Date of appointment	No. appointed	Reason for appointment when no established post exist
0	0	0	0	0

COMMENT ON UPGRADED POSTS AND THOSE THAT ARE AT VARIANCE WITH NORMAL PRACTICE:

There were no upgraded posts during the period under review.

DISCLOSURES OF FINANCIAL INTERESTS

ALL SENIOR MANAGERS AND COUNCILLORS COMPLETED AND SUBMITTED THEIR DISCLOSURE OF FINANCIAL INTERESTS AND SUBMITTED SAME TO THE OFFICE OF THE MUNICIPAL MANAGER

Chapter 5



Blouberg Local Municipality
Annual financial statements
for the year ended 30 June 2017

Blouberg Local Municipality

(Registration number LM351)

Annual Financial Statements for the year ended June 30, 2017

General Information

Legal form of entity

Local Municipality
Category B

Nature of business and principal activities

Local Government and the provision of basic services to the local community

Executive committee

Mayor
Speaker
Chief Whip

Pheedi MS
Thamaga MN
Choshi MM

Members of executive committee

Ntlatla MW
Mashalane MS
Rangata MJ
Makobela SR
Morapedi AM
Maila MP
Makhura MH

Councillors

Sekgoloane MJ (MPAC Chairperson)
Selamolele S
Madibana S
Murathi MS
Seema MI
Maifo ML
Moshokoa MS
Ramoba MR
Sebetha MJ
Madibana MR
Morudu MF
Chula MI
Makgakga JP
Setwaba DS
Molema MN
Tefo LT
Maleka NG
Phoshoko NC
Mokobodi CS
Madiope TM
Mabolola SJ
Molokomme MM
Magwati RT
Madzhie AE
Mphango MA

Blouberg Local Municipality

(Registration number LM351)

Annual Financial Statements for the year ended June 30, 2017

General Information

Modingwana MG
Masekwameng MR
Raseruthe MA
Lehong MV
Tlouamma NM
Moetjie MT
Mojondo MD
Matiza SE
Tjumana MM

Municipal Manager

Machaba MJ

Chief Finance Officer (CFO)

Mokonyama MF

Registered office

2nd Building
Dendron Road
Senwabarwana
0790

Business address

2nd Building
Dendron Road
Senwabarwana
0790

Postal address

P.O.Box 1593
Senwabarwana
0790

Bankers

ABSA

Auditors

Auditor- General of South Africa

Blouberg Local Municipality

(Registration number LM351)

Annual Financial Statements for the year ended June 30, 2017

Index

The reports and statements set out below comprise the annual financial statements presented to the provincial legislature:

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Statement of Financial Performance	6
Statement of Changes in Net Assets	7
Cash Flow Statement	8
Statement of Comparison of Budget and Actual Amounts	9 - 10
Accounting Policies	11 - 23
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GRAP	Generally Recognised Accounting Practice
IAS	International Accounting Standards
IMFO	Institute of Municipal Finance Officers
IPSAS	International Public Sector Accounting Standards
MEC	Member of the Executive Council
MFMA	Municipal Finance Management Act
MIG	Municipal Infrastructure Grant (Previously CMIP)

Blouberg Local Municipality

(Registration number LM351)

Annual Financial Statements for the year ended June 30, 2017

Accounting Officer's Responsibilities and Approval

The accounting officer is required by the Municipal Finance Management Act (Act 56 of 2003), to maintain adequate accounting records and is responsible for the content and integrity of the annual financial statements and related financial information included in this report. It is the responsibility of the accounting officer to ensure that the annual financial statements fairly present the state of affairs of the municipality as at the end of the financial year and the results of its operations and cash flows for the period then ended. The external auditors are engaged to express an independent opinion on the annual financial statements and was given unrestricted access to all financial records and related data.

The annual financial statements have been prepared in accordance with Standards of Generally Recognised Accounting Practice (GRAP) including any interpretations, guidelines and directives issued by the Accounting Standards Board.

The annual financial statements are based upon appropriate accounting policies consistently applied and supported by reasonable and prudent judgements and estimates.

The accounting officer acknowledges that he is ultimately responsible for the system of internal financial control established by the municipality and place considerable importance on maintaining a strong control environment. To enable the accounting officer to meet these responsibilities, the sets standards for internal control aimed at reducing the risk of error or deficit in a cost effective manner. The standards include the proper delegation of responsibilities within a clearly defined framework, effective accounting procedures and adequate segregation of duties to ensure an acceptable level of risk. These controls are monitored throughout the municipality and all employees are required to maintain the highest ethical standards in ensuring the municipality's business is conducted in a manner that in all reasonable circumstances is above reproach. The focus of risk management in the municipality is on identifying, assessing, managing and monitoring all known forms of risk across the municipality. While operating risk cannot be fully eliminated, the municipality endeavours to minimise it by ensuring that appropriate infrastructure, controls, systems and ethical behaviour are applied and managed within predetermined procedures and constraints.

The accounting officer is of the opinion, based on the information and explanations given by management, that the system of internal control provides reasonable assurance that the financial records may be relied on for the preparation of the annual financial statements. However, any system of internal financial control can provide only reasonable, and not absolute, assurance against material misstatement or deficit.

The accounting officer has reviewed the municipality's cash flow forecast for the year to June 30, 2018 and, in the light of this review and the current financial position, he is satisfied that the municipality has or has access to adequate resources to continue in operational existence for the foreseeable future.

Although the are primarily responsible for the financial affairs of the municipality, they are supported by the municipality's external auditors.

The external auditors are responsible for independently reviewing and reporting on the municipality's annual financial statements. The annual financial statements have been examined by the municipality's external auditors and their report is presented on page 5.

The annual financial statements set out on pages 5 to 53, which have been prepared on the going concern basis, were approved by the on August 31, 2017 and were signed on its behalf by:

Machaba MJ
Municipal Manager

Blouberg Local Municipality

(Registration number LM351)

Annual Financial Statements for the year ended June 30, 2017

Statement of Financial Position as at June 30, 2017

Figures in Rand	Note(s)	2017	2016
Assets			
Current Assets			
Inventories	7	3,879,157	3,861,518
Receivables from exchange transactions	8	380,874	841,225
Receivables from non-exchange transactions	9	61,210,851	26,223,426
VAT receivable	10	11,864,776	12,201,811
Consumer debtors	11	8,258,125	4,522,878
Cash and cash equivalents	12	41,112,807	28,886,115
		126,706,590	76,536,973
Non-Current Assets			
Investment property	3	205,000	-
Property, plant and equipment	4	856,789,900	810,680,507
Intangible assets	5	102,752	130,001
Investments	6	3,092,529	3,092,581
		860,190,181	813,903,089
Total Assets		986,896,771	890,440,062
Liabilities			
Current Liabilities			
Other financial liabilities	15	1,638,771	2,076,583
Finance lease obligation	13	573,965	696,167
Payables from exchange transactions	17	44,046,833	27,564,883
Unspent conditional grants and receipts	14	7,024,259	25,828,000
Provisions	16	8,482,397	11,649,210
		61,766,225	67,814,843
Non-Current Liabilities			
Provisions	16	12,367,802	8,611,422
Total Liabilities		74,134,027	76,426,265
Net Assets		912,762,744	814,013,797
Accumulated surplus		912,762,744	814,013,797

Blouberg Local Municipality

(Registration number LM351)

Annual Financial Statements for the year ended June 30, 2017

Statement of Financial Performance

Figures in Rand	Note(s)	2017	2016
Revenue			
Revenue from exchange transactions			
Service charges	19	20,947,600	17,122,390
Rental of facilities and equipment	20	1,046,139	1,091,288
Licences and permits		3,488,749	3,162,199
Interest received on outstanding debtors		1,961,446	305,630
Other income	22	1,249,854	3,009,437
Sale of Inventory - sites		317,321	3,598,326
Interest received - investment	23	2,071,798	1,503,913
Total revenue from exchange transactions		31,082,907	29,793,183
Revenue from non-exchange transactions			
Taxation revenue			
Property rates	24	25,064,827	20,289,091
Transfer revenue			
Government grants & subsidies	25	261,623,232	204,282,178
Public contributions and donations		-	19,462,110
Fines		1,273,061	1,085,850
Total revenue from non-exchange transactions		287,961,120	245,119,229
Total revenue	18	319,044,027	274,912,412
Expenditure			
Employee related costs	26	(87,556,240)	(77,514,081)
Remuneration of councillors	27	(17,510,164)	(12,906,297)
Depreciation and amortisation	28	(33,725,925)	(29,337,166)
Finance costs	29	(314,156)	(371,500)
Debt Impairment	30	3,066,576	(11,652,663)
Collection costs		-	(410,271)
Repairs and maintenance		(5,440,726)	(5,525,442)
Bulk purchases	31	(26,041,822)	(23,268,195)
Contracted services	32	(5,923,430)	(3,582,391)
Cost of housing sold		-	(518,289)
Sale of goods/inventory		-	(2,681,000)
General Expenses	33	(76,771,544)	(51,622,211)
Total expenditure		(250,217,431)	(219,389,506)
Operating surplus		68,826,596	55,522,906
Gain from transfer of functions between entities not under common control	36	29,914,193	-
Surplus for the year		98,740,789	55,522,906

Blouberg Local Municipality

(Registration number LM351)

Annual Financial Statements for the year ended June 30, 2017

Statement of Changes in Net Assets

Figures in Rand	Accumulated surplus	Total net assets
Balance at July 1, 2015	758,490,891	758,490,891
Changes in net assets		
Surplus for the year	55,522,906	55,522,906
Total changes	55,522,906	55,522,906
Opening balance as previously reported	812,468,979	812,468,979
Adjustments		
Correction of errors (Note 39)	1,552,976	1,552,976
Balance at July 1, 2016 as restated*	814,021,955	814,021,955
Changes in net assets		
Surplus for the year	98,740,789	98,740,789
Total changes	98,740,789	98,740,789
Balance at June 30, 2017	912,762,744	912,762,744

Note(s)

Blouberg Local Municipality

(Registration number LM351)

Annual Financial Statements for the year ended June 30, 2017

Cash Flow Statement

Figures in Rand	Note(s)	2017	2016
Cash flows from operating activities			
Receipts			
Taxation		24,466,678	20,289,091
Cash receipts from rate payers and other		25,642,295	16,782,117
Grants		232,311,537	239,595,855
Interest income		2,071,798	1,503,913
		284,492,308	278,170,976
Payments			
Employee costs		(102,133,145)	(94,773,933)
Suppliers		(94,054,393)	(92,444,351)
Finance costs		(314,156)	(371,500)
		(196,501,694)	(187,589,784)
Net cash flows from operating activities	35	87,990,614	90,581,192
Cash flows from investing activities			
Purchase of property, plant and equipment	4	(74,998,908)	(80,178,200)
Proceeds from sale of property, plant and equipment	4	-	1,150,110
Purchase of investment property	3	(205,000)	-
Net cash flows from investing activities		(75,203,908)	(79,028,090)
Cash flows from financing activities			
Repayment of other financial liabilities		(437,812)	(870,945)
Finance lease payments		(122,202)	(319,173)
Net cash flows from financing activities		(560,014)	(1,190,118)
Net increase/(decrease) in cash and cash equivalents		12,226,692	10,362,984
Cash and cash equivalents at the beginning of the year		28,886,115	18,523,131
Cash and cash equivalents at the end of the year	12	41,112,807	28,886,115

Blouberg Local Municipality

(Registration number LM351)

Annual Financial Statements for the year ended June 30, 2017

Statement of Comparison of Budget and Actual Amounts

Budget on Cash Basis

	Approved budget	Adjustments	Final Budget	Actual amounts on comparable basis	Difference between final budget and actual	Reference
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Figures in Rand

Statement of Financial Performance

Revenue

Revenue from exchange transactions

Service charges	26,424,400	-	26,424,400	20,947,600	(5,476,800)
Rental of facilities and equipment	445,200	-	445,200	1,046,139	600,939
Licences and permits	4,211,240	-	4,211,240	3,488,749	(722,491)
Interest received on outstanding debtors	557,755	-	557,755	1,961,446	1,403,691
Other income	5,870,969	(2,889,000)	2,981,969	1,249,854	(1,732,115)
Other income 3	-	-	-	317,321	317,321
Interest received - investment	1,158,428	-	1,158,428	2,071,798	913,370
Total revenue from exchange transactions	38,667,992	(2,889,000)	35,778,992	31,082,907	(4,696,085)

Revenue from non-exchange transactions

Taxation revenue

Property rates	21,917,620	2,545,262	24,462,882	25,064,827	601,945
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Transfer revenue

Government grants & subsidies	248,013,058	28,120,000	276,133,058	261,623,232	(14,509,826)
Fines	1,660,000	-	1,660,000	1,273,061	(386,939)

Total revenue from non-exchange transactions	271,590,678	30,665,262	302,255,940	287,961,120	(14,294,820)
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Total revenue	310,258,670	27,776,262	338,034,932	319,044,027	(18,990,905)
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Expenditure

Personnel	(94,375,263)	(300,000)	(94,675,263)	(87,556,240)	7,119,023
Remuneration of councillors	(14,246,958)	100,000	(14,146,958)	(17,510,164)	(3,363,206)
Depreciation and amortisation	(48,675,251)	(4,700,000)	(53,375,251)	(33,725,925)	19,649,326
Finance costs	-	-	-	(314,156)	(314,156)
Debt impairment	(6,617,368)	1,000,000	(5,617,368)	3,066,576	8,683,944
Repairs and maintenance	(4,560,928)	(1,082,968)	(5,643,896)	(5,440,726)	203,170
Bulk purchases	(24,000,000)	940,000	(23,060,000)	(26,041,822)	(2,981,822)
Contracted Services	(4,240,000)	1,870,000	(2,370,000)	(5,923,430)	(3,553,430)
General Expenses	(79,976,636)	5,594,631	(74,382,005)	(76,771,544)	(2,389,539)

Total expenditure	(276,692,404)	3,421,663	(273,270,741)	(250,217,431)	23,053,310
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Surplus before taxation	33,566,266	31,197,925	64,764,191	68,826,596	4,062,405
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Actual Amount on Comparable Basis as Presented in the Budget and Actual Comparative Statement	33,566,266	31,197,925	64,764,191	68,826,596	4,062,405
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Reconciliation

Blouberg Local Municipality

(Registration number LM351)

Annual Financial Statements for the year ended June 30, 2017

Statement of Comparison of Budget and Actual Amounts

Budget on Cash Basis

	Approved budget	Adjustments	Final Budget	Actual amounts on comparable basis	Difference between final budget and actual	Reference
--	--------------------	-------------	--------------	--	---	-----------

Figures in Rand

Statement of Financial Position

Assets

Current Assets

Inventories	1,487,396	-	1,487,396	3,879,157	2,391,761	
Receivables from exchange transactions	950,000	-	950,000	380,874	(569,126)	
Receivables from non-exchange transactions	14,943,213	-	14,943,213	61,210,851	46,267,638	
VAT receivable	4,426,365	-	4,426,365	11,864,776	7,438,411	
Consumer debtors	7,152,162	-	7,152,162	8,258,125	1,105,963	
Cash and cash equivalents	28,405,505	58,952,450	87,357,955	41,112,807	(46,245,148)	
	57,364,641	58,952,450	116,317,091	126,706,590	10,389,499	

Non-Current Assets

Investment property	-	-	-	205,000	205,000	
Property, plant and equipment	855,259,211	24,354,601	879,613,812	856,789,900	(22,823,912)	
Intangible assets	-	-	-	102,752	102,752	
Investments	12,171,101	-	12,171,101	3,092,529	(9,078,572)	
	867,430,312	24,354,601	891,784,913	860,190,181	(31,594,732)	
Total Assets	924,794,953	83,307,051	1,008,102,004	986,896,771	(21,205,233)	

Liabilities

Current Liabilities

Other financial liabilities	-	-	-	1,638,771	1,638,771	
Finance lease obligation	-	-	-	573,965	573,965	
Payables from exchange transactions	11,696,576	-	11,696,576	44,046,836	32,350,260	
Unspent conditional grants and receipts	-	-	-	7,024,259	7,024,259	
Provisions	6,120,125	-	6,120,125	8,482,397	2,362,272	
	17,816,701	-	17,816,701	61,766,228	43,949,527	

Non-Current Liabilities

Provisions	8,326,100	-	8,326,100	12,367,802	4,041,702	
Total Liabilities	26,142,801	-	26,142,801	74,134,030	47,991,229	
Net Assets	898,652,152	83,307,051	981,959,203	912,762,741	(69,196,462)	

Net Assets

Net Assets Attributable to Owners of Controlling Entity

Reserves

Accumulated surplus	898,652,152	83,307,051	981,959,203	912,762,741	(69,196,462)	
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Blouberg Local Municipality

(Registration number LM351)

Annual Financial Statements for the year ended June 30, 2017

Accounting Policies

1. Presentation of Annual Financial Statements

The annual financial statements have been prepared in accordance with the Standards of Generally Recognised Accounting Practice (GRAP), issued by the Accounting Standards Board in accordance with Section 122(3) of the Municipal Finance Management Act (Act 56 of 2003).

These annual financial statements have been prepared on an accrual basis of accounting and are in accordance with historical cost convention as the basis of measurement, unless specified otherwise. They are presented in South African Rand.

Assets, liabilities, revenues and expenses were not offset, except where offsetting is either required or permitted by a Standard of GRAP.

A summary of the significant accounting policies, which have been consistently applied in the preparation of these annual financial statements, are disclosed below.

These accounting policies are consistent with the previous period.

1.1 Presentation currency

These annual financial statements are presented in South African Rand, which is the functional currency of the municipality.

1.2 Going concern assumption

These annual financial statements have been prepared based on the expectation that the municipality will continue to operate as a going concern for at least the next 12 months.

1.3 Comparative figures

Budget information in accordance with GRAP 1 and 24 has been provided in the statement of comparison of the budget and actual and forms part of the financial statements.

When the presentation or classification of the items in the annual financial statements is amended, prior period comparative amounts are restated. The nature and reason for the classification is disclosed. Where accounting errors have been identified in the current year, the correction is made retrospectively as far as is practicable, and the prior year comparatives are restated accordingly. Where there has been a change in the accounting policy in the current year, the adjustment is made retrospectively as far as is practicable, and the prior year comparatives are restated accordingly. The municipality's material variance is considered when there is a 6% deviation from the budget and actual.

Available-for-sale financial assets

The municipality follows the guidance of IAS 39 to determine when an available-for-sale financial asset is impaired. This determination requires significant judgment. In making this judgment, the municipality evaluates, among other factors, the duration and extent to which the fair value of an investment is less than its cost; and the financial health of and near-term business outlook for the investee, including factors such as industry and sector performance, changes in technology and operational and financing cash flow.

If all of the declines in fair value below cost were considered significant or prolonged, the municipality would suffer an additional deficit of - in its 2017 annual financial statements, being a reclassification adjustment of the fair value adjustments previously recognised in other comprehensive income and accumulated in equity on the impaired available-for-sale financial assets to surplus or deficit.

1.4 Investment property

Investment property is property (land or a building - or part of a building - or both) held to earn rentals or for capital appreciation or both, rather than for:

- use in the production or supply of goods or services or for
- administrative purposes, or
- sale in the ordinary course of operations.

Owner-occupied property is property held for use in the production or supply of goods or services or for administrative purposes.

Blouberg Local Municipality

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Annual Financial Statements for the year ended June 30, 2017

Accounting Policies

1.4 Investment property (continued)

Investment property is recognised as an asset when, it is probable that the future economic benefits or service potential that are associated with the investment property will flow to the municipality, and the cost or fair value of the investment property can be measured reliably.

Investment property is initially recognised at cost. Transaction costs are included in the initial measurement.

Where investment property is acquired through a non-exchange transaction, its cost is its fair value as at the date of acquisition.

Costs include costs incurred initially and costs incurred subsequently to add to, or to replace a part of, or service a property. If a replacement part is recognised in the carrying amount of the investment property, the carrying amount of the replaced part is derecognised.

Fair value

Subsequent to initial measurement investment property is measured at fair value.

The fair value of investment property reflects market conditions at the reporting date.

A gain or loss arising from a change in fair value is included in net surplus or deficit for the period in which it arises.

1.5 Property, plant and equipment

Property, plant and equipment are tangible non-current assets (including infrastructure assets) that are held for use in the production or supply of goods or services, rental to others, or for administrative purposes, and are expected to be used during more than one period.

The cost of an item of property, plant and equipment is recognised as an asset when:

- it is probable that future economic benefits or service potential associated with the item will flow to the municipality; and
- the cost of the item can be measured reliably.

Property, plant and equipment is initially measured at cost except land which is carried at Revaluation in line with the valuation roll. The Revaluation is performed every 5 years

The cost of an item of property, plant and equipment is the purchase price and other costs attributable to bring the asset to the location and condition necessary for it to be capable of operating in the manner intended by management. Trade discounts and rebates are deducted in arriving at the cost.

Where an asset is acquired through a non-exchange transaction, its cost is its fair value as at date of acquisition.

Where an item of property, plant and equipment is acquired in exchange for a non-monetary asset or monetary assets, or a combination of monetary and non-monetary assets, the asset acquired is initially measured at fair value (the cost). If the acquired item's fair value was not determinable, it's deemed cost is the carrying amount of the asset(s) given up.

When significant components of an item of property, plant and equipment have different useful lives, they are accounted for as separate items (major components) of property, plant and equipment.

Costs include costs incurred initially to acquire or construct an item of property, plant and equipment and costs incurred subsequently to add to, replace part of, or service it. If a replacement cost is recognised in the carrying amount of an item of property, plant and equipment, the carrying amount of the replaced part is derecognised.

The initial estimate of the costs of dismantling and removing the item and restoring the site on which it is located is also included in the cost of property, plant and equipment, where the entity is obligated to incur such expenditure, and where the obligation arises as a result of acquiring the asset or using it for purposes other than the production of inventories.

Recognition of costs in the carrying amount of an item of property, plant and equipment ceases when the item is in the location and condition necessary for it to be capable of operating in the manner intended by management.

Blouberg Local Municipality

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Annual Financial Statements for the year ended June 30, 2017

Accounting Policies

1.5 Property, plant and equipment (continued)

Items such as spare parts, standby equipment and servicing equipment are recognised when they meet the definition of property, plant and equipment.

Property, plant and equipment is carried at cost less accumulated depreciation and any impairment losses.

Property, plant and equipment is carried at cost less accumulated depreciation and any impairment losses except for X,X and X which is carried at revalued amount being the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Any increase in an asset's carrying amount, as a result of a revaluation, is credited directly to a revaluation surplus. The increase is recognised in surplus or deficit to the extent that it reverses a revaluation decrease of the same asset previously recognised in surplus or deficit.

Any decrease in an asset's carrying amount, as a result of a revaluation, is recognised in surplus or deficit in the current period. The decrease is debited directly to a revaluation surplus to the extent of any credit balance existing in the revaluation surplus in respect of that asset.

The revaluation surplus in equity related to a specific item of property, plant and equipment is transferred directly to retained earnings when the asset is derecognised.

The revaluation surplus in equity related to a specific item of property, plant and equipment is transferred directly to retained earnings as the asset is used. The amount transferred is equal to the difference between depreciation based on the revalued carrying amount and depreciation based on the original cost of the asset.

Property, plant and equipment are depreciated on the over their expected useful lives to their estimated residual value.

Property, plant and equipment is carried at cost less accumulated depreciation and any impairment losses.

Property, plant and equipment is carried at revalued amount, being the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses. Revaluations are made with sufficient regularity such that the carrying amount does not differ materially from that which would be determined using fair value at the end of the reporting period.

Any increase in an asset's carrying amount, as a result of a revaluation, is credited directly to a revaluation surplus. The increase is recognised in surplus or deficit to the extent that it reverses a revaluation decrease of the same asset previously recognised in surplus or deficit.

Any decrease in an asset's carrying amount, as a result of a revaluation, is recognised in surplus or deficit in the current period. The decrease is debited in revaluation surplus to the extent of any credit balance existing in the revaluation surplus in respect of that asset.

The useful lives of items of property, plant and equipment have been assessed as follows:

Item	Depreciation method	Average useful life
Infrastructure		5.60
Roads and paving		5- 50
Concrete		5- 80
Electricity		5-50
Water		5-50
Sewerage		10-50
Buildings		5- 50
Recreational facilities		5-50
Security		5-50
Halls		5-50
Libraries		5-50
Parks and gardens		5-50
Other assets		5-50
Other property, plant and equipment		5-50
Buildings		5-50

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Annual Financial Statements for the year ended June 30, 2017

Accounting Policies

1.5 Property, plant and equipment (continued)

Specialist vehicles	5-15
Office equipment	5-10
Furniture and fittings	5-7
Other vehicles	5-15
Bins and Containers	10-20
Specialised past and equipment	5-10
Other items of plant and equipment	5-15
Quarries	5-15
Emergency equipment	5-10
Heritage assets	5-50
Buildings	5-50
Paintings and artifacts	5- 50

The residual value, and the useful life and depreciation method of each asset are reviewed at the end of each reporting date. If the expectations differ from previous estimates, the change is accounted for as change in the accounting estimate..

The depreciation charge for each period is recognised in surplus or deficit unless it is included in the carrying amount of another asset.

Items of property, plant and equipment are derecognised when the asset is disposed of or when there are no further economic benefits or service potential expected from the use of the asset.

The gain or loss arising from the derecognition of an item of property, plant and equipment is included in surplus or deficit when the item is derecognised. The gain or loss arising from the derecognition of an item of property, plant and equipment is determined as the difference between the net disposal proceeds, if any, and the carrying amount of the item.

1.6 Investments

The municipality recognise investments at fair value. Interest on investments are recognised on statement of financial performance.

1.7 Financial instruments

A financial instrument is any contract that gives rise to a financial asset of one entity and a financial liability or a residual interest of another entity.

The amortised cost of a financial asset or financial liability is the amount at which the financial asset or financial liability is measured at initial recognition minus principal repayments, plus or minus the cumulative amortisation using the effective interest method of any difference between that initial amount and the maturity amount, and minus any reduction (directly or through the use of an allowance account) for impairment or uncollectibility.

A concessionary loan is a loan granted to or received by an entity on terms that are not market related.

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation.

Currency risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in foreign exchange rates.

Derecognition is the removal of a previously recognised financial asset or financial liability from an entity's statement of financial position.

A derivative is a financial instrument or other contract with all three of the following characteristics:

- Its value changes in response to the change in a specified interest rate, financial instrument price, commodity price, foreign exchange rate, index of prices or rates, credit rating or credit index, or other variable, provided in the case of a non-financial variable that the variable is not specific to a party to the contract (sometimes called the 'underlying').
- It requires no initial net investment or an initial net investment that is smaller than would be required for other types of contracts that would be expected to have a similar response to changes in market factors.
- It is settled at a future date.

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Annual Financial Statements for the year ended June 30, 2017

Accounting Policies

1.7 Financial instruments (continued)

The effective interest method is a method of calculating the amortised cost of a financial asset or a financial liability (or group of financial assets or financial liabilities) and of allocating the interest income or interest expense over the relevant period. The effective interest rate is the rate that exactly discounts estimated future cash payments or receipts through the expected life of the financial instrument or, when appropriate, a shorter period to the net carrying amount of the financial asset or financial liability. When calculating the effective interest rate, an entity shall estimate cash flows considering all contractual terms of the financial instrument (for example, prepayment, call and similar options) but shall not consider future credit losses. The calculation includes all fees and points paid or received between parties to the contract that are an integral part of the effective interest rate (see the Standard of GRAP on Revenue from Exchange Transactions), transaction costs, and all other premiums or discounts. There is a presumption that the cash flows and the expected life of a group of similar financial instruments can be estimated reliably. However, in those rare cases when it is not possible to reliably estimate the cash flows or the expected life of a financial instrument (or group of financial instruments), the entity shall use the contractual cash flows over the full contractual term of the financial instrument (or group of financial instruments).

Fair value is the amount for which an asset could be exchanged, or a liability settled, between knowledgeable willing parties in an arm's length transaction.

A financial asset is:

- cash and cash equivalent;
- a residual interest of another entity; or
- a contractual right to:
 - receive cash or another financial asset from another entity; or
 - exchange financial assets or financial liabilities with another entity under conditions that are potentially favourable to the entity.

A financial guarantee contract is a contract that requires the issuer to make specified payments to reimburse the holder for a loss it incurs because a specified debtor fails to make payment when due in accordance with the original or modified terms of a debt instrument.

A financial liability is any liability that is a contractual obligation to:

- deliver cash or another financial asset to another entity; or
- exchange financial assets or financial liabilities under conditions that are potentially unfavourable to the entity.

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates.

Liquidity risk is the risk encountered by an entity in the event of difficulty in meeting obligations associated with financial liabilities that are settled by delivering cash or another financial asset.

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency risk, interest rate risk and other price risk.

Other price risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices (other than those arising from interest rate risk or currency risk), whether those changes are caused by factors specific to the individual financial instrument or its issuer, or factors affecting all similar financial instruments traded in the market.

A financial asset is past due when a counterparty has failed to make a payment when contractually due.

A residual interest is any contract that manifests an interest in the assets of an entity after deducting all of its liabilities. A residual interest includes contributions from owners, which may be shown as:

- equity instruments or similar forms of unissued capital;
- a formal designation of a transfer of resources (or a class of such transfers) by the parties to the transaction as forming part of an entity's net assets, either before the contribution occurs or at the time of the contribution; or
- a formal agreement, in relation to the contribution, establishing or increasing an existing financial interest in the net assets of an entity.

Transaction costs are incremental costs that are directly attributable to the acquisition, issue or disposal of a financial asset or financial liability. An incremental cost is one that would not have been incurred if the entity had not acquired, issued or disposed of the financial instrument.

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Accounting Policies

1.7 Financial instruments (continued)

Financial instruments at amortised cost are non-derivative financial assets or non-derivative financial liabilities that have fixed or determinable payments, excluding those instruments that:

- the entity designates at fair value at initial recognition; or
- are held for trading.

Financial instruments at cost are investments in residual interests that do not have a quoted market price in an active market, and whose fair value cannot be reliably measured.

Financial instruments at fair value comprise financial assets or financial liabilities that are:

- derivatives;
- combined instruments that are designated at fair value;
- instruments held for trading. A financial instrument is held for trading if:
 - it is acquired or incurred principally for the purpose of selling or repurchasing it in the near-term; or
 - on initial recognition it is part of a portfolio of identified financial instruments that are managed together and for which there is evidence of a recent actual pattern of short term profit-taking;
 - non-derivative financial assets or financial liabilities with fixed or determinable payments that are designated at fair value at initial recognition; and
 - financial instruments that do not meet the definition of financial instruments at amortised cost or financial instruments at cost.

Initial recognition

The entity recognises a financial asset or a financial liability in its statement of financial position when the entity becomes a party to the contractual provisions of the instrument.

The entity recognises financial assets using trade date accounting.

Initial measurement of financial assets and financial liabilities

The entity measures a financial asset and financial liability initially at its fair value plus transaction costs that are directly attributable to the acquisition or issue of the financial asset or financial liability.

The entity measures a financial asset and financial liability initially at its fair value [if subsequently measured at fair value].

The entity first assesses whether the substance of a concessionary loan is in fact a loan. On initial recognition, the entity analyses a concessionary loan into its component parts and accounts for each component separately. The entity accounts for that part of a concessionary loan that is:

- a social benefit in accordance with the Framework for the Preparation and Presentation of Financial Statements, where it is the issuer of the loan; or
- non-exchange revenue, in accordance with the Standard of GRAP on Revenue from Non-exchange Transactions (Taxes and Transfers), where it is the recipient of the loan.

1.8 Inventories

Inventories are initially measured at cost except where inventories are acquired through a non-exchange transaction, then their costs are their fair value as at the date of acquisition.

Subsequently inventories are measured at the lower of cost and net realisable value.

Inventories are measured at the lower of cost and current replacement cost where they are held for:

- distribution at no charge or for a nominal charge; or
- consumption in the production process of goods to be distributed at no charge or for a nominal charge.

Net realisable value is the estimated selling price in the ordinary course of operations less the estimated costs of completion and the estimated costs necessary to make the sale, exchange or distribution.

Current replacement cost is the cost the municipality incurs to acquire the asset on the reporting date.

The cost of inventories comprises of all costs of purchase, costs of conversion and other costs incurred in bringing the inventories to their present location and condition.

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Annual Financial Statements for the year ended June 30, 2017

Accounting Policies

1.8 Inventories (continued)

The cost of inventories of items that are not ordinarily interchangeable and goods or services produced and segregated for specific projects is assigned using specific identification of the individual costs.

The cost of inventories is assigned using the first-in, first-out (FIFO) formula. The same cost formula is used for all inventories having a similar nature and use to the municipality.

When inventories are sold, the carrying amounts of those inventories are recognised as an expense in the period in which the related revenue is recognised. If there is no related revenue, the expenses are recognised when the goods are distributed, or related services are rendered. The amount of any write-down of inventories to net realisable value or current replacement cost and all losses of inventories are recognised as an expense in the period the write-down or loss occurs. The amount of any reversal of any write-down of inventories, arising from an increase in net realisable value or current replacement cost, are recognised as a reduction in the amount of inventories recognised as an expense in the period in which the reversal occurs.

1.9 Employee benefits

Short-term employee benefits

The cost of short-term employee benefits, (those payable within 12 months after the service is rendered, such as paid vacation leave and sick leave, bonuses, and non-monetary benefits such as medical care), are recognised in the period in which the service is rendered and are not discounted.

The expected cost of compensated absences is recognised as an expense as the employees render services that increase their entitlement or, in the case of non-accumulating absences, when the absence occurs.

The expected cost of surplus sharing and bonus payments is recognised as an expense when there is a legal or constructive obligation to make such payments as a result of past performance.

1.10 Provisions and contingencies

Provisions are recognised when:

- the municipality has a present obligation as a result of a past event;
- it is probable that an outflow of resources embodying economic benefits or service potential will be required to settle the obligation; and
- a reliable estimate can be made of the obligation.

The amount of a provision is the best estimate of the expenditure expected to be required to settle the present obligation at the reporting date.

Where the effect of time value of money is material, the amount of a provision is the present value of the expenditures expected to be required to settle the obligation.

The discount rate is a pre-tax rate that reflects current market assessments of the time value of money and the risks specific to the liability.

Where some or all of the expenditure required to settle a provision is expected to be reimbursed by another party, the reimbursement is recognised when, and only when, it is virtually certain that reimbursement will be received if the municipality settles the obligation. The reimbursement is treated as a separate asset. The amount recognised for the reimbursement does not exceed the amount of the provision.

Provisions are reviewed at each reporting date and adjusted to reflect the current best estimate. Provisions are reversed if it is no longer probable that an outflow of resources embodying economic benefits or service potential will be required, to settle the obligation.

Where discounting is used, the carrying amount of a provision increases in each period to reflect the passage of time. This increase is recognised as an interest expense.

A provision is used only for expenditures for which the provision was originally recognised.

Provisions are not recognised for future operating deficits.

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Annual Financial Statements for the year ended June 30, 2017

Accounting Policies

1.10 Provisions and contingencies (continued)

If an entity has a contract that is onerous, the present obligation (net of recoveries) under the contract is recognised and measured as a provision.

A constructive obligation to restructure arises only when an entity:

- has a detailed formal plan for the restructuring, identifying at least:
 - the activity/operating unit or part of a activity/operating unit concerned;
 - the principal locations affected;
 - the location, function, and approximate number of employees who will be compensated for services being terminated;
 - the expenditures that will be undertaken; and
 - when the plan will be implemented; and
- has raised a valid expectation in those affected that it will carry out the restructuring by starting to implement that plan or announcing its main features to those affected by it.

A restructuring provision includes only the direct expenditures arising from the restructuring, which are those that are both:

- necessarily entailed by the restructuring; and
- not associated with the ongoing activities of the municipality

No obligation arises as a consequence of the sale or transfer of an operation until the municipality is committed to the sale or transfer, that is, there is a binding arrangement.

After their initial recognition contingent liabilities recognised in entity combinations that are recognised separately are subsequently measured at the higher of:

- the amount that would be recognised as a provision; and
- the amount initially recognised less cumulative amortisation.

Contingent assets and contingent liabilities are not recognised. Contingencies are disclosed in note 38.

A financial guarantee contract is a contract that requires the issuer to make specified payments to reimburse the holder for a loss it incurs because a specified debtor fails to make payment when due in accordance with the original or modified terms of a debt instrument.

Loan commitment is a firm commitment to provide credit under pre-specified terms and conditions.

The municipality recognises a provision for financial guarantees and loan commitments when it is probable that an outflow of resources embodying economic benefits and service potential will be required to settle the obligation and a reliable estimate of the obligation can be made.

Determining whether an outflow of resources is probable in relation to financial guarantees requires judgement. Indications that an outflow of resources may be probable are:

- financial difficulty of the debtor;
- defaults or delinquencies in interest and capital repayments by the debtor;
- breaches of the terms of the debt instrument that result in it being payable earlier than the agreed term and the ability of the debtor to settle its obligation on the amended terms; and
- a decline in prevailing economic circumstances (e.g. high interest rates, inflation and unemployment) that impact on the ability of entities to repay their obligations.

Where a fee is received by the municipality for issuing a financial guarantee and/or where a fee is charged on loan commitments, it is considered in determining the best estimate of the amount required to settle the obligation at reporting date. Where a fee is charged and the municipality considers that an outflow of economic resources is probable, an municipality recognises the obligation at the higher of:

- the amount determined using in the Standard of GRAP on Provisions, Contingent Liabilities and Contingent Assets; and
- the amount of the fee initially recognised less, where appropriate, cumulative amortisation recognised in accordance with the Standard of GRAP on Revenue from Exchange Transactions.

1.11 Capital Commitments

Items are classified as commitments when an entity has committed itself to future transactions that will normally result in the outflow of cash.

Blouberg Local Municipality

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Annual Financial Statements for the year ended June 30, 2017

Accounting Policies

1.11 Capital Commitments (continued)

Disclosures are required in respect of unrecognised contractual commitments.

Commitments for which disclosure is necessary to achieve a fair presentation should be disclosed in a note to the financial statements, if both the following criteria are met:

- Contracts should be non-cancellable or only cancellable at significant cost (for example, contracts for computer or building maintenance services); and
- Contracts should relate to something other than the routine, steady, state business of the entity – therefore salary commitments relating to employment contracts or social security benefit commitments are excluded.

1.12 Revenue from exchange transactions

Revenue is the gross inflow of economic benefits or service potential during the reporting period when those inflows result in an increase in net assets, other than increases relating to contributions from owners.

An exchange transaction is one in which the municipality receives assets or services, or has liabilities extinguished, and directly gives approximately equal value (primarily in the form of goods, services or use of assets) to the other party in exchange.

Fair value is the amount for which an asset could be exchanged, or a liability settled, between knowledgeable, willing parties in an arm's length transaction.

Measurement

Revenue is measured at the fair value of the consideration received or receivable, net of trade discounts and volume rebates.

Sale of goods

Revenue from the sale of goods is recognised when all the following conditions have been satisfied:

- the municipality has transferred to the purchaser the significant risks and rewards of ownership of the goods;
- the municipality retains neither continuing managerial involvement to the degree usually associated with ownership nor effective control over the goods sold;
- the amount of revenue can be measured reliably;
- it is probable that the economic benefits or service potential associated with the transaction will flow to the municipality; and
- the costs incurred or to be incurred in respect of the transaction can be measured reliably.

Rendering of services

When the outcome of a transaction involving the rendering of services can be estimated reliably, revenue associated with the transaction is recognised by reference to the stage of completion of the transaction at the reporting date. The outcome of a transaction can be estimated reliably when all the following conditions are satisfied:

- the amount of revenue can be measured reliably;
- it is probable that the economic benefits or service potential associated with the transaction will flow to the municipality;
- the stage of completion of the transaction at the reporting date can be measured reliably; and
- the costs incurred for the transaction and the costs to complete the transaction can be measured reliably.

When services are performed by an indeterminate number of acts over a specified time frame, revenue is recognised on a straight line basis over the specified time frame unless there is evidence that some other method better represents the stage of completion. When a specific act is much more significant than any other acts, the recognition of revenue is postponed until the significant act is executed.

When the outcome of the transaction involving the rendering of services cannot be estimated reliably, revenue is recognised only to the extent of the expenses recognised that are recoverable.

Service revenue is recognised by reference to the stage of completion of the transaction at the reporting date. Stage of completion is determined by .

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Annual Financial Statements for the year ended June 30, 2017

Accounting Policies

1.12 Revenue from exchange transactions (continued)

Interest

Revenue arising from the use by others of entity assets yielding interest, royalties and dividends or similar distributions is recognised when:

- It is probable that the economic benefits or service potential associated with the transaction will flow to the municipality, and
- The amount of the revenue can be measured reliably.

Interest is recognised, in surplus or deficit, using the effective interest rate method.

Royalties are recognised as they are earned in accordance with the substance of the relevant agreements.

Dividends or similar distributions are recognised, in surplus or deficit, when the municipality's right to receive payment has been established.

Service fees included in the price of the product are recognised as revenue over the period during which the service is performed.

1.13 Revenue from non-exchange transactions

Revenue comprises gross inflows of economic benefits or service potential received and receivable by an municipality, which represents an increase in net assets, other than increases relating to contributions from owners.

Conditions on transferred assets are stipulations that specify that the future economic benefits or service potential embodied in the asset is required to be consumed by the recipient as specified or future economic benefits or service potential must be returned to the transferor.

Control of an asset arise when the municipality can use or otherwise benefit from the asset in pursuit of its objectives and can exclude or otherwise regulate the access of others to that benefit.

Exchange transactions are transactions in which one entity receives assets or services, or has liabilities extinguished, and directly gives approximately equal value (primarily in the form of cash, goods, services, or use of assets) to another entity in exchange.

Expenses paid through the tax system are amounts that are available to beneficiaries regardless of whether or not they pay taxes.

Fines are economic benefits or service potential received or receivable by entities, as determined by a court or other law enforcement body, as a consequence of the breach of laws or regulations.

Non-exchange transactions are transactions that are not exchange transactions. In a non-exchange transaction, an municipality either receives value from another municipality without directly giving approximately equal value in exchange, or gives value to another municipality without directly receiving approximately equal value in exchange.

Restrictions on transferred assets are stipulations that limit or direct the purposes for which a transferred asset may be used, but do not specify that future economic benefits or service potential is required to be returned to the transferor if not deployed as specified.

Stipulations on transferred assets are terms in laws or regulation, or a binding arrangement, imposed upon the use of a transferred asset by entities external to the reporting municipality.

Tax expenditures are preferential provisions of the tax law that provide certain taxpayers with concessions that are not available to others.

The taxable event is the event that the government, legislature or other authority has determined will be subject to taxation.

Taxes are economic benefits or service potential compulsorily paid or payable to entities, in accordance with laws and or regulations, established to provide revenue to government. Taxes do not include fines or other penalties imposed for breaches of the law.

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Accounting Policies

1.13 Revenue from non-exchange transactions (continued)

Transfers are inflows of future economic benefits or service potential from non-exchange transactions, other than taxes.

Recognition

An inflow of resources from a non-exchange transaction recognised as an asset is recognised as revenue, except to the extent that a liability is also recognised in respect of the same inflow.

As the municipality satisfies a present obligation recognised as a liability in respect of an inflow of resources from a non-exchange transaction recognised as an asset, it reduces the carrying amount of the liability recognised and recognises an amount of revenue equal to that reduction.

Measurement

Revenue from a non-exchange transaction is measured at the amount of the increase in net assets recognised by the municipality.

When, as a result of a non-exchange transaction, the municipality recognises an asset, it also recognises revenue equivalent to the amount of the asset measured at its fair value as at the date of acquisition, unless it is also required to recognise a liability. Where a liability is required to be recognised it will be measured as the best estimate of the amount required to settle the obligation at the reporting date, and the amount of the increase in net assets, if any, recognised as revenue. When a liability is subsequently reduced, because the taxable event occurs or a condition is satisfied, the amount of the reduction in the liability is recognised as revenue.

Fines

Fines are recognised as revenue when the receivable meets the definition of an asset and satisfies the criteria for recognition as an asset.

Assets arising from fines are measured at the best estimate of the inflow of resources to the municipality.

Where the municipality collects fines in the capacity of an agent, the fine will not be revenue of the collecting entity.

Gifts and donations, including goods in-kind

Gifts and donations, including goods in kind, are recognised as assets and revenue when it is probable that the future economic benefits or service potential will flow to the municipality and the fair value of the assets can be measured reliably.

1.14 Investment income

Investment income is recognised on a time-proportion basis using the effective interest method.

1.15 Borrowing costs

Borrowing costs are interest and other expenses incurred by an entity in connection with the borrowing of funds.

Borrowing costs are recognised as an expense in the period in which they are incurred.

1.16 Unauthorised expenditure

Unauthorised expenditure means:

- overspending of a vote or a main division within a vote; and
- expenditure not in accordance with the purpose of a vote or, in the case of a main division, not in accordance with the purpose of the main division.

All expenditure relating to unauthorised expenditure is recognised as an expense in the statement of financial performance in the year that the expenditure was incurred. The expenditure is classified in accordance with the nature of the expense, and where recovered, it is subsequently accounted for as revenue in the statement of financial performance.

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Accounting Policies

1.17 Fruitless and wasteful expenditure

Fruitless expenditure means expenditure which was made in vain and would have been avoided had reasonable care been exercised.

All expenditure relating to fruitless and wasteful expenditure is recognised as an expense in the statement of financial performance in the year that the expenditure was incurred. The expenditure is classified in accordance with the nature of the expense, and where recovered, it is subsequently accounted for as revenue in the statement of financial performance.

1.18 Irregular expenditure

Irregular expenditure as defined in section 1 of the PFMA is expenditure other than unauthorised expenditure, incurred in contravention of or that is not in accordance with a requirement of any applicable legislation, including -

- (a) this Act; or
- (b) the State Tender Board Act, 1968 (Act No. 86 of 1968), or any regulations made in terms of the Act; or
- (c) any provincial legislation providing for procurement procedures in that provincial government.

National Treasury practice note no. 4 of 2008/2009 which was issued in terms of sections 76(1) to 76(4) of the PFMA requires the following (effective from 1 April 2008):

Irregular expenditure that was incurred and identified during the current financial and which was condoned before year end and/or before finalisation of the financial statements must also be recorded appropriately in the irregular expenditure register. In such an instance, no further action is also required with the exception of updating the note to the financial statements.

Irregular expenditure that was incurred and identified during the current financial year and for which condonement is being awaited at year end must be recorded in the irregular expenditure register. No further action is required with the exception of updating the note to the financial statements.

Where irregular expenditure was incurred in the previous financial year and is only condoned in the following financial year, the register and the disclosure note to the financial statements must be updated with the amount condoned.

Irregular expenditure that was incurred and identified during the current financial year and which was not condoned by the National Treasury or the relevant authority must be recorded appropriately in the irregular expenditure register. If liability for the irregular expenditure can be attributed to a person, a debt account must be created if such a person is liable in law. Immediate steps must thereafter be taken to recover the amount from the person concerned. If recovery is not possible, the accounting officer or accounting authority may write off the amount as debt impairment and disclose such in the relevant note to the financial statements. The irregular expenditure register must also be updated accordingly. If the irregular expenditure has not been condoned and no person is liable in law, the expenditure related thereto must remain against the relevant programme/expenditure item, be disclosed as such in the note to the financial statements and updated accordingly in the irregular expenditure register.

Irregular expenditure is expenditure that is contrary to the Municipal Finance Management Act (Act No.56 of 2003), the Municipal Systems Act (Act No.32 of 2000), and the Public Office Bearers Act (Act No. 20 of 1998) or is in contravention of the economic entity's supply chain management policy. Irregular expenditure excludes unauthorised expenditure. Irregular expenditure is accounted for as expenditure in the Statement of Financial Performance and where recovered, it is subsequently accounted for as revenue in the Statement of Financial Performance.

1.19 Budget information

Municipality are typically subject to budgetary limits in the form of appropriations or budget authorisations (or equivalent), which is given effect through authorising legislation, appropriation or similar.

General purpose financial reporting by municipality shall provide information on whether resources were obtained and used in accordance with the legally adopted budget.

The approved budget is prepared on a accrual basis and presented by functional classification linked to performance outcome objectives.

The approved budget covers the fiscal period from 7/1/2016 to 6/30/2017.

The budget for the economic entity includes all the entities approved budgets under its control.

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Accounting Policies

1.19 Budget information (continued)

The annual financial statements and the budget are on the same basis of accounting therefore a comparison with the budgeted amounts for the reporting period have been included in the Statement of comparison of budget and actual amounts.

1.20 Related parties

The municipality operates in an economic sector currently dominated by entities directly or indirectly owned by the South African Government. As a consequence of the constitutional independence of the three spheres of government in South Africa, only entities within the national sphere of government are considered to be related parties.

Management are those persons responsible for planning, directing and controlling the activities of the municipality, including those charged with the governance of the municipality in accordance with legislation, in instances where they are required to perform such functions.

Close members of the family of a person are considered to be those family members who may be expected to influence, or be influenced by, that management in their dealings with the municipality.

Only transactions with related parties not at arm's length or not in the ordinary course of business are disclosed.

1.21 Events after reporting date

Events after reporting date are those events, both favourable and unfavourable, that occur between the reporting date and the date when the financial statements are authorised for issue. Two types of events can be identified:

- those that provide evidence of conditions that existed at the reporting date (adjusting events after the reporting date); and
- those that are indicative of conditions that arose after the reporting date (non-adjusting events after the reporting date).

The municipality will adjust the amount recognised in the financial statements to reflect adjusting events after the reporting date once the event occurred.

The municipality will disclose the nature of the event and an estimate of its financial effect or a statement that such estimate cannot be made in respect of all material non-adjusting events, where non-disclosure could influence the economic decisions of users taken on the basis of the financial statements.

1.22 VAT

VAT is accounted for on accrual basis in the financial records

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Notes to the Annual Financial Statements

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2. New standards and interpretations

2.1 Standards and interpretations effective and adopted in the current year

In the current year, the municipality has adopted the following standards and interpretations that are effective for the current financial year and that are relevant to its operations:

2.2 Standards and interpretations issued, but not yet effective

The municipality has not applied the following standards and interpretations, which have been published and are mandatory for the municipality's accounting periods beginning on or after July 1, 2017 or later periods:

Standard/ Interpretation:	Effective date: Years beginning on or after	Expected impact:
• Directive 12: The Selection of an Appropriate Reporting Framework by Public Entities	April 1, 2018	Unlikely there will be a material impact
• GRAP 20: Related parties	April 1, 2017	Unlikely there will be a material impact
• GRAP 26 (as amended 2015): Impairment of cash-generating assets	April 1, 2017	Unlikely there will be a material impact
• GRAP 109: Accounting by Principals and Agents	April 1, 2017	Unlikely there will be a material impact
• GRAP 21 (as amended 2015): Impairment of non-cash-generating assets	April 1, 2017	Unlikely there will be a material impact
• GRAP 18: Segment Reporting	April 1, 2017	Unlikely there will be a material impact

3. Investment property

	2017			2016		
	Cost / Valuation	Accumulated depreciation and accumulated impairment	Carrying value	Cost / Valuation	Accumulated depreciation and accumulated impairment	Carrying value
Investment property	205,000	-	205,000	-	-	-

Reconciliation of investment property - 2017

	Opening balance	Additions	Total
Investment property	-	205,000	205,000

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4. Property, plant and equipment

	2017			2016		
	Cost / Valuation	Accumulated depreciation and accumulated impairment	Carrying value	Cost / Valuation	Accumulated depreciation and accumulated impairment	Carrying value
Land and Buildings	50,568,003	(17,416,045)	33,151,958	50,023,003	(15,830,977)	34,192,026
Infrastructure	981,269,444	(329,805,452)	651,463,992	936,271,342	(308,209,018)	628,062,324
Community Assets	174,627,147	(36,076,145)	138,551,002	161,817,253	(25,903,799)	135,913,454
Other Assets	32,660,577	(15,387,845)	17,272,732	22,805,386	(11,361,497)	11,443,889
WIP - Community Assets	13,173,563	-	13,173,563	-	-	-
WIP - Infrastructure	3,176,653	-	3,176,653	1,068,814	-	1,068,814
Total	1,255,475,387	(398,685,487)	856,789,900	1,171,985,798	(361,305,291)	810,680,507

Reconciliation of property, plant and equipment - 2017

	Opening balance	Additions	Transfers	Depreciation	Total
Land and Buildings	34,192,026	750,000	(205,000)	(1,581,269)	33,151,958
Infrastructure	628,062,324	44,998,103	-	(21,596,435)	651,463,992
Community	135,913,454	9,132,171	-	(6,494,623)	138,551,002
Other property, plant and equipment	11,443,889	4,837,232	5,017,959	(4,026,348)	17,272,732
WIP - Community assets	-	13,173,563	-	-	13,173,563
WIP - Infrastructure	1,068,814	2,107,839	-	-	3,176,653
	810,680,507	74,998,908	4,812,959	(33,698,675)	856,789,900

Reconciliation of property, plant and equipment - 2016

	Opening balance	Additions	Disposals	Transfers received	Depreciation	Total
Land and Buildings	35,409,293	350,000	-	-	(1,571,066)	34,192,026
Infrastructure	610,000,132	33,340,945	(396,450)	6,457,977	(21,340,280)	628,062,324
Community	95,724,909	40,824,237	-	4,812,398	(5,448,090)	135,913,454
Other Assets	10,641,180	4,944,204	(753,660)	-	(3,346,479)	11,443,889
WIP Infrastructure	-	1,068,814	-	-	-	1,068,814
	751,775,514	80,528,200	(1,150,110)	11,270,375	(31,705,915)	810,680,507

A register containing the information required by section 63 of the Municipal Finance Management Act is available for inspection at the registered office of the municipality.

For land stated at R8 366 290 the Municipality does not have individual title deeds but has one title deed which covers the whole areas. The Municipality is currently in the process of changing the title to subdivide and exclude properties that have been sold to private people.

The amount for land disclosed above is for land that still belongs to the Municipality. This figure includes R205 000 that have been classified as investment property.

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5. Intangible assets

	2017			2016		
	Cost / Valuation	Accumulated amortisation and accumulated impairment	Carrying value	Cost / Valuation	Accumulated amortisation and accumulated impairment	Carrying value
Computer software, other	136,244	(33,492)	102,752	136,244	(6,243)	130,001

Reconciliation of intangible assets - 2017

	Opening balance	Amortisation	Total
Computer software, other	130,001	(27,249)	102,752

Reconciliation of intangible assets - 2016

	Opening balance	Amortisation	Total
Computer software, other	136,244	(6,243)	130,001

6. Investments

Name of company	Held by	% holding 2017	% holding 2016	Carrying amount 2017	Carrying amount 2016
Municipality Fixed deposit	ABSA	- %	- %	3,092,529	3,092,581

The Municipality's investment is fixed deposit held at ABSA as ESKOM Guarantee to R 3 079 000. The municipality does not have access, we only receive interest on the investment. During the year an amount of R 106, 171 was earned from the investment..

7. Inventories

Inventory sites	3,002,000	3,002,000
Consumable stores	877,157	859,518
	3,879,157	3,861,518

The balance for inventory is made of Consumable stores and Inventory sites. No Inventory of the municipality was pledged as security.

8. Receivables from exchange transactions

Other receivables - prepaid electricity	256,379	209,467
Other receivables - CDM	123,774	-
Debtor : Auctioneer	-	631,037
Debtor : Other	721	721
	380,874	841,225

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9. Receivables from non-exchange transactions		
Traffic Fines	657,043	705,030
Other receivable- Senior Managers	234,109	46,745
CDM - Free and basic water	-	895,383
Other receivables from non-exchange revenue	1,442,749	726,086
Rates	58,876,950	23,850,182
	61,210,851	26,223,426

In in the Traffic fine receivables is provision of impairment for R4 999 143 2016: R4 132 125

Included in the property rates receivable is provision for impairment for R27 673 923 2016: R32 716 570

Receivables from non-exchange transactions

The ageing of these loans is as follows:

Rates	-	-
Current (0 -30 days)	722,244	357,221
31 - 60 days	681,911	166,400
61 - 90 days	312,328	102,509
91 - 120 days	291,948	96,297
121 - 365 days	84,088,653	20,581,367
> 365 days	-	35,262,958
Traffic fines	-	-
Current (0 - 30 days)	95,750	68,200
31 - 60 days	127,700	57,370
61 - 90 days	185,500	45,680
91 - 120 days	107,150	364,650
121 - 365 days	5,528,815	4,301,255

Reconciliation of provision for impairment of receivables from non-exchange transactions

Opening balance	(36,848,697)	(27,105,020)
Provision for impairment	4,168,978	(9,743,677)
	(32,679,719)	(36,848,697)

10. VAT receivable

Vat	11,864,776	12,201,811
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11. Consumer debtors

Gross balances		
Electricity	5,284,967	4,363,701
Refuse	1,428,839	1,260,380
Debtors : Interest	3,557,889	1,214,977
Debtors : Vat on Services	2,011,486	849,495
Debtors Other	1,613,985	1,557,250
	13,897,166	9,245,803

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Notes to the Annual Financial Statements

Figures in Rand	2017	2016
11. Consumer debtors (continued)		
Less: Allowance for impairment		
Electricity	(2,732,097)	(2,390,581)
Refuse	(1,069,523)	(728,967)
Interest	(858,241)	(702,708)
Debtors other	(979,180)	(900,669)
	(5,639,041)	(4,722,925)
Net balance		
Electricity	2,552,870	1,973,120
Refuse	359,316	531,413
Debtors : interest	2,699,648	512,269
Debtors : Vat on Services	2,011,486	849,495
Debtors other	634,805	656,581
	8,258,125	4,522,878
Electricity		
Current (0 -30 days)	133,362	251,891
31 - 60 days	490,072	109,922
61 - 90 days	421,282	213,168
91 - 120 days	155,560	98,543
121 - 365 days	4,084,692	1,653,066
> 365 days	-	2,037,111
	5,284,968	4,363,701
Refuse		
Current (0 -30 days)	29,788	28,387
31 - 60 days	28,815	25,000
61 - 90 days	27,646	24,265
91 - 120 days	26,798	23,461
121 - 365 days	1,286,276	185,798
> 365 days	-	973,469
	1,399,323	1,260,380
Other		
Current (0 -30 days)	19,729	140,160
31 - 60 days	19,319	16,427
61 - 90 days	19,203	19,644
91 - 120 days	19,801	19,644
121 - 365 days	723,910	162,136
> 365 days	-	1,199,240
	801,962	1,557,251
Reconciliation of allowance for impairment		
Balance at beginning of the year	(5,059,292)	(4,378,643)
Contributions to allowance	(579,749)	(680,649)
	(5,639,041)	(5,059,292)

12. Cash and cash equivalents

Cash and cash equivalents consist of:

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Figures in Rand	2017	2016
12. Cash and cash equivalents (continued)		
Cash on hand	836	2,065
Bank balances	31,017,318	28,884,050
Short-term Investment	10,094,653	-
	41,112,807	28,886,115

The municipality had the following bank accounts

Account number / description	Bank statement balances			Cash book balances		
	June 30, 2017	June 30, 2016	June 30, 2015	June 30, 2017	June 30, 2016	June 30, 2015
ABSA BANK - Account Type - Current account	30,769,967	28,839,516	18,480,159	30,769,967	28,841,238	18,477,783
ABSA BANK - Account Type - current account	247,351	44,533	45,274	247,351	44,877	45,274
Total	31,017,318	28,884,049	18,525,433	31,017,318	28,886,115	18,523,057

13. Finance lease obligation

Minimum lease payments due		
- within one year	73,679	688,011
- in second to fifth year inclusive	-	82,718
	73,679	770,729
less: future finance charges	(3,764)	(74,517)
Present value of minimum lease payments	69,915	696,212

It is municipality policy to lease certain [property]motor vehicles and equipment under finance leases.

The average lease term was x-y years and the average effective borrowing rate was -% (2016: -%).

Interest rates are at the contract date. All leases and .

The municipality's obligations under finance leases are secured by the lessor's charge over the leased assets. Refer note .

Defaults and breaches

[Explain details of any default during the period of principal, interest, sinking fund or redemption terms of loans payable. The carrying amount of loans in default is to be disclosed. Disclose whether the default was remedied, or whether the terms were renegotiated before the financial statements were authorized for issue.]

Market risk

The carrying amounts of finance lease liabilities are denominated in the following currencies:

For details of sensitivity of exposures to market risk related to finance lease liabilities, as well as liquidity risk refer to note .

The fair value of finance lease liabilities approximates their carrying amounts.

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14. Unspent conditional grants and receipts

Unspent conditional grants and receipts comprises of:

Unspent conditional grants and receipts

CDM and NSF Grant	420,415	1,000,000
Municipal Infrastructure Grant (MIG)	2,532,525	24,828,000
Municipal Demarcation Transition Grant (MDTG)	4,071,319	-
	7,024,259	25,828,000

The nature and extent of government grants recognised in the annual financial statements and an indication of other forms of government assistance from which the municipality has directly benefited; and

Unfulfilled conditions and other contingencies attaching to government assistance that has been recognised.

See note for reconciliation of grants from National/Provincial Government.

These amounts are invested in a ring-fenced investment until utilised.

15. Other financial liabilities

At amortised cost

AllDays Services : Unallocate Terms and conditions	1,638,771	2,076,583
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Current liabilities

At amortised cost	1,638,771	2,076,583
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Annual Financial Statements for the year ended June 30, 2017

Notes to the Annual Financial Statements

Figures in Rand	2017	2016
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16. Provisions

Reconciliation of provisions - 2017

	Opening Balance	Additions	Utilised during the year	Actuarial Gain	Interest cost	Total
Environmental rehabilitation	9,661,667	2,479,884	(4,403,749)	-	-	7,737,802
Provision for leave	6,543,396	-	791,968	-	-	7,335,364
Provision for long-service awards	3,353,505	379,495	(403,000)	1,292,000	289,000	4,911,000
Provision for performance bonus	702,064	-	163,969	-	-	866,033
	20,260,632	2,859,379	(3,850,812)	1,292,000	289,000	20,850,199

Reconciliation of provisions - 2016

	Opening Balance	Additions	Utilised during the year	Total
Provision for restoration cost for landfill site	8,307,576	1,354,091	-	9,661,667
Provision for leave	5,346,365	1,627,954	(430,923)	6,543,396
Provision for long-service awards	2,656,000	697,505	-	3,353,505
Provision for performance bonus	759,221	-	(57,157)	702,064
Total Provisions	17,069,162	3,679,550	(488,080)	20,260,632
Non-current liabilities			12,367,802	8,611,422
Current liabilities			8,482,397	11,649,210
			20,850,199	20,260,632

The provision represents management's best estimate of the municipality's liability based on the experience and knowledge.

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Figures in Rand	2017	2016
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16. Provisions (continued)

Provision is made for employees who are having leave credit at the end of the financial period and is provided up to 48 days in terms of SALBC agreement. The leave provision is calculated by taking the total basic salary/no of working days per year x number of days unused.

Provision for performance bonus

Performance bonus is benefit paid to the executive management after performance assessment are being done and expectation or targets are met. Performance is calculated at 14% of the total package.

Provision for long -service awards

The employees of Blouberg qualifies for the following long service award additional leave for various periods of uninterrupted service

- 10 years uninterrupted service: 10 working day's leave
- 15 years uninterrupted service: 20 working day's leave
- 20 years uninterrupted service: 30 working day's leave
- 25 years uninterrupted service : 30 working day's leave
- 30 years uninterrupted service: 30 working day's leave
- 35 years uninterrupted service: 35 working day's leave
- 40 years uninterrupted service: 30 working day's leave
- 45 years uninterrupted service: 30 working day's leave

The Long Service Awards are defined benefit plans. As at year end, 194 employees were eligible for Long Service Bonusses.

The Employer's Unfunded Accrued Liability at 30 June 2017 is estimated at R 4 911 000. The current cost for the year ending 30 June 2016 is estimated at R379 000.

Key actuarial assumptions used

Rate of interest

Discount rate	8.89%	8.89%
General salary inflation (long term)	7.56%	7.56%
Nett Effective Discount Rate applied to Long Service Bonusses	1.24%	1.25%

The amounts recognised in the statement of the financial position are as follows:

Present Value of fund obligation

Reconciliation of present value of fund obligation:	-	-
Present value of fund obligation	3,354,000	2,656,253
Current service and interest costs	379,000	319,359
Interest costs	289,000	215,024
Benefits paid	(403,000)	(247,149)
Acturial (gains) losses	1,292,000	410,271
Balance as at 30 June	4,911,000	3,353,758
Present value		
Balance	4,911,000	3,353,758
	4,911,000	3,353,758

Environmental rehabilitation provision

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16. Provisions (continued)		
The Alldays and Senwabarwana Land fill sites are permitted facilities in terms of section 20 of environmental conservation Act 73 of 1989. The provision of rehabilitation of landfill sites relates to the legal obligation to rehabilitate landfill sites used for waste disposal. It is calculated as the present value of the future obligation discounted at 10.5%, which is the Prime rate as at June 2017. Both landfill sites are expected to be in operation for a period of 7 years from July 2017.		
17. Payables from exchange transactions		
Trade payables	15,966,793	8,766,958
Payments received in advance	3,737,359	3,599,947
Retentions	14,637,345	10,523,218
13th cheque provision	1,752,054	1,583,916
Prepaid electricity accrual	363,675	363,675
Liability - vat on debtors	2,011,486	1,675,205
Sale of stands deposits	1,045,489	1,045,489
Other Creditors	128,883	6,475
Landfill site	4,403,749	-
	44,046,833	27,564,883
18. Revenue		
Service charges	20,947,600	17,122,390
Rental of facilities and equipment	1,046,139	1,091,288
Licences and permits	3,488,749	3,162,199
Interest on Outstanding Debtors	1,961,446	305,630
Other income - refer to note 21	1,249,854	3,009,437
Other income 3	317,321	3,598,326
Interest received - investment	2,071,798	1,503,913
Property rates	25,064,827	20,289,091
Government grants & subsidies	261,623,232	204,282,178
Public contributions and donations	-	19,462,110
Fines	1,273,061	1,085,850
	319,044,027	274,912,412
The amount included in revenue arising from exchanges of goods or services are as follows:		
Service charges	20,947,600	17,122,390
Rental of facilities and equipment	1,046,139	1,091,288
Licences and permits	3,488,749	3,162,199
Interest on Outstanding Debtors	1,961,446	305,630
Other income	1,249,854	3,009,437
Other income 3	317,321	3,598,326
Interest received - investment	2,071,798	1,503,913
	31,082,907	29,793,183
The amount included in revenue arising from non-exchange transactions is as follows:		
Taxation revenue		
Property rates	25,064,827	20,289,091
Transfer revenue		
Government grants & subsidies	261,623,232	204,282,178
Public contributions and donations	-	19,462,110
Fines	1,273,061	1,085,850
	287,961,120	245,119,229

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Figures in Rand	2017	2016
19. Service charges		
Service charges	4,486	-
Sale of electricity	18,567,374	16,704,026
Sale of water	1,367,431	-
Sewerage and sanitation charges	594,491	-
Refuse removal	413,818	418,364
	20,947,600	17,122,390
20. Rental of facilities and equipment		
Facilities and equipment		
Rental of facilities	1,046,139	1,091,288
21. Other revenue		
Other income	1,961,446	305,630
Other income -	1,249,854	3,009,437
Other income	317,321	3,598,326
	3,528,621	6,913,393
22. Other income		
Building plans	62,490	57,141
Tender documents	155,427	319,931
LGSETA Refund capacity building	362,268	753,907
Connection fees	129,923	40,609
Cattle pound	45,732	89,097
Commission	-	1,309,334
Advertisement	-	6,798
Billboards	17,153	6,531
Burial fees	14,735	28,836
Database registration	-	43,564
Fines - Tampered meters illegal connection	-	24,345
Hawkers fees	210	316
Free basic services water	-	375
Library services	-	1,184
Logbook & carports	4,245	38,904
Other income	442,323	3,557
Photo copies	15,348	18,409
Reconnection fees	-	266,599
	1,249,854	3,009,437
23. Interest received - investment		
Interest revenue		
Bank	1,429,797	583,905
Investments	642,001	920,008
	2,071,798	1,503,913

The amount included in Investment revenue arising from exchange transactions amounted to -.

The amount included in Investment revenue arising from non-exchange transactions amounted to -.

Total interest income, calculated using the effective interest rate, on financial instruments not at fair value through surplus or deficit amounted to Rxxx (PY: Rxxx).

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Figures in Rand	2017	2016
24. Property rates		
Rates received		
Residential	25,064,827	959,480
Commercial	-	1,403,925
State	-	16,796,931
Small holdings and farms	-	1,128,755
	25,064,827	20,289,091
Valuations		
Residential	433,672,820	214,250,013
Commercial	331,652,256	2,669,940,600
State	597,705,200	528,530,400
Municipal	-	46,296,572
Other	5,386,400	-
Small Holdings and farms	3,097,133,409	-
	4,465,550,085	3,459,017,585

Valuations on land and buildings are performed every 5 years. The last general valuation came into effect on 1 July 2012. Interim valuations are processed on an annual basis to take into account changes in individual property values due to alterations and subdivisions.

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Figures in Rand	2017	2016
25. Government grants and subsidies		
Operating grants		
Equitable share	155,297,000	147,635,166
Financial Management Grant (FMG)	2,433,000	1,800,000
Municipal Systems Improvement Grant (MSIG)	-	930,000
Municipal Demarcation Transition Grant (MDTG)	4,053,681	-
Expanded Public Works Programme (EPWP)	1,808,000	1,613,000
CDM Grant	3,082,738	342,259
National Skills Fund Grant (NSFG)	19,272,338	-
	185,946,757	152,320,425
Capital grants		
Municipal Infrastructure Grant (MIG)	66,676,475	44,903,000
Municipal Electrification (DME)	9,000,000	7,000,000
Other Government grants and subsidies (CDM)	-	58,753
	75,676,475	51,961,753
	261,623,232	204,282,178

Equitable Share

In terms of the Constitution, this grant is used to subsidise the provision of basic services to indigent community members.

All registered indigents receive a monthly subsidy of - (2016: -), which is funded from the grant.

Financial Management Grant FMG

Current-year receipts	2,433,000	1,800,000
Conditions met - transferred to revenue	(2,433,000)	(1,800,000)
	-	-

Conditions still to be met - remain liabilities (see note 14).

Provide explanations of conditions still to be met and other relevant information.

Municipal Systems Improvement Grant (MSIG)

Current-year receipts	-	930,000
Conditions met - transferred to revenue	-	(930,000)
	-	-

Conditions still to be met - remain liabilities (see note 14).

Provide explanations of conditions still to be met and other relevant information.

Municipal Demarcation Transition Grant(MDTG)

Current-year receipts	8,125,000	-
Conditions met - transferred to revenue	(4,053,681)	-
	4,071,319	-

Conditions still to be met - remain liabilities (see note 14).

Provide explanations of conditions still to be met and other relevant information.

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Figures in Rand	2017	2016
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25. Government grants and subsidies (continued)

Expanded Public Works Programme

Current-year receipts	1,808,000	1,613,000
Conditions met - transferred to revenue	(1,808,000)	(1,613,000)
	-	-

Conditions still to be met - remain liabilities (see note 14).

Provide explanations of conditions still to be met and other relevant information.

CDM

Balance unspent at beginning of year	1,000,000	1,000,000
Current-year receipts	2,250,000	342,259
Conditions met - transferred to revenue	(3,082,738)	(342,259)
	167,262	1,000,000

Conditions still to be met - remain liabilities (see note 14).

Provide explanations of conditions still to be met and other relevant information.

National Skills Fund Grant

Current-year receipts	19,525,490	-
Conditions met - transferred to revenue	(19,272,337)	-
	253,153	-

Conditions still to be met - remain liabilities (see note 14).

Provide explanations of conditions still to be met and other relevant information.

INEP

Current-year receipts	9,000,000	7,000,000
Conditions met - transferred to revenue	(9,000,000)	(7,000,000)
	-	-

Conditions still to be met - remain liabilities (see note 14).

Provide explanations of conditions still to be met and other relevant information.

Municipal infrastructure Grant (MIG)

Balance unspent at beginning of year	24,828,000	8,841,166
Current-year receipts	44,381,000	64,731,000
Conditions met - transferred to revenue	(66,676,475)	(44,903,000)
Grant withheld	-	(3,841,166)
	2,532,525	24,828,000

Conditions still to be met - remain liabilities (see note 14).

Provide explanations of conditions still to be met and other relevant information.

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Figures in Rand	2017	2016				
26. Employee related costs						
Basic	50,300,411	45,278,224				
Bonus	4,251,835	3,597,606				
Medical aid - company contributions	3,272,376	2,854,892				
UIF	344,469	321,900				
SDL	480,216	409,232				
Pension Fund contributions	10,632,184	9,642,128				
Travel, motor car, accommodation, subsistence and other allowances	10,301,627	11,575,647				
Overtime payments	1,214,485	1,142,761				
Long-service awards	1,268,495	72,210				
Acting allowances	647,994	389,079				
Housing benefits and allowances	430,204	585,656				
Other employee related costs	2,234,926	1,630,520				
Bargaining Council	17,960	14,226				
Standby allowance	372,071	-				
Telephone/Cell Phone allowance	1,727,787	-				
Personal allowance mayors office	59,200	-				
	87,556,240	77,514,081				
Remuneration of municipal manager						
Annual Remuneration	468,600	697,991				
Car Allowance	175,663	264,176				
Performance Bonuses	58,575	59,256				
Contributions to UIF, Medical and Pension Funds	100,236	150,131				
	803,074	1,171,554				
Remuneration of chief finance officer						
Annual remuneration	289,529	-				
Car Allowance	119,246	-				
Contributions to UIF, Medical and Pension Funds	87,721	-				
	496,496	-				
Remuneration of chief finance officer						
Annual Remuneration	-	420,000				
Car Allowance	-	108,969				
Contributions to UIF, Medical and Pension Funds	-	60,292				
	-	589,261				
Remuneration of executive directors						
Remuneration of executive directors	Technical Services	Local Economic Development	Corporate Services	Community Services		Total
Annual Remuneration	575,100	72,169	545,849	575,100	-	1,768,218
Acting Allowance	-	-	33,614	-	-	33,614
Performance and other bonuses	47,925	-	-	-	-	47,925
Travel, motor car, accomondation, substance and other allowances	290,028	31,327	323,038	242,880	-	887,273
Contributions to UIF, Medical and Pension Funds	114,339	17,119	109,138	115,531	-	356,127
Subtotal	1,027,392	120,615	1,011,639	933,511	-	3,093,157
	1,027,392	120,615	1,011,639	933,511	-	3,093,157

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Figures in Rand 2017 2016

26. Employee related costs (continued)

Remuneration of executive directors - 2015	Technical Services	Local Economic Development	Corporate Services	Community Services	Column heading	Total
Annual Remuneration	575,100	570,528	572,175	569,114	-	2,286,917
Acting Allowance	-	60,000	34,875	-	-	94,875
Performance and other bonuses	50,000	47,925	-	45,000	-	142,925
Travel, motor car, accommodation, subsistence and other allowances	239,530	218,020	287,545	239,620	-	984,715
Contributions to UIF, Medical and Pension Funds	101,091	123,159	100,564	101,091	-	425,905
Subtotal	965,721	1,019,632	995,159	954,825	-	3,935,337
	965,721	1,019,632	995,159	954,825	-	3,935,337

27. Remuneration of councillors

Councillors	16,547,527	11,882,568
Councillors' pension contribution	962,637	1,023,729
	17,510,164	12,906,297

In-kind benefits

The Mayor, Speaker and three Executive Committee Members are full-time. Each is provided with an office and secretarial support at the cost of the Council

The Mayor and the Speaker each have the use of separate Council owned vehicles for official duties.

28. Depreciation and amortisation

Property, plant and equipment	33,725,925	29,337,166
Intangible assets	27,249	-
	33,753,174	29,337,166

29. Finance costs

Finance Leases	314,156	371,500
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The interest paid are made of Long service award and the finance lease on the office equipment.

30. Debt impairment

Debt impairment	(3,174,352)	822,018
Contributions to debt impairment provision	107,776	10,830,645
	(3,066,576)	11,652,663

31. Bulk purchases

Electricity	26,041,822	23,268,195
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Figures in Rand	2017	2016
32. Contracted services		
Security Services	5,923,430	3,582,391

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Figures in Rand	2017	2016
33. General expenses		
Administration and management fees	434,271	349,774
Advertising	322,679	422,035
Arts & Culture	2,336,220	2,404,076
Bank charges	392,619	333,155
Provision for restoration costs of landfill site	2,479,884	1,354,091
CDM Grant : EPWP	1,819,247	1,232,287
Consulting and professional fees	6,631,022	3,120,171
Beautification of Area	1,096,560	406,102
Fleet Management Costs	3,643,385	-
PMS Cost	414,981	81,807
System Improvement	-	14,751
Disaster Provision	582,819	577,126
Building Planning Costs	133,578	729,678
Conferences and seminars	1,723,475	1,554,497
Cemetery Costs	230,152	114,626
IT expenses	2,087,246	2,540,364
Lease rentals on operating lease	-	334,988
Free basic service refuse	274,328	233,218
Bursary	19,278,338	-
Beautification of Area	-	1,154,246
Special Focus	12,690	-
Sport for employees	1,328,988	1,016,697
Land Management scheme	3,334,375	2,827,044
Lease rentals on operating lease	545,018	372,754
MPAC expenses	21,113	5,133
Printing and stationery	926,938	911,122
Promotions	1,625	-
Master Plans for Senwabarwana	261,440	324,257
Newsletter	-	166,733
Secretarial fees	624,383	657,131
Software expenses	191,308	125,000
Staff welfare	38,943	56,051
Subscriptions and membership fees	2,143,191	933,789
Telephone and fax	3,447,676	2,010,952
Transport and freight	3,332,950	2,895,481
Training	927,089	1,020,362
Subsistence and travel	5,693,416	7,998,983
Refreshments	72,400	240,381
Title deed search fees	-	11,368
Assets expensed	99,379	96,124
Risk Costs	56,901	80,349
Uniforms	17,750	13,358
Special Focus	50,809	35,751
Audit committee fees	384,044	316,469
Disaster Provision	-	900
Bursaries	455,052	1,342,642
Public participation	789,235	684,946
Licence fees - vehicles	111,759	87,320
Valuation costs	-	3,464,912
Refreshments	95,747	83,270
System Improvement : E-Natis	2,712,064	3,154,716
Free basic services electricity	385,098	451,509
Sport ward committee	1,274,935	969,786
Sport Development	1,220,383	845,580
Convention bureau	10,240	2,300
Free basic service	1,171,530	606,220
Other expenses	1,152,271	855,829
	76,771,544	51,622,211

Blouberg Local Municipality

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Notes to the Annual Financial Statements

Figures in Rand	2017	2016
33. General expenses (continued)		
34. Auditors' remuneration		
Fees	2,336,220	2,404,076
35. Cash generated from operations		
Surplus	98,740,789	55,522,906
Adjustments for:		
Depreciation and amortisation	33,725,925	29,337,166
Loss on sale of assets and liabilities	-	-
Loss on foreign exchange	-	-
Debt impairment	(3,066,576)	11,652,663
Fair value adjustment	(2,673,865)	-
Changes in working capital:		
Inventories	(17,639)	2,943,498
Receivables from exchange transactions	460,351	5,543,755
Consumer debtors	(668,671)	(12,143,924)
Other receivables from non-exchange transactions	(34,987,425)	(7,513,137)
Payables from exchange transactions	14,944,431	(3,348,690)
VAT	337,035	(7,264,612)
Unspent conditional grants and receipts	(18,803,741)	15,851,567
	87,990,614	90,581,192
36. Transfer of functions between entities not under common control		
Aggregated transfer of functions		
Revenue	14,004,816	-
PPE - Motor vehicles	4,931,362	-
PPE - Office equipment	86,596	-
Receivables	10,891,418	-
Gain on transfer of function	29,914,293	-
	-	-

Effective from 10 August 2016, the Municipality received assets from Aganang Local Municipality related to wards which were transferred to Aganang:

The Net total effect of the assets received was R29 914 193

Gain or loss recognised in current reporting period

A gain or loss recognised is R29 914 193. The gain has been included in the in statement of financial performance.

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Notes to the Annual Financial Statements

Figures in Rand	2017	2016
37. Commitments		
Authorised capital expenditure		
Already contracted for but not provided for		
• Property, plant and equipment	1,338,340	281,552
Total capital commitments		
Already contracted for but not provided for	1,338,340	281,552
Authorised operational expenditure		
Already contracted for but not provided for		
• Security services	-	484,574
• Other	34,782,833	1,100,000
	34,782,833	1,584,574
Total operational commitments		
Already contracted for but not provided for	34,782,833	1,584,574
Total commitments		
Total commitments		
Authorised capital expenditure	1,338,340	281,552
Authorised operational expenditure	34,782,833	1,584,574
	36,121,173	1,866,126

This committed expenditure relates to property and will be financed by available bank facilities, retained surpluses, rights issue of shares, issue of debentures, mortgage facilities, existing cash resources, funds internally generated, etc.

Operating leases - as lessee (expense)

Operating lease payments represent rentals payable by the municipality for certain of its office properties. Leases are negotiated for an average term of seven years and rentals are fixed for an average of three years. No contingent rent is payable.

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Figures in Rand	2017	2016
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38. Contingencies

Litigation is in the process against the municipality relating to a dispute with a competitor who alleges that the municipality has infringed patents and is seeking damages of -. The municipality's lawyers and management consider the likelihood of the action against the municipality being successful as unlikely, and the case should be resolved within the next two years.

Should the action be successful the municipality does have insurance cover to cover litigation costs and claims. The total cover extended by the current policy amounts to -.

The municipality has offered termination benefits to all of its employees to encourage early retirement. The municipality has finalised and agreed, with the trade unions, the terms and conditions of the plan. The plan has been implemented and will continue for the next nine months. Management are uncertain about the number of employees who will accept the offer. If all employees take the offer the potential financial effect would approximately be -.

There is no reimbursement from any third parties for potential obligations of the municipality.

An associate is been sued for violation of copyrights. The municipality's share of the potential claim amounts to -. The associates lawyers and management are of the opinion that the law suit will be successful but are unable to reliably determine the amount of penalties and damages payable.

The municipality is severally liable for the liabilities of its associate. The associate is profitable and is currently able to meet all of its present obligations.

Litigation is in the process against the a competitor relating to a dispute whereby the competitor has infringed patents and the municipality is seeking damages of -. The municipality's lawyers and management consider the likelihood of the action against the municipality being successful as unlikely, and the case should be resolved within the next two years.

Unfilled conditions and other contingencies attaching to government grants related to agricultural activity.

Contingent Liability

The Municipality is currently defending the various cases:	300,000	300,000
1. KGAMAKI JONAS MANGWETA: Case No. LP/PLK/RC 499/2015 - The plaintiff is suing the municipality for defamation		
2. Masilo Rapetsoa - Case No. (1353/2014) The plaintiff is suing the municipality after ten (10) cattle died on suspicion that they grazed in an unprotected dumping site belonging to the municipality	120,000	120,000
3. Machuene Charlese Keetse - The plaintiff is suing the Municipality and the Minister of Police for wrongful arrest and detention.	300,000	-
4. Joseph Manaka - The plaintiff is suing both the municipality and Eskom after he was electrocuted by the half fallen electrical pole	3,800,000	-
5. Mahowa attorneys - The plaintiff is suing the Municipality after his service was terminated for over- charging	690,890	-
6. MTN Company - The Plaintiff has taken the municipality to a debt collector	225,158	-
7. IN-SUTU Consulting cc vs Blouberg Municipality and the matter is still pending	223,419	-
8. Overland cruises and logistics vs Blouberg Municipality and the matter is still pending. awaiting court date	574,800	-
	6,234,267	420,000

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Figures in Rand	2017	2016
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39. Related parties

Related party balances

Related party transactions

Interest paid to (received from) related parties

Commission received from related parties	-	1,309,334
CDM - Free and basic water	-	895,383
Grants received from CDM	-	265,745

The municipality is involved in an agency relationship with Capricorn District Municipality for the provision of water services.

For the Key management staff salaries refer to Note 22.

Remuneration of management

Related party per Councillors/

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Figures in Rand

39. Related parties (continued)

2017

Name	Basic Salary	Allowances	Total
Makobela SR	363,954	-	567,917
Mashalane MS	363,955	-	567,918
Morapedi AM	299,400	-	475,537
Makhura MH	205,100	-	318,522
Rangata MJ	211,350	-	342,350
Maita MP	205,100	-	318,522
Ntlatla MW	215,729	-	349,485
Masekwameng MR	175,877	-	294,182
Phosa MH	16,957	-	26,925
Raseruthe MA	160,507	-	173,405
Modisheji MP	16,957	-	26,925
Tutja TP	23,098	-	173,405
Kotsinkwa PJ	16,957	-	129,800
Lehong MV	160,507	-	123,659
Tlouamma NM	160,507	-	170,475
Rapheaga KT	16,957	-	170,138
Shongoane SL	16,957	-	127,638
Moetjie NT	163,160	-	26,925
Keetse MC	16,957	-	173,128
Mosebedi ME	16,957	-	127,638
Mojodo MD	16,957	-	26,925
Sithukga SE	23,098	-	173,128
Kobe DM	160,507	-	123,659
Chauke KR	16,957	-	29,855
Mokgohle PS	16,957	-	170,475
Boloka MP	22,848	-	33,066
Mathidza SE	160,507	-	26,925
Sekwatlakwatla SP	16,957	-	36,732
Maboya MS	16,957	-	123,659
Molokomme NO	16,957	-	32,816
Nabane NB	16,957	-	170,524
			26,925
			26,925
			26,925
			26,925

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Figures in Rand

39. Related parties (continued)

Morukhu MB	16,957	-	21,596	38,553
Mathekgana MCR	16,957	-	9,968	26,925
Ratladi SP	41,326	-	110,704	152,030
Ntlena AM	16,957	-	9,949	26,906
Tjumanana MM	166,832	-	10,017	176,849
Sekgolane SE	16,957	-	124,765	141,722
Kgwatalala MM	16,957	-	120,393	137,350
Selamolela S	185,352	-	89,124	274,476
Sekgoloane MJ	193,038	-	89,124	282,162
Madibana SS	154,259	-	89,124	243,383
Murathi MS	154,258	-	89,124	243,382
Seema MI	154,258	-	89,124	243,382
Maifo ML	154,259	-	89,124	243,383
Moshokoa MS	154,259	-	89,124	243,383
Ramoba MR	154,258	-	89,124	243,382
Sebetha MJ	154,258	-	89,124	243,382
Madibana MR	154,258	-	89,124	243,382
Morudu MF	154,258	-	89,124	243,382
Chula MI	154,258	-	89,124	243,382
Makgaka JP	154,258	-	89,124	243,382
Setwaba JP	154,258	-	89,124	243,382
Molema MN	154,258	-	89,124	243,382
Tefo LT	154,258	-	89,124	243,382
Maleka NG	154,258	-	89,124	243,382
Phoshoko NC	154,258	-	89,124	243,382
Mokobodi CS	154,258	-	89,124	243,382
Madiope TM	154,258	-	89,124	243,382
Mabolola SJ	154,258	-	89,124	243,382
Molokomme MM	154,258	-	89,124	243,382
Magwai RT	154,258	-	89,124	243,382
Madzhie AE	154,258	-	89,124	243,382
Mphago MA	137,659	-	89,124	226,783
Modingwana MG	137,659	-	86,491	224,150
Seduma MD	137,088	-	86,046	223,134
	41,325	-	21,596	62,921
	7,677,098	-	4,602,546	16,742,442

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39. Related parties (continued)

2016

Name	Basic Salary	Allowances	S & T	Total
Selamolela S	464,028	319,530	43,013	826,571
Thamaga MN	371,218	259,652	6,158	637,028
Seduma MD	348,022	244,957	103,216	696,195
Masekwameng MR	348,022	244,957	122,894	715,873
Mashuhla MW	1	-	-	1
Moetji NT	184,618	140,134	122,894	447,646
Ratladi SD	348,022	-	-	348,022
Sekgolane SE	136,322	112,843	-	249,165
Sithukga SE	192,722	146,031	73,359	412,112
Tutja TP	192,722	146,031	108,172	446,925
Tjumaana MM	192,722	146,031	49,714	388,467
Morapedi MA	179,803	137,882	85,088	423,841
Ntlatla MW	140,106	112,843	83,319	401,004
Rapheaga KT	140,106	112,843	29,934	282,883
Lehong MV	140,106	112,843	74,745	327,694
Rangata MJ	140,106	112,843	115,355	368,304
Mosebedi ME	140,106	112,843	73,178	326,127
Morukhu MB	140,106	112,843	40,016	292,965
Chosi MM	140,106	112,843	82,199	335,148
Raseruthe MA	140,106	112,843	45,694	298,643
Makobela SR	140,106	112,843	67,141	320,090
Boloka MP	140,106	112,843	26,256	279,205
Nabane NB	140,106	112,843	54,816	307,765
Sekwatlakwatla SP	140,106	112,843	48,215	301,164
Mathekane CR	140,106	112,843	102,165	355,114
Mojodo MD	140,106	112,843	102,165	355,114
Kobe DM	140,106	112,843	80,772	333,721
Mobokomme NO	140,106	112,843	80,772	333,721
Ntlima MA	140,106	112,843	-	252,949
Mashalane MS	140,106	112,843	80,292	333,241
Shongoane SL	140,106	112,843	32,143	285,092

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39. Related parties (continued)					
Kotsinkwa PJ	140,106	112,843	58,182	-	311,131
Mathidza SE	140,106	112,843	37,682	-	290,631
Keetse MC	140,106	112,843	107,213	-	360,162
Maboya MS	140,106	112,843	26,450	-	279,399
Kgwatalala MM	140,106	112,843	48,215	-	301,164
Manetja MR	1	-	-	-	1
Sekgoloane MJ	140,106	112,843	41,447	-	294,396
	7,214,017	5,561,483	2,772,616	-	15,548,116

40. Prior-year adjustments

Presented below are those items contained in the statement of financial position, statement of financial performance and cash flow statement that have been affected by prior-year adjustments:

Property, Plant and Equipment

Property Plant and Equipment as at 30 June 2016 was understated by R2 374 992. The misstatement was corrected by restating the opening balance

Receivables from exchange transactions

Receivables from exchange transactions as at 30 June 2017 was overstated. The misstatement was corrected by restating the opening balance

Statement of financial position

2016

	Note	Correction of error
Property Plant and Equipment		2,374,992
Receivables		(822,017)
Accumulated surplus		(1,552,975)
		-

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2017

2016

41. Risk management

Financial risk management

Liquidity risk

The municipality's risk to liquidity is a result of the funds available to cover future commitments. The municipality manages liquidity risk through an ongoing review of future commitments and credit facilities.

At June 30, 2017	Less than 1 year	Between 1 and 2 years	Between 2 and 5 years	Over 5 years
Borrowings	-	-	-	-
Derivative financial instruments	-	-	-	-
Trade and other payables	40,195,462	-	-	-
At June 30, 2016	Less than 1 year	Between 1 and 2 years	Between 2 and 5 years	Over 5 years
Borrowings	-	-	-	-
Derivative financial instruments	-	-	-	-
Trade and other payables	27,564,883	-	-	-

Credit risk

Credit risk consists mainly of cash deposits, cash equivalents, derivative financial instruments and trade debtors. The municipality only deposits cash with major banks with high quality credit standing and limits exposure to any one counter-party.

Trade receivables comprise a widespread customer base. Management evaluated credit risk relating to customers on an ongoing basis. If customers are independently rated, these ratings are used. Otherwise, if there is no independent rating, risk control assesses the credit quality of the customer, taking into account its financial position, past experience and other factors. Individual risk limits are set based on internal or external ratings in accordance with limits set by the board. The utilisation of credit limits is regularly monitored. Sales to retail customers are settled in cash or using major credit cards. Credit guarantee insurance is purchased when deemed appropriate.

42. Going concern

We draw attention to the fact that at June 30, 2017, the municipality had accumulated profit of 912,762,744 and that the municipality's total assets exceed its liabilities by 912,762,744.

The annual financial statements have been prepared on the basis of accounting policies applicable to a going concern. This basis presumes that funds will be available to finance future operations and that the realisation of assets and settlement of liabilities, contingent obligations and commitments will occur in the ordinary course of business.

43. Events after the reporting date

Disclose for each material category of non-adjusting events after the reporting date:

- nature of the event.
- estimation of its financial effect or a statement that such an estimation cannot be made.

44. Unauthorised expenditure

Unauthorised expenditure	83,992,237	81,117,717
Current year	1,468,944	2,874,520
	85,461,181	83,992,237

Unauthorised expenditure for the financial year under review is R 1 468, 944.

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	2017	2016
45. Fruitless and wasteful expenditure		
Fruitless and wasteful expenditure		
Current year	400,345	371,634
Condoned by council	75,112	52,601
	-	(23,890)
	475,457	400,345
Fruitless and wasteful expenditure is as a result of interest expenses incurred due to late payments of supplier invoice.		
46. Irregular expenditure		
Opening balance		
Add: Irregular Expenditure - current year	92,127,575	47,435,892
Less: Amounts written-off	44,471,937	44,710,256
	(47,435,892)	(18,573)
	89,163,620	92,127,575
The Irregular expenditure rate to noncompliance with SCM regulations. Goods and services were received for the expenditure that was recorded as irregular. Investigation were conducted by MPAC and report submitted to Council. The Council approved to write-off Irregular expenditure amounting to R47 435 892 on 30 January 2017.		
47. Additional disclosure in terms of Municipal Finance Management Act		
Contributions to organised local government		
Current year subscription / fee	2,143,191	933,789
Amount paid - current year	(2,143,191)	(933,789)
	-	-
Audit fees		
Current year subscription / fee	1,177,151	2,404,076
Amount paid - current year	(1,177,151)	(2,404,076)
	-	-
PAYE and UIF		
Current year subscription / fee	24,811,147	13,393,620
Amount paid - current year	(24,811,147)	(13,366,214)
	-	27,406
Pension and Medical Aid Deductions		
Current year subscription / fee	13,904,560	9,453,665
Amount paid - current year	(13,904,560)	(9,453,665)
	-	-
VAT		
VAT receivable	11,864,776	12,201,811
VAT output payables and VAT input receivables are shown in note .		

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47. Additional disclosure in terms of Municipal Finance Management Act (continued)

Councillors' arrear consumer accounts

The following Councillors had arrear accounts outstanding for more than 90 days at June 30, 2017:

June 30, 2017

	Outstanding less than 90 days	Outstanding more than 90 days	Total
M Thamaga	2,253	7,650	9,903

During the year the following Councillors' had arrear accounts outstanding for more than 90 days.

June 30, 2017

	Highest outstanding amount	Aging (in days)
M Thamaga	9,903	120

June 30, 2016

	Highest outstanding amount	Aging (in days)
SE Sekgoloane	11,085	90

Supply chain management regulations

In terms of section 36 of the Municipal Supply Chain Management Regulations any deviation from the Supply Chain Management Policy needs to be approved/condoned by the City Manager and noted by Council. The expenses incurred as listed hereunder have been condoned.

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Annual Financial Statements for the year ended June 30, 2017

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2016

48. Deviation from supply chain management regulations

Paragraph 12(1)(d)(i) of Government gazette No. 27636 issued on 30 May 2005 states that a supply chain management policy must provide for the procurement of goods and services by way of a competitive bidding process.

Paragraph 36 of the same gazette states that the accounting officer may dispense with the official procurement process in certain circumstances, provided that he records the reasons for any deviations and reports them to the next meeting of the and includes a note to the annual financial statements.

Buses and gym equipment were procured during the financial year under review and the process followed in procuring those goods deviated from the provisions of paragraph 12(1)(d)(i) as stated above. The reasons for these deviations were documented and reported to the who considered them and subsequently approved the deviation from the normal supply chain management regulations.

Supplier name	Reason	Amount	Total
October Integrated	Regulation 32	5,500,000	5,500,000
Chauke Business Enterprise	Regulation 32	7,290,000	7,290,000
CORP MD	Regulation 32	1,800,000	1,800,000
Fusion Boutique	Acomodation	40,290	40,290
Mindmuzic media pty	Sole service provider	7,871	7,871
Matome Frans	Emergency services	12,710	12,710
Ntlapeng Trading Enterprise	Emergency services	105,336	105,336
Electrical Motors	Sole provider	144,773	144,773
Madibana IT Solution	Mscoa compliance	69,329	69,329
BB Truck & Tractor	Sole provider	52,521	52,521
Electrical motors	Sole provider	62,563	62,563
Mmobudi Trading & Projects	Emergency services	11,300	11,300
Pietersburg Mocksmith	Emergency services	7,761	7,761
AT Academy	Sole Supplier	55,000	55,000
Dithipe Trading Enterprise	Regulation 32	33,882,900	33,882,900
Brain Singh Consulting	Regulation 32	720,000	720,000
Business Engineering	Regulation 32	917,130	917,130
Subtotal		50,679,484	50,679,484
		50,679,484	50,679,484

49. Distribution Losses

Heading
Electricity

2,439,101

1,989,381

The municipality purchased 19 452 996 (units) from Eskom and sold 17 664 000.6 (units) hence there is a difference of 1 807 995.4 (units) between the purchase and sales. This amount to a distribution loss of 9.29%.



AUDITOR - GENERAL
SOUTH AFRICA

The accounting officer
Blouberg Local Municipality
P O Box 1593
Senwabarwana
0790

Date 01 December 2017

Reference: 60052REG2016-2017

Dear Sir

Report of the Auditor-General on the financial statements and other legal and regulatory requirements of Blouberg local Municipality for the year ended 30 June 2017

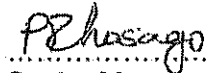
1. The above-mentioned report of the Auditor-General is submitted herewith in terms of section 21(1) of the Public Audit Act of South Africa read in conjunction with section 188 of the Constitution of the Republic of South Africa section 121(3) of the Municipal Finance Management Act of South Africa (MFMA)
2. We have not yet received the other information that will be included in the annual report with the audited financial statements and have thus not been able to establish whether there are any inconsistencies between this information and the audited financial statements and the reported performance against pre-determined objectives. You are requested to supply this information as soon as possible. Once this information is received it will be read and should any inconsistencies be identified these will be communicated to you and you will be requested to make the necessary corrections. Should the corrections not be made we will amend and reissue the audit report.
3. In terms of section 121(3) of the MFMA you are required to include the audit report in the Municipality's annual report to be tabled.
4. Until the annual report is tabled as required by section 127(2) of the MFMA the audit report is not a public document and should therefore be treated as confidential.
5. Prior to printing or copying the annual report which will include the audit report you are required to do the following:
 - Submit the final printer's proof of the annual report to the relevant senior manager of the Auditor-General of South Africa for verification of the audit-related references in the audit report and for confirmation that the financial statements and other information are those documents that have been read and audited. Special care should be taken with the page references in your report, since an incorrect reference could have audit implications.
 - The signature *Auditor-General* in the handwriting of the auditor authorised to sign the audit report at the end of the hard copy of the audit report should be scanned in when preparing to print the report. This signature, as well as the place and date of signing and the Auditor-General of South Africa's logo, should appear at the end of the report, as in the hard copy that is provided to you. The official logo will be made available to you in electronic format.

6. Please notify the undersigned Senior Manager well in advance of the date on which the annual report containing this audit report will be tabled.
7. Your cooperation to ensure that all these requirements are met would be much appreciated.

Kindly acknowledge receipt of this letter.

Yours sincerely

Signed



.....
Senior Manager: Limpopo

Enquiries: Precious Thosago
Telephone: (012) 345 6789
Fax: (012) 345 6789

Report of the auditor-general of Blouberg Local Municipality

Report on the audit of the financial statements

Opinion

1. I have audited the financial statements of the Blouberg Local Municipality set out on pages ... to ..., which comprise the statement of financial position as at 30 June 2017, and the statement of financial, statement of changes in net assets, cash flow statement and the statement of comparison of budget information with actual information for the year then ended, as well as the notes to the financial statements, including a summary of significant accounting policies.
2. In my opinion, except for the possible effects of the matters described in the basis of qualified opinion section of my report the financial statements present fairly, in all material respects, the financial position of the municipality as at 30 June 2017, and its financial performance and cash flows for the year then ended in accordance with South African standard of Generally Recognised Accounting Practice (SA Standards of GRAP) and the requirements of the Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA) and Division Of Revenue Act, 2016 (Act No.3 of 2016) (DORA).

Basis for qualified opinion

Vat receivables

3. I was unable to obtain sufficient appropriate audit evidence that VAT receivable amount for the current year had been properly accounted for, due to the status of the accounting records. I was unable to confirm VAT receivable amount by alternative means. Consequently, I was unable to determine whether adjustment relating to VAT receivables stated as R11 932 619 were necessary.

Revenue

4. I was unable to obtain sufficient appropriate audit evidence that revenue for the current year had been properly accounted for, due to the status of the accounting records for assessment rates. I was unable to obtain confirm total revenue amount by alternative means. Consequently, I was unable to determine whether adjustment relating to the total revenue amount stated as R25 064 827 was necessary.

Context for the opinion

5. I conducted my audit in accordance with the International Standards on Auditing (ISAs). My responsibilities under those standards are further described in the auditor-general's responsibilities for the audit of the financial statements section of my report.
6. I am independent of the municipality in accordance with the International Ethics Standards Board for Accountants' *Code of ethics for professional accountants* (IESBA code) together with the ethical requirements that are relevant to my audit in South Africa.

I have fulfilled my other ethical responsibilities in accordance with these requirements and the IESBA code.

7. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

Emphasis of matters

8. I draw attention to the matters below. My opinion is not modified in respect of these matters.

Uncertainty relating to the future outcome of litigation

9. With reference to note 38 to the financial statements, the municipality is the defendant in claims. The municipality is opposing the claims. The ultimate outcome of the matters cannot presently be determined and no provision for any liability that may result has been made in the financial statements

Restatement of corresponding figures

10. As disclosed in note 40 to the financial statements, the corresponding figures for 30 June 2016 have been restated as a result of an error in the financial statements of the municipality at, and for the year ended, 30 June 2017.

Irregular expenditure

11. As disclosed in note 46 to the financial statements, irregular expenditure to the amount of R51 471 936 was incurred, as result of improper tender process being followed.

Other matters

12. I draw attention to the matters below. My opinion is not modified in respect of these matters.

Unaudited supplementary schedules

13. The supplementary information set out on pages xxx to xxx does not form part of the annual performance report and is presented as additional information. We have not audited these schedules and, accordingly, we do not express a conclusion thereon.

Unaudited disclosure notes

14. In terms of section 152 (2) (e) of the MFMA the municipality is required to disclose particulars of non-compliance with the MFMA. This disclosure requirement did not form part of the audit of the financial statements and accordingly I do not express an opinion thereon.

Responsibilities of the Accounting officer for the financial statements

15. The accounting officer is responsible for the preparation and fair presentation of the financial statements in accordance with SA Standards of GRAP and the requirement of the MFMA and DORA and for such internal control as the accounting officer determines

is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

16. In preparing the financial statements, the accounting is responsible for assessing the municipality's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the accounting officer either intends to liquidate the municipality or to cease operations, or has no realistic alternative but to do so.

Auditor-general's responsibilities for the audit of the financial statements

17. My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.
18. A further description of my responsibilities for the audit of the financial statements is included in the annexure to the auditor's report.

Report on the audit of the annual performance report

Introduction and scope

19. In accordance with the Public Audit Act of South Africa, 2004 (Act No. 25 of 2004) (PAA) and the general notice issued in terms thereof I have a responsibility to report material findings on the reported performance information against predetermined objectives for selected development priorities presented in the annual performance report. I performed procedures to identify findings but not to gather evidence to express assurance.
20. My procedures address the reported performance information, which must be based on the approved performance planning documents of the municipality. I have not evaluated the completeness and appropriateness of the performance indicators/measures included in the planning documents. My procedures also did not extend to any disclosures or assertions relating to planned performance strategies and information in respect of future periods that may be included as part of the reported performance information. Accordingly, my findings do not extend to these matters.
21. I evaluated the usefulness and reliability of the reported performance information in accordance with the criteria developed from the performance management and reporting framework, as defined in the general notice, for the following selected development priorities presented in the annual performance report of the municipality for the year ended 30 June 2017:

Development priorities	Pages in the annual performance report
KPA 1: Basic service delivery and infrastructure planning	x – x

KPA 2: Local economic development	x – x
KPA 3: Spatial rationale	x – x

22. I performed procedures to determine whether the reported performance information was consistent with the approved performance planning documents. I performed further procedures to determine whether the indicators and related targets were measurable and relevant, and assessed the reliability of the reported performance information to determine whether it was valid, accurate and complete.

23. I did not identify any material findings on the reliability and usefulness of the reported performance information for the following development priority:

- KPA 3: Spatial rationale

24. The material findings in respect of the usefulness and reliability of the selected objectives are as follows:

Development area KPA 1: Basic service delivery and infrastructure development

Various indicators

25. The reported achievements of the indicators listed below were misstated, as the evidence provided did not agree with the reported achievements as follows:

Performance indicator	Reported achievement	Audited value
% completion electrification of Aurora ext	103	5
% completion electrification of ward 03 Ext	78	28
% completion electrification of Witten	250	4
% completion electrification of sadu	204	40
% completion electrification of Aurora ext	135	88
No. of Sports Ground graded	60	0
% of implementation of an IWMP.	11	0
18544 households receiving weekly waste collection	18544	0
Senwabarwana Landfill site operating in line with the required standards	1	0
Taaibosch transfer station operating in line with the required standards	1	0
Provision of 2000 refuse bins to communities	2000	0
One park developed and maintained.	1	0
Number of Senwabarwana and Alldays graves numbered.	1	0
No of Awareness & Educational campaigns conducted	4	0

Development area KPA 2: Local Economic Development

KPI 1015 - Number of LED projects supported and sustained

26. KPI 105 reportable target states that, "number of LED projects supported and sustained". The performance target is **not specific** on how the projects will be supported. Support can take a wide range of definition. Thus, the nature and the required level of performance cannot be clearly identified.
27. Furthermore, the municipality reported that they supported local development by "installing Galvanized pump at Bosehla and drilled a borehole at Mmatemana" however management could not provide substantive evidence to validate the said support actually given to LED projects.

KPI 109 - No of Jobs created and sustained through implementation of Municipal Capital works programme by June 2016.

28. The description of the reported target states that the achievable target is based on the period ending 30 June 2016; however, the audited performance report relates to the period from 1 July 2016 to 30 June 2017. The performance target is not well defined and thus the reported target will not be useful to the reader of the annual performance information.

Other matters

29. I draw attention to the matters below.

Achievement of planned targets

30. Refer to the annual performance report on pages' x to x; x to x for information on the achievement of planned targets for the year and explanations provided for the under / overachievement of a number of targets. This information should be considered in the context of the material findings on the usefulness and reliability of the reported performance information in paragraphs 22; 25; 27,28 and 29 of this report.

Adjustment of material misstatements

31. I identified material misstatements in the annual performance report submitted for auditing. These material misstatements were on the reported performance information of economic development and basic services and infrastructure planning. As management subsequently corrected the misstatements, I did not raise any material findings on the usefulness and reliability of the reported performance information.

Report on audit of compliance with legislation

Introduction and scope

32. In accordance with the PAA and the general notice issued in terms thereof I have a responsibility to report material findings on the compliance of the municipality with

specific matters in key legislation. I performed procedures to identify findings but not to gather evidence to express assurance.

33. The material findings on compliance with specific matters in key legislations are as follows:

Annual financial statements, performance and annual reports

34. The financial statements submitted for auditing were not prepared in all material respects in accordance with the requirements of section 122 of the MFMA.

Material misstatements identified by the auditors in the submitted financial statements were not adequately corrected, with the result that the municipality obtained a qualified opinion

Procurement and contract management

35. Contracts were awarded to bidders based on points given for criteria that differed from those stipulated in the original invitation for bidding, in contravention of SCM regulations 21(b) and 28(1)(a) and the Preferential Procurement Regulations.

36. Bid documentation for procurement of commodities designated for local content and production, did not stipulate the minimum threshold for local production and content as required by Preferential Procurement Regulation 9(1). Similar non-compliance was also reported in the prior year

37. All of the commodities designated for local content and production, were procured from suppliers who did not submit a declaration on local production and content as required by Preferential Procurement Regulation 9(1). Similar non-compliance was also reported in the prior year.

38. Some of the commodities designated for local content and production, were procured from suppliers who did not meet the prescribed minimum threshold for local production and content, as required by Preferential Procurement Regulation 9(5). Similar non-compliance was also reported in the prior year.

Expenditure management

39. Effective steps were not taken to prevent irregular expenditure amounting to R51 471 936 as disclosed in note 46 to the annual financial statements, as required by section 62(1)(d) of the MFMA. The majority of the irregular expenditure was caused by the non-compliance that caused majority of the irregular expenditure.

40. Money owed by the municipality was not always paid within 30 days, as required by section 65(2)(e) / 99(2)(b) of the MFMA.

Consequence management

41. Losses resulting from unauthorised, irregular as well as fruitless expenditure were not recovered from the liable persons, as required by section 32(2) of the MFMA.

Revenue management

42. An effective system of internal control for debtors and revenue was not in place, as required by section 64(2)(f) of the MFMA.
43. Revenue due to the municipality was not calculated on a monthly basis, as required by section 64(2)(b) of the MFMA.

Assets management

44. An effective system of internal control for assets was not in place, as required by section 96(2)(b) of the MFMA.

Other information

45. The accounting officer is responsible for the other information. The other information does not include the financial statements, the auditor's report thereon and those selected development priorities presented in the annual performance report that have been specifically reported on in the auditor's report.
46. My opinion on the financial statements and findings on the reported performance information and compliance with legislation do not cover the other information and I do not express an audit opinion or any form of assurance conclusion thereon.
47. In connection with my audit, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements and the selected development priorities presented in the annual performance report, or my knowledge obtained in the audit, or otherwise appears to be materially misstated.
48. I did not receive the other information prior to the date of this auditor's report. When I do receive and read this information, if I conclude that there is a material misstatement therein, I am required to communicate the matter to those charged with governance and request that the other information be corrected. If the other information is not corrected, I may have to retract this auditor's report and re-issue an amended report as appropriate, however, if it is corrected this will not be necessary.

Internal control deficiencies

49. I considered internal control relevant to my audit of the financial statements, reported performance information and compliance with applicable legislation; however, my objective was not to express any form of assurance thereon. The matters reported below are limited to the significant internal control deficiencies that resulted in the basis for opinion, [the findings on the annual of performance report and the findings on compliance with legislation included in this report.

Leadership

50. The accounting officer did not exercise oversight responsibility regarding financial and performance reporting and compliance and related internal controls.

Financial and performance management

51. Management did not implement controls and process to ensure that the financial statements are free from material errors and the municipality is in compliance with the relevant laws and regulations.
52. The municipality did not develop an effective system which verified the accuracy, completeness and reliability of the reported performance contained in the annual performance report.

Auditor - General

Polokwane

30 November 2017



AUDITOR-GENERAL
SOUTH AFRICA

Auditing to build public confidence

Annexure – Auditor-general's responsibility for the audit

1. As part of an audit in accordance with the ISAs, I exercise professional judgement and maintain professional scepticism throughout my audit of the financial statements, and the procedures performed on reported performance information for selected development priorities and on the municipality's compliance with respect to the selected subject matters.

Financial statements

2. In addition to my responsibility for the audit of the financial statements as described in the auditor's report, I also:
 - identify and assess the risks of material misstatement of the financial statements whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
 - obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the municipality's internal control.
 - evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by accounting officer.
 - conclude on the appropriateness of the accounting officer's use of the going concern basis of accounting in the preparation of the financial statements. I also conclude, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Blouberg Local Municipality ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements about the material uncertainty or, if such disclosures are inadequate, to modify the opinion on the financial statements. My conclusions are based on the information available to me at the date of the auditor's report. However, future events or conditions may cause a municipality to cease to continue as a going concern.
 - evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

Communication with those charged with governance

3. I communicate with the accounting officer regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.
4. I also confirm to the accounting officer that I have complied with relevant ethical requirements regarding independence, and communicate all relationships and other

matters that may reasonably be thought to have a bearing on my independence and here applicable, related safeguards.



BLOUBERG MUNICIPALITY

*Kodumela
moepa thatse*



MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

OVERSIGHT REPORT 2016 / 2017

Kodumela

moepa thatse

VISION

A participatory municipality that turns
Prevailing challenges into opportunities
for growth and development through
Optimal utilization of available resources.

MISSION

To ensure delivery of quality services
through community participation and
Creation of enabling environment for economic growth and
job creation.

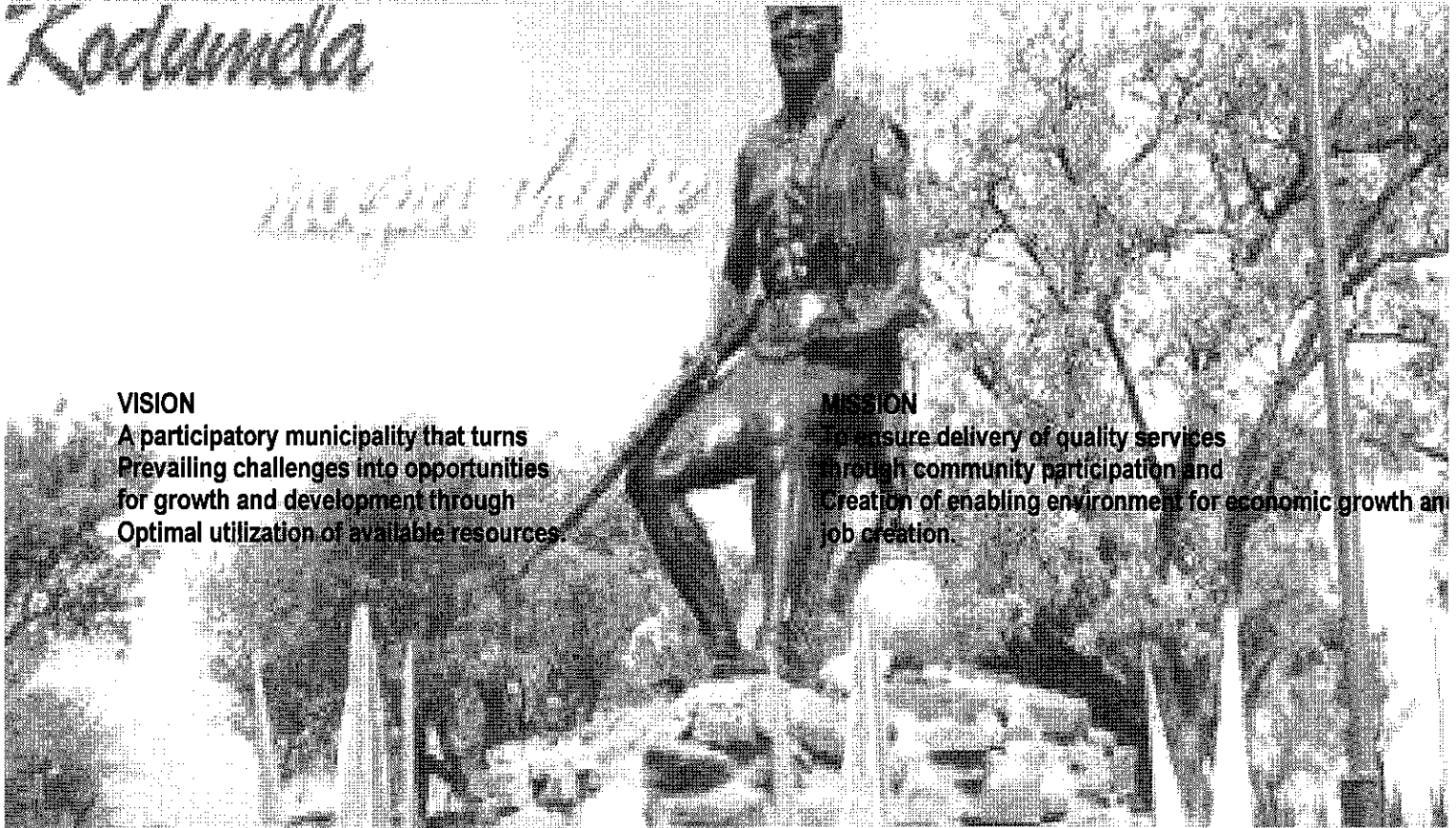


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MUNICIPAL PUBLIC ACCOUNTS COMMITTEES' OVERSIGHT REPORT ON THE 2016/ 2017 DRAFT ANNUAL REPORT TO COUNCIL

1. PURPOSE OF THE REPORT

The primary objective of this report is to present to the Blouberg Local Municipality Council the findings by the Municipal Public Accounts Committees after scrutinizing and interrogating the 2016/ 2017 Draft Annual and Audit Report.

2. LEGISLATIVE BACKGROUND

The Municipal Public Accounts Committee of the Blouberg Local Municipality is guided by the following pieces of legislations and regulations in order for it to table the Draft Annual Report on the 2016 / 2017 Financial Year: -

- i. Local Government: Municipal Systems Act, 2000
- ii. Draft Annual Report 2016 / 2017
- iii. Audited Financial Statements 2016/2017
- iv. Municipal Finance Management Act (Section 121)
- v. Draft IDP Review 2016/ 2017
- vi. Service Delivery and Budget Implementation Plan 2016 / 2017

Section 127 (2) of the MFMA states that the Mayor of a Municipality must, within seven months after the end of a financial year, table in the municipal council the Draft Annual Report of the municipality and of any municipal entity under the municipality's sole or shared control.

The Mayor, in terms of section 127(2) of the MFMA, tabled the annual report of the municipality in the municipal council on 31 January 2018 and the report was therefore referred to the Municipal Public Accounts Committee for a detailed analysis and review which also seeks the discussion on the oversight report aimed to be tabled in council for consideration.

The Annual Report tabled by the Mayor included the following components as provided for under section 121(3) of the MFMA:

- The annual financial statements of the municipality as submitted to the Auditor-General (AG) for audit in terms of section 126(1);
- The annual performance report of the municipality prepared by the municipality in terms of section 46 of the Municipal System Act; and
- An assessment by the municipality's accounting officer of the municipality's performance against measurable performance objectives referred to in section 17(3) (b) for revenue collection from each revenue source and each vote in the municipality has approved budget for relevant financial year.

3. MUNICIPAL PUBLIC ACCOUNTS COMMITTEES' PROGRAMME OF ACTION

The committee had to develop a programme of action to unpack and deliberate on the Draft Annual Report that would also enable them to interact with the stakeholders and members of the public. The program is hereunder attached as annexure A.

ANNEXURE "A"



PROGRAMME OF ACTION FOR MUNICIPAL PUBLIC ACCOUNTS COMMITTEE PROGRESS ON IMPLEMENTATION FOR THE 3RD QUARTER ACTION PLAN (2017/18)

ACTIVITY	DATE	VENUE	TIME	MAIN CONSIDERATION
MPAC Portfolio Meeting	08 February 2018	Municipal Boardroom	10h00	Finalization of the 3 rd Quarter Action Plan.
District MPAC Forum	09 February 2018	Alldays Satellite Office	11h00	Consideration of MPAC Issues.
MPAC Meeting	13 February 2018	Municipal Boardroom	10h00	Interrogation of the Draft Annual Report 2016/17 and Mid – Year Organizational Performance Report.
MPAC Meeting with Auditor – General	22 February 2018	Municipal Boardroom	10h00	Presentation of the Audit Report.
MPAC Meeting with Management	26 February 2018	Municipal Boardroom	10h00	Unpacking of the Draft Annual Report and Clarification of Issues on the Draft Annual Report and Mid – Year Organizational Performance Report.
MPAC Meeting	28 February 2018	Alldays Satellite Office	10h00	Formulation of questions to Management.
MPAC Meeting with Management	06 March 2018	Municipal Boardroom	11h00	Responses from Management on the Draft Annual Report and Mid – Year Organizational Performance Report.
MPAC Public Participation (Cluster A)	12 March 2018 Wards: 01,02,19,21&22	Raweshi Satellite Office	11h00	Solicit inputs from Stakeholders and Community

Participation (Cluster B)		Wards: 03,08,09,10,11,12 &14			Stakeholders and Community
MPAC Public Participation (Cluster C)		16 March 2018 Wards: 04, 05, 06, 07 & 20	My – Darling Community Hall	11h00	Solicit inputs from Stakeholders and Community
MPAC Public Participation (Cluster D)		19 March 2018 Wards: 13, 15, 16, 17 & 18	Kromhoek Community Hall	11h00	Solicit inputs from Stakeholders and Community
MPAC Public Hearing		26 March 2018	Municipal Chamber	10h00	Public Hearing (Management and Stakeholders)
MPAC Meeting		27 March 2018	Municipal Boardroom	10h00	Consolidation and Adoption of the final Oversight report to Council.
Council Meeting		28 March 2018	Ramaswikana Village	12h00	Tabling of the Oversight Report to Council



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Blouberg Municipality

4. RESPONSES TO QUESTIONS RAISED BY THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE ON THE 2016/17 DRAFT ANNUAL REPORT AND THE AUDITOR – GENERAL'S REPORT TO THE MAYOR, EXECUTIVE COMMITTEE AND MANAGEMENT

QUESTION 01

Risk Management (Chapter 2 Draft Annual Report)

a. What are the corrective measures in place to prevent the following Top Five (5) identified risks?

QUESTION		RESPONSE
i.	Loss of revenue	<p>Loss of revenue due to electricity illegal connections is minimized through campaigns and surprise visits to the customers. The 16 and 17 Audited distribution and loss percentage, serves as an answer to the effectiveness of our corrective measures.</p> <p>Loss through non-payment is arrested through debt collector, however the municipality can do better, and will engage CDM to assist with water restrictions in Senwabarwana township.</p>
ii.	Bad public corruption	<ul style="list-style-type: none"> - We have a fraud and corruption policy implemented by management - We have fraud hotline to report incidents of fraud and corruption - We have extended fraud and corruption awareness campaigns to our community and to date no incidents reported - Different stakeholders were trained on fraud and corruption, i.e. EXCO, PMT, management, employees, interns, etc.

iii.	Litigation and its associated costs	<ul style="list-style-type: none"> - Compliance with laws and regulations. - Regular consultations with municipal lawyers.
iv.	Poor records management and resultant information loss	<ul style="list-style-type: none"> - Restriction of access to information (manual / electronic) - Implementation of password control policy - Registration of required information by user departments - Workshops conducted on a yearly basis for records management
iiv.	Grant dependency	<ul style="list-style-type: none"> - Monitoring municipal cash flow on monthly basis and adhering to credit and debts management policy. - Updating of indigent register - Disconnection of municipal services

QUESTION 02 Page 32. (Challenges) – Land Fill Site

QUESTION	RESPONSE
a. Why is the municipality operating illegally?	The municipality is not operating illegally, we have received operation license from the Department of Environmental Affairs. An illegal operation was as a result of the non-compliance with the requirements of the license, on the operation of Senwabarwana land-fill site.
b. What is the plan to do away with this?	An action plan has been developed, which forms part of the weekly AG steering committee meetings.
c. Who is the responsible official?	Manager Environmental Manager, who has been warned about the failure to comply with the Waste License.

QUESTION 03

Page 33 – Free Basic Services and Indigent Support

a. What method / criteria did you use when identifying beneficiaries?

MANAGEMENT RESPONSE:

An indigent register was used to identify the beneficiaries.

QUESTION 04

Page 53 – Performance Rating in respect of contracted Service Providers during 2016/17

a. The rating and the comments are not the same but the comments and recommendations speaks one thing. **Why?**

MANAGEMENT RESPONSE:

The contractor of Euzoringa Creche was not cooperating well with the Municipal staff, that's why he is rated fair instead of good like the others.

QUESTION 05

Page 69 – Basic Service and Infrastructure Development (Construction of High Mast Lights for Letswatla).

QUESTION	RESPONSE
a. Why was the target not achieved?	Eskom delayed the energization of the High Mast Lights even though the payment was done in time.
b. How is the municipality aiming to achieve the target while the budget is already exhausted?	The invoice for the service was already paid and only awaiting for Eskom to do their part, which was done at a later stage.
c. What causes the delay of the implementation of the project?	The internal controls of Eskom.

QUESTION 06

Page 71 – Construction of high mast lights for Senwabarwana Phase 2

a. What is the plan to fast-track procurement process which you failed to do in the beginning during the construction of high mast lights for Senwabarwana Phase 2?

MANAGEMENT RESPONSE:

Constant follow ups with Eskom and service provider regarding energization of the High Mast Lights; however, the project is now complete.
--

QUESTION 07

Page 79, 80, 81 – (Aganang Projects)

The projects contradicts Mayor's Foreword in terms of the budget.

a. Why are they differing with the Mayor's Foreword?

MANAGEMENT RESPONSE:

It was an error made during the drafting of the Mayor's foreword.
--

QUESTION 08**Page 83, KPA 1: BASIC SERVICES AND INFRASTRUCTURE DEVELOPMENT**

QUESTION	RESPONSE
KPI 30: Construction of the bridge for access to Cooperspark Village? a. What was the delay in finalizing the appointment of the service provider?	Waiting for the designs from Road Agency Limpopo, as the bridge falls under their area of jurisdiction.
KPI 31: Community Hall Renovation b. What was the root cause for not implementing?	The designs and drawings could not be found due to the dysfunctionality of Aganang Municipality. Attempts were made with former employees of the disestablished municipality, but failed to yield results.
KPI 32: 400km internal street graded (plant breakdown) c. What do you mean by the "plant breakdown"?	The Graders were out of commission
d. How many internal streets graded? Indicate specific places?	Mokoena, Lovely, Devrede, Senwabarwana, Witten, Thorpe, Alldays, Wegdraai, Essoringa, Maphoto, Pickum, Gemarke, Grootpan, Papegaai, Mankgodi, Matemana, Lethaleng,
e. Why always grading 400 internal street every year?	Because the target was never achieved, due to constant breakdown of plant.
f. Why the contents of the document still recurring as of the 2015/16 and 2016/17?	Because it's our desire to accomplish the target.
KPI 42: Delay in supply chain processes g. Why are we still having some delays in the supply chain processes and in the appointment of service providers? Is it because of poor Planning? What is your plan in future to prevent this delay?	Forward planning is our solution, where service providers will be appointed before the begging of every financial year.

QUESTION 09**KPA 5: GOOD GOVERNANCE AND PUBLIC PARTICIPATION****MANAGEMENT RESPONSE:**

QUESTION	RESPONCE
<p>KPI 200: Audit committee resolution: (To be addressed in the next audit committee meeting) Page 166 & 167</p> <p>a. Is the matter addressed or still to be addressed?</p>	<p>The matter has been addressed in the Audit Committee meeting.</p>
<p>KPI 216: Officials not capacitated to compile the AFS' (Page 173)</p> <p>b. Which official were not capacitated to compile the AFS and why was she or he not capacitated?</p>	<p>It was due to the acting positions at the level of Senior Managers and during the preparations of the AFS we had a new CFO from the disestablished Aganang Municipality.</p>
<p>KPI 217: Opening / development of a township register for Senwabarwana Ext 5 (Page 174)</p> <p>c. Why did the Appointed Service Provider failed to complete the project?</p>	<ul style="list-style-type: none"> - The project on Township establishment of Extension 5 was initiated and managed by COGHSTA from 2008 to 2009. - The project went through all phases until the general plan facilitated by the municipality. - However the department of COGHSTA failed to manage their contract with the service provider in terms of time frames, finances and milestones which led to the service provider failing to complete the project. - Therefore the project was handed over to the Court of law to resolve the matter between COGHSTA and the service provider -The matter is still sub- judice
<p>KPI 218: Functionality of the Local Geographical Names Committee</p> <p>d. Why did the target not achieved?</p>	<p>The meetings scheduled were not adhered to and unresolved issue of separation of powers or duties.</p>

responsibility between the speaker's office and ED & Planning Department?	<ul style="list-style-type: none"> • Coordination of meetings and the responsible office • Liaising office with the Provincial GNC
	<ul style="list-style-type: none"> • Chairperson of ED and planning's role as opposed to those of the Committee's chairperson • No document that refers to the terms of reference for the committee to articulate the roles and members there- off <p>To remedy this the department held a workshop with provincial GNC to outline the whole process of Geographical names in local municipalities</p>
<p>KPI 221: Page 177 – To transfer farm portion at Monmouth to municipality with full title deed (Delay from the Service Provider (Surveyor)</p> <p>g. Why was the delay by engaging the service provider to speed up the registration process?</p>	<p>-The farm portion is under claim and the claim is registered - The service provider cannot be reached and has lost interest in the project since it is now 2 to 3 years without progress - The Attorneys appointed by farm owner are busy negotiating for the farm to be prioritize the municipality's interest</p>

QUESTION 10

COUNCILLORS OWING THE MUNICIPALITY.

MANAGEMENT RESPONSE:

QUESTION	RESPONSE
a. Why did the Municipality take so long to discover the money owed by Councillors?	Management has been aware of the councilor's debts and accounts were sent to that effect. A register is kept to keep track of accounts received and e-mails sent are also available. Reminder letters were also sent to both Councillors and Officials to settle their debts.
b. Who is responsible to make follow – ups with the said Councillors who owes the Municipality?	Manager Revenue is responsible to make follow-ups as alluded on A above.

AUDITOR – GENERAL's REPORT

QUESTION 11

VAT RECEIVABLES

MANAGEMENT RESPONSE:

QUESTION		RESPONSE
a.	The AG was unable to obtain sufficient appropriate audit evidence that VAT receivable amount for the current year had been properly accounted for, due to the status of the accounting records why?	The reason for this was that VAT returns submissions by the consultant differed with what was on our general ledger.
b.	In terms of Vat receivables; why did you fail to supply the exact receivable amount as properly accounted?	The reason is, the Consultant filed Vat returns, which in totality gave a figure outstanding, but this outstanding figure differed with the one on Venus system because the Consultant did not reconcile the two.
c.	What happened when you adjusted more than necessary since the adjustment Vat amount of R11 932,619 made the AGSA doubt its necessity?	The amount of R 11,932,619 is Vat receivable according to our Financial system and AG compared this amount to aggregate amount of Vat returns submitted by Consultants and identified differences, which then made AG to be unable to confirm the accuracy thereof.
d.	Why did the Municipal Manager allow the Municipal Officials to record, present revenue and VAT on the financial statement in terms of the GRAP requirements?	The municipality is required by law to present its financial statements in terms of GRAP and the Municipal Manager is responsible for ensuring that Officials comply with this.
e.	Who are the responsible officials for the above matter?	The Consultants , Expenditure Manager and Officials in expenditure
f.	Are there any actions taken to correct the above to date or against the relevant officials?	Yes, the Consultants have been given an instruction to fix the problem by April 2018 failure to do so will result in contract termination; and further that changes were made within the expenditure unit, whereby the manager responsible for expenditure has been shifted to the assets department, while the manager responsible for assets was given the responsibility for expenditure.

QUESTION 12

REVENUE

MANAGEMENT RESPONSE:

QUESTION	RESPONSE
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whether adjustment relating to the total revenue amount stated as R25 064 827 was necessary, why did the municipality fail to provide the AG with sufficient appropriate Audit Evidence?	the general valuation roll, submitted to AG for audit purpose and the hard copy list submitted after the request was said to be incomplete. Service provider was requested to submit soft copy (complete list) of same to correct the finding.
b. Who is responsible for this mistake?	Director Economic Development and Planning and the CFO.
c. What action did the municipality take against the responsible person?	THE MM's office realized that the management of the disestablishment programme was still a learning curve, with other issues unfolding during the process; which might take time to have a full-fledged complete process; so it was not yet time to take action against the responsible officials, and that with time, the process is unfolding well.
d. What measure have been taken to ensure that the municipality improve the audit outcome of	By compilation of AFS earlier (on or before the 15th August) to enable management and audit
The municipality and to ensure that the errors and misstatement corrected through the AGSA adjustment process are avoided or identified before AGSA start the audit process?	Committee to review and make inputs for adjustments before final submission.

QUESTION 13

IRREGULAR EXPENDITURE

	QUESTION	RESPONSE
a.	An amount of R51 471 936 was incurred because of improper tender process being followed, why did the municipality failed to follow proper tender processes?	Due to regulation 32, which was not centralized in Supply Chain Management Unit and the security tender, the advert did not indicate the submission of AFS by the bidders.
b.	Why did the municipality fail to provide the AG with particulars of disclosure as required by section 15, of the MFMA?	Was provided and disclosed under note 44 of the AFS

	responsible person benefited from this improper processes?	
d.	What action did the municipality take against the implicated person?	2016/17 Irregular expenditure has be referred to Council for investigations. Any officials who is found to have been negligent, actions will be taken against them.
e.	Are there any corrective measures in place to prevent the said matter not to happen again?	Yes, Council took resolution to say that all regulation 32 must go through Internal Audit office before appointment
f.	It is reported / identified that the Accounting Officer did not made oversight, on financial and performance reporting, compliance and internal controls, WHY?	This was due to the fact that there has being acting positions in the Senior Management level.
g.	What are the causes of the SCM findings identified which resulted in the municipality incurring the huge irregular expenditure? 4.1 Can those issues be narrowed to specific skill issues or negligence or any other factors?	Regulation 32 was not centralized in SCM. The advert was not comply with SCM regulation, attending training as and when regulation issued.
h.	What did the municipality do so far to correct the matter?	Provincial Treasury was invited for In house Training, which was done.
i.	Was any action taken?	No employee has been found to be negligent so far.

QUESTION 14

VARIOUS INDICATORS

	QUESTION	RESPONSE
i.	The reported achievements of the indicators listed were misstated and why?	There was no evidence to support reported achievement by Senior Managers. Our records did not support the reported performance. We have now come with corrective measures and Performance Report will be reviewed on a quarterly basis.
ii.	According to the AG's report, the evidence provided did not agree with the reported achievements and why?	Same as above.

QUESTION 15

DEVELOPMENT AREA KPA 2: LOCAL ECONOMIC DEVELOPMENT.

(15.1) KPI 1015: Number of LED Projects supported and sustained.

QUESTION	RESPONSE
i. What is it that the municipality is doing in order to support and sustain the LED projects?	The municipality in each financial year set aside a budget for emerging SMMEs to enhance their capability to sustain themselves Incubation programs by external stakeholders are also assisting SMMEs to gain capacity.
ii. Why did management fail to provide the AG with substantive evidence to validate the support given to LED Projects particularly for Bosehla Galvanized Pump and Mmatemana Drilled Borehole?	Evidence to such is available as we have reports and pictures to attest that. There was an oversight since the report formed part of the evidence submitted to AG. The challenge might have been the interpretation of the report.

(15.2) KPI 109: No of jobs created and sustained through implementation of Municipal Capital work programme by June 2016.

	QUESTION	RESPONSE
i.	Why was the performance target on number of jobs created and sustained not well defined, because the description of the reported target states that the achievable target is based on the period ending 30 June	It was an error and it was corrected during the audit process.
	2016, however, the audited performance report relates to the period from 1 July 2016 to 30 June 2017?	
ii.	. How the issues reported on the performance information which resulted in qualification in the two KPA (basic service and local economic development) resulted?	This is due to the fact that our records did not support the reported performance.
iii.	Which measures are in place to correct above issues?	Performance report will be reviewed quarterly to make sure that we have evidence to support our reported performance
iv.	Who are the responsible personnel?	Senior Manager ED & Planning and Technical Services.
v.	Are there any measures taken to assist the personnel or against the personnel if it is due to negligent?	Acting PMS Manager has workshopped Senior Management on how to compile a credible quarterly performance reports.

QUESTION 16

ANNUAL FINANCIAL STATEMENTS, PERFORMANCE AND ANNUAL REPORTS

Paragraph 43:

Why were the Financial Statements submitted for Auditing not prepared in all material respects in accordance with Section 122 of the MFMA?

MANAGEMENT RESPONSE:

As long as Auditor General identified any error in the financial statement, then the financial statement was not in accordance with Section 122 of the MFMA. The identified errors have been corrected during the audit process.

(16.1) PROCUREMENT AND CONTRACT MANAGEMENT

	QUESTION	RESPONSE
i.	Why were the contracts awarded to bidders based on points given for criteria that differed from those stipulated in the original invitation for bidding, in contravention of SCM regulations 21 (b) and 28 (1) (a) and the Preferential Procurement Regulation?	The evaluation criteria in the terms of reference (incorrect) differed with the actual criteria used.
ii.	Why did the bid documentation for procurement of commodities designated for local content and production, did not stipulated the minimum threshold for local production and content as required by Preferential Procurement Regulation 9 (1)?	It was new regulation that was not included in municipal SCM policy.
iii.	What informs the municipality to procure from suppliers who did not meet the prescribed minimum threshold for local production and content as required by Preferential Procurement Regulation 9 (5)?	Local content in terms of uniforms was not mentioned in the advert.

(16.2) EXPENDITURE MANAGEMENT

Paragraph 39:

QUESTION	RESPONSE
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effective steps to prevent irregular expenditure amounting to R51 471 936 as disclosed in Note 46 to the Annual Financial Statements as required by section (62) (1) (d) of the MFMA?	This was due to Regulation 32 procurements and now we have resolved that before appointment can be made in terms of Reg 32, Internal Audit shall do compliance review.
ii. Money owed by the municipality was not always paid, within 30 days as required by Section 65 (2) (e) /99/ (2) 6 of the MFMA, Why?	Invoices are submitted late to Finance for payment. We have now introduced control measures to address this issue. Invoice Register is now in place and any invoice submitted to Finance is Stamped and registered.



MACHABA JUNIAS

MUNICIPAL MANAGER

4. ACHIEVEMENTS

The Municipal Public Accounts Committee managed to adhere to all their scheduled meetings as per the adopted action plan and attendance of both the Public Consultations and Public Hearing on the Draft Annual Report for 2016 / 2017 were a huge success as the turned out of the attendance being more than the expected target.

The Committee achieved their expected goals through the collective support of the entire Management, the Honourable Mayor, Honourable Speaker, Honourable Chief Whip, Executive Committee and all Councillors

5. CHALLENGES

- a. Some of Members of the public turned the proceedings of the Public Participations into the IDP Sessions and Mayor's Imbizo due to lack of understanding on how to differentiate between the Public Participation on the Draft Annual Report and the Public Participation on the IDP and that there is a need to workshop all Community Members about the Municipal Annual Report.
- b. Most of the questions, inputs and comments raised were not related to the Draft Annual Report but instead they were raising their challenges and needs.

6. PUBLIC CONSULTATIONS

- a. The Public Participation Meetings were arranged according to Four (4) Clusters as follows: -
 - i. **Cluster A** was convened at **Raweshi Satellite Office** on the **12th March 2018** and the following Wards attended: **Wards: 01, 02, 19, 21 & 22**. A total number of **296** registered their attendance for the Public Participation meeting at **Raweshi Satellite Office**.
 - ii. **Cluster B** convened at **Machaba Community Hall** on the **14th March 2018** and the following Wards attended: **Wards: 03, 08, 09, 10, 11, 12 and 14**. A total number of **312** registered their attendance for the Public Participation meeting at **Machaba Community Hall**.
 - iii. **Cluster C** convened at **MY – Darling Community Hall** on the **16th March 2018** and the following Wards attended: **Wards: 04, 05, 06, 07, and 20**. A total number of **212** registered their attendance for the Public Participation at **MY – Darling Community Hall**.
 - iv. **8** and the following Wards attended: **Wards: 13, 15, 16, 17 and 18**. A total number of **231** registered their attendance for the Public Participation at **Kromhoek Community Hall**.
- b. On the **26th March 2017**, the committee successfully held the **Public Hearing on the 2016 / 2017 Draft Committee, Councillors, Stakeholders, Community Members, the District Municipality** were in attendance.

7. ISSUES RAISED BY COMMUNITY MEMBERS DURING THE PUBLIC PARTICIPATIONS ON THE 2016 / 2017 DRAFT ANNUAL REPORT AND AG'S REPORT

- a. How is the Municipality intending to improve the repeated / recurring Qualified Opinion and move to an acceptable Audit Opinion such as Unqualified and Clean Audit?
- b. What Criteria is the Municipality using especially when appointing the EPWP's and the CWP's?
- c. What made the Municipality to adjust more than necessary since the adjustment Vat amount of R11 932, 619 made the AGSA doubt its necessity?
- d. Why did the Municipality fail to provide the AG with sufficient appropriate Audit Evidence relating to the total value of R25 064 827 in the AG's Report?
- e. Plenty of the issues which were also raised were in relation to the needs of the communities such as Water, Roads, Clinics, Schools and Electricity Extensions, etc.
- f. The Municipality was also praised / appreciated for the services that they rendered to other communities.

8. RECOMMENDATIONS ON THE 2016 / 2017 DRAFT ANNUAL REPORT

- 2.1 MPAC considered the revised 2016 / 2017 Draft Annual Report and therefore can recommend that Council approves the Draft Annual Report based on the meetings and all activities held to strengthen the compliance and also to serve as a permanent and true reflection document of what had transpired during the consultations processes.
- 2.2 The Municipal Public Accounts Committee recommends that the Accounting Officer and the entire Management should continuously monitor and rely on the Action Plan as a guiding tool to improve performance of the Municipality and also to strive to achieve a better audit opinion for the upcoming Audit session.
- 2.3 The Municipality must ensure that members of the Municipal Public Accounts Committee are effectively and continually empowered with the requisite knowledge, skills, trainings, workshops and reliable information needed to them to diligently perform their duties.
- 2.4 Members of the public turned the proceedings of the Public Participations into the IDP Sessions and Mayor's Imbizo due to lack of understanding on how to differentiate between the Public Participation on the Draft Annual Report and the Public Participation on the IDP and that there is a need to workshop all Community Members about the Municipal Annual Report.

9. MUNICIPAL PUBLIC ACCOUNTS COMMITTEE'S RECOMMENDATIONS TO COUNCIL OF THE 28TH MARCH 2018

The Committee take note of the performance for improvement on the 2016 / 17 as compared to 2015/16 hence the number of findings are very little as for those of the 2015/16 Financial Year.

The committee therefore recommend to Council to adopt the report with noting of the following: -

- i. Total compliance for Regulation 32 together with legislations in the supply chain.

- ii. The implementation of the remedial action on the implementation of projects to prevent delays in the supply chain.
- iii. The current investigations with the Internal Auditor on the matter of overpayment of Councillors and Officials be fastracked and the report be forwarded to the Municipal Public Acccounts Committee for further scrutiny .
- iv. The committee further request the report from the External Investigators for 2015 / 16 Financial Year as it was recommended by the committee in the previous council meeting.
- v. The committee emphasized that progress on the Resolutions be a standing item as recommended in the council of October 2018.

CLLR. SEKGOLOANE M.J

CHAIRPERSON: MPAC