BLOUBERG MUNICIPALITY'S 2015/16 MID YEAR REPORT

BLOUBERG MUNICIPALITY

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CHAPTER ONE

INTRODUCTION

BLOUBERG MUNICIPALITY

INTRODUCTION

The municipality adopted the 2015/16 IDP/Budget on the 29th May 2015 at Papegaai village in ward 05. As a strategic document to address the challenges identified during the public participation sessions. The IDP\Budget was adopted with the budget of **R247,406, 558 m** for 2015/16 and the three year projected budget (MTEF) of **R247,406,558 m** for the **2015\16 FY,R 249,447,198** for 2016/17 and **R269,458,909 m** for the 2016\17 FY. The budget related policies such as Rates, Credit Control ,Petty cash, Cash Management, indigent all other policies as required by the law were also adopted.

The municipality developed Service Delivery and Budget Implementation Plan as a tool to implement the IDP. The targets were set out in the SDBIP for the performance of the Municipality to be measured and the Mayor signed accordingly as required by the legislations.

The Performance Management Policy was also reviewed and approved by council and all section 54/56 managers signed their Performance Agreements as legislation dictates. The PMS Policy was also reviewed and PMS has been cascaded down to cover all other levels to enable council to measure and monitor the performance of all officials and each directorate has been mandated to ensure that the arrangement be implemented accordingly .

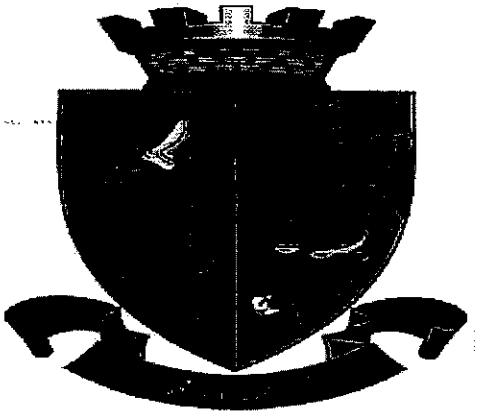
All performance agreements with their attachment made it mandatory for each senior manager and Municipal Manager to implement the following cross cutting areas:

- **Performance management**
- **Audit**
- **Risk management**
- **Revenue generation**

CHAPTER TWO

EXECUTIVE SUMMARY

BLOUBERG MUNICIPALITY



SECTION 72 REPORT (MID-YEAR REPORT)

2015-2016 FINANCIAL YEAR

To: The Mayor

In accordance with Section 72 of the Municipal Finance Management Act, I hereby submit the required statement assessing the performance of the first half of the 2015/16 financial year.

Section 54 of the MFMA requires the Mayor of a municipality to take certain actions on the receipt of this report to ensure that the approved budget is implemented in accordance with the projections contained in the Service Delivery and Budget Implementation Plan. The information contained in this report has been reviewed and it is evident that adjustments to the SDBIP will be necessary.

Furthermore adjustments to the Capital and Operating Budgets will also be necessary.

In terms of section 72 of the MFMA the SDBIP, projections will have to be revised and the Budget amended to ensure that planned services will be rendered.

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KGORANE M.J

ACTING MUNICIPAL MANAGER

DATE : 29/01/2016

RECOMMENDATIONS

These recommendations are linked to the responsibilities of the Mayor under S54 of the MFMA.

(a) Note the contents of the report.
(b) In case of section 72 report, submit the report to council by 29 January 2015.

(c) Identify any financial problems facing municipality, Including any emerging or impending financial problems

CHAPTER 3

BLOUBERG LOCAL MUNICIPALITY

FINANCIAL PERFORMANCE FOR THE PERIOD ENDED 31 DECEMBER 2015

MID YEAR ASSESSMENT AND PERFORMANCE

Table of Contents

1. Introduction
2. Legislative Framework
3. Resolutions
4. Executive Summary
5. Sec 72 (Mid-Year Report)

MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016

1. Introduction

The Municipal Budget and Reporting Regulations (MBRR) are designed to achieve a range of objectives, including improving the local government sphere's ability to deliver basic services by facilitating improved financial sustainability and better medium term planning and policy choices on service delivery. This report has been prepared in terms of the following legislative framework:

- The Municipal Finance Management Act – No. 56 of 2003, Section 72,
  and The Municipal Budget and Reporting Regulations, 35.

The MBRR highlights the format of the mid-year budget and performance assessment. "33. A mid-year budget and performance assessment of a municipality referred to in section 72 of the Act must be in the format specified in Schedule C and include all the required tables, charts and explanatory information, taking into account any guidelines issued by the Minister in terms of section 168(1) of the Act." The objective of these Regulations is to secure sound and sustainable management of the budgeting and reporting practices of municipalities by establishing uniform norms and standards and other requirements for ensuring transparency, accountability and appropriate lines of responsibility in the budgeting and reporting process and other relevant matters as required by the Act.

2. Legislative framework

In terms of section 72 (1) of the MFMA, the accounting officer of a municipality must by 25 January of each year assess the performance of the municipality during the first half of the financial year. Take note that the Section 52, Quarterly Budget Monitoring Report will be incorporated in this report. The requirements of section 52(d) will be met in this mid – year Budget and Assessment Report.

3. Executive Summary

This report is a summary of the main budget issues arising from the monitoring process. It compares the progress of the budget to the projections contained in the Service Delivery and Budget Implementation Plan (SDBIP).

This mid-year report is a critical stage in the in-yearly reporting cycle. As part of the review, in terms of Section 72(3), the Accounting Officer needs to make recommendations as to whether the SDBIP and the annual budget (both capital and operating) need to be adjusted.

The mid-year report was an extremely challenging, with considerable potential impacts on core service delivery cost and revenue components which influenced the outcomes of Budget adjustment. Another challenge is lower revenue collection due to non payment by Government, farmers, residents and business. To produce a sustainable, affordable budget necessitated reductions to certain budgetary provisions

Section 54 (f) of the MFMA requires the Mayor to consider and submit the mid-year report to Council by 31 January.

4. Section 72 report

4.1. Operating Revenue

Financial Performance - Operating Revenue

Description	Budget Year 2015/16						
R thousands	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue By Source							
Property rates	15 500	151	19 226	11 360	7 866	69%	15 500
Property rates - penalties & collection charges					–		
Service charges - electricity revenue	18 000	1 406	5 646	9 013	(3 368)	-37%	18 000
Service charges - water revenue				–	–		
Service charges - sanitation revenue				–	–		
Service charges - refuse revenue	1 000	22	158	499	(341)	-68%	1 000
Rental of facilities and equipment	352	27	180	168	12	7%	352
Interest earned - external investments	986	0	289	540	(251)	-47%	986
Interest earned - outstanding debtors	526		106	212	(106)	-50%	526
Fines	2 710	37	282	1 260	(978)	-78%	2 710
Licences and permits	3 837	223	1 284	2 044	(760)	-37%	3 837
Agency services				–	–		
Transfers recognised - operational	153 973	45 371	110 744	105 733	5 011	5%	153 973
Other revenue	5 615	176	1 725	2 653	(928)	-35%	5 615
Gains on disposal of PPE					–		
Total Revenue (excluding capital transfers and contributions)	**202 499**	**47 413**	**139 640**	**133 483**	**6 157**	**5%**	**202 499**

Services charges:

- Property Rates

The actual collection is very poor but we billed property rates amounting to R 19,0 million. Projection for Property rates will be reviewed during budget adjustment. The municipality collected R 4.0 million on property rate as per six months projections budget of R 7,7million.

- Refuse

  The municipality billed R 158 thousands and the projection of R 499 thousands will be reviewed during budget adjustment.

- Electricity

  In terms of electricity the municipality billed R5.6 million with projection of R9.0 million.

Fines and License and Permits

The municipality has receive R 282 thousands, on fines ,and R1.2 million for license and permits instead of R 1.2 million and R2.0 million irrespective as per planned SDBIP . There is a need to revise the projections during adjustment budget process.

4.2. Operating Expenditure

The municipality has spent R 81,3 million of the operational budget instead of R 87,5 million as per planned SDBIP .

Financial Performance - Operating Expenditure

Description R thousands	Budget Year 2015/16						
	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Expenditure By Type							
Employee related costs	84 291	6 235	37 096	41 905	(4 809)	-11%	84 291
Remuneration of councillors	13 315	1 032	6 095	6 631	(536)	-8%	13 315
Debt impairment	6 243	–	–	–	–		6 243
Depreciation & asset impairment	8 720	–	–	–	–		8 720
Finance charges					–		
Bulk purchases	18 000	1 682	10 251	8 327	1 924	23%	18 000
Other materials	2 746	593	1 323	1 171	152	13%	2 746
Contracted services	4 000	578	1 520	1 980	(460)	-23%	4 000
Transfers and grants				–	–		
Other expenditure	53 380	6 592	25 054	27 494	(2 440)	-9%	53 380
Loss on disposal of PPE					–		
Total Expenditure	**190 695**	**16 712**	**81 341**	**87 510**	**(6 169)**	**-7%**	**190 695**

Salaries, benefits and allowances

The budget of employee cost is R84.2 **million** and the actual spend is **R 37,0 million** and half yearly projections is **R41.9 million.**

The budget of remuneration of councilors is R **13, 3 million** with the actual spending of **R 6,0 million** and half year projections is **R6,6 million.**

Repairs and maintenance

The total budget for repairs and maintenance is **R 2, 7 million** and the actual spending is at **R 1.3 million.** Take note that repairs are only undertaken when breakages occur.

Bulk Purchases

The total budget for bulk purchases is **R 18 million** and the actual spending is **R 10,2 million**. There is a need to adjust bulk purchase positively as the actual versus budget will lead to over spend.

Contract Services (Security Services)

The total budget for contract services is **R 4 million and** the actual spending is **R 1,5 million** on projection of **R2 Million**.

The following table shows expenditure per department.

MM'SOFFICE	20,596,506	7,536,259	10,298,253	2,761,994	73
CORPORATE SERVICES	30,053,831	16,276,016	18,436,915	2,160,899	88
BUDGET AND TREASURY	36,178,764	8,666,029	18,089,382	9,423,353	48
COMMUNITY SERVICES	25,107,610	12,226,137	12,535,603	309,466	97
INFRASTRACTURE	39,735,165		20,267,582		89

		18,082,748		2,184,834	
ED & PLANNING	16,245,313	6,353,121	8,122,656	1,769,535	78

General Expenditure

The total budget for general expenses amounts to R53,5 million with a year to date actual of R25.0 million and resulted to a variance of R28.5 million which will be addressed during the adjustment budget process.

The following expenditure shows general expenditure per item

MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT -2015/2016

Description	Budget Open Bal	Curr Mth Expend	YTD Movement	Balance	% Exp
GENERAL EXPENDITURE					
IT-SYSTEM COSTS	2 226 000.00			2 226 000.00	
AUDIT FEES EXTERNAL/INTERNAL	2 438 000.00	568 521.10	1 879 277.14	558 722.86	77.08
AUDIT COMMITTEE ALLOWANCES	300 000.00	54 343.60	100 654.99	199 345.01	33.55
ADVERTISEMENTS	350 000.00		152 035.08	197 964.92	43.43
ADMINISTRATION COST (MIG)	400 000.00	27 452.62	184 637.46	215 362.54	46.15
BANK CHARGES	466 785.00	24 729.06	152 332.11	314 452.89	32.63
BUILDING PLANNING COSTS	11 910.00			11 910.00	
CASUAL WORKERS	3 022 178.00	222 356.80	1 380 883.39	1 641 294.61	45.69
CEMETERY COSTS	18 202.00			18 202.00	
CONFERENCES AND CONGRESSES	1 750 740.00	148 225.26	1 006 017.05	744 722.95	57.46
GROUP SCHEMES	190 800.00	11 648.95	98 466.10	92 333.90	51.6
COMMUNITY PARTICIPATION	500 000.00	30 718.78	162 363.78	337 636.22	32.47
DIGINET LINE	350 000.00		25 800.78	324 199.22	7.37
DISASTER PROVISION	21 200.00		12 357.89	8 842.11	58.29
FORENSIC SERVICES	400 000.00			400 000.00	
FREE BASIC SERVICES ELECTRICITY	1 060 000.00	115 815.63	227 166.13	832 833.87	21.43
FREE BASIC SERVICES REFUSE	500 000.00	110 220.00	110 220.00	389 780.00	22.04
FINANCE MANAGEMENT GRANT EXPENSES	1 344 294.00	19 250.00	370 059.74	974 234.26	27.52
FLEET MANAGEMENT COSTS	260 000.00	19 184.05	109 631.35	150 368.65	42.16
HEALTH AND SAFETY	19 211.00			19 211.00	
IDP (COST) & PMS	930 000.00	3 450.00	78 823.82	851 176.18	8.47
INSURANCE	700 000.00	13 500.00	531 257.32	168 742.68	75.89
LABORATORY TEST	500 000.00			500 000.00	
LED STRATEGY REVIEW	500 000.00			500 000.00	
LAND MANAGEMENT SCHEME	67 416.00			67 416.00	
LICENSES - MOTOR VEHICLES	105 000.00	1 014.00	37 807.08	67 192.92	36
MEMBERSHIP FEES	701 699.00	816 020.00	933 788.55	-232 089.55	133.07
FUEL & OIL	3 500 000.00	332 414.22	1 667 952.05	1 832 047.95	47.65
NEWSLETTER	137 800.00		29 815.99	107 984.01	21.63
MAYOR'S BURSARY FUND	1 000 000.00	832 734.40	845 934.40	154 065.60	84.59
NETWORK CABLE FOR ELDORADO OFFICES	112 360.00		77 965.00	34 395.00	69.38
PLACE MARKETING	500 000.00			500 000.00	
POVERTY ALLEVIATION	106 000.00			106 000.00	
OUT OF POCKET EXPENSES: WARD COMMITT	3 263 579.00	259 653.30	1 562 086.48	1 701 492.52	47.86
PARK MAINTENANCE			97 140.00	-97 140.00	
POSTAGE	11 726.00	2 527.11	5 448.07	6 277.93	46.46
PRINTING & STATIONARY	878 741.00	46 487.10	386 616.12	492 124.88	43.99
PROTECTIVE CLOTHING	400 000.00		1 183.33	398 816.67	0.29
PUBLICITY	265 000.00	1 495.00	72 152.14	192 847.86	27.22
PROFESSIONAL SERVICES	1 908 000.00	225 681.11	1 100 014.84	807 985.16	57.65
RENTAL OF OFFICE EQUIPMENT	500 000.00	64 361.45	437 590.39	62 409.61	87.51
REFRESHMENTS	80 800.00	1 222.70	18 223.25	62 576.75	22.55
REFUSE BINS	500 000.00		31 000.00	469 000.00	6.2
SPATIAL DEVELOPMENT PLAN	1 000 000.00			1 000 000.00	
SPECIAL FOCUS	600 000.00	256 248.75	395 713.82	204 286.18	65.95
SPORTS FOR EMPLOYEES	300 000.00		230 528.08	69 471.92	76.84
SYSTEM IMPROVEMENT	867 793.00		101 975.50	765 817.50	11.75
VALUATION COST EXPENSES	4 000 000.00	1 680 482.46	3 118 421.06	881 578.94	77.96
SPORTS DEVELOPMENT	650 000.00		330 345.00	319 655.00	50.82
STORES & MATERIALS	371 000.00	37 854.30	184 224.28	186 775.72	49.65
SUBSISTENCE AND TRAVELLING					

4.3. CAPITAL EXPENDITURE

A fundamental part of the review is the performance of major capital projects which is MIG and INEP projects. At the end of December 2015 the municipality has spent **60%** of MIG excluding roll-over. The municipality performed very well for the past six months on MIG spending, most of the projects are on complete stage.

Capital Expenditure and Funding

Vote Description R thousands	Budget Year 2015/16						
	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Capital Expenditure - Standard Classification							
Governance and administration	**7 220**	**2 167**	**3 581**	**5 457**	(1 875)	-34%	**7 220**
Executive and council					–		
Budget and treasury office					–		
Corporate services	7 220	2 167	3 581	5 457	(1 875)	-34%	7 220
Community and public safety	**50**	–	–	**50**	(50)	-100%	**50**
Community and social services	50	–	–	50	(50)	-100%	50
Economic and environmental services	**39 008**	**3 775**	**25 276**	**24 729**	547	2%	**39 008**
Planning and development					–		
Road transport	39 008	3 775	25 276	24 729	547	2%	39 008
Environmental protection					–		
Trading services	**10 434**	**4 349**	**7 750**	**4 727**	3 023	64%	**10 434**
Electricity	9 800	4 349	7 750	4 527	3 223	71%	9 800
Waste management	634	–	–	200	(200)	-100%	634
Other					–		
Total Capital Expenditure - Standard Classifica	**56 712**	**10 291**	**36 607**	**34 962**	**1 645**	**5%**	**56 712**
Funded by:							
National Government	44 908	7 200	31 914	30 286	1 628	5%	44 908
District Municipality					–		
Transfers recognised - capital	**44 908**	**7 200**	**31 914**	**30 286**	**1 628**	**5%**	**44 908**
Internally generated funds	11 804	3 091	4 693	8 618	(3 925)	-46%	11 804
Total Capital Funding	**56 712**	**10 291**	**36 607**	**38 904**	**(2 297)**	**-6%**	**56 712**

4.3.1. Allocation and grant expenditure

A fundamental part of the review is the performance of major capital projects as at 31st December 2015. The total unspent as at 31st December amount to R 16, 9 million.

The total cash and cash equivalent is amounting to R 44, 2 million, therefore the unspent amount is cash backed.

The table below reflects the summary of Grant received:

Summary of grants: End December 2015

	MSIG	EPWP	MIG	INEP	FMG	Total
Opening balance						
Current year receipts	930,000	1,129,000	28,408,000	7,000,000	1,800,000	39,267,000
Conditions met - transferred to revenue	(87,695)	(1,076,208)	(28,347,666)	(7000,000)	(646,217)	(37,157,786)
Conditions still to be met - unspent	**842,305**	**57,792**	**60,334**	**0**	**1,153,783**	**2,109,214**
	9.4%	95%	99.78%	100%	36%	95%

The following table shows details of capital projects

Description	Budget Open Bal	Current Month Expenditure	YTD Movement	Balance	% Exp
TREE PLANTING	50 000.00			50 000.00	
OFFICE EQUIPMENT	33 708.00			33 708.00	
CULVERTS	1 100 000.00		188 000.00	912 000.00	17.09
PURCHASE OF VEHICLES	3 500 000.00	1 428 337.84	2 169 871.17	1 330 128.83	61.99
FURNITURE & FITTINGS	750 000.00	337 289.95	337 289.95	412 710.05	44.97
OFFICE EQUIPMENT	620 000.00			620 000.00	
PURCHASE OF COMPUTERS	350 000.00	38 063.86	38 063.86	311 936.14	10.87
IT CABLING	1 200 000.00	362 816.33	1 035 976.11	164 023.89	86.33
DISASTER BACK-UP SYSTEM	400 000.00			400 000.00	
PURCHASING OF COMPUTERS TRAFFIC	600 000.00			600 000.00	
LAWN MACHINE	400 000.00			400 000.00	
CABLE FAULT TRACKER	1 000 000.00	327 549.82	327 549.82	672 450.18	32.75
ELECTRIFICATION: WITTEN EXTENSION	1 800 000.00	596 703.11	596 703.11	1 203 296.89	33.15
ELECTRIFICATION: WITTEN	7 000 000.00	3 425 179.86	6 825 592.41	174 407.59	97.5
SENWABARWANA TWONSHIP UPGRADING PH	1 759 250.00		1 587 541.57	171 708.43	90.23
INVERAAN MPCC	2 081 916.00		1 864 090.26	217 825.74	89.53
THALANE CRECHE	1 789 462.00	123 290.08	439 763.41	1 349 698.59	24.57
KGATLU CRECHE	1 789 462.00		411 752.15	1 377 709.85	23
INDERMARK CRECHE	1 789 462.00	237 931.25	659 699.50	1 129 762.50	36.86
THORPE CRECHE	1 789 462.00	189 275.39	579 510.39	1 209 951.61	32.38
AVON INTERNAL STREET	6 150 000.00	1 671 675.49	5 065 386.15	1 084 613.85	82.36
KROMHOEK INTERNAL STREET	6 150 000.00	116 271.11	1 616 390.84	4 533 609.16	26.28
SENWABARWANA INTERNEL STREET	6 150 000.00	543 909.60	3 302 241.36	2 847 758.64	53.69
INDERMARK INTERNAL STREET	6 150 000.00		5 266 706.19	883 293.81	85.63
BEN SERAKI SPORTS COMPLEX PHASE 3	6 150 000.00	892 240.83	4 294 843.94	1 855 156.06	69.83
Total	**60 552 722.00**	**10 290 534.52**	**36 606 972.19**	**23 945 749.81**	

5. Debtors Analysis

LIM351 Blouberg - Supporting Table SC3 Monthly Budget Statement - aged debtors - M06 December

Description	Budget Year 2015/16							
R thousands	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	Over 1Yr	Total
Debtors Age Analysis By Income Source								
Trade and Other Receivables from Exchange Transactions - Water	84	69	1 886					2 039
Trade and Other Receivables from Exchange Transactions - Electricity	112	75	2 998					3 185
Receivables from Non-exchange Transactions - Property Rates	178	139	52 477					52 794
Receivables from Exchange Transactions - Waste Water Management	45	40	1 009					1 094
Receivables from Exchange Transactions - Waste Management	32	28	658					718
Receivables from Exchange Transactions - Property Rental Debtors								–
Interest on Arrear Debtor Accounts								–
Recoverable unauthorised, irregular, fruitless and wasteful expenditure								–
Other	33	51	1 973					2 057
Total By Income Source	**485**	**401**	**61 001**	**–**	**–**	**–**	**–**	**61 886**

Nonpayment of rates and service charges by the Departments of Rural Development and Land Reform, farmers and residents is affecting our age-analysis negatively as reflected above. The above analysis does not include water related billing and revenue as it was not part of the approved budget. Service Level Agreement between the Municipality and Farmer' Union was outstanding. Properties belonging to Government Departments are billed once and payment is normally done on the third quarter.

The following projects are Roll-Over and are covered in the Draft Budget adjustment.

The year to date expenditure for roll-over projects(MIG) amounting to **R 8.8 Million** (R5 Million for Waste management and R3.8 Million for Senwabarwana Internal Street) R5 Million was approved by National Treasury while R3.8 Million was disapproved which will funded from own revenue by selling of municipal sites.

6. Cash flow and Investments

The total cash and cash equivalent is amounting to R 44, 2 million, therefore the unspent amount is cash backed.

No investments made for the period under review.

7. SUPPLY CHAIN MANAGEMENT REPORTS

ACQUISITION MANAGEMENT

	Current Month Dec 15	Year to date
Requisitions received	122	599
Total number of requisitions processed and forwarded to orders section	122	599
Difference between requisitions received and requisitions processed*	0	0

ORDERS

	Current Month Dec 15	YTD [illegible]
Requisitions received from Acquisition Management	122	599
Total number of orders processed for the month	114	566
Difference between requisitions received and orders processed*	8	33

ORDERS PER SUPPLIER ABOVE R30 000 FOR MID YEAR 15/16

Company Name	Current Month	Expenditure in current month	YTD Orders	YTD Expenditure	BBBEE
Cell Save	R 42 443,84		1		2

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[illegible]	[illegible]	[illegible]	1	[illegible]	2
[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]
Commarsh Trading Company	R 100,000.00		1		2
ABI-OHAB Contractors	R 170,079.79		1		2
Free Moon Business	R 31,000.00		1		3
Marvin Electrical Va Electrical Motor Rewiting	R 315,640.00		1		2
Masona General Trading Company	R 34,595.00		1		2
Khutsatala Construction And Projects	R 59,700.00		1		3

[illegible]	[illegible]				[illegible]
[illegible]	R [illegible]		[illegible]		2
[illegible]	R 77,[illegible]5.00		1		2
BB Motors	R 304,629.14		1		3
Omos Trading Enterprise	R 46,287.20		1		2
ALESA Printers & Signs	R 89,200.00		1		2
Computer R' US	R 36,398.00		1		3
BB Motors	R 304,629.14		1		3
Motsamai Hotel t/a Welcom Inn Hot	R 65,296.00		1		2
Masedi Investment (pty)ltd	R 83,580.00		1		3
Mosekutrading development	R 81,000.00		1		3

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[illegible]	[illegible]		[illegible]		3
[illegible]	R 1[illegible]5,0[illegible]0.00		1		3
Mi[illegible] College	R 54,492.00		1		2
Mothemolwa Business Enterprise PTY (ltd)	R 30,101.00		1		2
Boshilo & Selotela Construction Services	R 37,372.00		1		2
SMT	R 168,184.00		1		3
Pulutshi Development Projects	R 48,788.82		1		2
Global Oil Rhenland Investment CC	R 181,500.00		1		3

[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]
[illegible]	[illegible]		[illegible]		[illegible]
[illegible]	[illegible]		1		3
Routing consulting & Communication	R 119,563.26		1		3
Afrit	R 474,240.00		1		3
Sephaphadi Electrical Construction CC	R 67,550.00		1		3
Bo-Ely trading solution	R 110,220.00		1		3
Tshwane University of Technology	R 37,440.00		1		
Mothibi Fridge and Airconditioning Matantanance (pty)	R 125,400.00		1		3

Ecoen Consulting			0		
MJ Gateway Lodge	R 5[illegible]85,046		1		
Volkswagen Commercial Polokwane	R 5[illegible]0,718,86		1		
University of Pretoria	R 45,144,00		1		
Kgadisi Trading	R 79,948,98		3		

[illegible]	[illegible]		[illegible]		
Limpopo Advertising Agency	[illegible]		3		
Pepas	R 62,500.00		2		
Burning and Shinning Cleaning	R 70,400.00		1		
Limpopo Bulls Trans	R 62,500.00		3		
Limcat	R 218,258.52		1		

BIDS UNDER EVALUATION FOR MID YEAR 15/16

The following bids were under evaluation for the period of reporting

Bid No.	Description	Business unit	Status	Date
BM05/15816	Ben Seraki Sports Complex P3	Technical Services	Appointed	01/07/2015
BM02/15/16	Indermark Internal Str & Stormwater-P3	Technical Services	Appointed	01/07/2015
BM04/15/16	Senwabarwana Internal Str & Stormwater-P4	Technical Services	Appointed	01/07/2015
BM15/15/16	Construction of Thorpe Creche	Technical Services	Adjudication	24/08/ 2015
BM13/15/16	Construction of Kgatlu Creche	Technical Services	Adjudication	24/08/ 2015

BM14/15/16	Construction of Thalane Creche	Technical Services	Adjudication	24/08/ 2015
BM11/15/16	Construction of Indermark B Creche	Technical Services	Adjudication	24/08/ 2015
BM12/15/16	Electrification of Witten Extension phase 4-Contractor	Technical Services	Evaluation	23/09/ 2015
BM07/15/16	Avon Inter Str and Stormwater - Contractor	Technical Services	Evaluation	23/09/ 2015
BM08/15/16	Kromhoek Inter Str and Stormwater-Contractor	Technical Services	Evaluation	23/09/ 2015

BM18-15-16	**SUPPLY & INSTALLATION OF AIRCONS**	Corporate Services	Evaluation Stage	25 Nov 2015
BM19-15-16	**SUPPLY & DELIVERY OF 2000 X 89LITRES REFUSE BINS.**	Community Services	Evaluation Stage	25 Nov 2015
BM20-15-16	Supply & Delivery of 15 x 6 Cubic Scow Back Containers	Community Services	Evaluation Stage	25 Nov 2015
BM21-15-16	**BEAUTIFICATION& LANDSCAPING OF SENWABARWANA OFFICE.**	Community Services	Evaluation Stage	28 Nov 2015
BM22-15-16	**COMPILATION OF ALLDAYS MASTER PLAN**	EDP	Evaluation Stage	28 Nov 2015

BM23-15-16	**SUPPLY & DELIVERY OF(6 X4) TRUCK TRACTOR**	Corporate Services	Evaluation Stage	28 Nov 2015

BIDS UNDER ADJUDICATION FOR MID YEAR 15/16

Bid No.	Description	Business unit	Status	Validity date
BM05/15816	Ben Seraki Sports Complex P3	Technical Services	Appointed	01/07/2015
BM02/15/16	Indermark Internal Str & Stormwater-P3	Technical Services	Appointed	01/07/2015
BM04/15/16	Senwabarwana Internal Str & Stormwater-P4	Technical Services	Appointed	01/07/2015
BM15/15/16	Construction of Thorpe Creche	Technical Services	Adjudication	08/09/ 2015

BM13/15/16	Construction of Kgatlu Creche	Technical Services	Adjudication	08/09/ 2015
BM14/15/16	Construction of Thalane Creche	Technical Services	Adjudication	08/09/ 2015
BM11/15/16	Construction of Indermark B Creche	Technical Services	Adjudication	08/09/ 2015

BM21-15-16	BEAUTIFICATION& LANDSCAPING OF SENWABARWANA OFFICE.	Community Services	Adjudication	29 January 2016
BM22-15-16	COMPILATION OF ALLDAYS MASTER PLAN	EDP	Adjudication	29 January 2016
BM12/15/16	Electrification of Witten Extension phase 4-Contractor	Technical Services	Adjudication	02/10/ 2015
BM07/15/16	Avon Inter Str and Stormwater - Contractor	Technical Services	Adjudication	02/10/ 2015
BM08/15/16	Kromhoek Inter Str and Stormwater-Contractor	Technical Services	Adjudication	02/10/ 2015

BM18-15-16	**SUPPLY & INSTALLATION OF AIRCONS**	Corporate Services	Adjudication	29 January 2016
BM19-15-16	**SUPPLY & DELIVERY OF 2000 X 89LITRES REFUSE BINS.**	Community Services	Adjudication	29 January 2016
BM20-15-16	Supply & Delivery of 15 x 6 Cubic Scow Back Containers	Community Services	Adjudication	29 January 2016
BM23-15-16	**SUPPLY & DELIVERY OF(6 X4) TRUCK TRACTOR**	Corporate Services	Adjudication	29 January 2016

APPROVED DEVIATIONS FOR MID YEAR 15/16

Vendor name	User Department	Details of deviation request	Financial implications	Contract period	Approval date

Road material stabilizer	Technical Services department	For supply and delivery of LBS Asphalts components	R202 128.84	Once off	07/07/15
Volkswagen Commercial Polokwane	Corporate Services	Purchase of 22 Seater mini bus Crafter	R 540,718.86	Once off	27/07/15
Model Maker System	Community Services	Additional modules & subsciption of survey	R 12,680.55	Once off	29/07/15

LIST OF SERVICE PROVIDERS

Description	Quarter 2	Year to date
No. of Bids/contracts approved by MM	15	75
No. of new bids advertise	3	9
No. of SLAs concluded: - from deviations		1
- from awarded bids	0	13
No. of contracts coming to an end:	1(Electrification of ward17)	1
No. of deviations from SCM procedures		1
No. of new suppliers	N/A	N/A

LIST OF DATE OF EXPIRY OF CONTRACTS

Completed Contracts

Name of the Contract	Bid No	Completed Date
Inveraan MPCC	BM11/13/14	03 Sep 2015
Senwabarwana Internal str P3	BM09/14/15	25 Sep 2015

FRUITLESS AND WASTEFULL EXPENDITURE

Fruitless and wasteful expenditure							
Date	Department	Supplier	Interest/Charges	Reference	Account	Account Name	Reason
31/07/2015	Corporate Services	Telkom	8,907				Late payment
30/09/2015	Technical Services	Eskom	9,177				Late payment
TOTAL			**18,085**				

IRREGULAR EXPENDITURE

No irregular expenditure was incurred for the period

Ledwaba K J

ACTING CHIEF FINANCIAL OFFICE

DATE:

COMMENTS:

During the month of November the municipality encountered challenges with regard to financial system and thus resulted in late submission of Section71 reports.

The capacity within BTO is still a challenge due to vacancy rate.

The municipality has an ongoing support of both National and Provincial Treasury.

CHAPTER FOUR

BLOUBERG MUNICIPALITY

FUNCTIONAL SERVICE DELIVERY REPORT (JULY 2015-DECEMBER 2015)

Construction of Senwabarwana Internal Street and storm water road Phase 3	**Development of the specification, and submit to SCM, Advertisement of tendering, Evaluation, Adjudication and appointment of service provider, Service level agreement Project Hand Over, designs and**	**To provide safe and sustainable roads, internal streets and stormwater water control facilities**	**1.**	% construction of Senwabarwana internal street and storm water phase 3	Completion of 1,1 km of internal Streets from gravel to surface with 80mm interlocking Blocks and storm water channeling by 30 September 2015	project currently under implementation and nearing completion rollover project	(100% Complete): COMPLETION STAGE: Practical Completion, Completion, and Close-up Reports and As-Built Drawings Development	**Target achieved** (100% Complete): COMPLETION STAGE: Practical Completion, Completion, and Close-up Reports and As-Built Drawings Development	None	None		Advert, appointment letters, site hand over minutes, Quarterly Progress reports, pictures and Completion Certificate,	Technical Services

	Construction of Internal street, storm water and project handover												
Construction of Senwabarwana Internal Street and storm water road Phase 4	**Development of the specification, and submit to SCM, Advertisement of tendering, Evaluation, Adjudication and appointment of service provider, Service level agreement Project Hand Over, designs and**		**2.**	% construction of Senwabarwana internal street and storm water phase 4.	Upgrading of approximately 1.1km of internal Streets from gravel to surface with 80mm interlocking Blocks and storm water channeling by 30 June 2016	Phase 3 at completion stage	(60% Complete): CONSTRUCTION STAGE - Eathworks,Layerworks, Storm water, Kerbing	**Target Surpassed** 80% Complete): CONSTRUCTION STAGE – Eathworks, Layer works, Storm water , Surfacing, completed, Kerbing Markings and Signs are underway.	None	None	R6,150,000	Advert, appointment letters, site hand over minutes, Quarterly Progress reports, pictures and Completion Certificate,	Technical Services

	Construction of Internal street, storm water and project handover												
Construction of Avon Internal Street and storm water road	**Development of the specification, and submit to SCM, Advertisement of tendering, Evaluation, Adjudication and appointment of service provider, Service level agreement Project Hand Over, designs and**		**3.**	% completion of Avon Internal Street and storm water road	Upgrading of approximately 1.1 km of internal Streets from gravel to surface with 80mm interlocking Blocks and storm water channeling by 30 June 2016	New Indicator	(60% Complete): CONSTRUCTION STAGE - Eathworks,Layerworks, Storm water, Kerbing	**Target surpassed)** 100% Complete): COMPLETION STAGE: Practical Completion currently finalizes the snag list.	None	None	R6,150,000	Advert, appointment letters, site hand over minutes, Quarterly Progress reports, pictures and Completion Certificate,	Technical Services

	Construction of Internal street, storm water and project handover												
Indermark internal streets & storm water phase 3	**Development of the specification, and submit to SCM, Advertisement of tendering, Evaluation, Adjudication and appointment of service provider, Service level agreement Project Hand Over, designs and**		**4.**	% completion of **Indermark** internal Streets & storm water.	Upgrading of approximately **1.1km** of internal Streets from gravel to surface with 80mm interlocking Blocks and storm water channeling by 30 June 2016	Phase 2 at completion stage	(60% Complete): CONSTRUCTION STAGE - Eathworks,Layerworks, Storm water, Kerbing	**Target Surpassed** 80% Complete): CONSTRUCTION STAGE - Surfacing, Markings and Signs. Busy working on the bridge.	None	None	R6,150,000	Advert, appointment letters, site hand over minutes, Quarterly Progress reports, pictures and Completion Certificate,	Technical Services

	Construction of Internal street storm water and project handover												
Kromhoek internal streets & storm water	**Development of the specification, and submit to SCM, Advertisement of tendering, Evaluation, Adjudication and appointment of service provider, Service level agreement Project Hand Over, designs and**		**5.**	% completion of **Kromhoek** internal Streets & storm water.	Upgrading of approximately **1.1km** of internal Streets from gravel to surface with 80mm interlocking Blocks and storm water channeling b 30 June 2016	New Indicator	(60% Complete): CONSTRUCTION STAGE - Eathworks,Layerworks, Storm water, Kerbing	**Target acheived** 60% Complete): CONSTRUCTION STAGE - Eathworks, Layer works, Storm water, are underway.	Heavy rains delay the progress	To be completed in the 3rd quarter.	R6,150,000	Advert, appointment letters, site hand over minutes, Quarterly Progress reports, pictures and Completion Certificate,	Technical Services

	Construction of Internal street and storm water												
Construction of Indermark B Creche	**Development of the specification, and submit to SCM, Advertisement of tendering, Evaluation, Adjudication and appointment of service provider, Service level agreement Project Hand Over, designs Construction of crèche and**	To provide safe and sustainable recreational, educational and social facility services	**6.**	% completion on construction of Indermark B Creche	**Indermark B** ECDC constructed and availed for occupation **by 30 June 2016**	New Indicator	(61% Complete): PLANNING STAGE - Site Handover and Establishment CONSTRUCTION STAGE - Earthworks, Foundations, Fencing	**Target Surpassed.** 85% Complete): CONSTRUCTION STAGE - Services, Brickwork and Roof work, plastering completed, play round, fence and toilet are underway.	None	None	R1,820,000	Advert, appointment letters, site hand over minutes, Quarterly Progress reports, pictures and Completion Certificate,	Technical Services

	project handover												
Construction of Kgatlu Creche	**Development of the specification, and submit to SCM, Advertisement of tendering, Evaluation, Adjudication and appointment of service provider, Service level agreement Project Hand Over, designs Construction of crèche and project handover**		**7.**	% completion on construction of Kgatlu	**Kgatlu** ECDC constructed and availed for occupation by 30 June 2016	New Indicator	(61% Complete): PLANNING STAGE - Site Handover and Establishment CONSTRUCTION STAGE - Earthworks, Foundations, Fencing	**Target Surpassed** 68% Complete): CONSTRUCTION STAGE - Services, Brickwork external wall at Roof level internal walls and toilet are underway.	None	None	R1,820,000	Advert, appointment letters, site hand over minutes, Quarterly Progress reports, pictures and Completion Certificate,	Technical Services
Construction of	**Development of the**		**8.**	% completio	**Thalane** ECDC	New Indicato	(61% Complete):	**Target Surpassed**	None	None	R1,820,000	Advert, appointme	Technical Services

Thalane Creche	**specification, and submit to SCM, Advertisement of tendering, Evaluation, Adjudication and appointment of service provider, Service level agreement Project Hand Over, designs Construction of crèche and project handover**			n on construction of Thalane Creche	constructed and availed for occupation by June 2016	r	PLANNING STAGE - Site Handover and Establishment CONSTRUCTION STAGE - Earthworks, Foundations, Fencing	65% Complete): CONSTRUCTION STAGE - Services, Brickwork at Roof level, toilet, fence play ground are underway.				nt letters, site hand over minutes, Quarterly Progress reports, pictures and Completion Certificate,	
Construction of Thorpe Creche	**Development of the specification, and submit to SCM,**		**9.**	% completion on construction of the Thorpe	**Thorpe** ECDC constructed and availed for occupatio	New Indicator	(61% Complete): PLANNING STAGE - Site Handover and	**Target Surpassed** (78% Complete): PLANNING STAGE -	None	None	R1,820,000	Advert, appointment letters, site hand over minutes,	Technical Services

	Advertisement of tendering, Evaluation, Adjudication and appointment of service provider, Service level agreement Project Hand Over, designs Construction of crèche and project handover			Creche	n by June 2016		Establishment CONSTRUCTION STAGE - Earthworks, Foundations, Fencing	Site Handover and Establishment CONSTRUCTION STAGE - Earthworks, brickwork, Toilet, septic tank. Play ground, internal wall and fence are underway.				Quarterly Progress reports, pictures and Completion Certificate,	
Construction of Ditatsu Creche	**Development of the specification, and submit to SCM, Advertisement of**		**10.**	% completion on construction of Ditatsu Creche.	**Ditatsu** ECDC constructed and availed for occupation by June 2016	New Indicator	(61% Complete): PLANNING STAGE - Site Handover and Establishment CONSTRUCT	**Target not achieved** 31% Complete): PLANNING STAGE - Inception, Concept and	The Project could not kick start due to new reallocation of budget to cater for Taaibosch	Awaits budget adjustment approval by Council during January 2016	**R1,500,000**	Advert, appointment letters, site hand over minutes, Quarterly Progress	Technical Services

	tendering, Evaluation , Adjudication and appointment of service provider, Service level agreement Project Hand Over, designs Construction of crèche and project handover						ION STAGE - Earthworks, Foundations, Fencing	Viability, Design Development, Tender Stage	transfer station as per MIG condition and instruction by Coghsta			reports, pictures and Completion Certificate,	
Construction of Papegaai Creche	**Development of the specification, and submit to SCM, Advertisement of tendering, Evaluation , Adjudicati**		**11.**	% completion on construction of Papegaai Creche.	**Papegaai** ECDC constructed and availed for occupation by June 2016	New Indicator	(61% Complete): PLANNING STAGE - Site Handover and Establishment CONSTRUCTION STAGE - Earthworks, Foundations, Fencing	**Target not achieved** 31% Complete): PLANNING STAGE - Inception, Concept and Viability, Design Development, Tender	The Project could not kick start due to new reallocation of budget to cater for Taaibosch transfer station as per MIG condition	Awaits budget adjustment approval by Council during January 2016	**R1,500,000**	Advert, appointment letters, site hand over minutes, Quarterly Progress reports, pictures and Completio	Technical Services

	on and appointment of service provider, Service level agreement Project Hand Over, designs Construction of crèche and project handover							Stage	and instruction by Coghsta			n Certificate,	
Upgrading of Ben Seraki Sports Complex Phase 3	**Development of the specification, and submit to SCM, Advertisement of tendering, Evaluation, Adjudication and appointment of service**		**12.**	% of completed construction work for the Ben Seraki sporting facility	Construction of new Fence and installation of access gates, Construction of Guardhouse, Services connections (Water, Electricity) y 31 March	Phase 2 at completion stage.	(75% Complete): CONSTRUCTION STAGE - Brickwork, COMPLETION STAGE: Service, brickwork and roof work.	**Target Surpassed** 85% Complete): CONSTRUCTION STAGE - Brickwork, COMPLETION STAGE: Service, brickwork, grand stand, security guard house, and	None	None	R6,100,000	Advert, appointment letters, site hand over minutes, Quarterly Progress reports, pictures and Completion Certificate,	Technical Services

	provider, Service level agreement Project Hand Over, designs and Constructi on of sports complex.				2016			roof work complete. Installation of roof at the concrete grand stand are underway.					
Inveraan Multi Purpose Community Centre	**Develo pment of the specifi cation, and submit to SCM, Adverti sement of tenderi ng, Evaluat ion, Adjudi cation and appoint**		**13.**	% of completio n of constructi on work for the Inveraan multipurp ose Centre	Multipurpo se Communit y Centre completed and fully functional by 31 July 2015	Project at completi on stage	(100% Complete): COMPLETIO N STAGE: Practical Completion, Completion, and Close-up Reports and As-Built Drawings Development	**Target achieved** (100% Complete): COMPLETI ON STAGE: Practical Completion, Completion.	None	None	R2,700.0 00	Advert, appointme nt letters, site hand over minutes, Quarterly Progress reports, pictures and Completio n Certificate,	Technical Services

	ment of service provide r, Service level agreem ent Project Hand Over, design s and Constr uction of multipu rpose commu nity centre.												
Ward 17 phase 1 extensions	**Developm ent of the specificati on, and submit to SCM, Advertise ment of tendering, Evaluation , Adjudicati**	To provide continuous sustainable and reliable electricity supply	**14.**	% completio n electrifica tion of Ward 17 ext (Sias, Grootpan , Simpson)	47 household s connected and energized by 31 July 2015	Project at completi on stage	(100% Complete): CONSTRUCT ION STAGE - Transformer mounting and household connections COMPLETIO N STAGE: Testing and commissionin	**Target achieved** (100% Complete): CONSTRUC TION STAGE - Transformer mounting and household connections	None	None	Rollover budget	Advert, appointme nt letters, site hand over minutes, Quarterly Progress reports, pictures and Completio	Technical Services

	on and appointment of service provider, Service level agreement Project Hand Over, designs and Construction of electricity.						g of 47 households, Practical Completion, Completion, Close-up Reports and As-Built Drawings Development.	COMPLETION STAGE: Testing and commissioning of 47 households, Practical Completion,				n Certificate,	
Electrification of Witten Ext	**Development of the specification, and submit to SCM, Advertisement of tendering, Evaluation, Adjudication and appointment of service provider,**		**15.**	% completion electrification of Witten ext	583 households connected and energized by 31 March 2016	New Indicator	(63% Complete): CONSTRUCTION STAGE - Pole planting, Stringing of MV and LV conductors and installation of pole tops	**Target achieved** (100% Complete): CONSTRUCTION STAGE - Transformer mounting and household connections COMPLETION STAGE: Testing and commissioning of 583	None	None	**R7,000,000**	Advert, appointment letters, site hand over minutes, Quarteriy Progress reports, pictures and Completion Certificate,	Technical Services

	Service level agreement Project Hand Over, designs and Construction of electricity.							households, Practical Completion					
Electrification of Alldays Ext	**Development of the specification, and submit to SCM, Advertisement of tendering, Evaluation, Adjudication and appointment of service provider, Service level agreement Project Hand**		**16.**	% completion electrification of Alldays Ext	17 households connected and energized by 31 March 2016	New Indicator	(63% Complete): CONSTRUCTION STAGE - Pole planting, Stringing of MV and LV conductors and installation of pole tops	**Target not achieved** (42% Complete): PLANNING STAGE - Inception, Concept and Viability, Design Development, Tender Stage and Site Handover and Establishment, Surveying ,	Contractor focused more on the completion of Witten as it contains 90% of work on the project.	To be completed in the 3rd quarter.		Advert, appointment letters, site hand over minutes, Quarterly Progress reports, pictures and Completion Certificate,	Technical Services

	Over, designs and Construction of electricity.												
Electrification of Silvermyn	**Development of the specification, and submit to SCM, Advertisement of tendering, Evaluation, Adjudication and appointment of service provider, Service level agreement Project Hand Over, designs and Construction of**		**17.**		02 households connected and energized by 30 June 2016	Additional units from the 2014\15 allocation	(63% Complete): CONSTRUCTION STAGE - Pole planting, Stringing of MV and LV conductors and installation of pole tops	**Target achieved** 100% Complete): CONSTRUCTION STAGE - Transformer mounting and household connections COMPLETION STAGE: Testing and commissioning of 22 households, Practical Completion.	None	None		Advert, appointment letters, site hand over minutes, Quarterly Progress reports, pictures and Completion Certificate,	Technical Services

	electricity.												
Electrification of ward 20(Motadi and Gideon)	**Development of the specification, and submit to SCM, Advertisement of tendering, Evaluation , Adjudication and appointment of service provider, Service level agreement Project Hand Over, designs and Construction of electricity.**		**18.**	% completion electrification of ward 20	11 households connected and energized by 30 June 2016	Additional units from the 2014\15 allocation	(63% Complete): CONSTRUCTION STAGE - Pole planting, Stringing of MV and LV conductors and installation of pole tops	**Target not achieved** 42% Complete): PLANNING STAGE - Inception, Concept and Viability, Design Development, Tender Stage and Site Handover and Establishment, Surveying ,	Contractor focused more on the completion of Witten as it contains 90% of work on the project.	To be completed in the 3rd quarter.		Advert, appointment letters, site hand over minutes, Quarterly Progress reports, pictures and Completion Certificate,	Technical Services

Electrification of Diepsloot	**Development of the specification, and submit to SCM, Advertisement of tendering, Evaluation, Adjudication and appointment of service provider, Service level agreement Project Hand Over, designs and Construction of electricity.**		**19.**	% completion electrification of Diepsloot	06 households connected and energized by 30 June 2016	Additional units from the 2014\15 allocation	(63% Complete): CONSTRUCTION STAGE - Pole planting, Stringing of MV and LV conductors and installation of pole tops	**Target achieved** 63% Complete): CONSTRUCTION STAGE - Pole planting, Stringing of MV and LV conductors and installation of pole tops.	None	None		Advert, appointment letters, site hand over minutes, Quarterly Progress reports, pictures and Completion Certificate,	Technical Services
Electrification of Mongalo	**Development of the specification, and submit to**		**20.**	% completion electrification of	17 households connected and	Additional units from the 2014\15 allocatio	(63% Complete): CONSTRUCTION STAGE - Pole planting,	**Target not achieved.** 42% Complete): PLANNING	Contractor focused more on the completion	To be completed in the 3rd quarter.		Advert, appointment letters, site hand over	Technical Services

	SCM, Advertisement of tendering, Evaluation, Adjudication and appointment of service provider, Service level agreement Project Hand Over, designs Construction of electricity and energizing			Mongalo	energized by 30 June 2016	n	Stringing of MV and LV conductors and installation of pole tops	STAGE - Inception, Concept and Viability, Design Development, Tender Stage and Site Handover and Establishment, Surveying ,	of Witten as it contains 90% of work on the project.			minutes, Quarterly Progress reports, pictures and Completion Certificate,	
Electrification of Ward 17 Ext(Sias, Grootpan, Simpson and Arrie	**Development of the specification, and submit to SCM, Advertisement of tendering,**		**21.**	% completion electrification of Ward 17 Ext(Grootpan ,	47 households connected and energized by 31 March 2016	Additional units from the 2014\15 allocation	(63% Complete): CONSTRUCTION STAGE - Pole planting, Stringing of MV and LV conductors and	**Target not achieved** 42% Complete): PLANNING STAGE - Inception, Concept and Viability,	No enough budget.	To be allocated budget during the budget adjustment		Advert, appointment letters, site hand over minutes, Quarterly Progress reports,	Technical Services

	Evaluation , Adjudication and appointment of service provider, Service level agreement Project Hand Over, designs and Construction of electricity			Simpson and Arrie			installation of pole tops	Design Development.			**R1,800,000**	pictures and Completion Certificate,	
Provision of solar streetlights\ high mast lights for Senwabarwana	**Development of the specification, and submit to SCM, Advertisement of tendering, Evaluation**		**22.**	% completion of the provision of streetlights\high mast lights to Senwaba		New indicator	(63% Complete): CONSTRUCTION STAGE	**Target not achieved.** 42% Complete): PLANNING STAGE - Inception, Concept and Viability, Design	Project budget were re-allocated to Taaibosch transfer station as per Coghsta instruction	Awaiting for budget adjustment	R1,750,000	Advert, appointment letters, site hand over minutes, Quarterly Progress reports, pictures	Technical Services

	, Adjudication and appointment of service provider, Service level agreement Project Hand Over, designs and Construction of solar streets/high mast lights			rwana				Development, Tender Stage and Site Handover and Establishment,				and Completion Certificate,	
Operation and Maintenance of internal Streets	Identification of critical areas, assessment, specification, procurement/maintenance of internal streets and storm	To ensure proper maintenance of all surfaced and gravel internal streets and access Roads and related storm water control	**23.**	No of KM of internal street graded	400km internal Street graded	Operation maintenance Plan	200km internal street graded	**Target Surpassed** 244km internal street graded	None	None	**R400,000.00**	Reports on internal street graded Pictures	Technical Services

	water.												
	Identification of critical areas, assessment, specification, procurement/maintenance of internal streets and storm water.		**24.**	No of KM of internal street re-graveled	20km internal street re-graveled	Operation maintenance Plan	10km internal street re-graveled	**Target not achieved.** 0,8km internal streets re-graveled.	Continues breakdown of plant	Currently under repair and maintenance	**OPEX**	internal street re-graveled Pictures	Technical Services
	Identification of critical areas, assessment, specification, maintenance of internal streets and storm water.		**25.**	No. of Sports Ground graded	60 Sports Ground Graded	Operation maintenance Plan	30 sports ground graded	**Target achieved** Only 31 sports ground graded including schools.	None	None	**OPEX**	Reports signed by portfolio chairperson/beneficiaries and pictures.	Technical Services
	Identification of critical areas, assessment, specificatio		**26.**	No. of settlements provided with culverts	12 settlements provided with culverts	Needs analysis on settlements in need of	6	**Target not achieved.** Only 4 areas culverts constructed Grootdraai,	Delay in the delivery of material for the remaining 02 villages	To be prioritized in 03rd quarter	**OPEX**	Reports signed by portfolio chairperson/beneficiaries and	Technical Services

	n, procurement/maintenance of internal streets and storm water.					culverts done		Inveraan, Mamoleka,Matoana. Grootpan is underway.				pictures.	

Support for Special Focus		To promote the needs and interests of special focus groupings.	**27.**	To resuscitate women's forum by 30th September 2015	1 women's forum resuscitated	**Women calendar**	Resuscitate 21 ward Women's forums, Launch the Municipal Wide forum	**Target not Achieved**. Even though Women's Ward forums were not resuscitated activities on 16 days of activism against women and Children took place. Prayer sessions were conducted on the 26 September 2015 @ Kromhoek Community Hall 22 Women participated in official launching of 16 16 days of	Delay in appointment of responsible official.	To be dealt with in the second quarter hence the appointment of special focus officer (youth coordinator)	R600 000 (shared across all special focus programmes)	Minutes, Report Attendance Register	Municipal Manager's Office

								activism against women and Children at Makhudutham aga Municipality 22 women participated in a Take a night back campaign closing ceremony at Lephalale Municipality					
	Development of schedule of meetings, issue to all relevant stakeholders, development of documentation with invitation for a meeting, distribution, reminders and meeting		**28.**	No of women ' forum meeting held	4 women forum's meetings held.	**Women calendar**	**2**	**Target not achieved Same as above**	**Same as above**	**Same as above**	R600 000 (shared across all special focus programmes)	Minutes, Report Attendance Register	Municipal Manager's Office
	Development of f resolution register,		**29.**	%implementation of Women	100% implementation of	100% implementation	100% implementation of	**Target not achieved. Same as**	**Same as above**	**Same as above**	R600 000 (shared	Resolution Register	Municipal Manager's Office

	Capture resolutions and monitor the implementation of resolutions			Forum resolutions	resolutions. No. of resolutions implemented/total number of resolutions)	n of resolutions	resolutions	**above**			across all special focus programmes)		
	Establishment of Children's forum		**30.**	To resuscitate Children's forum by 30th September 2015	1 Children forum established.	Children calender1	Resuscitate 21 ward children's forums, Launch the Municipal Wide forum	**Target not achieved** however Terms of references for establishment has been finalized.	Delay in finalization of Provincial frame work document for establishment of Children's councils.	The establishment session was earmarked for 03rd quarter Jan-Mar 2016	R600 000 (shared across all special focus programmes)	Minutes, Report Attendance Register	Municipal Manager's Office
	Development of schedule of meetings, issue to all relevant stakeholders, development of documentation with invitation for a meeting, distribution, reminders		**31.**	No. of Children Forum held		Children calender1	2	**Target not achieved.** Even though the forum is not established children's activities were coordinated. 60 children in Provincial Children's Imbizo on the 07th November 2015 at	**Pending establishment of forums**	Programme has been developed for establishment of Children's form	R600 000 (shared across all special focus programmes)	Minutes, Report Attendance Register	Municipal Manager's Office

	and meeting							Mehlareng Community and District Imbizo was held in 28 November wherein 22 children participated					
	Development of f resolution register, Capture resolutions and monitor the implementation of resolutions		**32.**	%implementation of Children Forum resolutions	100% implementation of resolutions	Children's forum resolutions	100% implementation of resolutions	**Target not achieved. Same as above**	Same as above	Same as above	R600 000 (shared across all special focus programmes)	Resolution Monitor	Municipal Manager's Office
			33.	To resuscitate Youth's forum by 30th September 2015	1	Youth Programme and existence of interim Youth Council	Resuscitate 21 ward Youth's forums, Launch the Municipal Wide forum.	**Target Achieved.** Interim Youth Council is in place and Programme has been developed for resuscitation of Youth forums at ward level. Youth activities were	Delay in appointment of responsible official.	Appointment of Special focus Officer Youth (youth coordinator) To be seriously prioritized	R600 000 (shared across all special focus programmes)	Minutes, Report Attendance Register	Municipal Manager's Office

								coordinated wherein 30 youth participated at provincial youth dialogue on the 07th November 2015 and amongst the 30 youth who attended the provincial dialogue were selected to participate in Youth health Indaba for 05 days at Warmbarth Aventura from 07-11 December 2015. 20 Youth delegates including the Youth Interim Council attended Capricorn Youth Health					

								Dialogue at Polokwane Municipality					
	Development of schedule of meetings, issue to all relevant stakeholders, development of documentation with invitation for a meeting, distribution, reminders and meeting		**34.**	No. of Youth Council meetings held	4 meetings held.	Youth programme	2	**Target not Achieved.** No meetings were held during the period under review	Lack of support staff for special programs due to delay of appointments.	Same as above	R600 000 (shared across all special focus programmes)	Minutes, Report Attendance Register	Municipal Manager's Office
	Development of f resolution register, Capture resolutions and monitor the implementation of resolutions		**35.**	%implementation of Youth Council resolutions	100% implementation of resolution.	100% implementation of resolutions	100% implementation of resolutions	**Target not Achieved.** No meetings were held during the period under review.	Lack of support staff for special programs due to delay of appointments.	Same as above	R600 000 (shared across all speciai focus programmes)	Resolution Monitor	Municipal Manager's Office
		To support the reduction of new HIV/AIDS infection and	**36.**	To resuscitate disability forum by 30th	1 forum resuscitated	Disability forum in place	Resuscitate 21 ward Disability forums Municipal	**Target not achieved.** Only 15 Disability ward forums were	The remaining 06 wards (Ward 06,08, 13,	Programme has been developed for the	R600 000 (shared across all special	Minutes, Report Attendance Register	Municipal Manager's Office

		also foster community health improvement by 2018		September 2015			Wide	launched	19, 20 & 17)were not available for participation	launching of the remaining wards	focus programmes)		
	Development of schedule of meetings, issue to all relevant stakeholders, development of documentation with invitation for a meeting, distribution, reminders and meeting		**37.**	No of disability forum held	4 forum meetings held	Disability forum in place	2	**Target achieved.** 2 disability forum meetings held on the 28th September and 20th Elderly council was held on the 20th October 2015	None	None	R600 000 (shared across all special focus programmes)	Minutes, Report Attendance Register	Municipal Manager's Office
	Development of f resolution register, Capture resolutions and monitor the implementation of resolutions		**38.**	% implementation of disability forum, resolution		Disability forum resolutions	100% implementation of resolutions	**Target not achieved.** 90% implementation of disability forum resolutions	The remainder of percentage could not be implemented due to the budget constraints	Management to prioritize adjustments of budget to accommodate activities of the	R600 000 (shared across all special focus programmes)	Resolution Monitor	Municipal Manager's Office

										referred forum			
	Development of schedule of meetings, issue to all relevant stakeholders, development of documentation with invitation for a meeting, distribution, reminders and meeting		**39.**	No of Local HIV/AIDS Council meeting held		**HIV/AIDS programme**	**2**	**Target achieved.** Local AIDS council meetings held in 27 September & 07 December 2015	None	None	**OPEX**	Minutes, Report Attendance Register	Municipal Manager's Office
	Development of f resolution register, Capture resolutions and monitor the implementation of resolutions		**40.**	% of implementation of HIV/AIDS council resolutions	100% implementation.	HIV/AIDS Resolutions	100% implementation of resolutions	**Target achieved.** 100% Implementation of HIV\AIDS council resolutions	None	None	**OPEX**	Resolution Register	Municipal Manager's Office
	Development of schedule of meetings, issue to all relevant stakeholders,		**41.**	No of Local Aids Council technical committee meetings	4 meetings held.	**HIV/AIDS programme**	**2**	**Target achieved.** 2 Local AIDS Technical committee meetings held	**None**	**None**	**OPEX**	Minutes, Report Attendance Register	Municipal Manager's Office

	development of documentation with invitation for a meeting, distribution, reminders and meeting			organized				in 03 September and 30th November **2015**					
			42.	To resuscitate Ward Aids Council by 30th September 2015	21 WAC (ward aids council) established by 30 September 2015	**Bloubergs AIDS council in pace**	Resuscitate 21 ward Aids Council Launch the Municipal Wide forum	**Target achieved.** 21 Award AIDS Council Forums launched municipal wide on the 08th December 2015	None	None	**OPEX**	Minutes, Report Attendance Register	Municipal Manager's Office
	Development of schedule of meetings, issue to all relevant stakeholders, development of documentation with invitation for a meeting, distribution, reminders		**43.**	No of ward Aids Council meetings organized	4 meetings	**New indicator**	**2**	**Target achieved.** Ward AIDS Council meetings were held twice	**None**	**None**	**OPEX**	Minutes, Report Attendance Register	Municipal Manager's Office

	and meeting												
	Development of schedule of meetings, issue to all relevant stakeholders, development of documentation with invitation for a meeting, distribution, reminders and meeting		**44.**	No of HAST(HIV AND AIDS STI AND TB) awareness campaigns and preventions held		Calendar events	2	**Target Surpassed** 6x awareness campaigns were held. • 19 August 2015(reproductive health awareness campaign at Seakemela clinic) • 01 September 2015(community dialogue at Makgato tribal Office) • 18 September 2015(farmers HCT and ICF campaign at Limpopo Citrus Farm) • 19 September 2015 (Door to door	None	**None**	**OPEX**	Minutes, Report Attendance Register	Municipal Manager's Office

								campaign held at Devrede and Kroemhoek village) • 25 November 2015 Polarization Chain Reaction & HIV/AIDS campaigns were held in Inveraan. • 18 November 2015 Fight against HIV/AIDS awareness campaign at Ditatju village					
	Development of schedule of meetings, issue to all relevant stakeholders, development of documentatio		**45.**	To have 4 CBO meetings		CBO databa se	2	**Target achieved.** CBO meetings held on the 15th September 2015 and 21 October &	None	None	**OPEX**	Minutes, Report Attendanc e Register	Municipal Manager' s Office

	n with invitation for a meeting, distribution, reminders and meeting							2015					
Sports Council		To coordinate Sporting activities and foster healthy lifestyle To promote team building and good health amongst employees through sports	**46.**	To resuscitate Sports Council by 30th September 2015		Sports council in place		**Target achieved.** Sports council resuscitated by 26th October 2015	None	None	R650 000 shared for all sports programmes	Minutes, Report Attendance Register	Municipal Manager's Office
	Development of schedule of meetings, issue to all relevant stakeholders, development of documentation with invitation for a meeting, distribution, reminders and meeting		**47.**	No of sports council meetings held	4	Sports council in place	Resuscitate 21 ward Sports council forums, Launch the Municipal Wide forum	**Target achieved.** 21 Ward sports council forums launched by September	None	None	R650 000 shared for all sports programmes	Minutes, Report Attendance Register	Municipal Manager's Office
	Development of f resolution register, Capture resolutions		**48.**	% of implementation of sports council	100%	Sports council in place	100% implementation of resolutions	**Target achieved.** 100% implementation of Sports	N one	None	R650 000 shared for all sports	Resolution Monitor	Municipal Manager's Office

	and monitor the implementation of resolutions			resolutions				Council resolutions			program mes		
Sports Coordination	Development of schedule of meetings, issue to all relevant stakeholders, development of documentation with invitation for a meeting, distribution, reminders and meeting		**49.**	No. of Federations meetings held(Boxing and Soccer)	4 meetings	Sports Development plan	2 quarterly meetings per each federation	**Target not achieved**	Federations were not in good standing with their mother bodies	Meetings will be held in the 03rd quarter	R650 000 shared for all sports programmes	Minutes, Report Attendance Register	Municipal Manager's Office
Sports Development for Employees			**50.**	No. of sports days organized	48	Sports Development plan	24	**Target achieved** Employee sport development coordinated for 24 days . Employees also participated in international (SAIMSA) games in	None	None	**R300 000**	Report and Attendance Register	Municipal Manager's Office

								Lesotho form the 19 -26 September 2015					
Human Resource Developme nt	Disseminate the strategy to relevant stakeholders to solicit inputs, consolidation of the inputs, submission to Executive for council approval and implementatio n of the strategy	To address the retention of skilled personnel, address work place skills gaps and also promote community skills development	**51.**	To review the retention strategy	Retention Strategy reviewed	Retenti on Strateg y due for review	1st Draft of Retention strategy available and final retention strategy submitted to council for approval	**Target achieved.** The Strategy was approved by the council	N/A	N/A	**OPEX**	Retention strategy document and Council resolution for approval	Corporat e Services
	Distribution of Skills Audit Form to employees for completion, Consolidate the form and submit to training committee, Training committee approve , submit to MM		**52.**	No of employees trained	98	Work skills plan	50	**Target achieved.** A total of 62 employees were trained during the period in issue.	N/A	**N/A**	**R1,108,7 60**	Training Report	Corporat e Services

	for signing off and submit to LGSETA												
	Development of WSP, Present it to LLF, Present it to management and submit it to LGSETA		**53.**	To develop WSP and submit to LGSETA BY 30 April 2015	1	WSP approv ed	N/A	**Target achieved.** The WSP was timeously submitted to the LGSETA	N/A	N/A	**OPEX**	WSP Document and Acknowle dgement of receipt by the LGSETA	Corporat e Services
	Development of WSP annual report, Present it to LLF, Present it to management and submit it to LGSETA		**54.**	To submit WSP Annual report s to LGSETA by 30 April 2015	1	WSP	N\A	**Target achieved.** The WSP was timeously submitted to the LGSETA	N/A	N/A	**OPEX**	WSP Report and Acknowle dgement of receipt	Corporat e Services
	Notify councilors when there is learner ship programme, Learners apply, selection of learners and train		**55.**	No External stakeholder s capacitated through learner ships and internships programme s	300 Learners	Work Skills Plan	150	**Target achieved.** A total of 443 learners were capacitated through learnerships and internship programmes.	N/A	N/A	**OPEX**	Reports Names of beneficiari es	Corporat e Services
IT Software and	Development of	To upgrade MS Office	**56.**	To upgrade		MS Office	Process specification	**Target not achieved.**	Linking of Venus,	To be done	**R600,00 0**	Specificati on,	Corporat e

Licensing	Specification, Submit to Budget and Treasury for advertisement , Evaluation, Procurement, and upgrade	2007 to MS Office 2013		MS Software from 2007 to 2013		2013	s, procure the software and installations of the Software and commissioning	MS Office 2013 was procured and the rights on Microsoft 2016 were also granted.	Payday & email systems not fully functional	after installation of MS Office 2013		Advert, Evaluation Report and License	Services
Plant and Equipment	Inspection of Plants and Equipment, Write a report on those that need service and maintenance and maintain	To constantly maintain municipal plant and equipment in order to keep it in good working order	**57.**	% plant and equipment maintained according to the maintenance plan	100%	Maintenance plan	100%	**Target achieved.** 100% maintenance of plant and equipment and awaiting for delivery of trucks	None	None	**OPEX**	Repair and Maintenance Monthly Reports	Corporate Services
Purchase of furniture	Spending budget on purchasing furniture	To purchase furniture for the new Satellite offices	**58.**	% budget spent on purchase of furniture	100%	100%	100%	**100% Target achieved.** Furniture was purchased for both Langlaagte and Inveraan Satellite Offices.	N/A	N/A	**Office furniture budget**	Proof of purchase Section 71 report	Corporate Services
Electrical Maintenance	Submission of request, assessment, procurement and electrical maintenance.	To ensure proper maintenance of the Electrical network and	**59.**	% electricity breakdown addressed within 14 days of	100%	Existing Electrical network	100%	**Target achieved.** 100% electrical network maintained	None	None	**R848,000**	Register, reports , pictures and Proof of Purchase	Technical Services

		addressing reported breakdowns		request.									
Transformers	Submission of request, assessment, procurement and maintenance.	Purchasing of Transformers	**60.**	% Transformers purchased within 24 hours of request.	100%	**Transformer breakdowns**	100%	**Target achieved.** 100% Transformers breakdowns assessed and maintained whenever there is a need	None	None	**R1,300,000.00**	Register, reports , pictures and Proof of Purchase	Technical Services
Culverts	Identification of critical areas, assessment, specification, procurement, and construction of culverts at papegai,Monyebodi,Pax Ext, Maphoto, Avon, Makaipea, Makgari and Milbank	To construct12 culverts	**61.**	No of culverts constructed at	12 culverts per annum	Maintenance Plan	6	**Target not achieved.** Only 4 areas culverts constructed Grootdraai, Inveraan, Mamoleka,Matoana. Grootpan is underway.	Delay in the delivery of material for the remaining 02 villages	To be prioritized in 03rd quarter	**R300,000.00**	Signed Project Progress Report	Technical Services
Employee Wellness	Organize and present Employee Assistance campaigns for	To promote Employee Wellness and manage Injuries on	**62.**	No of Medical Surveillance and wellness	2 medical surveillance and 2 campaigns	Two medical surveillance	1 Awareness campaigns and 1 medical	**Target achieved.** 1 campaign and 1 medical surveillance	None	None	**R64,098.00**	Surveillance report Invitation/ Notices Attendanc	Corporate Services

	all staff members	duty (IOD)		campaigns		and campaigns	surveillance	were conducted during the period in issue.				e registe	
Office IT equipment	Office IT equipment always kept in a good condition	To maintain IT Office equipment	**63.**	% IT Equipment maintained according to maintenance plan	100%	100%	100%	**100% Target achieved.** Daily maintenance was conducted during the period under review.	None	None	R100,000.00	Monthly Maintenance Report	Corporate Services
IT Backup Systems		Renewal of backup system	**64.**	Number of IT backup system report produced	240 reports per annum	New indicator	120 reports per quarter	**Target achieved.** 120 reports on IT Backup, Venus and Payday systems Available	None	None	**R600,000**	IT Backup System Quarterly reports	Corporate Services
Vehicle Purchase		To purchase vehicles	**65.**	To purchase and lease municipal vehicles	1X kombi, lease 1X grader	Municipal vehicles	Purchase of 1X Kombi and lease of 1X grader	**Target achieved.** A kombi as well as additional two Load Delivery Vehicles (LDVs) were purchased.	None	None	**R3,600,000**	Delivery Note, proof of purchase and Lease agreement	Corporate Services
Waste Management	Development of an action plan, submitted to	To ensure a safe and clean environment	**66.**	% of implementation of an IWMP.	100% implementation of the IWMP.	Approved IWMP	Action plan developed and approved,10	**Target not achieved.** Action plan served in the	The breakage of the two waste	The repair of the trucks.	**OPEX**	Action Plan, EXCO Resolution	Community Services

	EXCO for approval, and the implementation.	by implementing the IWMP					0% implementation	August EXCO and approved. Plan implemented at 60%.	compactor trucks led to non-collection of waste.			for approval, Resolution Register and implementation reports.	
Waste management expansion	Collection of waste in all households of Machaba, Harriswhich, Tolwe and Eldorado	To expand waste collection to three villages within the municipality	**67.**	No of villages provided (extension) with waste management	Waste expanded to the 4 villages	Waste collected at 16 villages	2 villages(Tolwe and Harriswhich)	**Target achieved.** Awareness was made to the villages affected by the collection.	None	None	**OPEX**	Monthly Collection Report	Community Services
Environmental Management	Development of an action plan, submitted to EXCO for approval, and the implementation.	To ensure a safe and clean environment by implementing the Environmental Management Plan (EMP)	**68.**	To develop and implement EMP action plan	EMP action plan developed and implemented	Approved EMP	Action plan developed and approved and 100% Implementation	**Target achieved.** Action plan served in the August EXCO and approved. Plan implemented at 100%.	None	None	**OPEX**	Action Plan, EXCO Resolution for approval, Resolution Register and implementation reports.	Community Services
Environmental Education and Awareness		To educate communities on environmental issues	**69.**	No of Awareness & Educational campaigns conducted.	1 2 awareness campaigns conducted	Approved Environmental Plan	6 Awareness & Educational campaigns	**Target Surpassed** 7 campaigns were held successfully as follows:	None	None	**OPEX**		Community Services

								01ST September 2015 at Bothanang; 08th September 2015 at Ditatsu, the 16th September 2015 at Senwabarwana and on the 22 September 2015 at Eldorado respectively. The one of Senwabarwana was done in partnership between our municipality, CDM and LEDET. 12 Nov at Ga-Kobe 08 Dec at Ga-Kibi Moshate 11 Nov at Alldays					
Implementa	Development	Action plan	**70.**	To develop	DMP action	Approv	Action plan	**Target**	None	None	**OPEX**	Action	Communi

tion of the Disaster Managemen t Plan	of an action plan, submitted to EXCO for approval, and the implementatio n.	developed for the implementatio n of DMP.		and implement DMP action plan	plan developed and conducted	ed DMP	developed and approved and 100% implementati on	**achieved.** Action plan served in the August EXCO and approved. Plan implemented at 100%.				Plan, EXCO Resolution for approval, Resolution Register and implement ation reports.	ty Services
Disaster Education and Awareness		To educate communities on disaster issues	**71.**	No of Awareness & Educational campaigns conducted.	04 awareness campaigns conducted.	Approv ed DMP	2 Awareness & Education campaigns	**Target Surpassed** 3 awareness campaigns were held on the 3rd September at Aurora, 14 th October at Tlhona and the 14th November at Kobe.	None	None	**OPEX**		Communi ty Services
Licensing and registration of vehicles Managemen t	Development of an action plan, submitted to EXCO for approval, and the implementatio n.	Development of An action plan to improve the registration and licensing services	**72.**	To develop action plan for the manageme nt of the licensing and registration of vehicles.	Action plan developed and implemente d	2014/1 5 traffic and licensi ng manag ement operati onal plan	Plan developed and approved and100% Implementati on	**Target achieved.** Action plan served in the August EXCO and approved. Plan implemented at 100%.	None	None	**OPEX**	Action Plan, EXCO Resolution for approval, Resolution Register and implement	Communi ty Services

												ation reports.	
Traffic Managemen t	Development of f resolution register, Capture resolutions and monitor the implementatio n of resolutions	To improve and ensure the safety of road users	**73.**	% implementa tion of the traffic manageme nt operational plan	100 % implementa tion	2014/1 5 traffic and licensi ng manag ement operati onal plan	Plan developed and approved and 100% implementati on	**Target achieved.** Action plan served in the August EXCO and approved. Plan implemented at 100%.	None	None	**OPEX**	Action Plan, EXCO Resolution for approval, Resolution Register and implement ation reports.	Communi ty Services
			74.	To purchase traffic manageme nt system	Traffic manageme nt system purchased	2014/1 5 traffic and licensi ng manag ement operati onal plan	System identified and procured.	**Target not achieved.** The system is at procurement stage.	Delayed by the introductio n of Aarto system by the provincial transport departmen t.	To be withdraw n during budget adjustme nt	R200 000	Delivery note/Proof of purchase	Communi ty Services
	Development of operational plan, distribute to relevant stakeholders		**75.**	No of joint operations conducted.	12 Joint operations	2014/1 5 traffic and licensi ng manag ement operati onal	6 joint operation	**Target Surpassed** 11 Joint operations were held as follows: 12 August Broekman road, 26	None	None	**OPEX**	Attendanc e registers Reports Pictures	Communi ty Services

						plan		August 2015 Tolwe,03 September Westphalia , 15 September 2015 Alldays,16 September 2015 Mastroom, 17 September 2015 Vivo and 18 September Pontdrift. 15 Oct at Westphalia road from 6:00 18 Oct at Wesphalia from 06:00. 18 Nov at Wesphalia 15 Dec at Aganang 17 Dec at Westphalia					
Pound management	Development of f resolution register, Capture resolutions and monitor	Review of the Pound Operation Plan	**76.**	% implementation of pound operational plan	100%	Old pound operation plate	100% implementation	**Target achieved.** Action plan served in the August EXCO and approved.	None	None	**OPEX**	Pound Operational Plan Implementation Report	Community Services

	the implementation of resolutions							Plan implemented at 100%.					
Public Safety	Development of f resolution register, Capture resolutions and monitor the implementation of resolutions	To ensure the safety of our communities.	**77.**	% implementation of the Community safety plan		Approved community safety plan	Action plan developed and approved and 100% implementation	**Target achieved.** Action plan served in the August EXCO and approved. Plan implemented at 100%.	None	None	**OPEX**	Action Plan, EXCO Resolution for approval, Resolution Register and implementation reports.	Community Services
Occupational Health and safety	Development of f resolution register, Capture resolutions and monitor the implementation of resolutions	To ensure that the safety of the employees is guaranteed.	**78.**	% implementation of the OHS Plan	100%	OHS Plan in place	100%	**Target not achieved.** Only 85% of the OHS plan could be implemented	Budget constraints that impeded the procurement of PPE as well as safety signage	Adjustments budget and full implementation to be realized in the next quarter.	**R48,000.00**	OHS Plan Implementation Report	Corporate Services
Employment Equity	Appoint personnel following the Employment Equity Plan	To ensure that recruitment is done in line with the Employment	**79.**	% implementation of the Employment Equity Plan	100%	One professional white. One African	100%	**Target not achieved.** 95% of the plan was implemented	Could not attract candidates from the whites designate	Clearly spell out the requirements in advertise	**OPEX**	Appointment letters	Corporate Services

		Equity Plan				female			d group.	ments as well opting for head hunting			
Labour relations	Development of f resolution register, Capture resolutions and monitor the implementation of resolutions	To maintain good working relationship between Employees and Employer	**80.**	% Labour relation cases attended within 14 days	100% Cases attended within 14 working days	100% labour cases attended t within 14 days	100% labour cases attended to within 14 days	**Target achieved.** All cases were attended within the stipulated 14 days period.	N/A	N/A	**OPEX**		Corporate Services
Decentralization of municipal services	To decentralize the following powers to • (Alldays, • Eldorado, • Tolwe, • Raweshi • Senwabarwana	To ensure that municipal services are decentralized to satellite offices.	**81.**	% satellite offices functioning according to delegated powers and functions	100%	There are currently 4 functional satellite offices with the 5th earmarked for operational and established	100%)	**Target not achieved.** 60% of the services were decentralized.	Delays for the redeployment of staff and other services such as licensing and electricity functions.	To be fast racked into the second quarter.	**OPEX**		Community Services

						the sixth one							
Performance Management System Implementation	Development of PMS policy, submit it to Executive Committee for Council. Cascade it down to all employees	To ensure that the work of all the employees is managed and monitored.	**82.**	No of quarterly Assessment conducted	4 assessment sessions coordinated and conducted	PMS policy	2	**Target not achieved** Only the informal assessment for the 1st quarter has been held on the 19th October 2015 and serve for mid year one which will only be conducted during the February 2016	The assessment could not take place before the approval of mid-year report by council	The mid year assessment session will be conducted during the second week of February 2016	**OPEX**	PMS Policy, Council Resolution Quarterly Reports Attendance Registers	Economic Development and Planning
	Development of IDP Process Plan , submit it to Executive Committee for Council approval		***83.***	No of Performance Steering Committee Meetings coordinated	4 quarterly meetings	IDP process plan	2	**Target achieved**. 2 Performance Steering committee meetings coordinated and held on the 20th 15th July 2015 & 15th January 2016	None	None	Part of the R930,000 MSIG fund	IDP Process Plan, Council Resolution , Quarterly Reports Attendance Registers	Economic Development and Planning
	Development of IDP Process Plan		**84.**	No of institutional performanc	4(1per quarter)	IDP process plan	2	**Target achieved.** 2 Institutional	None	None	**OPEX**	IDP Process Plan,	Municipal Manager's Office

	, submit it to Executive Committee for Council approval			e reviews session conducted				review sessions conducted and held on the (20 -21 July 2015 and 19-20 January 2016				Council Resoolution, Quarterly Reports Attendance Registers	
	Development of Draft Performance Plans , Submit to immediate Supervisor for inputs and signing with immediate supervisor		**85.**	% of Unit Managers with signed performance plans (# of unit managers with plans/total # of managers)	100%	PMS Policy available	100%	**Target not achieved.**	Administrative instability	To be prioritized In 03rd quarter	**OPEX**	Signed Performance Plans	Municipal Manager's Office
	Development of Draft Performance Plans , Submit to immediate Supervisor for inputs and signing with immediate supervisor		**86.**	% of employees with signed performance plans (# of employees with plans/total # of employees)	100%	PMS Policy available	100%	**Target not achieved**	Administrative instability	To be prioritized In 03rd quarter	**OPEX**	Signed Performance Plans	Municipal Manager's Office
	Development of draft performance		**87.**	No of senior manageme	6	PMS Policy availab	6	**Target achieved** 6 Senior	None	None	**OPEX**	Signed Performance	Municipal Manager's Office

	agreements, Engage relevant senior managers, Submit the final Performance of senior managers to municipal manager for signing and for municipal manager to the mayor for signing and submit he performance agreement to the MEC for department of Cooperative Governance Human Settlement and Traditional Affairs			nt with signed performance agreements		le		managers signed performance agreements				agreements	
Institutional Management meetings	Development of schedule of meetings, issue to all	To hold management meetings for proper	**88.**	No of management meetings held	24 (1 bi-weekly)	Year plan developed	12	**Target achieved** 12 Management	None	None	**OPEX**	Schedule of meetings Minutes/R	Municipal Manager's Office

	relevant stakeholders, development of documentation with invitation for a meeting, distribution, reminders and meeting	planning and monitoring.						meetings held on the 24/27/30 July 2015, 03/20/26 August 2015, 05/26 October 2015, 02/05/16 November 2015 & 03rd December 2016				eport Attendance registers	
	Development of resolution register, Capture resolutions and monitor the implementation of resolutions		**89.**	% of Management resolutions implemented.	100% implementation of resolution	Year plan	100% implementation	**Target achieved** 100% Management resolutions implemented	None	None	**OPEX**	Resolution Register	Municipal Manager's Office
Local Intergovernmental Relations	Development of schedule of meetings, issue to all relevant stakeholders, development of documentation with invitation for a meeting,		**90.**	No of the local IGR Forum held	4 meetings per annum	Schedule of the meetings	2	**Target not achieved.** Only 1 Local IGR forum meeting held during the month of July 2015	The 2nd IGR forum could not take place due to lack of quorum	To be prioritized in the 03rd quarter	**OPEX**	Schedule of meetings Minutes/Report Attendance registers	Municipal Manager's Office

	distribution, reminders and meeting												
	Development of f resolution		91.	% of implementa	100% implementa	Sched ule of	100% implementati	**Target not achieved.**	Same as above	Same as above	**OPEX**	Resolution Register	Municipal Manager'
[redacted]													
Poverty Alleviation	Implementatio n of resolutions	To grow the municipal economy and create a conduce environment for job creation and enterprise development	92.	To support and sustain 4 poverty alleviation projects	4 projects supported	Poverty alleviation projects in place	Need analysis and 96 workshop on project and financial manage ment and facilitatin g procurem ent of project resource s	**Target achieved.** SWOT analysis of 4 projects done. Two poverty alleviation projects namely Moloko fresh produce and Reatswele labakey received financial support from sun Edison company.			R106,000.00	Project & monitorin g reports	Economic Developme nt and Planning
Municipal EPWP and Municipal Capital Works Programme			93.	No of Job opportunities Created and sustained for 12 months through	170 jobs created and sustained through EPWP by	170 EPWP job 96 opportunitie s created in the 2014\15 FY	340 appointe d EPWP	**Target achieved.** 200 EPWP jobs created.	None	None	R2,300,000		Economic Developme nt and Planning

				municipal EPWP by June 2016									
			94.	No of Jobs Created and sustained through Implementation of Municipal Capital works programme by June 2016	200 jobs created and sustained through Municipal Capital works programme	175 MIG jobs created in the 2013/14 FY and over 200 MIG job opportunities created in the 2014\15 FY	120	**Target achieved.** 120 created and sustained through implementation of MCWP	None	None	**CAPEX**		Economic Development and Planning
Blouberg RRR			**95.**	No of cooperatives established	1 Cooperative established with 05 members	Integrated Waste Management Plan	1 cooperatives established and capacitated, Monitoring and Intervention	**Target achieved.** Rebareng cooperative established.	None	None	**OPEX**		Community services
LED Strategy implementation	Implement activities in the LED strategy Acti0n Plan (1 by 1)		**96.**	% implementation of the LED strategy action plan	100%	approved LED strategy in place	100%	**Target achieved.** 100% implementation of LED forum strategy	None	None	**OPEX**	Action Plan Quarterly implementation report Exo	Economic Development and Planning

												Resolution	
Coordination of job creation through CWP (community work programme			**97.**	No of Reports on the coordination of CWP	4 reports	Programme in place with 1237 (both participants and support staff)	2	**Target Achieved.** 2CWP Local Reference committee meetings **held on 11 August 2015 and 28 October 2015**	None	None	**OPEX**	Quarterly Reports	Economic Development and Planning
SMME Development			**98.**	No of capacity building workshops and trainings conducted	4 capacity building sessions targeting 200 individual SMME's	42 SMME's trained	2 capacity building workshops and trainings	**Target surpassed**3 Capacity building and training conducted on 7 July 2015, 11 July 2015, and 31 July 2015. 112 individuals capacitated	None	None	**OPEX**	Attendance Registers Reports	Economic Development and Planning

Social and Labour Plan coordinatio n			**99.**	No of Reports on the SLP coordinated	04 Reports per annum	Quarterly meetings with mining houses	2	**Target achieved.** 2 reports dated 13 July 2015 and 29 July 2015 available.	None	None	**OPEX**	Attendan ce Registers Reports	Economic Developme nt and Planning
Hawkers stalls and hawkers manageme nt	Developmen t of f resolution register, Capture resolutions and monitor the implementati on of resolutions and reports		**100.**	% application for renewal of permits and demarcation of portions	hawkers and hawkers stalls in place	hawkers and hawkers stalls in place Revised informal trading by-law in place	100%	**Target not achieved.** However 202 individual informal street traders renewed their trading permits for both Alldays and Senwabar wana towns.	Lack of coopera tion between municip ality and hawkers associat ion.	Strengthen the application of municipal by-law against illegal street traders and those in hawkers' stalls.	**OPEX**	Registers Reports	Economic Developme nt and Planning
unemploye d persons database	Capture received application forms, Compiled database		**101.**	To develop and update data-base of unemployed persons	data-base developed	Blouberg Unemploye d Database in place	Capture received applicatio ns, compiled database	**Target achieved.** Updated data-base available. **NB**: data	None	None	**OPEX**	Database Report	Economic Developme nt and Planning

	report to EXCO and Council for approval, Link with CETA,s, government agencies and private sectors for employment opportunities ,						report submitted to EXCO & Council for approval	base updated as and when applications are received for capturing purposes.					
Tourism development Functionality of the Blouberg Business Forum			**102.**	To operationalize Senwabarwana Tourism Information Centre	functional Tourism Information Centre	Tourism information Centre in place	Installation of services(Water, Sewer plant, fence, cable network and finalization of refurbishment of the centre	Target not achieved. However the area has been fenced and Tourism Officer works at the centre on adhoc basis.	Unavailability of engineering services to enable municipality to operationalize the tourism centre.	Council to avail budget to install services key t the centre	**OPEX**		Economic Development and Planning
Functionality of the Blouberg Business			**103.**	No of business forums coordinated	4 meetings	Blouberg Business Forum in place	2	**Target not achieved.** 1 BBF	members not committed	Municipality to facilitate BBF meetings	**OPEX**	Attendance Registers Minutes/	Economic Development and Planning

Forum				and supported				meeting held on 20 July 2015.				Reports	

Support of Financial Viability and Management structures/forums		To effectively and efficiently manage the financial affairs of the municipality	**104.**	No of Budget Steering Committee resuscitated	Budget steering committee established and functional.	Budget Steering Committee established and inducted	Resuscitation of Budget steering committee	**Target achieved.** Budget steering committee established and conducted	None	None	**OPEX**	IDP Process Plan Attendance Registers	Chief Financial Officer
			105.	No of meetings of the Budget Steering Committee	4 meetings held for the year	Process plan	2 meetings held.	**Target achieved**. 02 Budget steering committee meetings held on the 19th October 2015 & 15th January 2016	None	None	**OPEX**	Minutes, Report Attendance Register	Chief Financial Officer
Financial Planning			**106.**	To develop the 3/5 year financial plan within required timeframe	Adoption of the 3/5 Budget within the prescribed legal requirements	3/5 Year Financial Plan developed and approved	N/A	N\A	N\A	N\A	**OPEX**		Chief Financial Officer

Revenue Enhancement strategy.	Draft the revenue enhancement strategy, disseminate it to other departments for inputs, solicit inputs, present to management and submit to council for approval		**107.**	To review the Revenue Enhancement Strategy	Revenue enhancement strategy developed.	Reviewed Revenue Enhancement Strategy approved	N/A	N\A	N\A	N\A	**OPEX**	Draft/ Final revenue enhancement strategy Minutes of management meeting, attendance register, Council resolution	Chief Financial Officer
	Development of f resolution register, Capture resolutions and monitor the implementation of resolutions		**108.**	% implementation of the Revenue Enhancement Strategy	100%	100%	Action plan implemented and review by management and Internal Audit and 100% implementation	**Target achieved** (action plan developed and awaiting council approval)	None	None	**OPEX**		Chief Financial Officer

Revenue Management	Collection of payment of services such as, property rates, electricity, and refuse removal		**109.**	% of projected revenue collected by 30 June 2016 (R 4 85 2 5 558)	100% projected revenue collected.	100% collection of revenue due to the Municipality collected.	75% (R 36 394 168.52)	**Target not achieved** (R18.04M collected of the budgeted R23.4M)	Non payment by the departments and businesses	Full implementation of credit control policy.	**OPEX**	Section 71 report(c1 schedule)	Chief Financial Officer
			110.	% of debt collected by 30 June 2016	100% collection of outstanding debts	60% collection from Debtors.	Credit control and debt management policy and 60% collection from Debtors	Target not achieved	Debtor not paid what is due to him therefore 60% collection from debtors could not be met	Facilitation of payment	**OPEX**	Section 71 report(c1 schedule	Chief Financial Officer
			111.	To compile a general valuation roll by 30 June 2016	Certified valuation roll	Valuation roll in place plus three supplementary roll compiled for the previous financial years	Identification of properties to be included in the supplementary roll Appoint valuer, data collection and	**Target achieved.** Properties to be included in the supplementary roll identified, data collected	Done	Done	R4,000 ,000		Economic Development and Planning

							development of a property register	and property register developed.					
	Draft the rates policy disseminate it to other departments for inputs, solicit inputs, present to managemen t submit to council for approval for public participation, present the draft rates policy for public for inputs, submit to council for adoption		**112.**	To revise the rates policy by 31 May 2016	Approved revised rates policy	Rates policy annually revised and approved alongside budget related polices	Develop a draft revised rates policy	**Target achieved.** Draft revised property rates policy developed	None	None	**OPEX**	Draft/ final rates policy, attend ance registe rs Counci l resoluti on	Economic Development and Planning
Expenditure Management	Capture spending on capital project Compile spending reports in		**113.**	% capital budget spent by 30 June 2015	Projected capital expenditure budget spends	100% Capital expenditure spends	50%	**Target achieved** (R36.6m spend on projected R60.5m)	None	None	**OPEX**	Quarte rly Financi al Report	Municipal Manager & Al Directors

	terms of section 71 report												
	Capture spending on MIG project, Compile spending report in term of section 71 report.		**114.**	% MIG spent by 30 June 2016	100% (Total budget spent/ Total budget)	83% (Total budget spent / Total budget)	98%	Target achieved. 64% (Spent as per Municipal standards whist 50% Spent as per COGHSTA standards) R 28.5m was transferred and R 25.7m was spent				Quarterly Financial Report	Municipal Manager and Technical Services
	Capture spending on INEP project. Compile spending report in terms of section 71 report.		**115.**	% INEP Grants spent by 30 June 2016	100% (Total budget spent/ Total budget)	100% (Total budget spent/ Total budget)	63%	**Target achieved**. 63% spent on INEP grant				Quarterly Financial Report	Municipal Manager and Technical Services
	Capture spending FMG project.		**116.**	% FMG by 30 June 2016	100%	100%	N\A	N\A	N\A	N\A	**1.8m**	Expenditure Report	Budget and Treasury

	Compile spending report in terms of section 71 report.												
	Capture spending MSIG project. Compile spending report in terms of section 71 report.		**117.**	% MSIG by 30 June 2016	100%	100%	N\A	N\A	N\A	N\A	**930 000**	Expenditure Report	Budget and Treasury
	Capture spending on operating budget spent Compile spending reports in terms of section 71 report		**118.**	% of operating budget spent	90% of operating expenditure budget spends.	Demand Management Plan	46%	**Target not achieved** (R81.3M spent on projection of R95.3M projected)	Low revenue collection	Full implementation of credit control policy	**OPEX**	Quarterly Financial report	Budget and Treasury
Assets and Inventory Management	Develop schedule for asset verification, circulate to all departments		**119.**	No of assets verifications conducted	No of assets verified and recorded to fixed register.	2 assets verifications conducted	1 asset verification done for the quarter	**Target achieved.** Infrastructure assets Unbundled and completed	None	None	**OPEX**	Verification Report	Budget and Treasury

	and verification of assets							during July					
	Develop stock taking schedule and do stock counting		**120.**	No of stock taking performed per annum	4	4	2	**Target achieved** 02 Stock taking performed during September & January	None	None	**OPEX**	Report	Budget and Treasury
	Unbundling of infrastructure assets		**121.**	% compliance to Asset Standard (GRAP 17)	Approved Asset Management Policy in place and implemented	100% of all municipal assists reviewed and recorded in Fixed Assets	100% infrastructure assets unbundled and completed infrastructure assets unbundled	**Target achieved.** 100% infrastructure assets unbundled and completed infrastructure	None	None	R1,690 000	Asset register	Budget and Treasury
	Implementation of assets Maintenance plan		**122.**	% implementation of Assets Maintenance Plan	Development of asset plans for the year.	Assets Maintenance Plan Developed and Implemented	100%. Implementation of Assets Maintenance Plan (Reconciliation)	**Target achieved.** 100% Implementation of assets maintenance Plan (Reconciliation)	None	None	**OPEX**	Asset maintenance plan	Budget and Treasury
Budget Preparation	Collect budget from		**123.**	To table the draft budget	Draft budget tabled to	IDP/Budget Process	IDP and Budget time	**Target Achieved.**	None	None	**OPEX**	Draft budget	Economic Development

	departments , Consolidate the budget, Present the draft to managemen t, Submit to council for approval			to council by 31 March 2016	council	Plan	schedule developed and submitted to council	IDP and Budget time schedule developed and submitted to council				and Counci l Resolu tion	and Planning
	Take the draft for public participation with IDP. Incorporate inputs and submit the budget final approval		**124.**	To submit the final budget to council by 31 May 2016	Final budget submitted to council	IDP/Budget Process Plan	N/A	N/A	N/A	N/A	**OPEX**	Final budget and Counci l Resolu tion	Budget and Treasury
	Compile the section 71 report .submit to treasury within 10 days after month end. Submit to council for approval.		**125.**	No of section 71 report submitted to Treasury within 10 days after the end of the month	12 section annual report submission	12 2014/15 Section 71 report	6	**Target not achieved** Sec 71 reports for November submitted after due date	Failure by the financial system	Engaged service provider to be onsite. Procure ment of VPN	**OPEX**	Copy of ackno wledge ment of receipt by treasur ies	Budget and Treasury
	Compile AFS		**126.**	To prepare and submit	Availability of AFS	2013/14 Financial	Submission of AFS	N/A	N/A	N/A	**OPEX**	Copy of	Budget and Treasury

	Process plan, Submit to managemen t for inputs, submit to audit committee, Compile the Annual Financial Statement, Review the Annual Financial Statement, present to managemen t, present to audit committee, Submit to AG			annual financial statements and performanc e report to the Auditor General by 31st August	process Plan	records	2014\15 and Finalization of audit report					Annual Financi al Statem ent	
	Set date for adjudication committee. Adjudicate tenders within time frame (90 days after closure of the		**127.**	% of tenders adjudicated within 90 days of closure period (# tenders adjudicated / # of	100% (# tenders adjudicated / # tenders closed and due for adjudication)	100% (# tenders adjudicated / # tenders closed and due for adjudication)	100% (# tenders adjudicated / # tenders closed and due for adjudication)	**Target achieved.** 100% tenders adjudicated , closed	None	None	**OPEX**	Monthl y Tender Report s	Budget and Treasury

	tender). Write adjudication report to the Accounting Officer.			tenders closed and due for adjudication)									
SCM – Demand Management	Develop annual Procurement plan		**128.**	To develop municipal procurement plan by 30th June 2016.	plan developed and implemented	Submitted Procurement Plan	N/A	N/A	N/A	N/A	**OPEX**	Procurement plan and implementation report	Budget and Treasury
Free basic Service Services	Awareness campaign/Identification of indigents, issuing of indigent registration forms, and registration an indigent		**129.**	Indigent register updated and implemented	Updated indigent register	Indigent Policy	Ongoing	**Target Achieved,** indigent registration forms distributed through field cashiers.	None	None	**OPEX**	Indigent register	Budget and Treasury
	Collection of information, draft customer database and finalize database		**130.**	To develop a credible customer database	Credible Database	New Indicator	Collection of information	**Target Achieved,** Indigent registration forms distributed through field cashiers.	None	None	**OPEX**	Customer data base	Budget and Treasury

Auditing	Develop risk Internal Plan for approval	To provide independent objective assurance and consulting activities of the internal control systems, risk management and governance processes.	**131.**	To develop risk based internal audit plan and submit to council for approvalby 30 June 2016	Approved of risk based audit plan	Approved Risk based audit plan	N\A	**Target achieved** Plan approved by the Audit Committee meeting of June 2015	None	None	OPEX	Risk Based Internal Audit Plan & Council resolution	Municipal Manager 's office
	Develop risk audit plan, identify risks	To provide independent	**132.**	% implementation of risk based internal audit plan	100% implementation of	Risk based audit	100%	**Target Achieved** All planned	None	None	OPEX	Action Based Internal	Municipal Manager's Office

	and mitigate them	objective assurance and consulting activities of the internal control systems, risk management and governance processes.			approved risk based audit plan	plan		audits conducted.				Audit plan & Implementation plan	
	Development of schedule of meetings, issue to all relevant stakeholders, development of documentation with		**133.**	No of audit committee meeting held	4 audit committee meeting held	Audit committee meeting are held as per MFMA	2	**Target Achieved** Three audit committee meetings held	None	None	OPEX and travelling and sitting allowances provision of R300,	Attendance register, minutes, reports	Municipal Manager's Office

	invitation for a meeting, distribution, reminders and meeting										000		
	Develop Internal Audit Action plan, capture all issues raised by internal audit, attend to issues and report on progress	To address all queries raised by the internal audit	**134.**	% of audit queries raised by internal audit unit attended to.	100%	Internal audit unit in place and annual audit plan annually developed	100%	**Target not achieved**	Not all root causes are addressed	Management to fast track and come with alternative way of addressing the root causes of the findings	OPEX	Internal Audit Action	Municipal Manager's Office
	Develop Internal Audit Action plan, capture all issues raised by external audit, attend to and report on progress	To address all queries raised by the external audit	**135.**	% of audit queries raised by external audit unit attended to.	100%	Audit Action Plan	100%	**Target not achieved**	Not all root causes are addressed	Management to fast track and come with alternative way of addressing the root causes of the		External Audit Action Plan	Municipal Manager's Office

										findings			
Audit & Risk Committee allowance	Paying allowances to audit & risk committee members	To ensure that Audit & Risk Committee Members are paid	**136.**	% of payment of Audit & Risk Committee allowances	100% payment of Audit & Risk Committee allowance	Schedule of meetings	50% allowance paid to audit & Risk Committee members	**Target achieved** All audit committee allowance is fully paid.	None	None	R300, 000.	Expenditure Report	Budget and Treasury
Community Participation	To hold Ward public meeting in all the 21 wards (Report back meetings).	To improve and encourage participation of stakeholders and communities in the municipal affairs.	**137.**	To Coordinate meetings of stakeholders and communities as per approved schedule of meetings.	84 meetings per year for all 21 wards(4 meetings per year per each ward)	Schedule of meetings	To hold Ward public meeting in all the 21 wards (Report back meetings)	**Target not achieved.** Only three wards, namely 8, 9 and 11 could not hold their meetings as scheduled.	Poor attendance that contributed to a lack of quorum.	Loud hailing and rescheduling of the said meetings to the next quarter.	R500, 000.	Attendance Registers Schedule of meetings Quarterly Reports	Corporate Services
IDP review	Development of IDP Process plan, Analysis	To review the 2015/16 IDP/Budget that is	**138.**	To develop Credible IDP/Budget Document	1	Approved Schedule of meetin	Process Plan and Analysis	**Target achieved** Process Plan and analysis	None	None	Part of the R930, 000 MSIG	IDP, Council resolution	Economic Development and Planning

	phase, Draft IDP/Budget 2016/17 completed and submitted to Council for adoption by 31 March 2016 and Final IDP submitted to Council for approval	aligned to the budget				gs.	Phase	phase approved by council			allocat ion		
Citizens' report	Developmen t of a draft citizens report, Final report completed and printed	To produce a revised citizens report for 2015\16	**139.**	To produce comprehensive citizens' reports by 31 December 2015	1000	Citizen s' report in place	Develo pment of a draft citizens report ad final report complet 4ed and printed	**Target not achieved**	Hand over report still awaited for as per MM's forum resolutio n taken during Novemb	To be finalized in 03rd Quarter	Part of the R930, 000 MSIG allocat ion	Copy of citizen's report Delivery note	Economic Developm ent and Planning

									er 2015				
Newsletter	Development of draft newsletter n and circulate it to all departments for inputs, finalization of the newsletter and submit to service provider for printing	To produce quarterly municipal newsletter	**140.**	No of communitynewsletters editions printed	4 Editions	2015/16 IDP Document Municipal newsletter, Bloubergnews, has been consistently produced on a quarterly basis in the previous financial	2 (14 000 Newsletter copies)	**Target not achieved**	Only 7000 copies for first quarter edition were printed due to the delay by the printer	The 02nd edition to be prioritized in 03rd quarter	R137, 800	Delivery note Copy of newsletter	Corporate Services

						years.							
Advertisements	Securing slots on radios and magazines	To publicize municipal events on radios and magazines	**141.**	% municipal events publicized	100%	100%	100%	**Target achieved**. All required advertisements for the period under review were placed on various media houses	None	None	R350,000	Proof of advert	Corporate Services
Out of Pockets Expenses	Develop payment roll for ward committees	To Comply with guidelines on allocation of our pocket expenses for ward committees.	**142.**	No of ward committee members paid stipend.	210	210	Payment of 210 stipends.	**Target achieved**. All ward committees received their stipends.	None	None	R3,263,579	Proof of payment/ payment roll for Ward Committees	Corporate Services

MPAC Programme	Development of schedule of meetings, issue to all relevant stakeholders , development of documentation with invitation for a meeting, distribution, reminders and meeting	To build accountable and transparent governance structures responsive to the need of the community	**143.**	No of oversight meetings coordinated	4	Approved Schedule of meetings.	2	**Target achieved** MPAC Portfolio Committee meetings were held during the period in issue.	None	None	R180,20	Attendance registers, minutes & Reports	Corporate Services
Mayors Bursary Fund	Develop Mayor's Bursary Policy, Issue out advertisement and bursary application forms, Short listing of the	To provide financial assistance to needy community members	**144.**	To provide bursary fund to needy community members	Provision of bursaries to the awarded needy members of the communities	Mayor's Bursary Policy	Issue out advertisement and bursary application forms, short listing	**Target achieved** Advertisement of Mayors Bursary Fund, application forms d issued, shot listing	None	None	R1,000,000	Proof of payment to institutions	Municipal Manager's Office

	applicants and issuing of bursary confirmation letters to successful applicants and Pay institutions and service providers						of the applica nt and issuing of bursary confirm ation leters to succes sful applica nts	and issuing of bursary confirmatio n letters sent to beneficiarie s					
	Monitor progress on existing beneficiaries and report	To monitor and evaluate progress of existing beneficiari es of mayor' bursary fund	**145.**	No of quarterly reports of bursary beneficiaries to council	4 Reports per annum	3 bursar y benefic iaries	2	**Target achieve** 2 quarterly reports of beneficiarie s available	None	None	OPEX	Quarterly reports	Municipal Manager's Office

Anti Fraud And Corruption	Risk identification Risk assessment Determining risk response Risk monitoring Risk reporting	To ensure reduction of fraud and corruption within the municipality.	**146.**	To develop risk register by the 30th June 2016	1 Risk register	Risk Management and Fraud implementation Plan	Development of fraud risk register, Reviewed update of fraud register	**Target achieved.** Risk register developed and fraud register reviewed and updated	None	None	OPEX	Risk register	Municipal Manager's Office
	Development of schedule of trainings to be presented to management, Risk and Audit Committees, EXC O committee and to Council for approval	To provide independent objective assurance and consulting activities of the internal control system, risk management and governanc	**147.**	No of fraud and corruption awareness Campaigns Coordinated and Supported	2	Risk register	1	**Target achieved** Fraud and corruption awareness campaign coordinated and supports on the 22, 29 & 30 September and 11 November 2015	None	None	N/A	Attendance register	Municipal Manager's Office

		e processes											
Arts & Culture	Develop schedule to relevant stakeholders as per calendar	To give Support on Heritage celebratio ns of all traditional houses	**148.**	No of heritage and cluster cultural competition coordinated and supported	Five (05) heritage events coordinat ed(One (01) per traditional House	Year plan	5	**Target achieved** All 5 traditional authorities i managed to hold their heritage celebration events	None	None	Part of the R500, 000 herita ge allocat ion	Report	Municipal Manager's Office
Council Support	Developmen t of schedule of meetings, issue to all relevant stakeholders , development of documentati on with invitation for a meeting, distribution,	To provide strategic and administra tive support to the Mayor, Speaker, and Chief Whip, Councilors and Traditional	**149.**	No of Council meetings coordinated and supported.	4	Counci l Calend ar	2	**Target achieved**0 2 ordinary council meetings were meetings were held on the 30th July and 30th November 2015 respectivel	N/A	N/A	**OPEX**	Attendanc e Registers Reports/Mi nutes Notice of the meetings	Corporate Services

	reminders and meeting	Leaders						y. A further five special council meetings were also convened					
	Development of schedule of meetings, issue to all relevant stakeholders, development of documentation with invitation for a meeting, distribution, reminders and meeting		**150.**	No of Mayor/Magoshi meetings coordinated and supported	4	Council Calendar	2	**Target achieved.** Mayor-Magoshi meetings were coordinated and supports on the Ordinary Council on the 31st July 2015 at Kola leboho Sec School and 29th October 2015 at Lethaleng	N/A	N/A	**OPEX**	Attendance Registers Reports/Minutes Notice of the meetings	Corporate Services

								Pre-School .					
	Development of schedule of meetings, issue to all relevant stakeholders , development of documentation with invitation for a meeting, distribution, reminders and meeting		**151.**	No of portfolio committee meetings coordinated and supported	12	Council Calendar	6	**Target not achieved** only 05 Portfolio Committees were December version of Portfolio Committee meetings could not be held.	Unavailability of personnel due to other council programmes as well as the festive vacations.	The remaining meeting to be held in the first week of the month also to effect changes on council's schedule of meetings	**OPEX**	Attendance Registers Reports/Minutes Notice of the meetings	Corporate Services
	Development of schedule of meetings, issue to all relevant stakeholders , development of		**152.**	No of Executive Committee meetings Coordinated and Supported	12	Council Calendar	6	**Target achieved** EXCO meetings inclusive of special ones were held on the 21 July, 27	None	None	**OPEX**	Attendance Registers Reports/Minutes Notice of the meetings	Corporate Services

	documentation with invitation for a meeting, distribution, reminders and meeting							August, 30 September, 27 October, 25 November 2015					
Public Participation	Development of schedule of meetings, issuing notices to all stakeholders, development of reports, presentation of reports to the public.	To engage in programmes that foster participation, interaction and partnership	**153.**	No of ward public participation programmes held	4	Council calendar	2	**Target achieved.** Both the July and November 2015 Council as well as Executive Committee meetings were succeeded by public participation programmes.	None	None	**OPEX**	Notice of public participation Attendance registers	Corporate Services
	Development of schedule		**154.**	No of MPAC public hearings Coordinated and Supported	3	MPAC Progra	N/A	N/A	N/A	N/A	**OPEX**	Notice of meeting	Municipal Manager's

	of meetings, issue to all relevant stakeholders , development of documentation with invitation for a meeting, distribution, reminders and meeting					mme						Attendance Register Schedule of meetings	Office
	Development of schedule of meetings, issue to all relevant stakeholders , development of documentation with invitation for a meeting,		**155.**	No of Ward Committee Meetings Coordinated and Supported	6	Municipal Calendar	2	**Target achieved** All ward committee meetingse set as scheduled .	None	None	**OPEX**	Notice of meeting Attendance Register Schedule of meetings	Corporate Services

	distribution, reminders and meeting												
	Development of schedule of meetings, issue to all relevant stakeholders, development of documentation with invitation for a meeting, distribution, reminders and meeting		**156.**	No of IDP/Budget public Participation Meetings Coordinated and Supported	8 for Rep forum, Magoshi, farmers' unions and clusters	IDP process plan	N\A	N/A	N/A	N/A	R930,000 MSIG allocation		Economic Development and Planning
	Development of schedule of meetings, issue to all relevant stakeholders, development		**157.**	No of Mayoral Public Participation Meetings Coordinated and Supported\road shows	16	Council Calendar	8	**Target achieved** 08 Mayoral Public Participati meetings coordinated and	None	None	**OPEX**		Municipal Manager's Office

	of documentation with invitation for a meeting, distribution, reminders and meeting.							supported					
	Development of schedule of meetings, issue to all relevant stakeholders, development of documentation with invitation for a meeting, distribution, reminders and meeting		**158.**	No of waste forum held	4	Integrated Waste Management Plan	2	**Target achieved. 2 forums were held.** 1st forum was held on the 17 August 2015 and the second one on the 04th November 2016.	None	None	**OPEX**	Minutes, Report Attendance Register	Community Services
	Development of resolution		**159.**	% implementation of resolutions for waste forum	100%	Availability of the	100% implementation	**100% Target achieved**	None	None	**OPEX**	Resolution register.	Community services.

	register, capture resolutions and implementation and reporting progress of resolutions.					forum and the 2014\15 reports		Resolutions were implemented					
	Development of schedule of meetings, issue to all relevant stakeholders, development of documentation with invitation for a meeting, distribution, reminders and meeting		**160.**	No of roads and transport forums held	4	Local Integrated Transport Management Plan	2	**Target achieved. 2 forums were held.** 1st forum was held on the 18 August 2015 and the second one on the 03rd November 2016.	None	None	**OPEX**	Minutes, Report Attendance Register	Community services.

	Development of resolution register, capture resolutions and implementation and reporting progress of resolutions.		**161.**	% implementation of resolutions for transport forum	100% forum resolutions	Availability of the forum and the 2014-15 reports	100% implementation	**Target achieved** 100% transport forum resolution implemented	None	None	**OPEX**	Resolution register.	Community services.
	Development of schedule of meetings, issue to all relevant stakeholders, development of documentation with invitation for a meeting, distribution, reminders		**162.**	No of disaster forum held	4	Disaster Management Plan	2	**Target achieved. 2 forums were held.** 1st forum was held on the 17 August 2015 and the second one on the 04th November 2016.	None	None	**OPEX**	Minutes, Report Attendance Register	Community services.

	and meeting												
	Development of resolution register, capture resolutions and implementation and reporting progress of resolutions.		**163.**	%implementation of resolutions for the disaster forum	100% forum resolutions implemented	Availability of the forum and the 2014-15 reports	100% implementation	**100% Target achieved** Resolutions were implemented	None	None	**OPEX**	Resolutions register.	Community services.
	Development of schedule of meetings, issue to all relevant stakeholders, development of documentation with invitation for a meeting, distribution,		**164.**	No of community safety forum held	4	Approved community safety plan	2	**Target achieved. 2 forums were held.** 1st forum was held on the 6th August 2015 and the second one on the 03rd November 2016.	None	None	**OPEX**	Minutes, Report Attendance Register	Community services.

	reminders and meeting												
	Development of resolution register, capture resolutions and implementation and reporting progress of resolutions.		**165.**	% implementation of resolutions for the community safety forum	100% forum resolutions prepared.	Approved community safety plan	100% implementation	**Target achieved** Resolutions were implemented at 100%.	None	None	**OPEX**	Resolutions register.	Community services.
	Development of schedule of meetings, issue to all relevant stakeholders, development of documentation with invitation for a meeting,		**166.**	No of Housing Forums held	4	Council calendar	2	**Target achieved** 2 Housing forums held on the 12th August 2015 and 10th November 2015	None	None	**OPEX**	Minutes, Report Attendance Register	Economic Development and Planning

	distribution, reminders and meeting												
	Development of resolution register, capture resolutions and implementation and reporting progress of resolutions.		**167.**	% implementation of resolutions for housing forum	100% forum resolutions prepared.	Council calendar	100% implementation	**Target achieved**100% implementation of housing forum	None	None	**OPEX**	Resolutions register.	Economic Development and Planning
	Development of schedule of meetings, issue to all relevant stakeholders, development of documentation with invitation for		**168.**	No of LED forums held	4	Council calendar	2	**Target achieved.** LED forums held on 12 August 2015 and 10 November 2015.	None	None	**OPEX**	Minutes, Report Attendance Register	Economic Development and Planning

	a meeting, distribution, reminders and meeting												
	Development of resolution register, capture resolutions and implementation and reporting progress of resolutions.		**169.**	% implementation of resolutions for LED forum	100% forum resolutions prepared.	Council calendar	100% implementation	**Target achieved100%** Resolution implementation of LED Forum.	None	None	**OPEX**	Resolutions register.	Economic Development and Planning
	Development of schedule of meetings, issue to all relevant stakeholders, development of documentation with		**170.**	No of Tourism Development Forums held	4	Council calendar	2	**Target achieved** 2 Tourism Development forums held on the 12 August 2015 and 10 November 2015.	None	None	**OPEX**	Minutes, Report Attendance Register	Economic Development and Planning

	invitation for a meeting, distribution, reminders and meeting												
	Development of resolution register, capture resolutions and implementation and reporting progress of resolutions.		171.	% implementation of resolutions for tourism Development forum	100% forum resolutions prepared.	Council calendar	100% implementation	**Target achieved** 100% Implementation of Tourism Development Forum	None	None	**OPEX**	Resolutions register.	Economic Development and Planning
	Development of schedule of meetings, issue to all relevant stakeholders, development of documentati		172.	No of energy forums held	4	Council calendar	2	**Target achieved**2 Energy forums held on the 23 September & 10 November 2015	None	None	**OPEX**	Minutes, Report Attendance Register	Technical Services

	on with invitation for a meeting, distribution, reminders and meeting												
	Development of resolution register, capture resolutions and implementation and reporting progress of resolutions.		**173.**	% implementation of resolutions for Energy forum	100% forum resolutions prepared.	Council calendar	100% implementation	**Target achieved** 100% implementation of Energy forum resolutions	None	None	**OPEX**	Resolutions register.	Technical Services
Audit Committee	Development of schedule of meetings, issue to all relevant stakeholders, development of	To strengthen accountability through proactive oversight.	**174.**	No of Audit meetings coordinated	5	Year Plan	2	**Target achieved** audit committee meetings 23 July and 07 December 2015	None	None	R300,000 for travelling and sitting allowances	Attendance Register Reports/Minutes Invitation	Municipal Manager's Office

	documentation with invitation for a meeting, distribution, reminders and meeting							Special meetings were held on the 26 August & 26 November 2015			for external Audit Committee members		
	Development of schedule of meetings, issue to all relevant stakeholders, development of documentation with invitation for a meeting, distribution, reminders and meeting		**175.**	No of audit steering committee meeting	24	Year Plan	12	**Target achieved** All steering committee meetings held on the 09th July, 11 & 26 August, 02,16,10,30 September, 13 & 26, 07,14,21,28, November 2015,	None	None	**OPEX**	Attendance Register Reports/Minutes Invitation	Municipal Manager's Office

	Risk identification Risk assessment Determining risk response Risk monitoring Risk reporting	To protect the municipality from potential risk.	**176.**	To develop project risk register for risk management	4	New indicator	Review and update of risk register	**Target achieved** Risk register reviewed and updated	None	None	**OPEX**	Risk register	Municipal Manager's Office
	Development of schedule of trainings to be presented to management, Risk and Audit Committees, EXC O committee and to Council for approval	To provide independent objective assurance and consulting activities of the internal control system, risk management and governanc	**177.**	No of risk awareness campaigns coordinated and supported	2	Risk Implementation Plan	1	**Target achieved.**1 Risk awareness campaign coordinated and supports on the 29 September and 11 November 2015	None	None	**OPEX**	Attendance register / Invitation	Municipal Manager's Office

		e processes											
	Development of schedule of meetings to be presented to management, Risk and Audit Committees, EXC O committee and to Council for approval		**178.**	No of risk committee meetings coordinated	4	Risk Implementation Plan	2	**Target achieved** 2 Risk committee meetings coordinated on the 23 July and 03 November 2015	None	None	**OPEX**	Minutes of the meeting Attendance register Risk Management report	Municipal Manager's Office
Security Management	Attend o incidents and develop reports	To protect the municipal properties and employees against potential threats.	**179.**	% of security incidents attended to immediately	100%	Security contracts in place	100% incidents attended	**Target achieved** 100% incidents attended to immediately	None	None	4,000,000	Incidents reports	Municipal Manager's Office

Communication management	Development of draft communication strategy and circulate it to all departments for inputs, finalization of the newsletter and submit to council for approval	To provide communication support services, public liaison, marketing management.	**180.**	To review communication, corporate and branding strategy	1	Communication and Branding strategies	Communication and Corporate Branding Strategy revised	**Target achieved** Communication, Corporate and Branding Strategy revised	None	None	OPEX	Communication Strategy council resolution	Corporate Services
	Secure slots/ space with media houses		**181.**	No of media statements /articles issued	16 media statements/alerts issued to various media houses	Communication and Branding Strategy/ Media Relations Policy	8	**Target achieved**, 8 media statements issued out to various media houses for the period under review	None	None	**OPEX**	Media articles	Corporate Services
	Development of progress		**182.**	To develop IDP, Budget speech produce and print	1	IDP/Budget	N/A	N/A	N/A	N/A	**OPEX**		Municipal Manager's

	report of the previous year's progress report and Presentation of the new projects, programs and budget					Process Plan							Office
	Develop of specification, Submit to SCM for procurement processes		**183.**	No of diaries and calendars provided.	550 (diaries) and 1100 calenders	Communication and Branding Strategy	550	**Target achieved** 550 (diaries) and 1100 calendars were procured and distributed	None	None	**OPEX**	Delivery note	Corporate Services
SDBIP	Collect information from departments, Develop a draft SDBIP, Submit to		**184.**	To develop 2016/17 SDBIP and submit to the Mayor for signature within 28 days after approval of the budget	SDBIP 2015/16 was developed and submitted to the	SDBIP 2015/16 was developed and submitt	N/A	N/A	N/A	N/A	OPEX	Signed SDBIP	MUNICIPAL MANAGER

	departments for inputs, incorporate inputs and submit to council for approval by 31 March 2015. Submit to the Mayor for signature, Submit to council for noting,				Mayor within 28 days after approval of the budget	ed to the Mayor within 28 days after approv al of the budget							
Annual performance report	Distribute Annual Performance report template to all departments to update, consolidate all the reports and		**185.**	To develop Annual Performance Report and submit to AG by 31st August 2015	Approved Annual Performa nce Report 2014\15	Approv ed Annual Perfor mance Report 2013\1 4	Annual perform ance report (Sec 46 MSA) develop ed and submitt ed to AG	**Target achieved** Annual Performan ce report submitted developed and submitted to AG	None	None	**OPEX**	Annual Performan ce re[ort (Sec 46) 2014/15	Economic Developm ent and Planning

	submit to council for approval, AG and all relevant sector departments												
Annual report	Distribute report template to all departments to update, consolidate all the reports and submit to council for approval, AG and all relevant sector departments		**186.**	No of Annual Report developed	1 annual report developed and submitted o to all relevant stakeholders	Annual report consistently approved for the previous financial years in line with legislation	Draft Annual report be prepared and submitted to council for approval	**Target achieved** Draft Annual report developed and prepared	None	None	**OPEX**	Annual report, council resolution and acknowledgement letter	Economic Development and Planning

IDP Process Plan	Develop IDP process plan present it to EXCO, from EXCO to Council for approval and distribute it to all relevant stakeholders		**187.**	To develop IDP process Plan and submit to council by end of July 2015	Process Plan available and submitted to council for approval	MSA	Process Plan adopted by council of august	**Target achieved** Process plan developed and adopted by council	None	None	**OPEX**		Economic Development and Planning
Review of finance policiesand strategies	Draft budget related policies and submit for March council meeting for approval and public participation and inputs, present final, final budget related		**188.**	To review budget related policies by 31st May 2016	13 policies reviewed for the year	12 budget related policies and 1 strategy reviewed andapproved.	N/A	N/A	N/A	N/A	**OPEX**	Budget adopted policies and council resolution	Budget and Treasury

	policies for May for adoption												
	Compile quarterly financial statements and submit to council		**189.**	No of quarterly financial statements submitted to Council	Management reports prepared and reported continuously.	4 financial reports prepared and submitted to the Mayor quarterly	2	**Target achieved** 2 quarterly Financial reports prepared and submitted to the Mayor quarterly	None	None	**OPEX**	Quarterly Financial statements and council resolutions	Budget and Treasury
	Compile monthly reconciliation reports and submit to EXCO		**190.**	No of Monthly reconciliation developed and approved	All reconciliations developed and filed	All reconciliation be completed and monitored (128).	64 reconciliations completed and approved (Debtors, Creditors, grants,	**Target achieved.** 64 reconciliations completed and approved (Debtors, Creditors, grants,	None	None	**OPEX**	Monthly reconciliation report	Budget and Treasury

							investments, stores. suppliers, payroll, VAT 201)	investments, stores. suppliers, payroll, VAT 201)					
	Compile half year financial report and submit to Mayor & Provincial Treasury		**191.**	To compile Half-Year budget and performance assessment report and submit to the Mayor, Provincial and National Treasury	Analysis of half-year financial performance of the municipality.	Half year financial performance assessment report compiled and submitted to the Mayor; Provincial and Nation	N/A	N/A	N/A	N/A	**OPEX**	Half year financial report and acknowledgement letter	Budget and Treasury

							al Treasury by 25 January annually							
Alldays Master plans development	Development of the terms of reference Appointment of a service provider Establishment of a local reference committee	To develop integrated, sustainable and economically viable human settlements	**192.**	To develop master plan and submit to council by 30 June 2016	Alldays master plan developed and approved	Project in the IDP	Development of the terms of reference Appointment of a service provider Establishment of a local reference committee\ steering committee,	**Target achieved** Terms of references developed and submitted to specification committee on the 18th August 2015. The project was	None	None		Copy of Alldays Master Plan Council Resolution for approval	Economic Development and Planning

	\ steering committee , ,Development and submission of a status quo report, Approval of a status quo report and development of a draft master plan Public consultations on the draft master plan,						Development and submissiono f status quo report	advertised by October. Awaiting for Appointment of service provider.					
Conveyancing services and opening of a township register for Senwabarw	Development of terms of references Appointment of service		**193.**	To develop township register for Senwabarwana extension 5	register for Senwabarwana township extension 5 developed	General plan for extension 5 in place	Development of terms of references Appointment of service providers, data	**Target achieved** Terms of reference were developed and was	None	None	R1,000 ,000	Proof of registration	Economic Development and Planning

ana ext 5	providers , Data collection and re-surveying of some property portions, Lodgment of registratio n document s with surveyor-general and deeds office, Completio n stage and opening of a township register and file Extension 5 township is legible for the conveyanc ing of individual erven to						collection and re-surveying of some property portions	served before the specifications committee					

	property owners												
Functionality of the Local Geographical Names Committee	Develop schedule for meetings Notify affected stakeholders, draft street names for Alldays & Senwabarwana, public consultation meetings, submit of names to council for approval and installation of names and infrastructure		**194.**	To name streets and public features in Senwabarwana and Alldays townships	Approved street names for Alldays and Senwabarwana and installed infrastructure for such names, especially street names	LGNC in place Policy on naming and renaming in place Names committee and policy was unpacked to Senwabarwana and Alldays residents in April and May 2014	Public consultations meetings in Senwabarwana and Alldays on the policy and process of naming and renaming features in the town, Draft street names and other public features for Alldays and Senwabarwana Public consultations on the draft names	**Target achieved.** Public consultation meeting was held in Senwabarwana & Alldays and the proposal of names is still underway. Maps have been submitted to LGNC for preparation of draft names0	None	None	R400 000	Report & Council resolution	Economic Development and Planning
Climate Change	Planting of trees		**195.**	No of trees planting projects implemente	2 tree planting projects implemented	SDF and EMP	2 tree planting projects	**Target achieved. (Surpassed)** 2 projects	None	None	R50 000	Report and pictures	Community Services

				d.				were held successfully on the 01ST September 2015 at Bothanang; the 16th September 2015 at Maphetja primary.					
Land acquisition	Revive negotiations with both DRDLR & Dept Pub Works, Written agreement /deeds of donation, Lodge registration documents with deeds office, 3 settlements acquired and registered		**196.**	To facilitate land settlement for Puraspan, Laanglagte & Amulree	3 settlements (Puraspan, Laanglagte & Amulree) acquired	Existence of settlements	Revive negotiations with both DRDLR & Dept Pub Works and written agreements/ deeds of donation	**Target not achieved**	Awaiting response from national dept: Rural Development. Assessment of identified areas done	Continuous Follow-up to be done	**OPEX**	Title deed	Economic Development and Planning

	to the municipality												
	Facilitate the development of a draft Surveyor-General diagram for the farm portion, Facilitate the submission of the subdivided diagram of the farm portion with Surveyor-General and approval of SG diagram, Submission of the new subdivided		**197.**	To transfer farm portions to municipality with full title deed	farm portion at Monmouth	Deed of sale signed with seller	Facilitate the development and submission of diagram for the farm portion with Surveyor-General and approval of SG diagram	**Target not achieved.**	There are challenges with seller's surveyor to expertide the approval of the SG diagram with deeds office	Follow ups with service provider	**OPEX**	Title deed	Economic Development and Planning

	farm portion to Deeds office for registratio n Registratio n of the farm portion in the name of the Municipalit y,												
Township Establishm ent			**198.**	To establish townshipat Tolwe	1 township established and completed at Tolwe	Availability of approved layout	Submission of approved layout to SG for final approval	**Target achieved.** Tolwe Approved layout submitted to SG for final Approval to GP	None	None	**OPEX**		Economic Development and Planning
	and the identificati on of alternative models for the provision of Engineerin g Services		**199.**	To develop and complete feasibility studies for Engineerin g Services	100% finalization of feasibility studies and identification of alternative models for the installation of	Availability of general plans for the two township extensions	Submission of a request for assistance and registration of the two projects with the National Treasury's	**Target achieved.** Submission of request for assistance and registration of two projects with the National	None	None	**OPEX (proje ct succe ss based on appro val of**		Municipal Manager's Office

	to Senwabarwana ext 8 and Alldays 2				engineering services for Alldays ext 2 and Senwabarwana ext 8		Public Private Partnership unit	Treasury's was done. A meeting was also held with National Treasury in this regard and there has not been any movement			**feasibility funding by National Treasury)**		
Human Settlement	Identification of beneficiaries and submission of the list to COGSTA		**200.**	No of beneficiaries identified and provided with low cost housing	500 beneficiaries	Housing Disaster database Draft list of Development areas for housing provision has been developed by COGHSTA	Develop and submit the list for potential beneficiaries to COGHSTA	**Target achieved.** Implementation of 300 units is underway through COGHSTA programme	None	None	**OPEX**	Beneficiaries' list and proof of submission	Economic Development and Planning
Land use Management	processing and finalization of all land development applications and change of		**201.**	% implementation of LUMS Action plan	100% compliance of all approved and developed applications	land use Management Scheme is in place	100% processing and finalization of all land development applications and change of land use	**100% Target achieved.** All applications received processed	None	None	**OPEX**	Attendance Register, report and list for applicants	Economic Development and Planning

	land use rights in line with the land use managem ent scheme						rights in line with the land use managemen t scheme						

MUNICIPAL MANAGER'S QUALITY CERTIFICATION

I KGORANE MJ ..... The Acting Municipal Manager of Blouberg Local Municipality, hereby certify that :

The Section 72 report ending 31 December 2015

9 on implementation of the IDP/Budget and state of affairs of the Municipality

for the year 2014/15 in accordance with the **Municipal Finance Management Act and Regulations** made under the Act.

Print Name: Kgorane Matome Johnny

Acting Municipal Manager of Blouberg Local Municipality: Lim351

Signature.....

Date 29/01/2016