

MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT REPORT 2017/18

Blouberg Municipality



VISION

A participatory municipality that turns prevailing challenges into opportunities for growth and development through optimal

MISSION

To ensure delivery of quality services through community participation and creation of an enabling environment for economic

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To: The Mayor, Blouberg Local Municipality

MEC Limpopo Provincial Treasury

Minister of Finance Republic of South Africa

In accordance with Section 72 of the Municipal Finance Management Act, I submit the required statement assessing the performance of the first half of the 2017/18 financial year.

Section 54 of the MFMA requires the Mayor of a municipality to take certain actions on the receipt of this report to ensure that the approved budget is implemented in accordance with the projections contained in the Service Delivery and Budget Implementation Plan. The information contained in this report has been reviewed and it is evident that adjustments to the SDBIP will be necessary.

Furthermore, adjustments to the Capital and Operating Budgets will also be necessary.

In terms of section 72 of the MFMA the SDBIP, projections will have to be revised and the Budget amended to ensure that planned services would be rendered.

MACHABA JUNIAS

MUNICIPAL MANAGER

1. GLOSSARY OF WORDS/SYMBOLS

SDBIP	: Service Delivery and Budget Implementation Plan
KPA	: Key Performance Area
DKPA	: Departmental Key Performance Area
DKPI	: Departmental Key Performance Indicator
BASELINE	: Current Status
ANNUAL TARGET	: Scope of work in relation to the KPA
SYMBOL #	: Number
QUARTER	: Period of three months
SYMBOL %	: Percentage
SYMBOL h/h	: Households
RoD	Record of Decision
R-value	Amount spend or generated in particular KPI

2. Introduction

In line with performance regulations and performance legislations, municipalities are expected to continuously review their performance and provide necessary remedial actions wherever under achievement is detected. As per the institutional performance plan (SDBIP) against the set targets in the IDP/Budget, Blouberg Municipality has profiled its Performance for the first half of year ending 31 December 2017 and such report is here presented to all governing structures and interested stakeholders. The Section 72/Mid-year organisational performance report covers **Legislative** Background, financial analysis, Comments on Annual Report 2016/17, organisational performance challenges, recommendation for improvement, Summary of Mid-year/Second Quarter Performance, Detailed SDBIP Report 2017 and Municipal Manager Quality certification.

3. Legislative Background

Organisational performance management has become critical in both private and public sector alike. Equally Municipalities are expected to put in place systems and mechanisms for performance management both in terms of individual and overall organisational performance. The following pieces of legislations pertaining Local Government environment are critical to this noble goal.

- Section 39-41 of the Municipal Systems Act , Act no 32 of 2000'a municipality must develop performance management system, monitor and review performance management ,set appropriate key performance indicators, set measurable performance targets, take steps to improve performance and establish a process of regular reporting to Municipal governance structures and stakeholders

Section 72 of the Municipal Finance Management Act, Act no 56 of 2003 states that "the accounting officer of the municipality must no later than 25 January each year assess the performance of the Municipality during the 1st half of the year considering amongst others:

- Monthly statements referred to in terms of Sec 71
- Municipality' service delivery performance during the first half of the year, and the service delivery targets and performance indicators as contained in the SDBIP.
- Past year Annual report

In terms of Municipal performance regulation of 2001 must develop and implement mechanisms, systems and processes for the monitoring and measurement and review of performance in respect of the key performance indicators and performance targets set by it. These mechanisms, systems and processes for monitoring must for provide for amongst others:

- reporting to council at least twice a year
- enables the Municipality to detect under-performance and
- provide for corrective measures

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It is against this backdrop that the Section 72/mid-year budget and performance assessment report 2017/18 has been compiled for consideration.

4. Financial Analysis

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4.1.1. Introduction

The Municipal Budget and Reporting Regulations (MBRR) are designed to achieve a range of objectives, including improving the local government sphere's ability to deliver basic services by facilitating improved financial sustainability and better medium term planning and policy choices on service delivery. This report has been prepared in terms of the following legislative framework:

- ❖ The Municipal Finance Management Act – No. 56 of 2003, Section 72, and The Municipal Budget and Reporting Regulations, 35.

The MBRR highlights the format of the mid-year budget and performance assessment. "33. A mid-year budget and performance assessment of a municipality referred to in section 72 of the Act must be in the format specified in Schedule C and include all the required tables, charts and explanatory information, taking into account any guidelines issued by the Minister in terms of section 168(1) of the Act." The objective of these Regulations is to secure sound and sustainable management of the budgeting and reporting practices of municipalities by establishing uniform norms and standards and other requirements for ensuring transparency, accountability and appropriate lines of responsibility in the budgeting and reporting process and other relevant matters as required by the Act.

4.1.2. Legislative framework

In terms of section 72 (1) of the MFMA, the accounting officer of a municipality must by 25 January of each year assess the performance of the municipality during the first half of the financial year. Take note that the Section 52, Quarterly Budget Monitoring Report will be incorporated in this report. The requirements of section 52(d) will be met in this mid – year Budget and Assessment Report.

4.1.3. Mayor Report(if tabled in Municipal Council

The report will be tabled to the Executive Committee and Council on the 25 January 2018 and 31 January 2018 respectively.

4.1.4. Resolutions

Not yet tabled before governance structures as alluded to above

4.1.5. Executive Summary

This report is a summary of the main budget issues arising from the monitoring process. It compares the progress of the budget to the projections contained in the Service Delivery and Budget Implementation Plan (SDBIP).

This mid-year report is a critical stage in the in-yearly reporting cycle. As part of the review, in terms of Section 72(3), the Accounting Officer needs to make recommendations as to whether the SDBIP and the annual budget (both capital and operating) need to be adjusted.

The mid-year report was an extremely challenging, with considerable potential impacts on core service delivery cost and revenue components, which influenced the outcomes of Budget adjustment. Another challenge is lower revenue collection due to non-payment by Government, farmers, residents and business. To produce a sustainable, affordable budget necessitated reductions to certain budgetary provisions

Section 54 (f) of the MFMA requires the Mayor to consider and submit the mid-year report to Council by 31 January.

4.1.5.1 Summary of 2017/18 budget process

The following summarizes the overall position on the capital and operating budgets

DESCRIPTION	TOTAL REVENUE	CAPITAL EXPENDITURE	OPERATING EXPENDITURE
Annual Budget	318,988,496	69,568,500	294,319,995.00
Plan to Budget (SDBIP)	214,006,385	38,771,495	138,458,591.73
Actual	199,794,754	27,915,810	142,379,693
Variance to SDBIP	14,211,632	10,855,685	-3,921,101
% Spent to SDBIP	93%	72%	103%
% of Annual Budget	63%	40%	48%

The above information is based on the original Annual Budget for 2017/18 on which no adjustments have been made so far. The above figures are explained in more detail throughout the report.

4.1.5.2 Cash Flow

a. Investment

The investment portfolio is prepared in line with the requirement of the municipal investment and PPP regulations – Gazette No.27431, 1 June 2005 issued by the National Treasury.

The below table investment number 20-70-75-0019 indicates the Accrued interest earned from Guarantee investment at the end of December 2017 amounting to **R 193,996** and municipality invested **R 10,000,000** account number 20-

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7651-8423 and the total interest received at the end of December 2017 is **R 407,546** . The municipality invested with Nedbank institution amounting to **R 20,000,000** and the interest received is R 249,014.

ACCOUNT		ACCRUED	INTEREST	BALANCE AT
NUMBER	AMOUNT	INTEREST	RECEIVED	30-Dec-17
20-7075-0019	3,079,000	193,996		3,272,996
20-7651-8423	10,000,000		407,546	10,407,546
17-6600-0029	20,000,000		249,014	20,249,014
	33,079,000	193,996	656,560	33,929,556

b. Cash and cash

The municipal has cash and cash equivalent amounting to **R 86,448,441** at end of December 2017 and **R 30,412 443 unspent** grant, therefore municipality has enough cash back to fund unspent grant.

In other words, when we calculate the going concern for 3 months, we considered the following monthly expenditure items:

Telephone Bill R 159 331

Eskom bill R 2 071 586

Security R 862 512

Salaries R 9 423 367

Total: 12 516 796 Therefore for 3 months R 37 550 388 =R 86 448 441 – 30 412 443 -37 550 388 =R 18 485 561.

4.1.5.3. REVENUE

The table below shows the actual income

REVENUE	BUDGET	PLANNED	ACTUAL	VARIANCE	SDBIP	BUDGET
	2017-2018	SDPIP	REVENUE	BALANCE	%	%
OWN REVENUE	75,100,746	45,654,385	38,516,754	7,137,632	84	51
GRANT	244,988,343	168,352,000	161,278,000	7,074,000	96	66
TOTAL	320,089,089	214,006,385	199,794,754	14,211,632	93	62

Although the actual percentage on both grant and own income is **93%** as per planned SDBIP for the past six months, as for Own revenue the municipality did not achieved the target as the planned target hence the variance of 16% not collected as Projected. The results for half yearly are a cause for concern compared to the budgeted and planned income and swift action would be necessary in that regard especially on own income. The municipality is experiencing challenges of collecting revenue on services charges e.g. property rates due to non-payment.

Own revenue: The municipality planned to collect **R 45,654,385** on own revenue for the past six months as per projections, but only collected **R 38,516,754 or 84 %**.

Grants: The municipality received all the money for grant as per DORA schedule projections. The total received amounts to **R 161,278,000 or 96 %** instead of the planned **R 168,352,000**.

Challenges

- Poor collection on assessment rates;
 - Non-payment by both residents and departments, which resulted with poor collection in this regard.
- We could not generate more from pre-paid electricity
 - Illegal connection on electricity might be the root cause for poor performance.
- Failure to enrol refuse removal to other villages as planned

Corrective Measures

- Further engagement with residents by the council be done to motivate them or telling them the importance of paying service charges and commitment letter by the Rural Department before registering their property in order for the said department to settle its bill.
- Do regular meter audit in order to identify the illegal connections.
- Negative adjustment on refuse removal projection.

The following table shows Bill versus Budget

DESCRIPTION	BUDGET	PLANNED	ACTUAL	VARIANCE	SDBIP	BUDGET
	2017-2018	SDPIP	REVENUE	BALANCE	%	%
SERVICES CHARGES : BILLING						
PROPERTY RATES	24,462,882	22,248,237	21,702,819	545,418	98	89
ELEC: CONNEC NEW FEES NONGOVERN HOU	40,000	20,000		20,000	0	0
ELEC SALES: COMMERCIAL CONVEN 3PHAS	2,950,000	1,475,000	2,448,040	(973,040)	166	83
ELEC SALES: DOMESTIC LOW: PREPAID	23,200,000	11,600,000	7,094,140	4,505,860	61	31
WASTE MANGEMENT: REFUSE REMOVAL	1,800,000	1,012,553	211,389	801,164	21	12
COMMISSION: TRANSACTION HANDLING FEE	1,090,594	545,297	2,056,621	(1,511,324)	377	189
TOTAL	53,543,476	36,901,087	33,513,008	3,388,079	91	63

The following table shows income received versus Budget

SERVICES CHARGES: ACTUAL	BUDGET	PLANNED	ACTUAL	VARIANCE	SDBIP	BUDGET
	2017-2018	SDPIP	REVENUE	BALANCE	%	%
PROPERTY RATES	24,462,882	12,231,441	9,997,235	2,234,206	82	41
ELEC: CONNEC NEW FEES NONGOVERN HOU	40,000	20,000	-	20,000	0	0
ELEC SALES: COMMERCIAL CONVEN 3PHAS	2,950,000	1,475,000	1,931,508	(456,508)	131	65
ELEC SALES: DOMESTIC LOW: PREPAID	23,200,000	11,600,000	7,094,140	4,505,860	61	31
WASTE MANGEMENT: WATER	1,090,594	545,297.00	1,068,025	(522,728)	196	98
WASTE MANGEMENT: REFUSE REMOVAL	1,800,000	900,000	203,231	696,769	23	11
TOTAL	53,543,476	26,771,738	20,294,138	6,477,600	76	38

4.1.5.4. SERVICES CHARGES

a. Property Rates

The actual collection is very poor but municipality billed property rates amounting to **R 21,702,819**. The main challenge is non-payment of government. The municipality collected **R 21,702,819 or 98%** on property rate as per six months projections budget of **R 22,248,237**.

b. Refuse

The municipality billed **R 211,389** and the actual collection is at **R 203,231** on Refuse instead of **R 900,000** as per six months projected. The lower percentage is due to lack of implementation of the waste roll-out plan. The refuse removal need to be adjusted negatively.

c. Electricity

In terms of conventional electricity the municipality billed **R 2,448,040**, collected **R 1,931,508 instead of R 1,475,000 as per six months planned**, and for prepaid electricity, the municipality collected **R 7,094,140** instead of **R 11,600,000** as planned for six months. Therefore, budget adjustment is needed in this regard **within** the electricity projections.

d. Water and Sanitation

In terms of water, the municipality billed R 2,056,621 and we only collected R 1,068,025 before the calculation as per SLA between CDM and us.

e. Traffic Services

The municipality has received **R 1,820,940** on traffic service and in percentage is 99% instead of **R 1,835,924** as per planned SDBIP. The performance or collection in terms of traffic services is very good.

LICENSES AND PERMITS	BUDGET	PLANNED	ACTUAL	VARIANCE	SDBIP	BUDGET
	2017-2018	SDPIP	REVENUE	BALANCE	%	%
ROAD & TRSP: DRIVER LICENCE APPLICAT	992,933	496,467	886,075	(389,609)	178	89
ROAD & TRSP: LEARNER LICEN APPLICAT	1,040,000	520,000	468,736	51,264	90	45
ROAD & TRSP: MOTOR VEHICLE LICENSES	1,638,915	819,458	466,128	353,330	57	28
SUB TOTAL : LICENSES AND PERMITS	3,671,848	1,835,924	1,820,940	2,887,908	99	50

f. FINE

In terms of fine municipality collected R 309,109 or 79% instead of R 390,000 as planned for six

FINES PENALTIES AND FORFEITS	BUDGET	PLANNED	ACTUAL	VARIANCE	SDBIP	BUDGET
	2017-2018	SDPIP	REVENUE	BALANCE	%	%
FINES: ILLEGAL CONNECTIONS ELECTRI	30,000	15,000	8,654	6,346	58	29
FINES: TRAFFIC SERVICE PROVIDER	750,000	375,000	300,455	74,545	80	40
		-				
SUB TOTAL : FINES PENALTIES AND FORF	780,000	390,000	309,109	470,891	79	79

g. Other Income

The municipality has received more than what planned for the past six months but in terms of item line there is some item line which is not 100% collected, therefore there is a need for adjustment within the item line.

OTHER INCOME	BUDGET	PLANNED	ACTUAL	VARIANCE	SDBIP	BUDGET
	2017-2018	SDPIP	REVENUE	BALANCE	%	%
TOTAL	17,105,422	8,541,711	10,560,215	(2,018,504)	124	62

h. Debtors Analysis

LIM351 Blouberg - Supporting Table SC3 Monthly Budget Statement - aged debtors - M06 December

Description	NT Code	Budget Year 2017/18										Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy	
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Yr	Dys-1	Over 1Yr	Total			Total over days 90
R thousands														
Debtors Age Analysis By Income Source														
Trade and Other Receivables from Exchange Transactions - Water	1200	448	520	190	200	819	10	140		570	2,897	1,739		
Trade and Other Receivables from Exchange Transactions - Electricity	1300	297	776	454	530	461	141	1,289		4	3,952	2,425		
Receivables from Non-exchange Transactions - Property Rates	1400	236	860	124	122	20,258	144	1,116		54,568	77,428	76,207		
Receivables from Exchange Transactions - Waste Water Management	1500	326	3	3	2	0	18	93		51	496	164		
Receivables from Exchange Transactions - Waste Management	1600	43	21	19	17	16	17	88		57	277	195		
Receivables from Exchange Transactions - Property Rental Debtors	1700	-	-	-	-	-	-	-		-	-	-		
Interest on Arrear Debtor Accounts Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1810	0	-	69	268	69	67	297		130	900	831		
	1820	-	-	-	-	-	-	-		-	-	-		
Other	1900	24	45	22	27	27	27	149		928	1,248	1,157		
Total By Income Source	2000	1,374	2,226	881	1,166	21,650	423	3,172		56,307	87,199	82,719	-	-
2016/17 - totals only											-	-		
Debtors Age Analysis By Customer Group														
Organs of State	2200	53	230	103	126	15,572	153	1,039		43,477	60,753	60,368		
Commercial	2300	232	172	186	306	712	112	920		2,790	5,431	4,841		
Households	2400	488	797	491	486	1,254	101	1,000		3,992	8,608	6,833		
Other	2500	601	1,027	102	247	4,111	57	213		6,048	12,407	10,677		
Total By Customer Group	2600	1,374	2,226	881	1,166	21,650	423	3,172		56,307	87,199	82,719	-	-

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The above table indicates that at the end of the second quarter the outstanding for debtors, is at R 182, 7 million for up-to 90+days.

R 82, 7 is because of Government debts.

4.1.5.5 EXPENDITURE

a. CAPITAL EXPENDITURE

A fundamental part of the review is the performance of major capital projects, which is MIG, and INEP projects. At the end of December 2017, the municipality spent **72%**, although the poor performance was experienced on electricity projects, caused by late appointment of contractors, as the projects were re-advertised as a result of the changing of terms of reference. The Departments responsible outlined the reasons in their SDBIP reports.

Each head of department must revise projections (SDBIP) and provide corrective measures to ensure that projects are complete in time to avoid roll-over.

CAPITAL EXPENDITURE	BUDGET	PLANNED	ACTUAL	VARIANCE	SDBIP	BUDGET
	2017-2018	SDPIP	REVENUE	BALANCE	%	%
OTHER ASSETS	11,400,000	8,633,543	2,813,822	5,819,721	33	25
ELECTRICAL	9,233,000	5,670,202	554,179	5,116,023	10	6
ROADS	48,935,500	24,467,750	24547809.14	(80,059)	100	50
TOTAL	69,568,500	38,771,495	27,915,810	10,855,685	72	53

The following table shows details of capital projects

Description	Budget/OpenBal	Six Months plan	Curr Mth Expend	YTD Movement	Balance
COMPUTER EQUIP - IU C: DISASTER ELE BACK UP	500,000		431,902	68,098	86.38
COMPUTER EQUIP - IU C: ACQUISITION COMPUTER	300,000	70,580	239,241	60,759	79.74
COMPUTER EQUIP - IU C: ACQUISITION	1,000,000	160,189	432,378	567,622	43.23
COMMUNITY ASSETS - IU C: ACQUISITION	300,000		72,800	227,200	24.26
COMMUNITY ASSETS - IU C: ACQUISITION TRANSPORT ASSETS	4,000,000	229,643	1,405,457	2,594,543	35.13
COMMUNITY ASSETS - IU C: ACQUISITION FURN & EQUIP	400,000	139,000	232,044	167,956	58.01
OTHER ASSETS - IU C: ACQUISITION SYSTEM	300,000			300,000	
OTHER ASSETS - IU C: ACQUISITION INDUSTRIAL BIN	600,000			600,000	
COMMUNITY ASSETS - IU C: ACQUISITION	4,000,000			4,000,000	
SUB-TOTAL CAPITAL ACQUISITIONS	11,400,000	599,412	2,813,822	8,586,178	43.28
EL IU C - LV NETWORKS: ACQUISITION TRANSFORMER	750,000	-	-	482,000	35.73
EL IU C - LV NETWORKS: ACQUISITION ADD NEY	35,000			35,000	

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EL IU C - LV NETWORKS:ACQUISITION MILTONDUFF,HLAKO	175,000			175,000	
EL IU C - LV NETWORKS:ACQUISITION MOKHURUMELA,GENOA	175,000			175,000	
EL IU C - LV NETWORKS:ACQUISITION EUSSORINGA	210,000			210,000	
EL IU C - LV NETWORKS:ACQUISITION MAKGARI	387,500			387,500	
EL IU C - LV NETWORKS:ACQUISITION MOSEHLENG	100,000			100,000	
EL IU C - LV NETWORKS:ACQUISITION DIEPSLOOT	100,000			100,000	
EL IU C - LV NETWORKS:ACQUISITION NORMANDY	100,000			100,000	
EL IU C - LV NETWORKS:ACQUISITION AURORA	100,000			100,000	
EL IU C - LV NETWORKS:ACQUISITION ALLDAY	100,000			100,000	
EL IU C - LV NETWORKS:ACQUISITION MAKGARI	1,162,500		113,105	1,049,395	9.72
EL IU C - LV NETWORKS:ACQUISITION MOKHURUMELA,GENOA	245,000	20,632	20,632	224,368	8.42
EL IU C - LV NETWORKS:ACQUISITIONMILTONDUFF,HLAKO	700,000	64,474	64,474	635,526	9.21
EL IU C - LV NETWORKS:ACQUISITION ADDNEY,MOCHEMI	245,000		30,947	214,053	12.63
EL IU C - LV NETWORKS:ACQUISITION GRANCHE	175,000		12,895	162,105	7.36
EL IU C - LV NETWORKS:ACQUISITION EUSSORINGA	350,000		41,263	308,737	11.78
EL IU C - LV NETWORKS:ACQUISITION KGATLA	310,000		22,842	287,158	7.36

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EL IU C - LV NETWORKS:ACQUISITION WITTEN	3,813,000	248,021	248,021	3,564,979	6.5
SUB TOTAL	9,233,000	333,126	554,179	8,410,821	
ROADS INFRA - IU C: ACQUISITION	2500000			2500000	
ROADS INFRA - IU C: ACQUISITION	2000000	105190	358340	1641660	17.91
P-CIN RDS ROAD STRUCTURE					
R-WARD 8					
ROADS INFRA - IU C: ACQUISITION	4500000	2012840.01	2230873.28	2269126.72	49.57
ROADS INFRA - IU C: ACQUISITION	6335500	1871610.78	4796949.72	1538550.28	75.71
ROADS INFRA - IU C: ACQUISITION	7000000	320505.95	5073057.92	1926942.08	72.47
STORM WA INFRA - IU C: ACQUISITION	6500000	1784495.51	2343267.44	4156732.56	36.05
COMMUNITY ASSETS - IU C: ACQUISITION	6500000	2338523.5	2777558.59	3722441.41	42.73
COMMUNITY ASSETS - IU C: ACQUISITION	2000000	658743.11	1191131.8	808868.2	59.55
COMMUNITY ASSETS - IU C: ACQUISITION	2000000	589553.86	589553.86	1410446.14	29.47
COMMUNITY ASSETS - IU C: ACQUISITION	2000000	332482.5	1787961.36	212038.64	89.39
OTHER ASSETS - IU C: ACQUISITION	6000000	196550	3399115.17	2600884.83	56.65
PPE RO: INF ROADS- ACQUISTIONS	400000			400000	
PPE RO: INF ROADS- ACQUISTIONS	500000			500000	
PPE RO: INF ROADS- ACQUISTIONS	300000			300000	
PPE RO: INF ROADS- ACQUISTIONS	100000			100000	
PPE RO: INF ROADS- ACQUISTIONS	100000			100000	
PPE RO: INF ROADS- ACQUISTIONS	100000			100000	
PPE RO: INF ROADS- ACQUISTIONS	100000			100000	
SUB TOTAL	48935500	10210495.22	24547809.14	24387690.86	
TOTAL	69,568,500	11,143,033	27,915,810	41,384,690	

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b. Allocation and grant expenditure

A fundamental part of the review is the performance of major capital projects. At the end of December 2017, the major capital projects were performed very poor due to late appointment of contractor. The Departments responsible will outline the reasons in their reports and provide the corrective measures to ensure that projects are complete in time to avoid roll over. The total unspent for the month ended 31 December 2017 is at R **30,412,443**.

The total cash and cash equivalent is amounting to **R 86,448,441** and the total grant received and not spent amounting to **R 30,412,443**. Therefore, the municipality has cash to back up the unspent grant.

Summary of grants: End December 2017

	MDTG	EPWP	NSFG	MIG	INEP	FMG	Total
Opening balance	-	-	-	-	-	-	-
Current year receipts	2,030,000	391,000	20,098,343	44,641,000	4,544,000	2,533,000	74,236,343
Conditions met - transferred to revenue	-	-	-	-	-	-	-
	1,230,299	1,061,803	-12,915,935	-26,515,455	-822,179	1,278,229	-43,823,900
Conditions still to be met – unspent	799,701	-670,803	7,182,408	18,124,545	3,721,821	1,254,771	30,412,443
%	-61	-272	-64	-59	-18	-50	-59

The following projects are Roll-Over and must be part of Budget adjustment.

Take note that the sections 28 of MFMA sub-section 2(e) may authorize the spending of funding that were unspent at the end of the past financial year where the under-spending could not reasonably have been foreseen at the time to include projected roll-overs when the annual budget for the current year was approved by the council. Which means during the budget adjustment the unspent grant for 16/17 financial year must be included in 17/18 Financial year budget amount to **R 5.4 million**.

c. OPERATING EXPENDITURE

The municipality has spent R **142,379,693** of the operational budget instead of R **138,458,592** as per planned SDBIP.

In terms of percentage is 103% instead of 100% the reason was municipality did not plan to provide bad debts for the past six months, but because of mSCOA the bad debts calculated automatically.

DESCRIPTION	BUDGET 2017-2018	PLANNED SDPIP	ACTUAL EXP	AVAILABLE BALANCE	ACTUAL % SDBIP	ACTUAL %BUDGET
Employee cost	101,538,659	50,769,330	48,960,215	1,809,115	96	48
Remuneration of Councilors	14,584,020	9,460,368	8,329,199	1,131,169	88	57
Depreciation	38,000,000	0	-	0	-	-
Bulk purchases	25,758,000	12,560,681	12,316,382	244,299	98	48
Bad debts	8,074,410	0	17613492	-17,613,492	-	218
Security Services	12,000,000	6,000,000	4,988,076	1,011,924	83	42
Other expenditure	94,364,905	59,668,213	50,172,329	9,495,884	84	53
Grand Total	294,319,995	138,458,592	142,379,693	-3,921,101	103	48

d. Salaries, benefits and allowances

The budget of employee cost is R **50,7 million**, and the actual spend is **96% or R 48,9 million** as per half yearly projections.

The budget of remuneration of councilor is R **9,4 million**, and the actual spend is **88 % or R 8,3 million** as per half yearly projections.

e. Other expenditure

The total budget for is R **94, 3 million** and the actual spending is at **84% or R 50, 1 million** as per half-yearly projections.

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f. Bulk Purchases

The total budget for bulk purchases is **R 25, 7 million** and the actual spending is at **98% or R 12, 3 million** as per half-yearly projection.

g. Contract Services (Security Services)

The total budget for contract services is **R 12, 0 million and** the actual spending is at **83 % or R 4, 9 million** as per half-yearly projection.

h. Depreciation and Bad debts

No movement on depreciation and in terms of bad debts there is a movement of R 17, 6 million.

4.1.6. In year budget statement tables

LIM351 Blouberg - Table C1 Monthly Budget Statement Summary - M06 December

Description	2016/17	Budget Year 2017/18							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
<u>Financial Performance</u>									
Property rates	24,467	24,463	–	242	21,703	22,248	(545)	-2%	24,463
Service charges	20,702	27,800	–	1,528	9,754	13,905	(4,152)	-30%	27,800
Investment revenue	2,072	1,500	–	54	894	620	275	44%	1,500
Transfers and subsidies	185,947	195,153	–	47,504	116,665	136,704	(20,039)	-15%	195,153
Other own revenue	9,035	20,237	–	793	6,166	8,881	(2,715)	-31%	20,237
Total Revenue (excluding capital transfers and contributions)	242,222	269,153	–	50,121	155,182	182,358	(27,177)	-15%	269,153
Employee costs	84,623	101,539	–	8,068	49,292	49,459	(167)	-0%	101,539
Remuneration of Councillors	17,510	17,584	–	1,403	8,329	8,320	9	0%	17,584
Depreciation & asset impairment	34,143	38,000	–	–	–	–	–		38,000
Finance charges	314	–	–	–	–	–	–		–
Materials and bulk purchases	31,684	31,329	–	2,155	15,034	14,966	69	0%	31,329
Transfers and subsidies	–	–	–	–	–	–	–		–
Other expenditure	145,156	106,068	–	4,866	69,724	40,668	29,056	71%	106,068
Total Expenditure	313,431	294,520	–	16,492	142,380	113,413	28,967	26%	294,520
Surplus/(Deficit)	(71,208)	(25,367)	–	33,629	12,802	68,946	(56,144)	-81%	(25,367)
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)	75,676	49,836	–	20,244	44,613	31,648	12,965	41%	49,836

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Contributions & Contributed assets	-	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions	4,468	24,468	-	53,873	57,415	100,594	(43,179)	-43%	24,468
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year	4,468	24,468	-	53,873	57,415	100,594	(43,179)	-43%	24,468
<u>Capital expenditure & funds sources</u>									
Capital expenditure	78,910	69,569	-	11,411	28,184	41,394	(13,211)	-32%	69,569
Capital transfers recognized	69,055	49,836	-	10,812	25,398	35,200	(9,801)	-28%	49,836
Public contributions & donations	5,018	-	-	-	-	-	-	-	-
Borrowing	-	-	-	-	-	-	-	-	-
Internally generated funds	4,837	19,733	-	599	2,814	7,572	(4,758)	-63%	19,733
Total sources of capital funds	78,910	69,569	-	11,411	28,212	42,771	(14,559)	-34%	69,569
<u>Financial position</u>									
Total current assets	82,082	72,598	-		97,979				72,598
Total non current assets	856,292	948,686	-		31,457				948,686
Total current liabilities	51,005	4,288	-		738				4,288
Total non current liabilities	21,352	3,231	-		-				3,231
Community wealth/Equity	866,017	1,013,764	-		128,698				1,013,764
<u>Cash flows</u>									
Net cash from (used) operating	87,321	67,545	-	58,424	73,548	98,763	25,215	26%	67,545
Net cash from (used) investing	(78,938)	(69,569)	-	(11,411)	(28,212)	(25,871)	2,341	-9%	(69,569)
Net cash from (used) financing	3,844	-	-	-	-	-	-	-	-
Cash/cash equivalents at the month/year end	41,113	43,079	-	-	86,448	117,994	31,545	27%	39,089

Mid-year Budget and Performance Assessment -2017/2018

Debtors & creditors analysis	0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis									
Total By Income Source	1,196	845	16,389	6,523	416	494	2,851	6,280	34,994
Creditors Age Analysis									
Total Creditors	280	–	–	–	–	–	–	–	280

LIM351 Blouberg - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - M06 December

Description	Ref	2016/17	Budget Year 2017/18							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
<u>Revenue – Functional</u>										
<i>Governance and administration</i>		211,169	223,588	–	48,156	143,353	158,572	(15,219)	-10%	223,588
Executive and council		19,272	20,098	–	12,916	12,916	13,399	(483)	-4%	20,098
Finance and administration		191,897	203,489	–	35,240	130,437	145,173	(14,736)	-10%	203,489
Internal audit		–	–	–	–	–	–	–		–
<i>Community and public safety</i>		9,606	10,531	–	355	1,653	5,404	(3,751)	-69%	10,531
Community and social services		4,891	6,112	–	–	–	3,302	(3,302)	-100%	6,112
Sport and recreation		–	–	–	–	–	–	–		–
Public safety		4,716	4,419	–	355	1,653	2,102	(449)	-21%	4,419
Housing		–	–	–	–	–	–	–		–
Health		–	–	–	–	–	–	–		–
<i>Economic and environmental services</i>		66,994	49,770	–	20,312	44,828	39,738	5,090	13%	49,770
Planning and development		317	4,680	–	68	215	4,173	(3,958)	-95%	4,680
Road transport		66,676	45,090	–	20,244	44,613	35,565	9,048	25%	45,090
Environmental protection		–	–	–	–	–	–	–		–
<i>Trading services</i>		30,130	35,100	–	1,543	14,343	17,626	(3,283)	-19%	35,100
Energy sources		29,683	33,220	–	1,503	14,131	16,686	(2,555)	-15%	33,220

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Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		447	1,880	-	40	211	940	(729)	-78%	1,880
Other	4	-	-	-	-	-	-	-	-	-
Total Revenue – Functional	2	317,899	318,988	-	70,366	204,176	221,340	(17,163)	-8%	318,988
Expenditure – Functional	-									
Governance and administration		193,127	198,277	-	10,003	98,727	102,850	(4,122)	-4%	198,277
Executive and council		62,895	74,141	-	4,154	41,511	35,548	5,963	17%	74,141
Finance and administration		130,232	124,136	-	5,849	57,216	67,302	(10,086)	-15%	124,136
Internal audit		-	-	-	-	-	-	-	-	-
Community and public safety		35,760	34,186	-	2,190	15,329	15,466	(137)	-1%	34,186
Community and social services		24,014	20,047	-	1,155	9,054	8,667	387	4%	20,047
Sport and recreation		-	-	-	-	-	-	-	-	-
Public safety		11,746	14,139	-	1,035	6,275	6,799	(524)	-8%	14,139
Housing		-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-
Economic and environmental services		17,726	21,117	-	1,175	9,489	10,367	(878)	-8%	21,117
Planning and development		8,028	11,967	-	781	4,083	5,583	(1,500)	-27%	11,967
Road transport		9,699	9,150	-	394	5,406	4,783	622	13%	9,150
Environmental protection		-	-	-	-	-	-	-	-	-
Trading services		36,037	40,940	-	3,124	18,835	21,454	(2,619)	-12%	40,940
Energy sources		35,964	39,890	-	3,124	18,773	20,938	(2,165)	-10%	39,890
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		72	1,050	-	-	62	516	(454)	-88%	1,050
Other		-	-	-	-	-	-	-	-	-
Total Expenditure - Functional	3	282,650	294,520	-	16,492	142,380	150,136	(7,756)	-5%	294,520
Surplus/ (Deficit) for the year		35,249	24,469	-	53,874	61,797	71,204	(9,407)	-13%	24,469

Mid-year Budget and Performance Assessment -2017/2018

LIM351 Blouberg - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M06 December

Vote Description	Ref	2016/17	Budget Year 2017/18							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
<u>Revenue by Vote</u>	1									
Vote 1 - Executive and council		19,272	20,098	–	12,916	12,916	13,399	(483)	-3.6%	20,098
Vote 2 - Finance and Administration		191,897	203,489	–	35,240	130,437	145,173	(14,736)	-10.2%	203,489
Vote 3 - Community Services		4,891	6,112	–	–	–	3,302	(3,302)	-100.0%	6,112
Vote 4 - Public and Safety		4,716	4,419	–	355	1,653	2,102	(449)	-21.4%	4,419
Vote 5 - Waste Management		447	1,880	–	41	225	940	(715)	-76.0%	1,880
Vote 6 - Technical administration and Trading services		29,683	33,220	–	1,502	14,117	16,686	(2,568)	-15.4%	33,220
Vote 7 - Roads and Transport		66,676	45,090	–	20,244	44,613	35,565	9,048	25.4%	45,090
Vote 8 - Planning and development		317	4,680	–	68	215	4,163	(3,948)	-94.8%	4,680
Total Revenue by Vote	2	317,899	318,988	–	70,366	204,176	221,330	(17,153)	-7.8%	318,988
<u>Expenditure by Vote</u>	1									
Vote 1 - Executive and council		62,895	74,141	–	4,154	41,511	35,548	5,963	16.8%	74,141
Vote 2 - Finance and Administration		130,232	124,136	–	5,849	57,216	67,302	(10,086)	-15.0%	124,136
Vote 3 - Community Services		24,014	20,047	–	1,155	9,054	8,667	387	4.5%	20,047
Vote 4 - Public and Safety		11,746	14,139	–	1,035	6,275	6,799	(524)	-7.7%	14,139
Vote 5 - Waste Management		72	1,050	–	–	62	516	(454)	-88.0%	1,050
Vote 6 - Technical administration and Trading services		35,964	39,890	–	3,124	18,773	20,938	(2,165)	-10.3%	39,890
Vote 7 - Roads and Transport		9,699	9,150	–	394	5,406	4,783	622	13.0%	9,150
Vote 8 - Planning and development		8,028	11,967	–	781	4,083	5,583	(1,500)	-26.9%	11,967
Vote 9 - [NAME OF VOTE 9]		–	–	–	–	–	–	–	–	–
Total Expenditure by Vote	2	282,650	294,520	–	16,492	142,380	150,136	(7,756)	-5.2%	294,520
Surplus/ (Deficit) for the year	2	35,249	24,469	–	53,874	61,797	71,194	(9,397)	-13.2%	24,469

Mid-year Budget and Performance Assessment -2017/2018

LIM351 Blouberg - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M06 December

Description	Ref	2016/17	Budget Year 2017/18							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
<u>Revenue By Source</u>										
Property rates		24,467	24,463		242	21,703	22,248	(545)	-2%	24,463
Service charges - electricity revenue		20,317	26,000		1,488	9,542	12,893	(3,351)	-26%	26,000
Service charges - water revenue						-	-	-		
Service charges - sanitation revenue						-	-	-		
Service charges - refuse revenue		384	1,800		40	211	1,013	(801)	-79%	1,800
Service charges – other						-	-	-		
Rental of facilities and equipment		1,046	300		-	163	147	16	11%	300
Interest earned - external investments		2,072	1,500		54	894	620	275	44%	1,500
Interest earned - outstanding debtors		2,094	595		12	154	286	(132)	-46%	595
Dividends received		-	-			-	-	-		-
Fines, penalties and forfeits		1,273	780		65	309	387	(78)	-20%	780
Licences and permits		3,489	3,669		395	1,821	1,727	94	5%	3,669
Agency services		-	1,091		185	2,057	534	1,523	285%	1,091
Transfers and subsidies		185,947	195,153		47,504	116,665	136,704	(20,039)	-15%	195,153
Other revenue		1,132	13,803		136	1,663	5,801	(4,138)	-71%	13,803
Gains on disposal of PPE								-		
Total Revenue (excluding capital transfers and contributions)		242,222	269,153	-	50,121	155,182	182,358	(27,177)	-15%	269,153
<u>Expenditure By Type</u>	-									
Employee related costs		84,623	101,539		8,068	49,292	49,459	(167)	0%	101,539
Remuneration of councillors		17,510	17,584		1,403	8,329	8,320	9	0%	17,584
Debt impairment		35,679	8,074		-	17,613	-	17,613	#DIV/0!	8,074
Depreciation & asset impairment		34,143	38,000			-	-	-		38,000
Finance charges		314	-			-	-	-		-
Bulk purchases		26,243	25,758		2,072	12,336	12,561	(225)	-2%	25,758
Other materials		5,441	5,571		84	2,699	2,405	294	12%	5,571

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Contracted services	6,094	12,000		863	4,988	6,000	(1,012)	-17%	12,000
Transfers and subsidies		-		-	-	-	-		-
Other expenditure	103,383	85,994		4,004	47,122	34,668	12,454	36%	85,994
Loss on disposal of PPE		-					-		-
Total Expenditure	313,431	294,520	-	16,492	142,380	113,413	28,967	26%	294,520
Surplus/(Deficit)	(71,208)	(25,367)	-	33,629	12,802	68,946	(56,144)	(0)	(25,367)
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)	75,676	49,836		20,244	44,613	31,648	12,965	0	49,836
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		-					-		-
Transfers and subsidies - capital (in-kind - all)							-		
Surplus/(Deficit) after capital transfers & contributions	4,468	24,468	-	53,873	57,415	100,594			24,468
Taxation							-		
Surplus/(Deficit) after taxation	4,468	24,468	-	53,873	57,415	100,594			24,468
Attributable to minorities									
Surplus/(Deficit) attributable to municipality	4,468	24,468	-	53,873	57,415	100,594			24,468
Share of surplus/ (deficit) of associate									
Surplus/ (Deficit) for the year	4,468	24,468	-	53,873	57,415	100,594			24,468

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LIM351 Blouberg - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - M06 December

Vote Description	Ref	2016/17	Budget Year 2017/18							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Multi-Year expenditure appropriation	2									
Capital Expenditure - Functional Classification										
Governance and administration		9,855	6,800	–	599	2,842	4,800	(1,958)	-41%	6,800
Executive and council			300		–	–	300	(300)	-100%	300
Finance and administration		9,855	6,500		599	2,842	4,500	(1,658)	-37%	6,500
Internal audit								–		
Community and public safety		22,244	20,500	–	4,116	9,745	10,200	(455)	-4%	12,500
Community and social services		6,592	12,500		3,919	6,346	9,400	(3,054)	-32%	12,500
Sport and recreation		15,652	8,000		197	3,399	800	2,599	325%	
Public safety								–		
Housing								–		
Health								–		
Economic and environmental services		34,114	32,436	–	6,095	14,802	18,101	(3,299)	-18%	32,436
Planning and development			4,000		–		4,000	(4,000)	-100%	4,000
Road transport		34,114	28,436		6,095	14,802	14,101	701	5%	28,436
Environmental protection								–		
Trading services		12,696	9,833	–	601	822	5,670	(4,848)	-86%	9,833
Energy sources		12,696	9,233		601	822	5,670	(4,848)	-86%	9,233
Water management								–		
Waste water management								–		
Waste management			600		–	–		–		600
Other								–		
Total Capital Expenditure - Functional Classification	3	78,910	69,569	–	11,411	28,212	38,771		-27%	61,569

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								(10,559)		
Funded by:										
National Government		69,055	49,836		10,812	25,398	35,200	(9,801)	-28%	49,836
Provincial Government								-		
District Municipality								-		
Other transfers and grants								-		
Transfers recognised - capital		69,055	49,836	-	10,812	25,398	35,200	(9,801)	-28%	49,836
Public contributions & donations	5	5,018						-		
Borrowing	6							-		
Internally generated funds		4,837	19,733		599	2,814	3,572	(758)	-21%	19,733
Total Capital Funding		78,910	69,569	-	11,411	28,212	38,771	(10,559)	-27%	69,569

Mid-year Budget and Performance Assessment -2017/2018

LIM351 Blouberg - Table C6 Monthly Budget Statement - Financial Position - M06 December

Description	Ref	2016/17	Budget Year 2017/18			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands	1					
<u>ASSETS</u>						
Current assets						
Cash		41,113	33,079		72,891	33,079
Call investment deposits		–	10,000		10,408	10,000
Consumer debtors		3,210	7,581		–	7,581
Other debtors		11,663	4,426		–	4,426
Current portion of long-term receivables		22,217	15,893		–	15,893
Inventory		3,879	1,618		1,123	1,618
Total current assets		82,082	72,598	–	84,422	72,598
Non current assets						
Long-term receivables						
Investments		3,093	3,403		3,273	3,403
Investment property						
Investments in Associate						
Property, plant and equipment		853,096	945,282		28,184	945,282
Agricultural						
Biological assets						
Intangible assets		103				
Other non-current assets						
Total non current assets		856,292	948,686	–	31,457	948,686
TOTAL ASSETS		938,374	1,021,283	–	115,878	1,021,283
<u>LIABILITIES</u>						
Current liabilities						
Bank overdraft	-					
Borrowing						
Consumer deposits						

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Trade and other payables		44,964	4,288		738	4,288
Provisions		6,040				
Total current liabilities		51,005	4,288	–	738	4,288
Non current liabilities						
Borrowing						
Provisions		21,352	3,231		–	3,231
Total non current liabilities		21,352	3,231	–	–	3,231
TOTAL LIABILITIES		72,357	7,519	–	738	7,519
NET ASSETS	2	866,017	1,013,764	–	115,140	1,013,764
COMMUNITY WEALTH/EQUITY						
Accumulated Surplus/(Deficit)		866,017	1,013,764		115,140	1,013,764
Reserves						
TOTAL COMMUNITY WEALTH/EQUITY	2	866,017	1,013,764	–	115,140	1,013,764

LIM351 Blouberg - Table C7 Monthly Budget Statement - Cash Flow - M06 December

Description	Ref	2016/17	Budget Year 2017/18							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
CASH FLOW FROM OPERATING ACTIVITIES										
Receipts										
Property rates		24,467	23,020		5,184	9,997	7,248	2,749	38%	23,020
Service charges		15,498	26,800		1,666	7,507	14,167	(6,660)	-47%	26,800
Other revenue		10,144	12,227		–	5,023	6,366	(1,343)	-21%	12,227
Government – operating		178,931	195,153		47,504	125,694	138,984	(13,290)	-10%	195,153
Government – capital		53,381	49,836		20,244	49,157	34,932	14,226	41%	49,836
Interest		2,072	1,500		318	937	620	317	51%	1,500
Dividends			–				–	–		–
Payments										
Suppliers and employees		(196,857)	(240,991)		(16,492)	(124,766)	(103,553)	21,213	-20%	(240,991)
Finance charges		(314)	–					–		–
Transfers and Grants			–					–		–
NET CASH FROM/(USED) OPERATING ACTIVITIES		87,321	67,545	–	58,424	73,548	98,763	25,215	26%	67,545
CASH FLOWS FROM INVESTING ACTIVITIES										
Receipts										
Proceeds on disposal of PPE			–					–		–
Decrease (Increase) in non-current debtors			–					–		–
Decrease (increase) other non-current receivables			–					–		–
Decrease (increase) in non-current investments			–					–		–
Payments										
Capital assets		(78,938)	(69,569)		(11,411)	(28,212)	(25,871)	2,341	-9%	(69,569)

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NET CASH FROM/(USED) INVESTING ACTIVITIES		(78,938)	(69,569)	–	(11,411)	(28,212)	(25,871)	2,341	-9%	(69,569)
CASH FLOWS FROM FINANCING ACTIVITIES										
Receipts										
Short term loans			–					–		–
Borrowing long term/refinancing			–					–		–
Increase (decrease) in consumer deposits		3,844	–					–		–
Payments										
Repayment of borrowing								–		
NET CASH FROM/(USED) FINANCING ACTIVITIES		3,844	–	–	–	–	–	–		–
NET INCREASE/ (DECREASE) IN CASH HELD		12,227	(2,024)	–	47,013	45,336	72,891			(2,024)
Cash/cash equivalents at beginning:		28,886	45,103			41,113	45,103			41,113
Cash/cash equivalents at month/year end:		41,113	43,079	–		86,448	117,994			39,089

RIBA M

ACTING CHIEF FINANCIAL OFFICER

DATE: 2017/01/12

COMMENTS: CHIEF FINANCIAL OFFICER

Information contained in this report is a fair reflection of the financial status of the municipality and performance thereof. As per the assessment of the half yearly report budget adjustment is necessary to revise projections .

The adjustment be adjusted within the budget

4.2. Part 2: Supporting Documentation

4.2.1. Debtors Analysis

LIM351 Blouberg - Supporting Table SC3 Monthly Budget Statement - aged debtors - M06 December

Annexure B: Supporting Table 66 Monthly Budget Statement - aged debtors - till December														
Description	NT Code	Budget Year 2017/18										Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy	
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Yr	Dys-1	Over 1Yr	Total			Total over 90 days
R thousands														
Debtors Age Analysis By Income Source														
Trade and Other Receivables from Exchange Transactions - Water	1200	448	520	190	200	819	10	140		570	2,897	1,739		
Trade and Other Receivables from Exchange Transactions - Electricity	1300	297	776	454	530	461	141	1,289		4	3,952	2,425		
Receivables from Non-exchange Transactions - Property Rates	1400	236	860	124	122	20,258	144	1,116		54,568	77,428	76,207		
Receivables from Exchange Transactions - Waste Water Management	1500	326	3	3	2	0	18	93		51	496	164		
Receivables from Exchange Transactions - Waste Management	1600	43	21	19	17	16	17	88		57	277	195		
Receivables from Exchange Transactions - Property Rental Debtors	1700	-	-	-	-	-	-	-		-	-	-		
Interest on Arrear Debtor Accounts Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1810	0	-	69	268	69	67	297		130	900	831		
	1820	-	-	-	-	-	-	-		-	-	-		
Other	1900	24	45	22	27	27	27	149		928	1,248	1,157		
Total By Income Source	2000	1,374	2,226	881	1,166	21,650	423	3,172		56,307	87,199	82,719	-	-
2016/17 - totals only											-	-		
Debtors Age Analysis By Customer Group														
Organs of State	2200	53	230	103	126	15,572	153	1,039		43,477	60,753	60,368		
Commercial	2300	232	172	186	306	712	112	920		2,790	5,431	4,841		
Households	2400	488	797	491	486	1,254	101	1,000		3,992	8,608	6,833		
Other	2500	601	1,027	102	247	4,111	57	213		6,048	12,407	10,677		
Total By Customer Group	2600	1,374	2,226	881	1,166	21,650	423	3,172		56,307	87,199	82,719	-	-

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The above table indicates that at the end of the second quarter the outstanding for debtors, is at R 182,7 million for up-to 90+days.

R 82,7 is as a result of Government debts.

4.2.2. Creditors' Analysis

The table below shows that the municipality have a creditor of R280,000 within 30 days, which is Auditor general.

LIM351 Blouberg - Supporting Table SC4 Monthly Budget Statement - aged creditors - M06 December

Description R thousands	NT Code	Budget Year 2017/18									Prior year totals for chart (same period)
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total	
Creditors Age Analysis By Customer Type											
Bulk Electricity	0100	-	-	-	-	-	-	-	-	-	
Bulk Water	0200	-	-	-	-	-	-	-	-	-	
PAYE deductions	0300	-	-	-	-	-	-	-	-	-	
VAT (output less input)	0400	-	-	-	-	-	-	-	-	-	
Pensions / Retirement deductions	0500	-	-	-	-	-	-	-	-	-	
Loan repayments	0600	-	-	-	-	-	-	-	-	-	
Trade Creditors	0700	-	-	-	-	-	-	-	-	-	
Auditor General	0800	280	-	-	-	-	-	-	-	280	
Other	0900	-	-	-	-	-	-	-	-	-	
Total By Customer Type	1000	280	-	-	-	-	-	-	-	280	-

LIM351 Blouberg - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - M06 December

Description	Ref	2016/17	Budget Year 2017/18							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
RECEIPTS:	1,2									
-										
Operating Transfers and Grants										
National Government:		167,663	170,505	-	49,759	121,453	80,968	40,425	49.9%	170,505
Local Government Equitable Share		155,297	161,111		47,504	114,635	74,210	40,425	54.5%	161,111
Finance Management		2,433	2,533		-	2,533	2,533			2,533
EPWP Incentive		1,808	1,562		-	-	970			1,562
Municipal Infrastructure Grant (MIG)			2,255		2,255	2,255	2,255	-		2,255
Darmacation Transition grants		8,125	3,044		-	2,030	1,000			3,044
Provincial Government:		-	-	-	-	-	-	-		-
Other transfers and grants [insert description]								-		
District Municipality:		2,250	4,550	-	-	-	-	-		4,550
CDM Grant (EPWP)		1,000	1,550		-	-	-	-		1,550
CDM Grant (Landfile site grant)		1,250	3,000		-	-	-	-		3,000
Other grant providers:		19,525	20,098	-	-	6,105	13,906	(7,801)	-56.1%	20,098
National skills fund-grant		19,525	20,098		-	6,105	13,906	(7,801)	-56.1%	20,098
Total Operating Transfers and Grants	5	189,438	195,153	-	49,759	127,557	94,873	32,624	34.4%	195,153
Capital Transfers and Grants										
National Government:		53,381	49,836	-	18,753	28,913	12,100	16,813	139.0%	49,836
Municipal Infrastructure Grant (MIG)		44,381	42,836		17,990	24,369	9,100	15,269	167.8%	42,836
INEP		9,000	7,000		763	4,544	3,000	1,544	51.5%	7,000
Provincial Government:		-	-	-	-	-	-	-		-
Other capital transfers/grants [insert description]								-		
District Municipality:		-	-	-	-	-	-	-		-

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Electricity Grant			–					–		
Other grant providers:		–	–	–	–	–	–	–		–
Total Capital Transfers and Grants	5	53,381	49,836	–	18,753	28,913	12,100	16,813	139.0%	49,836
TOTAL RECEIPTS OF TRANSFERS & GRANTS	5	242,819	244,988	–	68,511	156,470	106,973	49,437	46.2%	244,988

4.2.3. Investment portfolio analysis

LIM351 Blouberg - Supporting Table SC5 Monthly Budget Statement - investment portfolio - M06 December

Investments by maturity Name of institution & investment ID	Ref	Period of Investment	Type of Investment	Expiry date of investment	Accrued interest for the month	Yield for the month 1 (%)	Market value at beginning of the month	Change in market value	Market value at end of the month
R thousands		Yrs/Months							
<u>Municipality</u>									
ABSA 20-7075-00-19		Months	Eskom Guarantee	2018.02.09	19	0.6%	3,273		3,292
ABSA 20-7651-8423		Months	Fixed deposit	2018.03.25	63	0.6%	10,408		10,470
									–
Municipality sub-total					82		13,681	–	13,762
TOTAL INVESTMENTS AND INTEREST	2				82		13,681	–	13,762

4.2.4. Allocation and grant receipts and Expenditure

LIM351 Blouberg - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - M06 December

Description	Ref	2016/17	Budget Year 2017/18							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands										
EXPENDITURE										
<u>Operating expenditure of Transfers and Grants</u>										
National Government:		163,592	170,505	–	23,260	135,373	135,373	–		170,505
Local Government Equitable Share		155,297	161,111		22,842	130,116	130,116	–		161,111
Finance Management		2,433	2,533		44	1,278	1,278	–		2,533
EPWP Incentive		1,808	1,562		249	1,400	1,400	–		1,562
Municipal Systems Improvement			–					–		
Municipal Infrastructure Grant (MIG)			2,255		125	948	948	–		2,255
Darmacation Transition grants		4,054	3,044		–	1,631	1,631			3,044
Provincial Government:		–	–	–	–	–	–	–		–
Other transfers and grants [insert description]								–		
District Municipality:		3,083	4,550	–	237	790	790	0	0.0%	4,550
								–		
CDM Grant (Landfile site grant)		3,083	4,550		237	790	790	0	0.0%	4,550
Other grant providers:		19,272	20,098	–	–	12,916	12,916	–		20,098
								–		
National skills fund-grant		19,272	20,098		–	12,916	12,916	–		20,098
Total operating expenditure of Transfers and Grants:		185,947	195,153	–	23,498	149,079	149,079	0	0.0%	195,153
<u>Capital expenditure of Transfers and Grants</u>										
National Government:		75,676	49,836	–	10,097	26,132	26,132	–		49,836
Municipal Infrastructure Grant (MIG)		66,676	42,836		9,764	25,577	25,577	–		42,836
INEP		9,000	7,000		333	554	554	–		7,000
Provincial Government:		–	–	–	–	–	–	–		–

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District Municipality:		-	-	-	-	-	-	-	-
Other grant providers:		-	-	-	-	-	-	-	-
Total capital expenditure of Transfers and Grants		75,676	49,836	-	10,097	26,132	26,132	-	49,836
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS		261,623	244,988	-	33,595	175,211	175,211	0	0.0%

4.2.5. Councillor allowances and employee benefits

LIM351 Blouberg - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - M06 December

Summary of Employee and Councillor remuneration	Ref	2016/17 Audited Outcome	Budget Year 2017/18 Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands		A	B	C						D
Councillors (Political Office Bearers plus Other)	1									
Basic Salaries and Wages		9,384	8,294		870	4,413	6,456	(2,043)	-32%	8,294
Pension and UIF Contributions		963	2,322		141	882	968	(86)	-9%	2,322
Medical Aid Contributions					-	-	-	-		
Motor Vehicle Allowance		6,151	2,806		290	1,130	1,169	(39)	-3%	2,806
Cellphone Allowance		1,013	1,003		101	502	618	(116)	-19%	1,003
Housing Allowances			158			-	66	(66)	-100%	158
Other benefits and allowances								-		
Sub Total – Councillors		17,510	14,584	-	1,403	6,927	9,277	(2,350)	-25%	14,584
% increase	4		-16.7%							-16.7%
Senior Managers of the Municipality	3									
Basic Salaries and Wages		2,526	4,096		800	2,619	2,707	(87)	-3%	4,096
Pension and UIF Contributions		544	723		47	234	301	(67)	-22%	723
Medical Aid Contributions					-	-	-	-		
Overtime					-	-	-	-		
Performance Bonus					-	-	-	-		
Motor Vehicle Allowance		1,182	1,374		92	459	572	(114)	-20%	1,374

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Cellphone Allowance		107	148		12	58	62	(3)	-5%	148
Housing Allowances			–			–	–	–		
Other benefits and allowances		–	3		0	0	1	(1)	-84%	3
Payments in lieu of leave							–	–		
Long service awards							–	–		
Post-retirement benefit obligations	2							–		
Sub Total - Senior Managers of Municipality		4,359	6,344	–	950	3,371	3,643	(272)	-7%	6,344
% increase	4		45.5%							45.5%
<u>Other Municipal Staff</u>										
Basic Salaries and Wages		48,714	52,503		3,936	29,693	30,876	(1,183)	-4%	52,503
Pension and UIF Contributions		10,433	13,110		999	6,000	6,463	(462)	-7%	13,110
Medical Aid Contributions		3,272	3,662		294	1,826	1,526	301	20%	3,662
Overtime		1,214	759		85	507	516	(9)	-2%	759
Performance Bonus			800		–	0	333	(333)	-100%	800
Motor Vehicle Allowance		9,119	12,803		1,046	6,691	6,334	356	6%	12,803
Cellphone Allowance		1,621	1,571		157	732	754	(22)	-3%	1,571
Housing Allowances		225	136		12	64	57	7	13%	136
Other benefits and allowances		5,665	6,752		1,492	2,952	3,813	(862)	-23%	6,752
Payments in lieu of leave								–		
Long service awards								–		
Post-retirement benefit obligations	2							–		
Sub Total - Other Municipal Staff		80,264	92,095	–	8,021	48,466	50,673	(2,207)	-4%	92,095
% increase	4		14.7%							14.7%
Total Parent Municipality		102,133	113,023	–	10,374	58,763	63,593	(4,829)	-8%	113,023
Unpaid salary, allowances & benefits in arrears:			10.7%							10.7%
TOTAL SALARY, ALLOWANCES & BENEFITS		102,133	113,023	–	10,374	58,763	63,593	(4,829)	-8%	113,023
% increase	4		10.7%							10.7%
TOTAL MANAGERS AND STAFF		84,623	98,439	–	8,971	51,837	54,316	(2,479)	-5%	98,439

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4.2.6. Materials variance to the service delivery and budget implementation plan

Reasons for major variances between planned and actual revenue collected:

- Poor collection on assessment rate
 - Non payment by both residents and departments resulted with poor collection in this regard.
- We could not generate more from pre-paid electricity
 - Illegal connection on electricity might be the root cause for poor performance.
- Stands not sold out as there was a projection of R 4,million

Corrective Measure

- Further engagement with residents by the council be done to motivate them or telling them the importance of paying services charges and letter for commitment by the Rural Department before registering their property in order for the said department to settle its bill.
- Regular meter audit be done in order to identify the illegal connections.
- Negative adjustment on stands projection since the department still researching about the best disposal approach.

4.2.7. Capital Programme performance

LIM351 Blouberg - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - M06 December

Month	2016/17	Budget Year 2017/18							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget
R thousands									
Monthly expenditure performance trend									
July	2,308	1,764		–		1,764	–		
August	5,058	5,975		3,549	#VALUE!	7,739	#VALUE!	#VALUE!	#VALUE!
September	3,763	4,685		594	#VALUE!	12,424	#VALUE!	#VALUE!	#VALUE!
October	3,366	10,513		1,581	#VALUE!	22,937	#VALUE!	#VALUE!	#VALUE!
November	1,340	2,934		11,192	#VALUE!	25,871	#VALUE!	#VALUE!	#VALUE!
December	14,363	12,900		11,411	#VALUE!	38,771	#VALUE!	#VALUE!	#VALUE!
January	1,202	4,858				43,630	–		
February	9,902	5,077				48,707	–		
March	5,243	6,538				55,245	–		
April	9,752	4,619				59,864	–		
May	5,602	3,408				63,273	–		
June	17,012	6,296				69,569	–		
Total Capital expenditure	78,910	69,569	–	28,328					

LIM351 Blouberg - Supporting Table SC13a Monthly Budget Statement - capital expenditure on new assets by asset class - M06 December

Description	Ref	2016/17	Budget Year 2017/18							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1									
Capital expenditure on new assets by Asset Class/Sub-class										
-									11.1%	
Infrastructure		53,403	35,569	-	6,696	15,625	17,576	1,952		35,569
Roads Infrastructure		34,114	26,836	-	6,095	14,802	15,510	707	4.6%	26,836
Roads		34,114	26,836		6,095	14,802	15,510	707	4.6%	26,836
Road Structures								-		
Road Furniture								-		
Capital Spares								-		
Storm water Infrastructure		-	-	-	-	-	-	-		-
Drainage Collection								-		
Storm water Conveyance								-		
Attenuation								-		
Electrical Infrastructure		12,696	8,733	-	601	822	2,067	1,244	60.2%	8,733
Power Plants							-			
HV Substations								-		
HV Switching Station								-		
HV Transmission Conductors								-		
MV Substations								-		
MV Switching Stations								-		
MV Networks		366	4,367		268	268	1,312	1,044	79.6%	4,367
LV Networks		12,330	4,367		333	554	755	200	26.6%	4,367
Capital Spares								-		
Capital Spares								-		

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Sanitation Infrastructure	-	-	-	-	-	-	-	-	-
Solid Waste Infrastructure	6,592	-	-	-	-	-	-	-	-
<i>Landfill Sites</i>	6,592						-		
Rail Infrastructure	-	-	-	-	-	-	-	41.7%	-
Community Assets	15,652	24,500	-	3,170	9,946	17,046	7,100		24,500
Community Facilities	10,450	16,500	-	1,484	6,019	11,119	5,100	45.9%	16,500
<i>Halls</i>							-		
<i>Centres</i>							-	15.5%	
<i>Crèches</i>	10,450	12,500		1,484	6,019	7,119	1,100		12,500
<i>Clinics/Care Centres</i>							-		
<i>Fire/Ambulance Stations</i>							-	100.0%	
<i>Public Open Space</i>		4,000		-	-	4,000	4,000		4,000
<i>Nature Reserves</i>							-		
<i>Capital Spares</i>							-		
Sport and Recreation Facilities	5,202	8,000	-	1,686	3,927	5,927	2,000	33.7%	8,000
<i>Indoor Facilities</i>							-		
<i>Outdoor Facilities</i>	5,202	8,000		1,686	3,927	5,927	2,000	33.7%	8,000
<i>Capital Spares</i>							-		
Heritage assets	-	-	-	-	-	-	-		-
Monuments							-		
Historic Buildings							-		
Works of Art							-		
Conservation Areas							-		
Other Heritage							-		
Investment properties	-	-	-	-	-	-	-		-
Revenue Generating	-	-	-	-	-	-	-		-
<i>Improved Property</i>							-		
<i>Unimproved Property</i>							-		

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Non-revenue Generating	-	-	-	-	-	-	-	-
Improved Property						-		
Unimproved Property						-		
Other assets	-	-	-	-	-	-		-
Biological or Cultivated Assets	-	-	-	-	-	-		-
Biological or Cultivated Assets						-		
Intangible Assets	103	300	-	-	-	-		300
Servitudes						-		
Licences and Rights	103	300	-	-	-	-		300
Water Rights						-		
Effluent Licenses						-		
Solid Waste Licenses						-		
Computer Software and Applications	103	300		-	-	-		300
Load Settlement Software Applications						-		
Unspecified						-		
Computer Equipment	-	300	-	-	189	300	112	37.2%
Computer Equipment		300		-	189	300	112	37.2%
Furniture and Office Equipment	1,355	1,400	-	160	567	667	100	15.0%
Furniture and Office Equipment	1,355	1,400		160	567	667	100	15.0%
Machinery and Equipment	1,900	1,400	-	-	427	663	236	35.6%
Machinery and Equipment	1,900	1,400		-	427	663	236	35.6%
Transport Assets	6,497	4,000	-	1,386	1,458	2,458	1,000	40.7%
Transport Assets	6,497	4,000		1,386	1,458	2,458	1,000	40.7%

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<u>Libraries</u>		-	-	-	-	-	-	-	-	-
Libraries								-		
<u>Zoo's, Marine and Non-biological Animals</u>		-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals								-		
Total Capital Expenditure on new assets	1	78,910	67,469	-	11,411	28,212	38,711	10,499	27.1%	67,469

4.2.8. Other supporting document

a. Roll Over Projects :2016/17

National treasury has approved roll over conditional grants (MIG) for the 2017/18 financial year, therefore municipal budget will be adjusted during budget adjustment as per section 28 of the MFMA to accommodate the roll over.

b. Roll Over Report :

National treasury approved rollover project (MIG) for Senwabarwana high mass amounting to R 1, 4 million and rejected Senwabarwana sports complex amounting to R 1 million. Also rejected MTD grant amounting to R 2, 1 million. Therefore, municipality must fund the rejected projects.

c. Action plan for 2016/2017 Audit query

In terms of section 72(1)(iii) of MFMA the municipal manager must 'the past year's annual report, and progress on resolving problems identified in the annual report;

- Action plan included attached.
- Progress on **SDBIP per department attached**

4.2.9. SUPPLY CHAIN MANAGEMENT MID-YEAR REPORTS

The analysis of procurement value and percentage within and outside the Blouberg, at the end of December, the past six months the municipality procured within Blouberg **60%** and outside Blouberg 40%, this means that the municipality considered Local businesses

SUPPLY CHAIN MANAGEMENT REPORTS

a. ACQUISITION MANAGEMENT

	Current Month: DEC	Year to date
Requisitions received	72	529
Total number of requisitions processed and forwarded to orders section	72	529
Difference between requisitions received and requisitions processed*	0	0

b. ORDERS

	Current Month:Dec	Year to date
Requisitions received from Acquisition Management	72	529
Total number of orders processed for the month	72	529
Difference between requisitions received and orders processed*	0	0

c. ORDERS PER SUPPLIER ABOVE R30 000 FOR MID YEAR REPORT 2017

Company Name	2 nd Quarter 2017	Expenditure in current month	YTD Orders	YTD Expenditure	BBBEE
MJ Gateway	40,265.00		1		1
Saks electrical and construction services cc	49,407.60		1		1
Earthmoving Filtration and Communication	206,105.46		1		1
Hitach Construction Machinery	225,443.92		1		1
RENUS Bridal Construction (pty)ltd	33,097.20		1		1
Senzi Guest House	387,600.00		1		1
Land breeze Travel Agency	124,910.50		1		1
Land breeze Travel Agency	108,900.00		1		1
Land breeze Travel Agency	98,800.00		1		1
Sneakers Eition (pty)ltd	195,800.00		1		1
Serole Travel Agency	65,339.00		1		1
TGP transport and logistics(pty)ltd	45,000.00		1		1
CHA TAL ACCOUNTANTS INC	180,400.00		1		1
Motshai Vision Trading	97,000.00		1		1
Molwedi Business Enterprise	42,605.77		1		1

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Univesity of pretoria	225,720.00		1		1
Med Goldings Consultant	189,650.00		1		1
Department of Transport	46,611.78		1		1
Park inn by Radisson	109,170.00		1		1
KEOFILE PROPERTY	70,580.27		1		1
OPTRON	40,459.22		1		1
MOTSHAMOKWE BUSINESS ENTERPRISE (PTY)	131,024.00		1		1
BIG JOHN TRADING (PTY) LTD	110,000.00		1		1
MONENE ICT SOLUTIONS AND PROJECT (PTY)LTD	77,953.20		1		1
TD Group (pty)ltd	38,000.00		1		1
MPHENANA BUSINESS TRADING	155,050.00		1		1
RIGID PRINTERS CC	175,250.00		1		1
SHIWA BEATIFUL SPECIALISTS (PTY)LTD	132,050.00		1		1
SALETSE (PTY)LTD	171,450.00		1		1
Urban Econ Development	49,450.00		1		1
PEPE'S SPORTS	110,094.00		1		1
Betty Catering and Deco (pty)ltd	33,200.00		1		1
Renus Bridal Construction	54,500.00		2		1
Mingro Event Management	68,957.35		1		1
Beziflex	48,000.00		1		1

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SMT CARE CENTER	75,000.00		3		1
Mingro Event Management	95,338.15		2		1
BTS travel agency (pty)ltd	32,000.00		1		1
Post link	86,840.00		1		1
Monene ICT Solution and projects(pty)ltd	74,000.00		2		1
Phubora Trading	152,989.00		1		1
Urban Econ Development	138,900.00		1		1
K4K Trading (pty)ltd	64,250.00		1		1
Y and Logistics	193,800.00		1		1
Mogomogo business enterprise	42,000.00		1		1
Mod Hope Properties	241,338.00		1		1
Monene ICT Solution and Projects	186,390.00		2		1
Molangwa Trading Enterprise	177,000.00		1		1
Mabolola Automobile Electrical	125,000.00		1		1
Rephuteng Business Enterprise	155,200.00		1		1
Motswaing Trading and Projects	134,373.00		1		1

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GPS Businesss Solutions	149,989.00		1		1
Lehlabile Dgital Hub(pty)ltd	160,189.00		1		1
K4K Trading (pty)ltd	112,000.00		1		1
			1		1
university of witwaterand	30500	0	1	0	1
Judiazi	105000	0	1	0	1
KayGkay Trading Enterprise(pty)ltd	46800	0	1	0	1
MBK SBL Projects (pty) ltd	68950	0	1	0	1
PT Phuti Things	158980	0	5	0	1
Mmasejeng General Trading	63900	0	5	0	1
PT Phuti Things	158980	0	5	0	1
Mabolola Autombile electrical cc	54604.71	0	2	0	2
Motshai vision	172172	0	1	0	1
Molomos printing house	63498.73	0	1	0	1
Brightside Electrical Contractors	97473.71	0	1	0	1
Brightside Electrical Contractors	95817.8	0	1	0	1
K4K Trading (pty)ltd	188999.95	0	1	0	1
Optimum Diversity services	158449.5	0	1	0	1

d. BIDS UNDER EVALUATION FOR FOR 2nd Quarter 2017(above R200,000.00)

Bid No.	Description	Business unit	Status	Date
BM01/17/18	Indermark Internal Street	Tech Services	Appointed	19 Oct 2017
BM02/17/18	Avon Internal Street	Tech Services	Appointed	19 Oct 2017
BM37/17/18	Appointment of Panel of Attorneys for BLM.	MM	Adjudicated	29/12/2017
BM24/17/18	Supply & Installation of Council Chamber's Furniture BM24/17/18	Corporate Services	Adjudicated	29/12/2017
	Electrification of Cluster A and Cluster B	Tech Services	Adjudicated	29/12/2017
BM25/17/18	Supply & Delivery of 10 x Scowback Containers	Community Services	Appointed	06 Dec 2007
BM27/17/18	Growth & Development Strategy	EDP	Appointed	06 Dec 2017
BM36/17/18	Completion of Co-operspark Hall	Tech Services	Appointed	06 Dec 2017
BM34/17/18	Leasing of 10 x photocopy machines for BLM	Corporate Services	Appointed	06 Dec 2017

e. BIDS UNDER ADJUDICATION (MID YEAR REPORT 2017) (above R200, 000.00

Bid No.	Description	Business unit	Status	Validity date
BM06/17/18	Ben Seraki Sports Complex Phase4-Turnkey.	Tech Services	Appointed	17 Nov 2017
	Electrical Engineering Consultants for Cluster A (411 units)	Tech Services	Appointed	17 Nov 2017
	Accommodation for 100 employees-SAIMSA Games	Mayor's office	Appointed	
	Procurement of Cattle Pounding Truck:RT57-2016	Community Services	Appointed	
BM28/17/18	Preparation of Annual Financial Statement 1617	MM	Awarded	09 September 2017
	Electrical Engineering Consultants for Cluster B (285 units)	Tech Services	Appointed	17 Nov 2017
BM07/17/18	Mokhurumela Creche	Tech Services	Appointed	17 Nov 2017
BM08/17/18	Inveraam Creche	Tech Services	Appointed	17 Nov 2017
BM19/17/18	Mamehlabe Creche	Tech Services	Appointed	17 Nov 2017
BM09/17/18	Puraspan Creche	Tech Services	Appointed	17 Nov 2017
Transversal Tender RT57-2017	procurement of municipal vehicle polo vivosadan 1.4 concept	Corporate Services	Awarded	3 Months
Transversal Tender RT57-2017	procurement of municipal vehicle NP 300 2.5 Diesel s/c (4x4)	Corporate Services	Awarded	3 Months
Transversal Tender RT57-2017	procurement of municipal vehicle 04 toyota hilux2.4 diesel s/c (4x2) ,01 toyota hilux 2.4 diesel (d/c)4x2	Corporate Services	Awarded	3 Months

BM25/17/18	Supply & Delivery of 10 x Scowback Containers	Community Services	Appointed	02 Jan 2018
BM27/17/18	Growth & Development Strategy	EDP	Appointed	02 Jan 2018
BM36/17/18	Completion of Co-operspark Hall	Tech Services	Appointed	03 Jan 2018
BM34/17/18	Leasing of 10 x photocopy machines for BLM	Corporate Services	Appointed	05 Dec 2017
BM37/17/18	Appointment of Panel of Attorneys for BLM.	MM	Appointed	02 Jan 2018
BM24/17/18	Supply & Installation of Council Chamber's Furniture BM24/17/18	Corporate Services	Appointed	02 Jan 2018
	Electrification of Cluster A and Cluster B	Tech Services	Appointed	01 Feb 2018

No	Vendor name	User Department	Details of deviation request	Contract period	Approval date	Amount
1	Earthmoving Filtration and Communication	Tech Services	Repairing up - redaction box for grader reg number DGL 406 L	Once off	12 Sep 2017	206,105.46
2	Hitach Construction Machinery	Tech Services	repairing bucket and bush ,repairing rotation point ,repairing oil leak	Once off	12 Sep 2017	225,443.92
3	Barloworld Equipment	Tech Services	fixing of engine smoking (overhaul)for caterpillar moto grader BFR 114L	Once off	19 Oct 2017	R342,166.26
4	MN Auto Electrical Services(pty)ltd	Tech Services	repair of holland TLB (FGT 547N)	Once off	19 Oct 2017	R394,246.49
5	Toyata Forklift	Tech Services	payment for removal and installation of crain truck behind cap	Once off	09 Nov 20017	261509.13
6	Phomelelo Industrial Power Supply	Tech Services	Supply & Installation of Transformer at New Jerusalem Village(100KVA)	Once off	01 Dec 2017	R152,760.00
7	Phomelelo Industrial Power Supply	Tech Services	Supply & Installation of Transformer at Diepsloot Village(100KVA)	Once off	01 Dec 2017	R152,760.00
8	Mabolola Automobile electrical cc	Corporate Services	Strip and quote of Nissan truck reg no CYZ 635	Once off	18/12/20/17	54604.71
9	Barloworld Equipment	Corporate Services	Major services of grader reg: BFR 114 L for 7504.1	Once off	18/12/2017	31,585.91

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f. APPROVED DEVIATIONS –MID YEAR FOR 2017

LIST OF SERVICE PROVIDERS

Description	DEC 2017	Year to date
No. of Bids/contracts approved by MM	14	71
No. of new bids advertised	0	18
No. of SLAs concluded: - from deviations - from awarded bids		2
	07	09
No. of contracts coming to an end:	0	0
No. of deviations from SCM procedures	1	6
No. of new suppliers	N/A	N/A

g. LIST OF DATE OF EXPIRY OF CONTRACTS

Completed Contracts

Name of the Contract	Bid No	Completed Month

Contracts expired				
Name of the contracts	Contract / bid number	Contracts expiring	Directorate	Comments
Senwabarwana High Mast-p2			Tech Services	

Contracts expiring in <u>one month</u>				
Name of the contracts	Contract / bid number	Contracts expiring	Directorate	Comments

Contracts awarded			
Name of the Service Provider	Contract / Bid number	Date of Award	Contract amount
Civik Construction JV Machaba Mmamoraba a	BM19/17/18	26 Sep 2017	R1,966,374
Seakapa Business Enterprise JV Kwena wa Tlou Construction and Project	BM08/17/18	26 Sep 2017	R1,846,554.44
Lesangelo Trading Enterprise JV Baleya Projects	BM07/17/18	26 Sep 2017	R1,971,470.07
Saks Electrical	BM09/17/18	02 Oct 2017	R1,771,419.35
Morula Consulting Engineers/PJMJ Engineering and Plant Hire	BM06/17/18		R4,300,000.00
NSK Electrical & Construction	Cluster A		R632,940.00
Optimal Engineering Solutions	Cluster B		R420,000.00
Toyota South Africa Motors(PTY)Ltd	RT57 Contract		R524,493.48
Ngungwa Development JV Maphalakarabo Trading	BM01/17/18	19 Oct 2017	R4,752,713.31
Mokatemone Jv Maweja	BM02/17/18	19 Oct 2017	R5,492,193.42
Volkswagen South Africa	Transversal Tender RT57-2017	02 Nov 2017	824,202.90
Nissan south africa(pty)ltd	ransversal Tender RT57-2017	02 Nov 2017	478,148.18
Toyota South African Motors(pty)ltd	ransversal Tender RT57-2017	02 Nov 2017	1,183,671.71
Free Moon Business Venture	BM25/17/18	06 Dec 2017	R585,000.00
Billfort South Africa(PTY)LTD/Makoba Consulting JV	BM27/17/18	06 Dec 2017	R590,000.00
Setjoeletjoa Holdings (pty)ltd	BM36/17/18	06 Dec 2017	R785,000.00
Anaka Group (pty)ltd	BM34/17/18	06 Dec 2017	R1,567,933.20
Nthaletha Investment & Projects	BM24/17/18	29 Dec 2017	R 485,000.00
Popela Maake Attorneys :	BM37/17/18	29 Dec 2017	
Lebea and Associates Attorneys:	BM37/17/18	29 Dec 2017	

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Mohale Inc	BM37/17/18	29 Dec 2017	
Maloka MF Attorneys	BM37/17/18	29 Dec 2017	
Lefhumo Lwa Barema JV Mbenkwa	Cluster A	29 Dec 2017	R4,330,173.69
Lephata La Basha JV Zuur Trading	Cluster B	29 Dec 2017	R2,591,305.50

h. FRUITLESS AND WASTEFULL EXPENDITURE

Fruitless and wasteful expenditure				
Date	Department	Supplier	Interest/Charges	Reason
2017/12/30	Technical services	Eskom	R 162.00	Not reconciling in time
2017/12/30	Corporate services	Telkom	R 1 679.00	Late payment ,due to late submission of payment

i. IRREGULAR EXPENDITURE

Irregular Expenditure				
Name of the Supplies	Department	Date	Details	Amount
N/A	N/A	NA	N/A	N/A
TOTAL				

5. Comments on Annual Report 2016/17

2016/17 has been a successful year though however there were challenges encountered amongst others;

2016/17 Challenge/s	Effect	2017/18 Corrective measures
Late appointment of service providers	Delay in service delivery	Speed-up the Implement of demand management
High vacancy rate at Snr Management level	Inefficiency and ineffectiveness	Expedite appointment of Snr managers.

6. Summary of Mid-year/Second Quarter Performance 2017/18

The table below shows how departments have performed during mid-year. It further shows that out 161 overall targets for the second quarter, 124 have been achieved and 37 were not achieved. The overall percentage of Municipal targets achieved is **78 %** whilst targets not achieved represents **22 %**. There is 4 % improvement from the first Quarter SDBIP 2017/18 Report.

Department	Total Targets for the Quarter	Total Targets Achieved for the Quarter	Total Targets not Achieved	Overall Mid-year Percentage of Targets achieved	Overall Percentage for 1 st Quarter	Remarks
Corporate Services	22	18	4	82 %	86 %	Declined by 4%
Community Services	24	19	5	79 %	67 %	Improved by 12 %
Economic Development and Planning	24	18	6	75 %	55 %	Improved by 20 %
Budget and Treasury	21	18	3	86 %	74 %	Improved by 12 %
Technical Services	20	12	8	67 %	62 %	Improved by 5 %
Municipal Manager' Office	50	42	8	84 %	80 %	Improved by 4 %
Overall Total Municipal Targets for the Midyear	161	124	37	78 %	74 %	Improved by 4 %

7. Detailed Mid-year SDBIP Report 2017/18

Project	Description	Strategic Objectives	KPI No	Original KPI/Measurable Objective	Annual Target	Baseline	Q1(July-Dec)	Actual Performance	Reason for variance	Corrective Measure	Budget	Portfolio of Evidence	Responsibility
KPA 1: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT													

Construction of Roads (internal street and storm water) for Senwabarwana P7 &8 Avon P3, Indermark P4	Development of the specification, and submit to SCM, Advertisement of tendering, Evaluation, Adjudication and appointment of service provider, Service level agreement Project Hand Over, designs	Improvement of Roads infrastructure and storm water management	1.	% construction of internal street and storm water.	Upgrading of 4.4km of internal Streets from gravel to surface with 80mm interlocking Blocks and storm water channeling by 30 June 2018	Phase 6,2 and 3 completed	(60% Complete): <u>CONSTRUCTION STAGE</u> - Earthworks, Layer works, Storm water, Kerbing	<p>Target achieved</p> <p>Senwabarwana P7 (80% completed currently busy with kerbs and road marking</p> <p>Target Achieved</p> <p>Senwabarwana P8 (65% completed currently</p>	None	None		Advert, appointment letters, site hand over minutes, Quarterly Progress reports, pictures and Completion Certificate	Director :Technical services
									None	None	R26,335 500.00		

	and Constructio n of Internal street, storm water and project handover							<p>busy with layer works and storm water control)</p> <p>Target achieved</p> <p>Avon internal street and stormwater P3 (65% completed</p> <p>currently busy with Layer works</p> <p>Target achieved</p> <p>Indermark internal street P4 (80% completed currently busy with preparation of kerbs</p>	None	None				
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		To provide safe and sustainable educational facility services							None	None			
Construction of Preschools for Mokhurumela, Puraspan, Mamehlabe and Inveraan village	Development of the specification, and submit to SCM, Advertisement of tendering, Evaluation, Adjudication and appointment of service provider, Service level agreement Project Hand Over, designs Construction of crèche		2.	% completion on construction of preschools	Four (4) preschools constructed and available for occupation by 30 June 2018	New Indicator	(61% Complete): PLANNING STAGE - Site Handover and Establishment <u>CONSTRUCTION STAGE</u> - Earthworks, Foundations, Fencing	<u>Target Achieved</u> Puraspan crèche 95% Completed, Contractor currently busy addressing finishes	None	None	R8,000,000.00	Advert, appointment letters, site handover minutes, Quarterly Progress reports, pictures and Completion Certificate,	Technical Services
									None	None			

	and project handover							<p><u>Target Achieved</u></p> <p>Mamehlab e crèche</p> <p>70% Contractor currently busy with ceiling, vip toilet and septic tank fence.</p>					
								<p><u>Target not Achieved</u></p> <p>Inveraan crèche</p> <p>Contractor 40% completed currently busy with brickwork</p>	Community disruption delayed the commencement of the project	To monitor the project to be completed by end of the financial year			

								Target Achieved Mokhurum ela crèche 65% completed Contractor currently busy with brickwork for internal and external work at roof level, awaiting for subcontractor to install the roofing	None	None			
Construction of Sports complex for Senwabarwana and Ben Seraki.	Development of the specification, and submit to SCM, Advertisement of tenderin	To provide safe and sustainable recreational and social facilities	3.	% of completed construction work for the Sports Complex	Construction of soccer pitch, Grand stands, change rooms, multi sporting codes Facilities	Phase 1 and 2 Sports complex constructed.	(50% Complete): PLANNING STAGE - Site Handover and Establishment <u>CONSTRUCTION STAGE –</u> Earthworks,	<u>Target Achieved</u> Senwabarwana Sports complex <u>(75% Complete)</u>	None	None	R 10,5m	Advert, appointment letters, site hand over minutes, Quarterly Progress reports, pictures and Completio	

	g, Evaluation, Adjudication and appointment of service provider, Service level agreement Project Hand Over, designs and Construction of sports complex				by 30 June 2018		Foundations, Brickwork for guard house, ablution facilities, office, wall fence and high masts lights. Bore hole.	Contractor currently busy with guardhouse and installation of grand stand <u>Target Achieved</u> Ben Seraki Sports Complex (50% Complete) Contractor handed over site busy with foundation for grand stand and courts				n Certificate	
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Maintenance of upgraded internal streets.	Conduct general routine maintenance and patching of potholes	To improve road infrastructure and storm water control management	4.	Number of Km of upgraded internal street maintained	25km of upgraded internal streets maintained and potholes patched	New indicator	10 km of internal street maintained and potholes patched	<u>Target Not Achieved</u> Specification submitted to finance awaiting for order	None	None	R1,554,000.00	Implementation reports, ward councilor's confirmation letter and pictures	Technical services department.
Electrification of extensions. (Addney, Mochemi, Glanche, Miltonduff, Hlako, Mokhurumela, Genoa, Essournga, Kgatla, Makgari, Witten	Development of the specification, and submit to SCM, Advertisement of tendering, Evaluation, Adjudication and appointment of service provider, Service level agreement Project Hand Over, designs and	To connect and provide sustainable energy by 2020	5.	Number of households connected to electricity grid	656 households connected to electricity grid and energized by 30 June 2018	New Indicator	(63% Complete): <u>CONSTRUCTION STAGE</u> - Pole planting, Stringing of MV and LV conductors and installation of pole tops	<u>Target Not achieved</u> 0% complete. contractor appointed awaiting for site handover	Late appointment of service provider	Fast track appointment of service provider by appointing before end of the financial year	R 7,983,000.00	Advert, appointment letters, site hand over minutes, Quarterly Progress reports, pictures and Completion Certificate,	Technical Services()

	Constructio n of electricity.												
Purchase and installation of electrical poles	Renewal of lifespan of electrical assets in municipal supply areas		6.	Number of electrical poles purchase d and installed in municipal supply areas	400 electrical poles purchased and installed	New indicator	200 electrical poles purchased and installed	<u>Target Not achieved</u> Only 12 electrical poles purchased and installed	Supply chain process delayed appointmen t of service provider	The remaining 08 Poles are still on the process of being procured (The target needs to be reviewed to 40 poles per annum instead of 400	R500.00 0.00	Proof of purchase and report on installation	Technic al service s.
Electrical Maintenance	Submission of request, assessmen t, procureme nt and electrical maintenanc e.	To ensure proper maintenance of the Electrical network and addressing reported breakdowns	7.	% electricity breakdo wn addresse d within 14 days of request.	100% electricity breakdow n addressed within 14 days of request.	Existing Electric al network	100% electricity breakdown addressed within 14 days of request.	<u>Target Achieved</u> 100% electricity breakdown addressed within 14 days of request	None	None	R950 000	Register, reports , and Proof of Purchase	Technic al Service s

Installation of Emergency Transformers	Submission of request, assessment, procurement and maintenance.	To ensure installation of emergency Transformers within 24 hours of request.	8.	% of emergency Transformers installed within 24 hours of request.	100% emergency Transformers installed within 24 hours of request	Transformer breakdowns register	100% emergency Transformers installed within 24 hours of request	<u>Target Achieved</u> 100% emergency Transformers installed within 24 hours of request	None	None	R1,000,000	Register, reports, and Proof of Purchase	Technical Services
Installation of Culverts and construction of Wing walls in various villages	Identification of critical areas, assessment, specification, procurement, installation and construction of wing walls.	To ensure installation of culverts and construction of wing walls in 16 various villages.	9.	Number of villages with installed culverts and construction of wing walls.	16 villages with installed culverts and constructed wing walls.	Maintenance Plan	8 villages with installed culverts and constructed wing walls.	<u>Target Not achieved</u> Only 2x structures of culverts were constructed at Grootpan	Supply chain process delayed appointment of service provider	Fast track procurement processes	R 2, 200.000. (shared with maintenance of roads budget)	Signed Project Progress Report	Technical Services

Purchase of transformers and Auto re-closer.	Acquisition of transformer and Auto re-closer from suppliers	To connect and provide sustainable energy to all households by 2020	10.	Number of transformers and Auto re-closers purchased and installed	20 transformers purchased and installed	Register of transformers	10 transformers purchased and installed	<u>Target not achieved</u> No transformers purchased and installed	Supply chain process delayed appointment of service provider	Specification submitted to finance awaiting for order	R750,000.00	Reports on internal street graded, ward councilor's confirmation letter and Pictures	Technical services department.
Operation and Maintenance of internal Streets	Identification of critical areas, assessment, specification, procurement/maintenance of internal streets and storm water.	To ensure proper maintenance of all surfaced and gravel internal streets and access Roads and related storm water control	11.	Number of KM of internal street graded	400km internal Street graded	Operation maintenance Plan	200km internal street graded	<u>Target Achieved</u> 200Km Internal street graded	None	None	R2,200,000	Reports on internal street graded, ward councilor's confirmation letter and Pictures	Technical Services

	Identification of critical areas, assessment, specification, procurement/maintenance of internal streets and storm water.		12.	Number of KM of internal street re-graveled	20km internal street re-graveled	Operation maintenance Plan	10km internal street re-graveled	<u>Target achieved</u> 10km Internal street re-graveled	None	None	OPEX	internal street re-graveled, ward councilor's confirmation letter and Pictures	Technical Services
Implementation of an Integrated Waste Management Plan	Development of an action plan and implementation reports.	To ensure a safe and clean environment by implementing the IWMP	13.	% of implementation of an IWMP.	11 monthly reports on the implementation of the IWMP.	Approved IWMP	5 monthly reports which appeared before Portfolio committee	<u>Target Achieved.</u> 6 monthly reports which appeared before Portfolio committee	None	None	OPEX	Action Plan and implementation reports.	Community Services
	Weekly waste collection service.	Number of households with access to waste removal services.	14.	18544 households receiving weekly waste collection	Weekly waste collection done.	Waste collection schedule.	Monthly collection reports	<u>Target Achieved.</u> 6 Monthly collection reports	None	None	OPEX	Collection reports	Community Services.

	Waste management expansion	Collection of waste in all households of Machaba and Eldorado.	15.	Number of villages provided (extension) with waste management	Waste expanded to the 4 villages	Waste collected at 14 villages	2 villages (Eldorado and Machaba)	<u>Target Not Achieved.</u> Waste expanded to 1 village (Ga Machaba)	Continuous breakdown of waste compactor truck attached to Eldorado Cluster	Expansion to be prioritized for the 3 rd quarter	OPEX	Collection reports	Community Services.
	Management of Landfill sites	To ensure a proper management of Senwabarwana Land-fill site.	16.	Senwabarwana Landfill site operating in line with the required standards	Properly managed landfill site.	Licensed Senwabarwana Landfill site.	Development of a landfill site operational plan, Monitoring & Monthly reports,	<u>Target Achieved.</u> 6 monthly operational reports	None	None	R 3m	Available landfill site operational plan and monthly reports	Community Services
	Management of a transfer station	To ensure a proper management of the Taaibosch Transfer station	17.	Taaibosch transfer station operating in line with the required standards	Properly managed landfill sites	Constructed Taaibosch transfer station	Development of a transfer station operational plan and monthly reports	<u>Target Achieved.</u> Transfer station operational	None	None	OPEX	Available transfer station operational plan and monthly reports	Community Services

Purchase of industrial bins	Provision of industrial bins	To provide industrial bins around Senwabarwana for waste control	18.	Provision of 10 industrial bins to communities.	10 Purchased industrial bins	18 industrial bins in place	Data base, specification	<u>Target Not Achieved.</u> Purchase of 10 Industrial bins at appointment stage (December 2017).	SCM delays.	To be expedited	R600 000,00	Delivery note and availability of industrial bins	Community Services
Maintenance of recreational Parks and Cemeteries	Maintenance of municipal parks and cemeteries	To ensure a safe and clean environment by implementing the Environmental Management Plan (EMP)	19.	Number of recreational parks maintained	Two recreational parks maintained	New indicator	Development of maintenance plan, Delivery and supply at strategic areas Implementation of maintenance plan	<u>Target Achieved.</u> Maintenance plan developed Delivery and supply at strategic areas Implementation of maintenance plan	None	None	OPEX	Photos of a complete and user-friendly municipal park.	Community services.
	Numbering of graves	To ensure a safe and clean environment by implementing the	20.	Number of Senwabarwana and Alldays graves	All Senwabarwana graves numbered.	Available Senwabarwana and Alldays cemeteries	Development of a data-base for graves and all graves numbered with	Not Achieved. Database collected; numbering of graves	SCM delays	To be expedited in the 3 rd quarter as a matter of urgency	R 50 000.00	Photos and register of numbered graves.	Community services.

		Environmental Management Plan (EMP)		numbered.		ies.	numbered tokens	material at procurement stage.					
Environmental Education and Awareness		To educate communities on environmental issues	21.	Number of Awareness & Educational campaigns conducted.	4 awareness campaigns conducted	Approved Environmental Plan	2 Awareness & 2 Educational campaign.	6 Awareness's & Educational campaigns conducted	None	None	OPEX	Minutes and attendance registers.	Community Services

Project	Project Description	Strategic Objectives	KPI No	Original KPI/Measurable Objective	Annual Target	Baseline	Midyear (July-Dec)	Actual Performance	Reason for variance	Corrective Measure	Budget	Portfolio of evidence	Responsibility
				KPA 2: MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT									
Support for Special Focus groups	Establishment of fora, functional effective special focus groups	To promote the needs and interests of special focus groupings.	22.	Number of ward based Men's forum established	22	New indicator	22 Ward Based Men's forum established	<u>Target achieved</u> 22 Ward Based Men's forum established	None	None	R 900 000.00	Reports, Attendance register	Municipal Manager's Office
				Number of municipal Men's council established	1	New indicator	1 Municipal Men's Council established	<u>Target Achieved</u> Men's forum established	None	None			
				Number of 16 days of activism event against women and children coordinated	2 events on 16 days of activism against women and children coordinated	Events calendar	2 events on 16 days of activism against women and children coordinated	<u>Target Achieved</u> Events on 16 days of activism against women & children coordinated on the 22 nd November & 06 th December 2017	None	None			

Project	Project Description	Strategic Objectives	KPI No	Original KPI/Measurable Objective	Annual Target	Baseline	Midyear (July-Dec)	Actual Performance	Reason for variance	Corrective Measure	Budget	Portfolio of evidence	Responsibility
				KPA 2: MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT									
			23.	Number of children's day celebrated	1 Children's day celebrated.	Events calendar	1 children's day event celebrated	<u>Target Achieved</u> 1 children's day event celebrated on the 07 th December 2017	None	None		Report on the hosting and celebration of children's day Pictures	Municipal Manager's Office
				Number of Take a girl child to work campaign coordinated	One (1) Take a girl child to work campaign coordinated	New indicator	N/A	N/A	N/A	N/A		Report ,attendance register and pictures	Municipal Manager's Office
			24.	Number of Special focus fora coordinated and supported	20 Special fora meetings coordinated and supported.	Established special focus fora.	10 special fora meetings coordinated and supported	<u>Target achieved</u> 10(Elderly, Disability, Women, youth and Men) fora meetings held	None	None		Minutes, Report Attendance Register and Resolution register.	Municipal Manager's Office

Project	Project Description	Strategic Objectives	KPI No	Original KPI/Measurable Objective	Annual Target	Baseline	Midyear (July-Dec)	Actual Performance	Reason for variance	Corrective Measure	Budget	Portfolio of evidence	Responsibility
				KPA 2: MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT									
				Number of youth commemoration events	1 youth commemoration event coordinated and supported	Events calendar	N/A	N/A	N/A	N/A		Report and Attendance register	Municipal Manager's Office
				Number of schools visited through Back to school programmes	20 schools visited through back to school programme	Back to school programme	N/A	N/A	N/A	N/A		Reports ,Attendance register	Municipal Manager's Office
				Number of disability and elderly commemoration event	One(1) disability and elderly commemoration event	Programme	1 disability and elderly commemoration event	<u>Target Achieved</u> .Disability and elderly commemoration event on the 29 th December 2017 at Inveraam MPCC	None	None		Report and attendance register	Municipal Manager's Office

Project	Project Description	Strategic Objectives	KPI No	Original KPI/Measurable Objective	Annual Target	Baseline	Midyear (July-Dec)	Actual Performance	Reason for variance	Corrective Measure	Budget	Portfolio of evidence	Responsibility
				KPA 2: MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT									
HIV/AIDS DEVELOPMENT PROGRAMME	Development of schedule of meetings, issue to all relevant stakeholders, development of documentation with invitation for a meeting, distribution, reminders and meeting	To reduce the number of HIV/AIDS infections	25.	Number of Local HIV/AIDS Council meeting coordinated	Four (4) Local HIV/AIDS council meetings held	HIV/AIDS programme	2	<u>Target Achieved</u> 2 Local HIV/AIDS council meeting held	None	None	OPEX	Minutes, Report Attendance Register and resolution register	Municipal Manager's Office
			26.	Number of ward Aids Council meetings organized	88 ward Aids Council meetings organized	New indicator	44 Ward Aids Council meetings organized	<u>Target achieved</u> 44 Ward AIDS council meetings held	None	None	OPEX	Minutes, Report Attendance Register	Municipal Manager's Office
			27.	Number of HAST(HIV AND AIDS STI AND TB) awareness campaigns and preventions held	Four (4) HAST awareness campaigns	Calendar events	2	<u>Target Achieved</u> 01 HAST awareness campaign held	None	None	OPEX	Minutes, Report Attendance Register	Municipal Manager's Office

Project	Project Description	Strategic Objectives	KPI No	Original KPI/Measurable Objective	Annual Target	Baseline	Midyear (July-Dec)	Actual Performance	Reason for variance	Corrective Measure	Budget	Portfolio of evidence	Responsibility
					KPA 2: MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT								
			28.	Number of CBO meetings coordinated	Four (4) CBO meetings coordinated	CBO database	2	Target achieved. 2 CBO Meetings held	None	None	OPEX	Minutes, Report Attendance Register	Municipal Manager's Office
Organizational Design and Human Resource capacity	Filling of section 57 managers vacant posts	To ensure compliance on appointment of vacant section 57 managers posts.	29.	Number of vacant section 57 managers posts filled within 3 months	Four (4) reports developed on Appointment of section 57 managers for vacant posts in line with Regulation on appointment and conditions of employment of senior managers	Local Government: Regulation on Appointment and Conditions of Employment of senior managers	2 Implementation reports developed.	Not achieved	Delays in the processes of advertisement	Fast track the process and appoint before end of Quarter 3	OPEX	Council resolution, appointment letters	Municipal Manager

Project	Project Description	Strategic Objectives	KPI No	Original KPI/Measurable Objective	Annual Target	Baseline	Midyear (July-Dec)	Actual Performance	Reason for variance	Corrective Measure	Budget	Portfolio of evidence	Responsibility
					KPA 2: MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT								
Performance Management	Development of draft performance agreements, Engage relevant senior managers, Submit the final Performance of senior managers to municipal manager for signing and for municipal manager to the mayor for signing and submit the performance agreement to the MEC for	To ensure compliance with Municipal systems Act	30.	Signing of performance plans and agreements by all section 57 managers for the new financial year and individual performance assessments	Six (6) senior managers including Accounting officer with signed performance plans and agreements	PMS policy framework	All senior managers including accounting officer signed performance plans and agreement.	<u>Target Achieved</u> All senior managers including accounting officer signed performance plans and agreement	None	None	R 179 000.00	Signed employment contracts	Municipal manager

Project	Project Description	Strategic Objectives	KPI No	Original KPI/Measurable Objective	Annual Target	Baseline	Midyear (July-Dec)	Actual Performance	Reason for variance	Corrective Measure	Budget	Portfolio of evidence	Responsibility
				KPA 2: MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT									
	department of Cooperative Governance Human Settlement and Traditional Affairs		31.	Number of none section 57 employees with signed performance plans	187 employees with signed performance plans	PMS Policy framework available	187 employees with signed performance plans	<u>Target not achieved.</u> Only Sec 54A and 56 managers have signed performance plans		Development of cascading process plan and engagement of stakeholders	OPEX	Signed Performance Plans	Municipal Manager's Office
Human Resource Development	Disseminate the strategy to relevant stakeholders to solicit inputs, consolidation of the inputs, submission to Executive for council approval and implementation of the strategy	To address the retention of skilled personnel, address work place skills gaps and also promote community skills development	32.	To review the retention strategy	Retention Strategy reviewed	Retention Strategy due for review	1st Draft of Retention strategy and Final Retention Strategy submitted to Council for approval	<u>Target achieved.</u> The strategy is in place	None	None	OPEX	Retention strategy document and Council resolution for approval	Corporate Services

Project	Project Description	Strategic Objectives	KPI No	Original KPI/Measurable Objective	Annual Target	Baseline	Midyear (July-Dec)	Actual Performance	Reason for variance	Corrective Measure	Budget	Portfolio of evidence	Responsibility
				KPA 2: MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT									
	Distribution of Skills Audit Form to employees for completion, Consolidate the form and submit to training committee, Training committee approve , submit to MM for signing off and submit to LGSETA		33.	Number of employees and councilors trained	98 employees and councilors trained	Work skills plan	50 employees and councilors trained	<u>Target achieved.</u> Employees and councilors were trained.	None	None	R 750 000.00	Training Report	Corporate Services

Project	Project Description	Strategic Objectives	KPI No	Original KPI/Measurable Objective	Annual Target	Baseline	Midyear (July-Dec)	Actual Performance	Reason for variance	Corrective Measure	Budget	Portfolio of evidence	Responsibility
				KPA 2: MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT									
	Development of WSP, Present it to LLF, Present it to management and submit it to LGSETA		34.	To develop WSP and submit to LGSETA	1 work skills plan developed and submitted to LGSETA by 30 April 2018	2018/19 WSP in place	N/A	N/A	N/A	N/A	OPEX	Approved WSP Document and Acknowledgement of receipt by the LGSETA	Corporate Services
	Development of WSP annual report, Present it to LLF, Present it to management and submit it to LGSETA		35.	To submit 2016/17 WSP Annual report to LGSETA	1 WSP Annual Report submitted to LGSETA by the 30 April 2018	WSP annual report for 2015/16	N/A	N/A	N/A	N/A	OPEX	WSP Report and Acknowledgement of receipt	Corporate Services

Project	Project Description	Strategic Objectives	KPI No	Original KPI/Measurable Objective	Annual Target	Baseline	Midyear (July-Dec)	Actual Performance	Reason for variance	Corrective Measure	Budget	Portfolio of evidence	Responsibility
				KPA 2: MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT									
	Notify councilors when there is learner ship programme, Learners apply, selection of learners and train		36.	Number of External stakeholders capacitated through learner ships and internships programmes	600 Learners Recruited.	Leadership programme	600 learners recruited	<u>Target not achieved</u>	Parallel programmes	Integration of programmes in the next quarter	OPEX	Reports Names of beneficiaries	Corporate Services
Purchase of furniture	Spending budget on purchasing furniture	To purchase furniture for the offices	37.	% budget spent on purchase of furniture	100%	100%	100%	<u>Target not achieved.</u>	Office Furniture could not be procured hence the budget had been deviated for procurement of council chamber furniture	Service provider has been appointed for the purchase of Council chamber furniture	R580 000	Proof of purchase Section 71 report	Corporate Services

Project	Project Description	Strategic Objectives	KPI No	Original KPI/Measurable Objective	Annual Target	Baseline	Midyear (July-Dec)	Actual Performance	Reason for variance	Corrective Measure	Budget	Portfolio of evidence	Responsibility
				KPA 2: MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT									
Employee Wellness	Organize and present Employee Assistance campaigns for all staff members	To promote Employee Wellness and manage Injuries on duty (IOD)	38.	Number of Medical Surveillance and wellness campaigns	2 medical surveillance and 2 campaigns	Two medical surveillance and campaigns	1 Awareness campaigns and 1 medical surveillance	<u>Target Achieved.</u> Medical surveillance and awareness campaign was conducted in early	None	None	R 100 000.00	Surveillance report Invitation/ Notices Attendance register	Corporate Services
Sports Council support	Coordination of sports programs	To enable sport council to function properly in identification of talents, facilitate workshops, host tournaments	39.	Number of Sports council meetings coordinated and supported	4 Sports council meetings coordinated and supported	Concepts documents	2 Sports council meetings coordinated and supported	<u>Target Achieved.</u> Two sports Council meeting held for quarter 1&2.	None	None	R 600 000.00	Reports	Municipal Manager's Office
	Mayor's tournament coordination	Promote excellence and high performance in sport	40.	To identify best players in all participating sporting codes	1	Fixtures and programme of action	Ward level competition and Tournament conducted.	<u>Target Achieved.</u> Ward based competitions and Mayors' cup held.	None	None		Reports	Municipal Manager's Office

Project	Project Description	Strategic Objectives	KPI No	Original KPI/Measurable Objective	Annual Target	Baseline	Midyear (July-Dec)	Actual Performance	Reason for variance	Corrective Measure	Budget	Portfolio of evidence	Responsibility
				KPA 2: MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT									
	Mayor's Marathon coordination	Promote good health and excellence in athletics	41.	To identify number of athletes to compete at provincial, national and international level	1 marathon	Annual calendar	Mini marathons at ward levels and Participation in all athletics calendar races	N/A	N/A	To be done during 4 th Quarter.		Reports	Municipal Manager's Office
Sports coordination for employees	Organize sports activities for employees for healthy lifestyle.	Employees on healthy life style	42.	Number. of sports days organized	48 of sports days organized	Sports Development plan	24 of sports days organized	<u>Target not achieved</u>	Lack of interest on the part of participants particularly after SAIMSA games	Reduction of the targeted number of days	R 786 520.00	Report and Attendance Register	Corporate services department
IT Backup Systems		Renewal of backup system	43.	Number of IT backup system report produced	108 reports per annum	New indicator	81 reports for midyear	Target achieved. IT reports were produced	None	None	R300,000	IT Backup System Quarterly reports	Corporate Services department

Project	Project Description	Strategic Objectives	KPI No	Original KPI/Measurable Objective	Annual Target	Baseline	Midyear (July-Dec)	Actual Performance	Reason for variance	Corrective Measure	Budget	Portfolio of evidence	Responsibility
				KPA 2: MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT									
Vehicle Purchase	Purchasing of municipal fleet including plant	To purchase vehicles and plant	44.	To purchase municipal vehicles and plant	Purchase 4x pick up vans and 2x sedans	Municipal vehicle	Purchase 4x pick up vans and 2 sedans	<u>Target achieved.</u> At least ten vehicles were purchased	None	None	R5,200,000	Delivery Note and proof of purchase	Corporate Services department
Licensing and registration of vehicles Management	Decentralization of licensing services	To ensure that registering authority transactions are provided at Eldorado and Alldays satellite offices.	45.	Registering Authority services provided at Raweshi and Laanglagte satellite offices.	Revenue generated through Registering Authority services at satellite offices	Learners license services provided at Satellite offices.	Engagement of the Department of Transport to open the registering authority transactions and Registering Authority transactions open and services provided to communities.	<u>Target Achieved</u> Engagement of the Department of Transport to open the registering authority transactions and Registering Authority transactions opened and services provided to communities.	None	None	OPEX	Reports on correspondences with the Department of Transport and revenue generated out of RA services.	Community services

	Implementatio n of the licensing service action plan.	To ensure the provision of licensing services in an efficient, effective and economical manner.	46.	To develop action plan for the manageme nt of the licensing and registration of vehicles.	11 monthly reports on the implementa tion of the licensing plan.	Approv ed action plan	5 monthly reports which appeared before Portfolio committee.	<u>Target Achieved</u> 5 monthly reports which appeared before Portfolio committee available	None	None	OPEX	Action Plan and implement ation reports.	Comm unity Servic es
	Improvement of licensing services	Establishme nt of a drive- through service.	47.	Drive- through service provided to customers.	Fully- fledged drive- through service provided to customers.	A drive- through office constru cted.	Engaging the Department of Transport regarding the activation of the service and services rendered to the communitie s.	<u>Target Unachieved</u>	Drive-thru pigeon to be dropped down for sedans	Put stringent rules of engagem ent with service providers	OPEX	Reports on correspon dences with the Departme nt of Transport and revenue generated out of drive- through services.	Comm unity servic es.

Traffic Management	Implementation of the traffic management operational plan.	To ensure the provision of traffic services in an efficient, effective and economical manner.	48.	To develop an operational plan for traffic management.	11 monthly reports on the implementation of the operational plan.	Approved action plan	5 monthly reports, which appeared before Portfolio committee.	<u>Target Achieved</u> 6 monthly reports, which appeared before Portfolio committee.	None	None	OPEX	Action Plan and implementation reports.	Community Services
	Development of operational plan, distribute to relevant stakeholders		49.	Number of joint operations conducted.	12 Joint operations	2017/18 traffic and licensing management operational plan	6 joint operation	<u>Target Achieved</u> 9 joint operations	None	None	OPEX	Attendance registers Reports Pictures	Community Services
Pound management	Resuscitate pound services	Ensure provision of pound services in an efficient, effective and economic manner.	50.	Operationalization of pound	100%	Existing pound operation plan.	Process plan implementation and Pounding of stray animals	<u>Target Not Achieved.</u>	Pound truck	Continuous Engagement with supply chain	R 50 000.00	Reports on impounding of stray animals	Community Services
Public Safety Plan	Review of the Community Safety Plan	Ensure the safety of communities.	51.	Review of the Community Safety Plan.	Reviewed Community Safety Plan approved by council.	Existing Community Safety Plan.	Process plan for the review of the Community Safety Plan	<u>Target Achieved.</u> Community Safety	None	None	OPEX	Council approved Community Safety Plan.	Community Services

							and Draft Community Safety Plan developed.	Process plan reviewed and Draft Community safety plan developed					
	Safety education and awareness	To ensure the safety of the local communities.	52.	Conduct safety awareness campaigns.	4 safety awareness campaigns conducted.	Communi- ty Safety Plan	2 awareness campaigns	<u>Target Achieved.</u> 2 awareness campaigns conducted	None	None	R 100 000.00	Minutes and attendanc e registers of awarenes s campaign s conducted	Comm unity servic es.
	Safety project	Reduction of opportunities for crime.	53.	Community Safety project established	Safety project established .	Crime statistic s.	Developme nt of a business plan and Registration of the project	<u>Target Achieved.</u> Business Plan developed and registration of the project	None	None	OPEX	Registratio n document s and implement ation records.	Comm unity servic es.
	By-law enforcement	Ensure the health and safety of local communities.	54.	2 by-law enforcemen t operations conducted in Senwabarw ana town.	2 operations conducted	Communi- ty Safety Plan	Preparatory meeting and Operation conducted within Senwabarw ana town.	<u>Target Not achieved</u>	No proper coordination	Revise the KPI	OPEX	Records of operations conducted .	Munici pal Manag er's Office

Facilities Maintenance	Development of a facilities management plan	To ensure the development of a facilities management plan.	55.	Facilities management plan developed.	Approved facilities management plan	Municipal facilities	Develop the process plan and Develop the draft plan	Target Achieved. Process Plan and draft plan developed	None	None	R 300 000.00	Final approved plan.	Community services.
Performance Management System	Coordinate performance assessment session as per PMS policy framework	To ensure individual performance assessment for employees is coordinated as per PMS policy framework	56.	Number of performance assessment session coordinated and supported	02 performance assessment sessions coordinated and supported(Mid- year and Annual performance session)	Section 57 Performance session conducted I previous years	01 performance assessment session coordinated and supported (Annual performance)	Target achieved. Assessment Session Performed	None	None	R1 63 000.00	Assessment reports, minutes of performance assessment session, attendance register.	Municipal Manager's office
Coordination of Back to Basics program	Facilitate coordination of B2B.	To ensure full compliance to COGTA initiative.	57.	Number of reports compiled and submitted to COGTA	12 Reports submitted	New indicator	6 reports submitted	Target achieved 06 reports submitted to both CoGTA & CoGHSTA on the 15th September report and 15th October, 15 th September, 15 th October, 15 th	None	None	OPEX	Monthly reports submitted, acknowledgment receipt	Municipal Manager's Office

								November, 15 th December & 15 th January 2018					
Institutional Management meetings	Development of schedule of meetings, issue to all relevant stakeholders, development of documentation with invitation for a meeting, distribution, reminders and meeting	To hold management meetings for proper planning and monitoring.	58.	Number of management meetings held	24 (1 bi-weekly)	Year plan developed	12	<u>Target achieved.</u> (Surpassed) 19 Management meetings held	None	None	OPEX	Schedule of meetings Minutes/R eport Attendanc e registers Resolution register	Municipal Manager's Office
Local Intergovernmental Relations	Development of schedule of meetings, issue to all relevant stakeholders, development of documentation with invitation for a meeting, distribution,		59.	Number of the local IGR Forum held	4 meetings per annum	Schedule of the meetings	2	<u>Target achieved</u> 2 meetings were held on the 28 th September 2017 &	None	None	OPEX	Agenda Minutes/R eport, Attendanc e registers and Resolution implementation monitor	Municipal Manager's Office

	reminders and meeting												
PROMULGATION OF BY-LAWS	Development and review of by-laws	Ensure compliance with regard to promulgation of by-laws	60.	Number of municipal by- laws promulgated	3 municipal by-laws promulgated	Municipal by – laws in place	Identify and Develop a Draft by-laws and Conduct consultative session on draft by-laws for public scrutiny	<u>Target achieved</u> Draft By-laws (Rates Policy , Credit Control) identified and developed	None	None	OPEX	Reports and Notice of promulgation,	Municipal manager

Project	Project Description	Strategic Objectives	KPI No	Original KPI/Measurable Objective	Original Annual Target	Baseline	Midyear (July-Dec)	Actual Performance	Reason for variance	Corrective Measure	Budget	Portfolio of Evidence	Responsibility
			KPA 3: LOCAL ECONOMIC DEVELOPMENT										
Support to LED projects		To grow the municipal economy and create a conducive environment for job creation and enterprise development	61.	Number of LED projects supported and sustained	04 supported LED projects	LED projects in place	Needs analysis and Facilitate the procurement of projects resources and	<u>Target achieved</u> Need Analysis done and facilitation of procurement of project resources	None	None	R 500,000.00	Project & monitoring reports	Economic Development and Planning
Municipal EPWP and Municipal Capital Works Programme			62.	Number of Job opportunities Created and sustained through municipal EPWP by June 2017/18	200 jobs created and sustained through EPWP project.	200 EPWP job opportunities created in the 2017/18 FY	400 appointed EPWP	<u>Target not achieved.</u> 128 jobs created	Late appointment of contractor in the quarter 1	Appoint a panel for more than two financial years to avoid delays	R3,000,000.00	Register of beneficiaries.	Community services
			63.	Number of Job opportunities Created and sustained through Alien Plant project.	25 jobs created and sustained through EPWP Alien Plant project.	25 Alien Plant EPWP job opportunities created in the 2017/18 FY	Recruitment of project beneficiaries and 25 appointed beneficiaries.	<u>Target achieved</u> in 2 nd quarter. Draft status quo developed	Delays in appointment of service provider on the 1 st quarter		R1.200000.00	Register of beneficiaries.	Community services

Project	Project Description	Strategic Objectives	KPI No	Original KPI/Measurable Objective	Original Annual Target	Baseline	Midyear (July-Dec)	Actual Performance	Reason for variance	Corrective Measure	Budget	Portfolio of Evidence	Responsibility
			KPA 3: LOCAL ECONOMIC DEVELOPMENT										
								and preliminary report submitted for comments					
			64.	Number of Job opportunities Created and sustained through Senwabarwana Waste project.	29 jobs created and sustained through EPWP Senwabarwana Waste project.	29 Senwabarwana Waste EPWP job opportunities created in the 2017/18 FY	Recruitment of project beneficiaries and 29 appointed beneficiaries.	<u>Target Achieved</u> 30 appointed beneficiaries	None	None	R350,000.00	Register of beneficiaries.	Community services
			65.	Number of Jobs Created and sustained through Implementation of Municipal Capital works programme by June 2018.	360 short term jobs created through Municipal Capital works programme	The municipality would be creating 360 new jobs from 1 capital projects each with a minimum of 20 short	200				OPEX		Economic Development and Planning

Project	Project Description	Strategic Objectives	KPI No	Original KPI/Measurable Objective	Original Annual Target	Baseline	Midyear (July-Dec)	Actual Performance	Reason for variance	Corrective Measure	Budget	Portfolio of Evidence	Responsibility
			KPA 3: LOCAL ECONOMIC DEVELOPMENT										
						term jobs.							
Blouberg RRR	To create jobs and clean the environment through the usage of cooperatives		66.	Number of cooperatives established	3 Cooperative established with 05 members	Integrated Waste Management Plan	3 cooperatives established and capacitated and Monitoring and intervention	<u>Target achieved</u> Sebakaeng Cooperative (Alldays) Bothanang Cooperative (Inveraan)	None	None	OPEX	Cooperative certificate and proof meetings or workshops	Community services
Development of Blouberg Growth Strategy (Vision 2040)	To develop growth and development strategy		67.	Number of growth and development strategy developed and approved	01 approved strategy	New indicator	Appointment of the service provider and Develop status quo report, public consultation on status quo report. . Signing of SLA with the service provider.				R600 000.00	Minutes of the PSC Appointment letter of the service provider, signed SLA. And Council resolution.	Economic Development and Planning

Project	Project Description	Strategic Objectives	KPI No	Original KPI/Measurable Objective	Original Annual Target	Baseline	Midyear (July-Dec)	Actual Performance	Reason for variance	Corrective Measure	Budget	Portfolio of Evidence	Responsibility
			KPA 3: LOCAL ECONOMIC DEVELOPMENT										
Coordination of job creation through CWP (community work programme)	To coordinates job creation through the funded CWP, as well as activities and programmes of CWP.		68.	Number of Reports on the coordination of CWP	4 reports	Programme in place with 967 (both participants and support staff)	2	<u>Target achieved</u> 2 reports available	None	None	OPEX	Quarterly Reports	Economic Development and Planning
SMME Development	Provision of capacity building to SMMEs		69.	Number of capacity building workshops and trainings conducted	4 capacity building sessions targeting 70 individual SMME's	42 SMME's trained	2 capacity building workshop and training	<u>Target achieved</u> 2 capacity building workshops	None	None	OPEX	Attendance Registers Reports	Economic Development and Planning
Social and Labour Plan coordination	Report on the implementation of Social Labour Plans of mining houses in Blouberg Municipality.		70.	Number of Reports on the SLP coordinated	04 Reports per annum	Quarterly meetings with mining houses	2	<u>Target Achieved</u> 2 Quarterly Meetings with mining houses held	None	None	OPEX	Reports	Economic Development and Planning

Project	Project Description	Strategic Objectives	KPI No	Original KPI/Measurable Objective	Original Annual Target	Baseline	Midyear (July-Dec)	Actual Performance	Reason for variance	Corrective Measure	Budget	Portfolio of Evidence	Responsibility
			KPA 3: LOCAL ECONOMIC DEVELOPMENT										
Hawkers stalls and hawkers management	Management and regulations of hawkers and municipal hawkers stalls.		71.	Number of reports on management of hawkers and hawkers stalls.	04 reports (all hawkers in Alldays and Senwabarwana to have permits.	hawkers and hawkers stalls in place Revised informal trading by-law in place	2 Quarterly meetings with hawkers Associations. Develop data base of all legal hawkers in Senwabarwana and Alldays. Develop hawkers stalls data-base.	<u>Target Achieved</u> 2 Quarterly meetings with hawkers Associations. Develop data base of all legal hawkers in Senwabarwana and Alldays. Develop hawkers stalls data-base	None	None	OPEX	Minutes, attendance registers, hawkers data-base and permits	Economic Development and Planning
unemployed persons database	Capture received application forms, Compiled database		72.	To develop and update data-base of unemployed persons	01 data-base developed and updated	Blouberg Unemployed Database in place	Capture received applications and Compile database report to	<u>Target achieved</u> Received Applications	None	None	OPEX	Database Reports	Economic Development and Planning

Project	Project Description	Strategic Objectives	KPI No	Original KPI/Measurable Objective	Original Annual Target	Baseline	Midyear (July-Dec)	Actual Performance	Reason for variance	Corrective Measure	Budget	Portfolio of Evidence	Responsibility
			KPA 3: LOCAL ECONOMIC DEVELOPMENT										
	report to EXCO and Council for approval, Link with SETAs, government agencies and private sectors for skills development .				quarterly.		EXCO and Council for approval	captured and database compiled and report prepared to EXCO and Council for approval					
Tourism development	Provision of a fully operational Tourism Information Centre		73.	To operationalize Senwabarwana Tourism Information Centre	functional Tourism Information Centre	Tourism information Centre in place	Installation of services(Water, Sewer plant, fence, cable network and Finalization of refurbishment of the centre	<u>Target achieved.</u> Refurbishment outstanding. Specification has been prepared	Budget constraints	Adjust budget to accommodate the centre	OPEX	Reports and pictures on the functionality of the centre	Economic Development and Planning

Project	Project Description	Strategic Objectives	KPI No	Original KPI/Measurable Objective	Original Annual Target	Baseline	Midyear (July-Dec)	Actual Performance	Reason for variance	Corrective Measure	Budget	Portfolio of Evidence	Responsibility
			KPA 3: LOCAL ECONOMIC DEVELOPMENT										
Development of Tourism Composite guide (phase 2)			74.	To develop tourism composite guide including route map of tourism attractions.	02	Phase 01 of the Composite guide available.	Appointment of the service Provider. Signing of SLA, conduct PSC meetings and Consult key tourism stakeholders on the status quo report.	<u>Target achieved</u> Service Provider appointed Signing of SLA, conducted PSC meetings and Consult key tourism stakeholders on the status quo report.	None	None	R300,000 (R150k for phase 02)	Appointment of Service provider, minutes , attendance registers, council resolution and signed SLA	Economic Development and Planning

Project	Project Description	Strategic Objectives	KPI No	KPI/Measurable Objective	Annual Target	Baseline	Midyear (July-Dec)	Actual Performance	Reason for variance	Corrective Measure	Budget	Portfolio of Evidence	Responsibility
KPA 4; MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT													
Support of Financial Viability and Management structures/forums		To effectively and efficiently manage the financial affairs of the municipality	75.	Number of Budget Steering Committee meetings	4 meetings held for the year	Process plan	2 meetings held.	<u>Target achieved</u> 2 Budget Steering Committee meetings held	None	None	OPEX	Minutes, Report Attendance Register	Budget and Treasury
	Financial management and Planning		76.	To appoint members of budget/IDP steering committee in line with the regulations	1 budget steering committee appointed	1 Budget/IDP steering committee	1 Budget/IDP steering committee appointed	<u>Target achieved</u> 1 Budget/IDP steering committee appointed	None	None	OPEX	Appointment letters	Budget and Treasury

Project	Project Description	Strategic Objectives	KPI No	KPI/Measurable Objective	Annual Target	Baseline	Midyear (July-Dec)	Actual Performance	Reason for variance	Corrective Measure	Budget	Portfolio of Evidence	Responsibility
KPA 4; MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT													
Revenue Enhancement strategy.	To collect payment		77.	Collection of revenue from electricity sales as budgeted	R26 000 000 of electricity revenue collected	R Collected	R 12.4m Collected	Target not achieved R 11,7m Collected	In ability to print monthly statements .	Corporate to assist with printing of accounts	OPEX	Section 71 report(c1 schedule)	Budget and Treasury
			78.	Collection of revenue from property rates as budgeted	R24 462 882 amount of property rates collected	R Collected	R 12m Collected	Target not achieved R 4,4m Collected	In ability to print monthly statements ,outstanding govt.debts	Outstanding govt debts were submitted to Debt forum, Corporate to assist with printing of accounts	OPEX	Section 71 report(c1 schedule)	Budget and Treasury

Project	Project Description	Strategic Objectives	KPI No	KPI/Measurable Objective	Annual Target	Baseline	Midyear (July-Dec)	Actual Performance	Reason for variance	Corrective Measure	Budget	Portfolio of Evidence	Responsibility
KPA 4; MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT													
			79.	Collection of revenue from Rental of facilities as budgeted	R 300 000 amount of rental income collected	R Collected	R 150 300 Collected	<u>Target not achieved</u> R75,000 collected	Hawkers stalls not paying their bills	LED to Implement recommendations of revenue strategy	OPEX	Section 71 Report	Budget and Treasury
			80.	Collection of revenue from other sources	R19.9 million amount collected from other revenue sources	R Collected	R 8.4 m Collected	<u>Target achieved</u> R 10,8collected,	None	None	OPEX	Section 71 Report	Budget and Treasury
			81.	Meeting with ratepayers forum/ associations	Two Meeting held with Ratepayers associations	None	3 Meeting held with different associations	<u>Target achieved</u> Meeting held with 3 Ratepayers associations	None	None	OPEX	Attendance register	Budget and Treasury

Project	Project Description	Strategic Objectives	KPI No	KPI/Measurable Objective	Annual Target	Baseline	Midyear (July-Dec)	Actual Performance	Reason for variance	Corrective Measure	Budget	Portfolio of Evidence	Responsibility
KPA 4; MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT													
Expenditure Management	Timeous payment of salaries, statutory deductions and allowances		82.	Pay salaries, statutory deductions(3 rd parties) on time	12 Payment of salaries, third parties and councilors allowances on time	12 payment of salaries, third parties and councilors on time	6 payment of salaries, third parties and councilors on time	Target achieved 6 payment of salaries, third parties and councilors on time	None	None	OPEX	Salaries Report	Budget and Treasury
	Submission of statutory EMP 501 to SARS within timeframe		83.	Submission of EMP 501 return to SARS	2 EMP501 submitted to SARS on 30 th October 2017 and 31 st May respectively	2 EMP501 submitted to SARS	EMP501 submitted to SARS on 30 th October 2017	Target achieved EMP501 submitted to SARS.	None	None	OPEX	EMP 501 Return	Budget and Treasury
	Develop and Update Fruitless and wasteful expenditure		84.	1 fruitless and wasteful expenditure register updated	1 fruitless and wasteful expenditure register updated	1 fruitless and wasteful expenditure register updated	2 fruitless and wasteful expenditure registers updated	Target achieved fruitless and wasteful expenditure	None	None	OPEX	Fruitless and wasteful expenditure	Budget and Treasury

Project	Project Description	Strategic Objectives	KPI No	KPI/Measurable Objective	Annual Target	Baseline	Midyear (July-Dec)	Actual Performance	Reason for variance	Corrective Measure	Budget	Portfolio of Evidence	Responsibility
KPA 4; MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT													
	register							ure register updated.				register	
	Timeous payment of creditors		85.	%Payment of creditors on time	100% payment of creditors within 30 days of receipt of invoice	98% payment of creditors paid within 30 days	100% payment of creditors within 30 days of receipt of invoice	<u>Target achieved</u> 100% payment of creditors within 30 days of receipt of invoice	None	None	OPEX	Invoice register	Budget and Treasury Office
	Development and updated Retention Register		86.	Number retention register developed and updated	1 retention register developed and updated	1 Retention register developed and updated	2 Retention registers developed and updated	<u>Target achieved</u> Retention register developed and updated	None	None	OPEX	Retention Register	Budget and Treasury
	VAT 201 submitted within		87.	Number VAT returns submitted	12 VAT returns submitted on	12 VAT returns submitted on	6 VAT returns submitted	<u>Target achieved</u> 6 VAT	None	None	OPEX	Proof of VAT 201	Budget and treasury

Project	Project Description	Strategic Objectives	KPI No	KPI/Measurable Objective	Annual Target	Baseline	Midyear (July-Dec)	Actual Performance	Reason for variance	Corrective Measure	Budget	Portfolio of Evidence	Responsibility
KPA 4; MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT													
	legislated timeframes			within legislated timeframe	monthly	time	on time	returns submitted on time				Submitted	
	Capture spending FMG project. Compile spending report in terms of section 71 report.		88.	% of FMG by 30 June 2018	100%100%(Total budget spent	FMG total budget allocated	50%FMG spending.	<u>Target achieved</u> 50 % FMG spending	None	None	R 2,433,000	FMG Report submitted to National Treasury	Budget and Treasury
	Capture spending on capital project Compile spending reports in terms of section 71 report.		89.	% capital budget spent by 30 June 2018	Projected capital expenditure budget spends	100% Capital expenditure spends	50% capital expenditure	<u>Target achieved</u> 53% spending on Capital expenditure	None	None	OPEX	Quarterly Financial Report	Budget and Treasury

Project	Project Description	Strategic Objectives	KPI No	KPI/Measurable Objective	Annual Target	Baseline	Midyear (July-Dec)	Actual Performance	Reason for variance	Corrective Measure	Budget	Portfolio of Evidence	Responsibility
KPA 4; MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT													
	Capture spending on MIG project, Compile spending report in term of section 71 report.		90.	% of MIG spent by 30 June 2018	100% (Total budget spent/ Total budget)	83% (Total budget spent / Total budget)	62% MIG spending	<u>Target Not Achieved</u> 59% MIG Spending	Late appointment of service providers	Tight monitoring of service providers	R 4509000.	Quarterly Financial Report on MIG	Municipal Manager office
	Capture spending on INEP project. Compile spending report in terms of section 71 report.		91.	% INEP Grants spent by 30 June 2018	100% (Total budget spent/ Total budget)	100% (Total budget spent/ Total budget)	63% INEP Grants spending	<u>Target not Achieved</u> 11 % Spending of INEP grant	Late appointment of service providers	Fast-track appointment contractors	R 7000000	Quarterly Financial Report	Municipal Manager 'office

Project	Project Description	Strategic Objectives	KPI No	KPI/Measurable Objective	Annual Target	Baseline	Midyear (July-Dec)	Actual Performance	Reason for variance	Corrective Measure	Budget	Portfolio of Evidence	Responsibility
KPA 4; MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT													
Assets and Inventory Management	Develop schedule for asset verification, circulate to all departments and verification of assets		92.	Number of assets verifications conducted	No of assets verified and recorded to fixed register.	2 assets verifications conducted	N/A	N/A	N/A	N/A	OPEX	Asset Verification Report	Budget and Treasury
	Develop stock taking schedule and do stock counting		93.	Number of stock taking performed per annum	11 Monthly stock count conducted	7 Stock count conducted	7 monthly stock count conducted	Target achieved 7 monthly stock count conducted	None	None	OPEX	Report	Budget and Treasury
	Preparation and approval of adjustment budget		94.	Adjustment budget approved by Council by 28 February	2 Adjustment budget approved by Council	Adjustment budget for 2016/17	N/A	N/A	N/A	N/A	OPEX	Council resolution and adjusted	Budget and treasury office

Project	Project Description	Strategic Objectives	KPI No	KPI/Measurable Objective	Annual Target	Baseline	Midyear (July-Dec)	Actual Performance	Reason for variance	Corrective Measure	Budget	Portfolio of Evidence	Responsibility
KPA 4; MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT													
				2018								budget	
	Interested on Investment received as budgeted		95.	Interest on investment received as budgeted	R1 500 000 received as investment income	R1 550 077 Received as interest on investment	R780 900	Target achieved the amount received from investment R 894,255	None	None	N/A	Investment register	Budget and Treasury
	Table budget to Council on or before 31 March 2018		96.	To submit draft budget to Council by 31 March 2018	1 draft Budget submitted to Council by the 31 st March 2018	2017/18 draft Budget in place	N/A	N/A	N/A	N/A	N/A	Council Resolution	Budget and Treasury
	Take the budget for public participation with IDP. Incorporate inputs and		97.	To submit the final budget to council by 31 May 2018	Final budget submitted to council	2017/18 budget submitted to Council by 31 May 2017	N/A	N/A	N/A	N/A	OPEX	Final budget and Council Resolution	Budget and Treasury

Project	Project Description	Strategic Objectives	KPI No	KPI/Measurable Objective	Annual Target	Baseline	Midyear (July-Dec)	Actual Performance	Reason for variance	Corrective Measure	Budget	Portfolio of Evidence	Responsibility
KPA 4; MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT													
	submit the final budget for approval												
	Compile the section 71 report . submit to treasury within 10 days after month end. Submit to council for approval.		98.	Number of section 71 report submitted to Treasury within 10 days after the end of the month	12 section annual report submission	12 2016/17 Section 71 report	6 section 71 report submitted to treasury within 10 days after the end of each month	<u>Target achieved</u> 6 section 71 report submitted to treasury within 10 days after the end of each month	None	None	OPEX	Copy of acknowledgement of receipt by treasuries	Budget and Treasury
	Compile AFS Process plan, Submit to management for inputs, submit to		99.	To prepare and submit annual financial statements to the Auditor General by	Availability of AFS process Plan	2015/16 Financial statements submitted to the Auditor General by 31 st August	Submission of AFS 2016\17 annual financial statements to Auditor	<u>Target achieved</u> AFS 2016/17 submitted to Auditor General	None	None	OPEX	Acknowledgement of receipt of annual financi	Budget and Treasury

Project	Project Description	Strategic Objectives	KPI No	KPI/Measurable Objective	Annual Target	Baseline	Midyear (July-Dec)	Actual Performance	Reason for variance	Corrective Measure	Budget	Portfolio of Evidence	Responsibility
KPA 4; MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT													
	audit committee, Compile the Annual Financial Statement, Review the Annual Financial Statement, present to management, present to audit committee, Submit to AG.			31 st August 2017		2017	General	on time.				al statements by Auditor General	
	Set date for adjudication committee. Adjudicate tenders within time frame		100.	% of tenders adjudicated within 90 days of closure period (# tenders	100% (# tenders adjudicated / # tenders closed and due for adjudication)	95% of all tenders adjudicated within 90 days for the 2016\17 FY	100% (# tenders adjudicated / # tenders closed and due for adjudication	<u>Target achieved</u> 100% (# tenders adjudicated / # tenders closed	None	None	OPEX	Monthly Tender Reports	Budget and Treasury

Project	Project Description	Strategic Objectives	KPI No	KPI/Measurable Objective	Annual Target	Baseline	Midyear (July-Dec)	Actual Performance	Reason for variance	Corrective Measure	Budget	Portfolio of Evidence	Responsibility
KPA 4; MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT													
	(90 days after closure of the tender). Write adjudication report to the Accounting Officer.			adjudicated / # of tenders closed and due for adjudication))	and due for adjudication)					
SCM – Demand Management	Development and Implementation of Procurement plan		101.	To develop municipal procurement plan by 30 th June 2018.	Procurement plan developed and implemented	Procurement Plan developed and submitted in all previous years	N/A	N/A	N/A	N/A	OPEX	Procurement plan and implementation report	Budget and Treasury
Free basic Services	Awareness campaign/Id entification of indigents, issuing of indigent registration		102.	Number of reports on indigent management	2 reports issued on indigents update	1 Indigent register updated	First indigent register update	<u>Target achieved</u> indigent register updated	None	None	OPEX	Indigent register Report s on	Budget and Treasury

Project	Project Description	Strategic Objectives	KPI No	KPI/Measurable Objective	Annual Target	Baseline	Midyear (July-Dec)	Actual Performance	Reason for variance	Corrective Measure	Budget	Portfolio of Evidence	Responsibility
KPA 4; MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT													
	forms, and registration an indigent											indigent management	
	Draft the rates policy disseminate it to other departments for inputs, solicit inputs, present to management submit to council for approval for public participation, present the draft rates policy for public for inputs, submit to council for		103.	To revise the rates policy by 31 May 2018	Approved revised rates policy	Rates policy annually revised and approved alongside budget related policies	Develop a draft revised rates policy	<u>Target Achieved</u> Draft revised Rates Policy developed	None	None	OPEX	final revised rates policy, attendance registers Council resolution	Economic Development and Planning

Project	Project Description	Strategic Objectives	KPI No	KPI/Measurable Objective	Annual Target	Baseline	Midyear (July-Dec)	Actual Performance	Reason for variance	Corrective Measure	Budget	Portfolio of Evidence	Responsibility
KPA 4; MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT													
	adoption												
	Develop action plan on reducing electricity losses and submit to EXCO approval and implementation		104.	% of electricity losses reduced as per regulation	100% of R1,3 m Minimize distribution loss to 5% (R1,3 million)	NEW INDICATOR Distribution loss is currently at 15%	50% (R650 000) Implementation, Monitoring and evaluation	Target not Achieved Proposal submitted to EXCO for approval	None	None	OPEX	quarterly financial reports and action plan implementation report	Technical services
	Implementation of assets Maintenance plan		105.	% implementation of Assets Maintenance Plan (roads, buildings and plant)	Development of asset plans for the year.	Assets Maintenance Plan Developed and Implemented	100%. Implementation of Assets Maintenance Plan (Reconciliation)				OPEX	Asset maintenance plan	Technical Services

Project	Project Description	Strategic Objectives	KPI No	KPI/Measurable Objective	Annual Target	Baseline	Midyear (July-Dec)	Actual Performance	Reason for variance	Corrective Measure	Budget	Portfolio of Evidence	Responsibility
KPA 4; MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT													
	Collection of information, draft customer database and finalize database		106.	Number of reports of revised credible customer database developed and updated	1 revised Credible customer Database developed and updated	Customer database in place	Completion of the development of customer database and Quarterly reports on Updating of the database	<u>Target achieved</u> Customer database developed.	None	None	OPEX	Customer database	Budget and Treasury

Project	Project Description	Objectives	KPI No	KPI/Measurable Objective	Annual Target	Baseline	Midyear (Jul-Dec)	Actual Performance	Reason for Variance	Corrective Measure	Budget	Portfolio of Evidence	Responsibility
		KPA 5 : GOOD GOVERNANCE AND PUBLIC PARTICIPATION											
Auditing	Develop risk Internal Plan for approval	To provide independent objective assurance and consulting activities of the internal control systems, risk management and governance processes.	107.	To develop risk based internal audit plan and submit to Audit Committee for approval.	1 Approved risk based audit plan by 30 June 2018	Approved Risk based audit plan	Approved Risk based audit plan	<u>Target Achieved</u> Approved Risk based audit plan available	None	None	OPEX	Risk Based Internal Audit Plan & Council resolution	Municipal Manager's office
	Develop risk audit plan, identify risks and mitigate them	To provide independent objective assurance and consulting activities of the internal control systems, risk management and governance	108.	% implementation of risk based internal audit plan	100% implementation of approved risk based audit plan	Risk based audit plan	100% Implementation of approved risk based audit plan	<u>Target Achieved</u> 100% Implementation of approved risk based audit	None	None	OPEX	Action Based Internal Audit plan & Implementation plan	Municipal Manager's Office

Project	Project Description	Objectives	KPI No	KPI/Measurable Objective	Annual Target	Baseline	Midyear (Jul-Dec)	Actual Performance	Reason for Variance	Corrective Measure	Budget	Portfolio of Evidence	Responsibility
		KPA 5 : GOOD GOVERNANCE AND PUBLIC PARTICIPATION											
		processes.						plan					
AG Action plan.	Submission of AG action plan to council for approval.	To improve municipal internal controls and systems	109.	Number of AG action plan approved by council	1 Action plan.	2016/17 Action plan in place	N/A	N/A	N/A	N/A	OPEX	Action plan and council resolution	Municipal Manager.
	Develop Internal Audit Action plan, capture all issues raised by internal audit, attend to issues and report on progress	To address all queries raised by the internal audit	110.	% of internal audit queries resolved.	100% Audit queries resolved	Internal audit unit in place and annual audit plan annually developed	100% internal audit queries resolved	<u>Target Achieved. Most were resolved during 2016/17 audit</u>	N/A	N/A	OPEX	Internal Audit Action	Municipal Manager's Office
	Develop Internal Audit Action plan, capture all issues raised by external audit, attend	To address all queries raised by the external audit	111.	% of Auditor General queries resolved.	100%	Audit Action Plan	100% internal audit queries resolved	<u>Target Achieved. All 2015/16 issues were resolved</u>	N/A	N/A	OPEX	External Audit Action Plan	Municipal Manager's Office

Project	Project Description	Objectives	KPI No	KPI/Measurable Objective	Annual Target	Baseline	Midyear (Jul-Dec)	Actual Performance	Reason for Variance	Corrective Measure	Budget	Portfolio of Evidence	Responsibility
		KPA 5 : GOOD GOVERNANCE AND PUBLIC PARTICIPATION											
	to and report on progress												
Audit & Risk Committee allowance	Paying allowances to audit & risk committee members	To ensure that Audit & Risk Committee Members are paid	112.	% of payment of Audit & Risk Committee allowances	100% payment of Audit & Risk Committee allowance	Schedule of meetings	50% allowance paid to audit & Risk Committee members	Target Achieved 25% allowance paid to audit & Risk Committee members	None	None	R400 000.00	Expenditure Report	Municipal Manager's Office
	Risk identification Risk assessment Determining risk response Risk monitoring Risk reporting	To protect the municipality from potential risk.	113.	To develop project risk register for risk management	4	New indicator	Review and update of risk register	Target Achieved Risk register reviewed and updated only once	None	None	OPEX	Risk register	Municipal Manager's Office

Project	Project Description	Objectives	KPI No	KPI/Measurable Objective	Annual Target	Baseline	Midyear (Jul-Dec)	Actual Performance	Reason for Variance	Corrective Measure	Budget	Portfolio of Evidence	Responsibility
		KPA 5 : GOOD GOVERNANCE AND PUBLIC PARTICIPATION											
	Development of schedule of trainings to be presented to management, Risk and Audit Committees, EXCO committee and to Council for approval	To provide independent objective assurance and consulting activities of the internal control system, risk management and governance processes	114.	Number of risk awareness campaigns coordinated and supported	2 Risk awareness campaigns coordinated and supported	Risk Implementation Plan	1 Risk awareness campaigns coordinated and supported	<u>Target Achieved</u> Risk awareness campaigns coordinated and supported	None	None	OPEX	Attendance register / Invitation	Municipal Manager's Office
	Development of schedule of meetings to be presented to management, Risk and Audit Committees, EXCO committee and to Council for		115.	Number of risk committee meetings coordinated	4 risk committee meetings coordinated	Risk Implementation Plan	2 Risk committee meetings coordinated	<u>Target Achieved</u> Risk Committee meeting coordinated	N/A	N/A	OPEX	Minutes of the meeting Attendance register Risk Management report	Municipal Manager's Office

Project	Project Description	Objectives	KPI No	KPI/Measurable Objective	Annual Target	Baseline	Midyear (Jul-Dec)	Actual Performance	Reason for Variance	Corrective Measure	Budget	Portfolio of Evidence	Responsibility
		KPA 5 : GOOD GOVERNANCE AND PUBLIC PARTICIPATION											
	approval												
Security Management	Attend o incidents and develop reports	To protect the municipal properties and employees against potential threats.	116.	Number of security management reports compiled and submitted to EXCO and council	15 security management reports compiled (11 for EXCO and 4 for Council)	Security contracts in place	7	Target Achieved 7 Reports available	N/A	N/A	12,000,000	Security management reports	Municipal Manager's Office
Anti-Fraud And Corruption	Risk identification Risk assessment Determining risk response Risk monitoring Risk reporting	To ensure reduction and mitigation of risks within the municipality.	117.	To develop risk management register	1 Risk register developed by the 30 June 2017	Risk Management and Fraud implementation Plan, Development and approval of a revised risk register	2 report developed	Target Achieved 2 Reports on Management and fraud implementation plan developed	N/A	N/A	OPEX	Risk register Reports on risk assessment	Municipal Manager's Office

Project	Project Description	Objectives	KPI No	KPI/Measurable Objective	Annual Target	Baseline	Midyear (Jul-Dec)	Actual Performance	Reason for Variance	Corrective Measure	Budget	Portfolio of Evidence	Responsibility
		KPA 5 : GOOD GOVERNANCE AND PUBLIC PARTICIPATION											
	Development of schedule of trainings to be presented to management, Risk and Audit Committees, EXCO committee and to Council for approval	To provide independent objective assurance and consulting activities of the internal control system, risk management and governance processes	118.	Number of fraud and corruption awareness Campaigns Coordinated and Supported	2	Risk register	1	<u>Target Achieved</u> Fraud and corruption awareness campaign coordinated and supported	None	None	R 70 000.00	Attendance register	Municipal Manager's Office
Community Participation	To hold Ward public meeting in all the 22 wards (community Report back	To improve and encourage participation of stakeholders and communities	119.	To Coordinate meetings of stakeholders and communities as per approved	88 ward public meetings for all 22 wards	Schedule of meetings	To hold Ward public meeting in all the 22 wards (Report back	<u>Target achieved.</u> 22 wards held their	None	None	OPEX (part of the community participation	Attendance Registers Schedule of meetings	Corporate Services

Project	Project Description	Objectives	KPI No	KPI/Measurable Objective	Annual Target	Baseline	Midyear (Jul-Dec)	Actual Performance	Reason for Variance	Corrective Measure	Budget	Portfolio of Evidence	Responsibility
		KPA 5 : GOOD GOVERNANCE AND PUBLIC PARTICIPATION											
	meetings).	in the municipal affairs.		schedule of meetings.			meetings)	report back meetings			vote)	Quarterly Reports	
Complaints management	Develop complaints management register	To ensure complaints received are resolved.	120.	% of Complaints resolved	100% of complaints received resolved	Customer care register book, suggestion boxes /presidential & premier hotline	100% complaints received resolved	<u>Target achieved.</u> 100% received complaints were resolved	None	None	OPEX	Complaints management register, customer care reports	Corporate services
IDP review	Development of IDP Process plan, Analysis phase, Draft IDP/Budget 2018/19 developed and submitted to Council for adoption by	To review the 2018/19 IDP/Budget that is aligned to the budget	121.	To develop Credible IDP/Budget Document	1	Approved Schedule of meetings.	Process Plan and Analysis Phase	<u>Target Achieved</u> Approved process plan available	None	None	R 705 000.00	IDP and , Council resolution	Municipal Manager's Office

Project	Project Description	Objectives	KPI No	KPI/Measurable Objective	Annual Target	Baseline	Midyear (Jul-Dec)	Actual Performance	Reason for Variance	Corrective Measure	Budget	Portfolio of Evidence	Responsibility
		KPA 5 : GOOD GOVERNANCE AND PUBLIC PARTICIPATION											
	31 March 2018 and Final IDP submitted to Council for approval by end of May 2018												
	IDP\Budget 2018/19 Public Participation	To consult communities and stakeholders on the draft revised IDP/Budget	122.	Public Participation report	11 meetings	IDP/Budget Process plan	1 Rep forum meeting	<u>Target Achieved</u> Rep forum held on the 12 October 2017	None	None	OPEX	Attendance registers and reports	Municipal Manager's Office
Development of IDP booklets		To develop smart IDP documents as part of corporate image promotion	123.	Number of IDP Booklets developed	200	Approved IDP document	200 booklets	<u>Target not achieved</u>	The bid was none responsive	Re-Advertise ments done and booklets to be availed in the 02 nd	R 180 000.00	Delivery note	Municipal Manager's Office

Project	Project Description	Objectives	KPI No	KPI/Measurable Objective	Annual Target	Baseline	Midyear (Jul-Dec)	Actual Performance	Reason for Variance	Corrective Measure	Budget	Portfolio of Evidence	Responsibility
		KPA 5 : GOOD GOVERNANCE AND PUBLIC PARTICIPATION											
										quarter			
Ward committees sanctioned program	Provide support for effective and functional ward committees in all wards	To ensure continues support to all ward committees for effectiveness and functionality.	124.	Number of ward committees sanctioned meetings coordinated and supported	132 ward committee meetings coordinated and supported	Schedule of meetings	66 ward committee meetings coordinated and supported	<u>Target achieved.</u> All ward committee meetings were coordinated and supported.	None	None	OPEX	Bi-monthly ward committee Reports, Minutes attendance register	Corporate services
Out of Pockets Expenses	Develop payment roll forward committees	To Comply with guidelines on allocation of our pocket expenses for ward committees.	125.	Number of ward committee members paid stipend.	220 ward committees members paid stipend	210 ward committees established	Payment of 440 stipends	<u>Target achieved.</u> All ward committees received their monthly stipends	None	None	R3,459,393.74	Proof of payment/ payment roll for Ward Committees	Corporate Services

Project	Project Description	Objectives	KPI No	KPI/Measurable Objective	Annual Target	Baseline	Midyear (Jul-Dec)	Actual Performance	Reason for Variance	Corrective Measure	Budget	Portfolio of Evidence	Responsibility
		KPA 5 : GOOD GOVERNANCE AND PUBLIC PARTICIPATION											
MPAC Programme	Development of schedule of meetings, issue to all relevant stakeholders, development of documentation with invitation for a meeting, distribution, reminders and meeting	To build accountable and transparent governance structures responsive to the need of the community	126.	Number of oversight meetings coordinated	4	Approved Schedule of meetings.	2 Meetings coordinated	<u>Target achieved.</u> MPAC meetings were held	None	None	R 300 000.00	Attendance registers, minutes & Reports, Resolution register	Corporate Services
Mayors Bursary Fund	Develop Mayor's Bursary Policy, Issue out advertisement and bursary application forms, Short listing of the	To provide financial assistance to needy community members	127.	To provide bursary fund to needy community members	Provision of bursaries to the awarded needy members of the communities	Mayor's Bursary Policy	Issue out advertisement and bursary application forms, Short listing of the applicants and issuing of bursary	<u>Target not achieved.</u>	Target not clearly set	Revision of the target	R 742 000.00	Proof of payment to institutions Reports on progress	Corporate Services

Project	Project Description	Objectives	KPI No	KPI/Measurable Objective	Annual Target	Baseline	Midyear (Jul-Dec)	Actual Performance	Reason for Variance	Corrective Measure	Budget	Portfolio of Evidence	Responsibility
		KPA 5 : GOOD GOVERNANCE AND PUBLIC PARTICIPATION											
	applicants and issuing of bursary confirmation letters to successful applicants and Pay institutions and service providers						confirmation letters to successful applicant					by bursars	
	Monitor progress on existing beneficiaries and report	To monitor and evaluate progress of existing beneficiaries of mayor' bursary fund	128.	Number of quarterly reports of bursary beneficiaries to council	4 Reports per developed and submitted to Council	3 bursary beneficiaries	2 reports submitted to Council	<u>Target achieved.</u> Reports find expression in council.	None	None	OPEX	Quarterly reports	Corporate services
Fraud & Corruption management	Develop reports to council on fraud and corruption cases	To minimize corrupt activities	129.	Number of fraud and corruption cases investigated.	Four (4) Reports developed	New indicator	2 reports developed	<u>Target Achieved</u> (No cases reported)	None	None	OPEX	Fraud and corruption Reports developed and council	Municipal manager

Project	Project Description	Objectives	KPI No	KPI/Measurable Objective	Annual Target	Baseline	Midyear (Jul-Dec)	Actual Performance	Reason for Variance	Corrective Measure	Budget	Portfolio of Evidence	Responsibility
		KPA 5 : GOOD GOVERNANCE AND PUBLIC PARTICIPATION											
	investigated							and investigated				resolutions	
Arts & Culture	Develop schedule to relevant stakeholders as per calendar	To give Support on Heritage celebrations of all traditional houses	130.	Number of heritage and cluster cultural competition coordinated and supported	Seven (07) heritage events coordinated(One (01) per traditional House	Year plan	07 heritage events coordinated (One (01) per traditional House	Target not achieved Only 05 Traditional houses conducted heritage events.	02 Traditional houses being Makgato and Matlala could not conduct the events as a result of mourning of Chief Makgato and the other traditional	To revise the target in such a way the municipality will have control over the KPI	R 150 000.00	Report	Municipal Manager's Office

Project	Project Description	Objectives	KPI No	KPI/Measurable Objective	Annual Target	Baseline	Midyear (Jul-Dec)	Actual Performance	Reason for Variance	Corrective Measure	Budget	Portfolio of Evidence	Responsibility
		KPA 5 : GOOD GOVERNANCE AND PUBLIC PARTICIPATION											
									house not conducting such events at all				
Council Support	Development of schedule of meetings, issue to all relevant stakeholders, development of documentation with invitation for a meeting, distribution, reminders and meeting	To provide strategic and administrative support to the Mayor, Speaker, and Chief Whip, Councilors and Traditional Leaders	131.	Number of Council meetings coordinated and supported.	Five (5) Ordinary Council meetings coordinated and supported	Approved schedule of meetings/ Council Calendar	2 ordinary council meeting coordinated and supported	<u>Target achieved.</u> (2) ordinary council meetings were coordinated and supported	None	None	OPEX	Attendance Registers Reports/ Minutes Notice of the meetings	Corporate Services

Project	Project Description	Objectives	KPI No	KPI/Measurable Objective	Annual Target	Baseline	Midyear (Jul-Dec)	Actual Performance	Reason for Variance	Corrective Measure	Budget	Portfolio of Evidence	Responsibility
		KPA 5 : GOOD GOVERNANCE AND PUBLIC PARTICIPATION											
In- house Training workshop of councilors	Train newly elected councilors on council policies and other related matters		132.	Number of in- house training workshop for newly elected councilors	Two (2) in house training workshop for all councilors	In house training conducted for newly elected councilors in the previous council term	1 in- house training workshop on council policies and other related matters	<u>Target achieved.</u> 01 Training session was held on the 30 th November 207.	None	None	R	Report on in house training of councilors , attendance register.	Corporate services
Participation of traditional leaders Council affairs	Involvement of traditional leaders to participate in council affairs		133.	Number of traditional leaders participating in council as approved by MEC.	One (1) traditional leaders participating in all Council sittings	New indicator	One traditional leaders participating in council sitting	<u>Target not achieved.</u>	Mourning period following the death of Kgoshi Makgato	Invitations to be issued in the new year	OPEX	Minutes of council meetings ,Attendance registers	Corporate services
	Development of schedule of meetings, issue to all relevant stakeholders		134.	Number of Mayor/Magoshi meetings coordinated and	4 Mayor/ Magoshi meetings coordinated and	Approved Schedule of meetings/ Council Calendar	2 Mayor /Magoshi meeting coordinated and	<u>Target achieved</u> <u>(two meeting)</u>	N/A	N/A	OPEX	Attendance Registers Reports/	Municipal Manager's office

Project	Project Description	Objectives	KPI No	KPI/Measurable Objective	Annual Target	Baseline	Midyear (Jul-Dec)	Actual Performance	Reason for Variance	Corrective Measure	Budget	Portfolio of Evidence	Responsibility
		KPA 5 : GOOD GOVERNANCE AND PUBLIC PARTICIPATION											
Functional Council committees	, development of documentation with invitation for a meeting, distribution, reminders and meeting			supported	supported		supports	<u>coordinated and held)</u>				Minutes Notice of the meetings	
	Development of schedule of meetings, issue to all relevant stakeholders, development of documentation with invitation for a meeting, distribution, reminders and meeting		135.	Number of portfolio committee meetings coordinated and supported	11 portfolio committee meetings coordinated and supported	Council Calendar	5	<u>Target Achieved</u> Portfolio Committee Meetings were on the 13 th Jul, 2017, 17 th Aug 2017, 14 Sep 2017, 12 th Oct	None	None	OPEX	Attendance Registers Reports/ Minutes Notice of the meetings	Corporate Services

Project	Project Description	Objectives	KPI No	KPI/Measurable Objective	Annual Target	Baseline	Midyear (Jul-Dec)	Actual Performance	Reason for Variance	Corrective Measure	Budget	Portfolio of Evidence	Responsibility
		KPA 5 : GOOD GOVERNANCE AND PUBLIC PARTICIPATION											
								2017, 17 Nov 2017					
	Development of schedule of meetings, issue to all relevant stakeholders, development of documentation with invitation for a meeting, distribution, reminders and meeting		136.	Number of Executive Committee meetings Coordinated and Supported	11 executive Committee meetings coordinated and supported	Council Calendar	5	<u>Target achieved.</u> 5 EXCO meetings were coordinated and supported on the 28 th July 2017 @ Park Inn, 31 Aug 2017 @ Praspan Community Hall, 24 th Aug 2017 in Municipal	None	None	OPEX	Attendance Registers Reports/ Minutes Notice of the meetings	Corporate Services

Project	Project Description	Objectives	KPI No	KPI/Measurable Objective	Annual Target	Baseline	Midyear (Jul-Dec)	Actual Performance	Reason for Variance	Corrective Measure	Budget	Portfolio of Evidence	Responsibility
		KPA 5 : GOOD GOVERNANCE AND PUBLIC PARTICIPATION											
								Boardroom, 25 th Oct 2017 @ Indermark, 29 th Nov 2017 @ Letswatla					
Mayoral Public Participation program	Development of schedule of meetings, issuing notices to all stakeholders, development of reports, and presentation of reports to the public.	To engage in programmes that foster participation, interaction and partnership	137.	Number of mayoral public participation programmes held	4 Mayoral Public participation programmes	Council calendar	2 Mayoral public participation programmes	<u>Target achieved.</u> Mayoral public participation programmes were held as follows: 25/10/2017 (Indermark); 29/11/20	None	None	OPEX	Notice of public participation, Reports and Attendance registers	Corporate Services

Project	Project Description	Objectives	KPI No	KPI/Measurable Objective	Annual Target	Baseline	Midyear (Jul-Dec)	Actual Performance	Reason for Variance	Corrective Measure	Budget	Portfolio of Evidence	Responsibility
		KPA 5 : GOOD GOVERNANCE AND PUBLIC PARTICIPATION											
								17 (Letswatl a) and 31/11/20 17 (Edwins dale)					
	Development of schedule of meetings, issue to all relevant stakeholders, development of documentation with invitation for a meeting, distribution, reminders and meeting		138.	Number of MPAC public hearings Coordinated and Supported	4	MPAC Programme	2 Meetings coordinated	<u>Target achieved</u> d. 2 MPAC meetings were held	None	None	OPEX	Notice of meeting Attendance Register Schedule of meetings	Municipal Manager's Office
	Convene all ward committees		139.	Number of induction and Annual	1 Annual	Municipal events	1 Annual	<u>Target achieved</u>	None	None	R600 000	Agenda, report and	Corporate services

Project	Project Description	Objectives	KPI No	KPI/Measurable Objective	Annual Target	Baseline	Midyear (Jul-Dec)	Actual Performance	Reason for Variance	Corrective Measure	Budget	Portfolio of Evidence	Responsibility
		KPA 5 : GOOD GOVERNANCE AND PUBLIC PARTICIPATION											
	on a 3 days information sharing session to have resolution to deal with service delivery challenges encouraged			ward committees conference coordinated and supported plus	ward committees conference coordinated and supports	calendar	ward committees conference coordinated and supports	d. The Annual Ward Committees' Conference was held in 15 th – 17 th September 2017.				conference declaration, attendance register	
	Development of schedule of meetings, issue to all relevant stakeholders, development of documentation with invitation for a meeting,		140.	Number of IDP/Budget public Participation Meetings Coordinated and Supported	8 for Rep forum, Magoshi, farmers' unions and clusters	IDP process plan	N/A	N/A	N/A	N/A	R 450,000.00		Municipal Manager's office

Project	Project Description	Objectives	KPI No	KPI/Measurable Objective	Annual Target	Baseline	Midyear (Jul-Dec)	Actual Performance	Reason for Variance	Corrective Measure	Budget	Portfolio of Evidence	Responsibility
		KPA 5 : GOOD GOVERNANCE AND PUBLIC PARTICIPATION											
	distribution, reminders and meeting												
COUNCIL FORA	Development of schedule of meetings, issue to all relevant stakeholders, development of documentation with invitation for a meeting, distribution, reminders and meeting		141.	Number of Council fora coordinated and supported	28 Council fora coordinated and supported	Approved Schedule of meetings	14 Council for a coordinated and supported	<u>Target not achieved</u> 02 Council for a coordinated and supports	None	None	OPEX	Minutes, Report Attendance Register	Community Services
Audit Committee	Development of schedule of meetings, issue to all relevant stakeholders	To strengthen accountability through proactive oversight.	142.	Number of Audit committee meetings coordinated	Five (5) Audit committee meetings	Year Plan	3 Audit committee meetings coordinated	<u>Target Achieved</u> Three Audit committee	None	None	R300,000 for travelling and sitting	Attendance Register Reports/Minutes and Resolution register	Municipal Manager's Office

	development of documentation with invitation for a meeting, distribution, reminders and meeting							ee meetings coordinated on the 20 th , 24 th August 2017 and November 2017			allowances for external Audit Committee members		
	Development of schedule of meetings, issue to all relevant stakeholders, development of documentation with invitation for a meeting, distribution, reminders and meeting		143.	Number of audit steering committee meeting coordinated	24 audit steering committee meeting coordinated	Year Plan	12 Audit steering committee meeting coordinated	<u>Target Achieved</u> 12 Audit steering Committee meetings coordinated on the 12 th July, 19 July, 05 03 Aug, Aug, 08 Aug, 15 Aug, 19	None	None	OPEX	Attendance Register Reports/Minutes Invitation	Municipal Manager's Office

								Sep, 26 Sep 2016,					
Communicati on management	Developmen t of draft communicati on strategy and circulate it to all departments for inputs, finalization of the newsletter and submit to council for approval	To provide communicati on support services, public liaison, marketing managemen t. To ensure all compliance website materials are placed on the website in time	144.	To review communicati on, corporate and branding strategy	1	Communicat ion and Branding strategies	communica tion and corporate branding strategy revised	Target Achieve d Council approve d the Strategy on the 31 October 2017	None	None	OPE X	Communi cation strategy council resolution	Municipal Manager' s Office
	Secure slots/ space with media houses	To produce quarterly municipal newsletter	145.	Number of media statements /articles issued	16 media statements/a lerts issued to various media houses	Communicat ion and Branding Strategy/ Media Relations Policy	8	Target Achieve d 10 Media stateme nts/alert s issued to various media	None	None	OPE X	Media articles	Municipal Manager' s Office

								houses					
	Develop of specification, Submit to SCM for procurement processes		146.	Number of corporate diaries (550) and calendars (1000) provided.	1550 corporate diaries (550) and calendars (1000) provided	Communication and Branding Strategy	N/A	N/A	N/A	N/A	OPE X	Delivery note	Municipal Manager's Office
Website management and maintenance			147.	% of all submitted legislated and regulated municipal information posted on the website	100% posting of all website compliance content	Municipal website in place	100% Development of a register of all website content required by laws and regulations Posting of all quarterly	<u>Target Achieved</u> 100% Development of a register of all website content required by laws	None	None	R 53	Reports on website contents submitted and posted	Municipal Manager's Office

							required information	and regulatio ns					
								Posting of all quarterly required informati on					
Newsletter	Developmen t of draft newsletter n and circulate it to all departments for inputs, finalization of the newsletter and submit to service provider for printing		148.	Number of community newsletters editions printed	4 Editions and developed and printed comprise 28000 newsletters copies	Municipal newsletter, Blouberg News, has been consistently produced on a quarterly basis in the previous financial years.	2 editions printed (7000 Newsletter copies)	<u>Target</u> not <u>Achieve</u> d Only 1 Edition printed 7000 copies	None	The other edition to be printed by the end of 02 nd Quarter	R130, 000	Delivery note Copy of newsletter	Municipal Manager' s Office
Advertisemen ts	Securing advertiseme nt slots on radio and print media	To advertise posts, tenders, IDP/Budget and Council	149.	Number of municipal events publicized		100%	100%	<u>Target</u> Achieve d 100% Municipa	None	None	R400, 000	Proof of advert	Municipal Manager' s Office

		adverts.						Events publicized					
SDBIP	Collect information from departments , Develop a draft SDBIP, Submit to departments for inputs, incorporate inputs and submit to council for approval by 31 March 2015. Submit to the Mayor for signature, Submit to council for noting,		150.	To develop 2017/18 SDBIP and submit to the Mayor for signature within 28 days after approval of the budget	SDBIP 2017/18 developed and submitted to the Mayor within 28 days after approval of the budget	SDBIP 2015/16 was developed and submitted to the Mayor within 28 days after approval of the budget	N/A	N/A	N/A	N/A	OPE X	Signed SDBIP and letter of acknowledgement.	Municipal Manager's office
Annual performance report	Distribute Annual Performance report template to all		151.	Number of developed Annual Performance Report submitted to	One (1) Approved 2015/16 Annual Performance Report	Approved Annual Performance Report 2014\15	One (01) Annual performance report) developed and	<u>Target Achieved.</u> 2016\17 APR submitted	None	None	OPE X	Annual Performance report (Sec 46) 2015/16 and	Municipal Manager's Office

	departments to update, consolidate all the reports and submit to council for approval, AG and all relevant sector departments			AG.	submitted to AG by the 31 st August 2016		submitted to AG.	d develop ed and submitte d to relevant stakehol ders on the 31st August 2017				acknowle dgement letter of receipt.	
Annual report	Distribute report template to all departments to update, consolidate all the reports and submit to council for approval, AG and all relevant sector departments		152.	Number of Annual Report prepared and submitted to Council for approval as per legislation(M FMA ,sec 121 & 129)	1 annual report developed and submitted o to all relevant stakeholders	Annual report consistently approved for the previous financial years in line with legislation	Annual report be prepared , submitted for consolidati on, Submission of a Draft annual report to council for public consultatio n approval	<u>Target Achieved</u> 2016/17 APR, 2016/17 AFS's & AG's Report available as part of preparatio n of AR	None	None	OPE X	Annual report, council resolution and acknowle dgement letters	Municipal Manager' s Office

IDP Process Plan	Develop IDP process plan and serve before EXCO, and ultimately to Council for approval and distribute to all relevant stakeholders		153.	Number of IDP process Plan developed and submit to council for approval.	One (01) IDP Process Plan developed and submitted to council for approval by end of July 2016	IDP Process plan for previous years .as per MSA (sec 30)	01 IDP Process Plan developed and adopted by council.	Target achieved . Process plan develop ed and adopted by Council	None	None	OPE X		Municipal Manager' s Office
Review of finance policies and strategies	Budget related policies submitted to council for adoption in May 2017		154.	To review budget related policies for 2017/18 financial year	13 budget related policies reviewed for 2017/18 financial year	12 budget related policies and 1 strategy reviewed and approved.	N/A	N/A	N/A	N/A	OPE X	Budget adopted policies and council resolution	Budget and Treasury
	Compile monthly reconciliation reports and submit to EXCO		155.	Number of Monthly reconciliation developed and approved	128. All reconciliations developed and filed	All reconciliation be completed and monitored (128) .	64 reconciliations completed and approved (Debtors, Creditors, grants, investment s, stores.	<u>Target achieved</u> 64 reconciliations completed and approved (Debtor	None	None	OPE X	Monthly reconciliation reports	Budget and Treasury

							suppliers, payroll, VAT 201)	s,Credito rs,grants ,investm ents,stor es.suppli ers,payr oll, VAT 201)					
	Compile half year financial report and submit to Mayor & Provincial Treasury		156.	To compile Half-Year budget and performance assessment report and submit to the Mayor, Provincial and National Treasury	Analysis of half-year financial performance of the municipality.	Half year financial performance assessment report compiled and submitted to the M vator; Provincial and National Treasury by 25 January annually	N/A	N/A	N/A	N/A	OPE X	Half year financial report and acknowledge ment letter	Budget and Treasury

Project	Project Description	Strategic Objectives	KPI No	KPI/Measurable Objective	Annual Target	Baseline	Midyear(Jul-Dec)	Actual Performance	Reason for variance	Corrective Measure	Budget	Portfolio of evidence	Responsibility
		KPA 6: SPATIAL PLANNING AND RATIONALE											
Opening of a township register for Senwabarwana ext 2,4,5 and 7	Opening of township register.	To	157.	To develop township register for Senwabarwana extension 2,4,5 and 7	4 Township register for Senwabarwana extension.	General plan for extension in place	Data collection, re-surveying of properties, Lodgment of registration documents with surveyor-general and deeds office	<u>Target not Achieved</u>	No budget	Budget adjustment	R800 000	Proof of registration	Economic Development and Planning
Functionality of the Local Geographic Names Committee	Naming of streets and public amenities in the Blouberg Area.		158.	To name streets and public amenities in the Blouberg Area.	Approved street names and public amenities for Blouberg area and installation of name boards.	LGNC in place Policy on naming and renaming in place.	Public consultations meetings on the policy and process of naming, renaming public amenities in the Blouberg area, Draft	<u>Target Achieved</u> Public consultations meetings on the policy and process of naming, renaming	None	None	R100, 000	Reports & Council resolution	Economic Development and Planning

Project	Project Description	Strategic Objectives	KPI No	KPI/Measurable Objective	Annual Target	Baseline	Midyear(Jul-Dec)	Actual Performance	Reason for variance	Corrective Measure	Budget	Portfolio of evidence	Responsibility
		KPA 6: SPATIAL PLANNING AND RATIONALE											
							street names and other public amenities. Public consultations on the draft names	public amenities in the Blouberg area, Draft street names and other public amenities. Public consultations on the draft names					
Climate Change	Reduction of carbon emissions through 2 tree planting projects		159.	No of tree planting and projects implemented.	2 tree planting projects implemented	SDF and EMP	2 tree planting project	<u>Target Achieved</u> 32 trees along Senwabarwana entrance, 02 trees at Kgolouthwane Primary School, 06 at New Traffic Station and 110 trees	None	None	R 53 000.00	Report and pictures	Community Services

								along the road from Overdyk, this was done in conjunction with Dr Tlou Setumo.					
Transfer of Alldays land fill site	Registration of Landfill site to the Municipality	To ensure ownership of land fill site To secure land for business and residential development	160.	To transfer farm portion to municipality with full title deed	Transfer 1 farm portion to Blouberg Municipality	Signed Offer To Purchase (OTP)	Facilitate the development of a draft Surveyor-General diagram for the farm portion and Facilitate the submission of the subdivided farm portion to Surveyor-General for approval of SG diagram	<u>Target not Achieved</u>	Service provider has not finalized the required documents	Expedite the process	OPEX	Title deed	Economic Development and Planning
Purchase of land	Purchase of 300 hectares of land		161.	Number of hectares purchased	300 Hectares of land purchased	Budget available	Purchase of land	<u>Target not achieved</u>	Further negotiations and consultations still taking place	Expedite the process	R4000 000	Proof of purchase	Economic Development and Planning

	Implement court order in removing unlawful occupiers	To ensure massive development and attraction of investors.	162.	Number of court order implemented in removing unlawful occupiers	Four court order implementation reports developed	New indicator	2 implementation report developed	Target Achieved 2 implementation report developed	None	None			Economic ,development and Planning
Land Disposal	Disposal of prime land for other development		163.	Number of parcels of land disposed	3 parcels of land disposed off.	Council resolution	Conduct survey and subdivisions of land	Target not achieved	Policy adoption	Expedite the process and advertise properties to be disposed through the MFMA	OPEX	Advertisement ,reports	Economic ,development and Planning
Human Settlement	Identification of beneficiaries and submission of the list to COGHSTA		164.	Number of beneficiaries identified and provided with low cost housing	600 beneficiaries	Database Draft list of Development areas for housing provision has been developed	Completion of filling of all housing beneficiary forms for the 2016\17 housing allocation, Advertisement and disposal	Target Achieved Filling of all housing beneficiary forms for the 2016\17 compiled housing allocation, Advertisement and disposal	None	None	OPEX	Beneficiaries' lists	Economic Development and Planning

			165.	Number of reports on the coordination and implementation of low cost housing for 600 beneficiaries	15 reports (11 reports to EXCO and 4 reports to council)	600 housing units approved for the 2016\17 financial year	6 EXCO 2 Council	<u>Target Achieved</u> 6 EXCO 2 Council reports	None	None	OPEX	Progress reports Pictures	Economic Development and Planning
Land use Management	processing and finalization of all land development Application and change of land use rights in line with the land use management scheme		166.	% implementation of LUMS Action plan	100% compliance of all approved and developed applications	land use Management Scheme is in place	100% processing and finalization of all land development applications and change of land use rights in line with the land use management scheme	<u>Target Achieved</u> 100% processing and finalization of all land development applications and change of land use rights in line with the land use management scheme	None	None	OPEX	Attendance Register , report and list of applications	Economic Development and Planning

SPLUMA BY-LAW	Conduct public consultation and gazette of the by-law		167.	Number of by-law adopted	1	Draft SPLUMA by-law adopted by council for public consultations	Subjecting of draft by-law to members of the public for inputs and comments and Approval of the draft by-law	<u>Target achieved</u> Subjecting of draft by-law to members of the public for inputs and comments and Approval of the draft by-law	None	None	OPEX	Reports on the public participation on the draft by-law Newspaper advert on the draft by-law Council resolution on approval	Economic Development and Planning
District Municipal Planning Tribunal	Joint Municipal Planning Tribunal to consider land development applications		168.	Number of reports on the functionality of the joint district planning tribunal	4 reports on the functionality of the joint district planning tribunal	The Municipality is a member of the joint district planning tribunal	2	<u>Target achieved</u> 2 reports on functionality of the joint district planning tribunal available	None	None	OPEX	Reports or minutes\ attendance registers	Economic Development and Planning

Spatial Development framework	Framework to guide Municipal spatial development		169.	Development of SPLUMA compliant SDF	1 SDF	SPLUMA in place	Development of Terms of Reference. Establishment of PSC and Appointment of service provider, Situational analysis report.	<u>Target not achieved</u>	Late appointment of service provider	Appoint a panel of specialists to avoid delays in appointment process	R900 000	Attendees register, minutes	Economic Development and Planning
Supplementary valuation Roll	Roll to updated general Valuation roll		170.	To update existing General Valuation roll	1	General valuation Roll	Development of Terms of Reference Appointment of Service Provider.	<u>Target Achieved</u> Terms of reference for the appointment of Service provider	None	None	R100 000	Terms of Reference, signed SLA, Council Resolution.	Economic Development and Planning

8. Organisational Performance Challenges

The following organisational performance challenges needs attention in order to turn things around.

- Some key positions especially at snr management level have been vacant for the past six months
- Late appointment of service providers also caused service delivery delays

9. Recommendations

- Note the contents of the report
- On key performance, areas that have not performed well management should fast track implementation of corrective measures on the affected programmes or kpi's.
- Prepare adjustments for tabling in accordance section 28 of Municipal finance management act no 56 Of 2003.
- Further that the SDBIP be revised in line with the recommended budget adjustments and projections 2017/18.

10. MUNICIPAL MANAGER'S QUALITY CERTIFICATION

IThe Municipal Manager of Blouberg Local Municipality, hereby certify that :

The Section 72 report ending 31 December 2017 on implementation of the IDP/Budget and state of affairs of the Municipality for the year 2017/18 in accordance with the **Municipal Finance Management Act and Regulations** made under the Act no 56 of 2003.

Print Name: Machaba Junias

Municipal Manager of Blouberg Local Municipality: Lim 351

Signature.....

Date.....