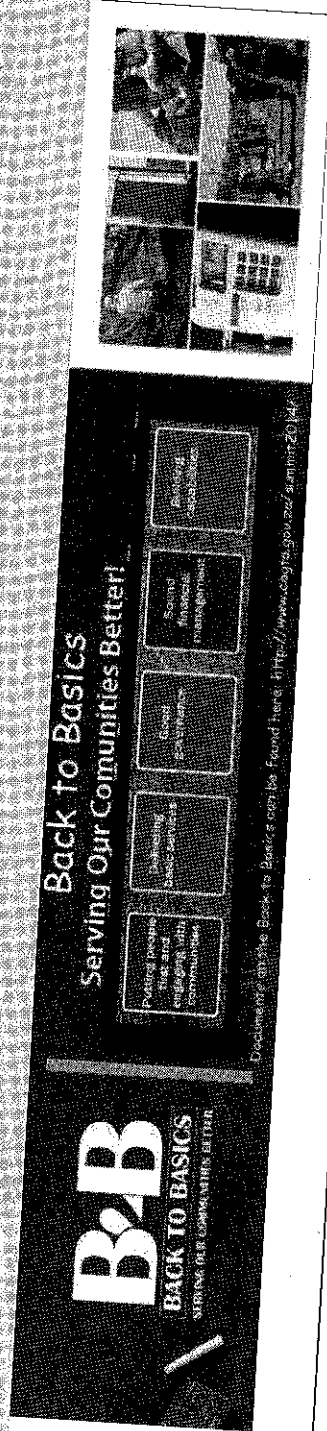


LIMPOPO PROVINCE
04th QUARTER B2B PROGRESS REPORT

2021/2022

BLOUBERG LOCAL MUNICIPALITY



B2B
BACK TO BASICS
SERVING OUR COMMUNITIES BETTER

Back to Basics
Serving Our Communities Better!

- Political process and engaging with communities
- Improving local services
- Local government
- Sound financial management
- Building local capacity

Documents on the Back to Basics can be found here: <https://www.blyto.gov.za/samint2014/>



NO	Key focus area	Baseline /Status	KPI for reporting	Annual Target	Quarterly Targets			Timeframe	Responsibility	
					Quarter 4	Progress to date	Challenges			Measures to be taken
PUTTING PEOPLE FIRST										
1.										
1.1	Public Participation/ community engagement	4 public participation meetings held (one per quarter)	Number of public participation/feedback meetings held	4 public participation meetings held (one per quarter)	01	Target Achieved. 01 Public participation meeting was held after council meeting at Makgato Community Hall on the 29th April 2022	N/A	N/A	Quarterly	Corporate Services
		100 % issues raised resolved	Number of issued raised & resolved during public participation meetings	Resolve all issues raised	100%	Issues were raised on water and electricity at the extension settlements	N/A	N/A	Quarterly	Corporate Services
1.2	Communication	One strategy reviewed	Communication strategy in place	Communication strategy reviewed and implemented	Target achieved	Communications strategy has been reviewed	N/A	N/A	Quarterly	MM's Office
		2 communication events held (one per quarter)	Number of communication events held (press release/conference, media statements, radio interviews)	4 communication events held (one per quarter)	01	Target Achieved One communication event held on the 21st June 2022 where in the	N/A	N/A	Quarterly	MM' Office

BACK TO BASICS 2021/22 FOURTH QUARTER REPORT. PLOUEN

BACK TO BASICS 2021/22 FOURTH QUARTER REPORT: BLOUBERG LOCAL MUNICIPALITY

NO	Key focus area	Baseline / Status	KPI for reporting	Annual Target	Quarterly Targets			Timeframe	Responsibility
					Quarter 4	Progress to date	Challenges		
						Mayor Launched Home Affairs Smart ID's to the rural villages			
1.3	Strengthening community representatives	88 ward committees meetings held	Number of ward committees that are functional	22 Functional ward committees	22 ward committees meetings held	Target Achieved. 22 Ward Committee meetings held	N/A	Quarterly	Corporate Services
1.4	Batho Pele Service Standards Framework for Local Government	01 Batho Pele committee	Established Batho Pele committee in place and functional	Establish Batho Pele committee	Establish Batho Pele Committee	Target Achieved Batho Pele committee established	N/A	30 June 2022	Corporate Services
		Batho Pele service standards developed and approved	Batho Pele service standards approved by council	Develop/review Batho Pele service standards	Develop/review Batho Pele Service Standards	Target Achieved Batho Pele service standards developed and reviewed	N/A	30 June 2022	Corporate Services
		None	Number of Batho Pele events held	1 Batho Pele event held	01 Batho Pele event held	Target Achieved Batho Pele Event held on the Alldays on the 30 th June 2022	N/A	30 June 2022	Corporate Services

NO	Key focus area	Baseline / Status	KPI for reporting	Annual Target	Quarterly Targets			Timeframe	Responsibility
					Quarter 4	Progress to date	Challenges	Measures to be taken	
1.5	Customer Care		Complaint management system in place	Develop /review Complaint management system (types)	Complaint system developed	Target Achieved Complaint system developed	N/A	N/A	Corporate Services
		100% complaints received and responded	% of official complaints responded to through the municipal complaint management system	100% complaints received and responded	100%	Target Achieved 08 were raised. Issues were related to network coverage, water shortage in Ramaswikana, Unemployment and poor road conditions	N/A	N/A	Corporate services
1.6	Community protest	03 Community protests experienced	Number of community protests against the municipality	0 % community protests experienced	100% of issues raised and addressed from community protests.	Issues on Service Delivery were raised from Kibi and Indermark community protests and addressed accordingly. Issues were around	Some issues raised couldn't be responded to directly by the municipality	MEC for Roads and Public works was engaged to address the community regarding demands on roads.	Corporate services

NO	Key focus area	Baseline / Status	KPI for reporting	Annual Target	Quarterly Targets				Timeframes	Responsibility
					Quarter 4	Progress to date	Challenges	Measures to be taken		
						service delivery				
			% of issues resolved from community protest	100% issues raised during protests resolved	100% issues resolved during community Protest	2 main issues were raised during community protests	Municipal daily production activities were negatively affected by protests	MEC for Roads and Public works was engaged to address the community regarding demands on roads.	Quarterly	Corporate services
1.7	Community protest		Areas where the protest has taken place and the nature of protest	Report on areas (hotspots) where the protests has taken place	100% report on where protests took place	The protests took place at municipal premises	Same as above	Same as above	Quarterly	Corporate services
2										
2.1	MIG Expenditure	100 % of MIG expenditure	% MIG expenditure reported.	100% of MIG expenditure	75 % of MIG expenditure	Target Achieved 100% spending of MIG during the quarter under review	N/A	N/A	30 June 2022	Technical Services
		Three MIG projects implemented	Number of MIG projects Implemented/completed.	All MIG projects implemented and progress	100% spending on MIG projects	Target Achieved. 100% spending of MIG	N/A	N/A	30 June 2022	Technical Services

NO	Key focus area	Baseline / Status	KPI for reporting	Annual Target	Quarterly Targets				Timeframes	Responsibility
					Quarter 4	Progress to date	Challenges	Measures to be taken		
2.2	Other conditional Grants		% INEP expenditure reported.	N/A	N/A	N/A	N/A	N/A	N/A	Technical Services
2.3	Maintenance of Infrastructure	100% operational and maintenance budget spent	Percentage Budget on Maintenance and operations spent	100% operational and maintenance budget spent	100 % operational and maintenance budget spent.	Target Achieved 100% spent on maintenance budget	N/A	N/A	30 June 2022	Technical services
2.4	Electricity	N meter audit conducted	Number of illegal connection identified	Four quarterly meter audit conducted	1 meter audit conducted	Target Achieved 1 Meter Audit conducted	N/A	N/A	Quarterly	Technical Services
		187 street lights maintained	Number of street lights maintained	Maintenance of 187 street lights	187 street lights maintained	Target Achieved 187 street lights maintained	N/A	N/A	Quarterly	Technical Services
		0 % Reduction of electricity losses	Percentage of electricity losses	Reduction of electricity losses by 3%	3 % Reduction of electricity losses	Target not achieved	The municipality still struggling to reduce electricity loss	Continuous meter Audit	Quarterly	Technical services
		100% of electricity interruptions reported and attended	% of electricity interruptions reported and attended	Reduction of electricity interruptions	Report on electricity interruptions reported and attended	Target Achieved. Reported Electricity interruptions reported and attended to	N/A	N/A	Quarterly	Budget & Treasury

NO	Key focus area	Baseline / Status	KPI for reporting	Annual Target	Quarterly Targets				Timeframe	Responsibility
					Quarter 4	Progress to date	Challenges	Measures to be taken		
2.5	Free basics services	Indigent register updated	Updated indigent register in place Number of beneficiaries registered to receive Free Basics services	Updated indigent register in place	Update Indigent register	Target Achieved. Indigent register updated	N/A	N/A	Ongoing	Budget & Treasury
		4834 hh provided with FBE	Number of beneficiaries received Free Basic electricity	Provision of FBE	4834 hh provided with FBE	Target Achieved 4834 HH provided with FBE	N/A	N/A	Ongoing	Budget & Treasury
		Provision of FBW to 1799 households	Number of beneficiaries received Free Basic water	Provision of FBW	Provision of FBW to 1799 households	Target Achieved 1799 HH provided with FBW	N/A	N/A	Ongoing	Budget & Treasury
		Provision of FBW to 1799 households	Number of beneficiaries received Free Basic sanitation	Provision of FBS	Provision of FBS to 4834 households	Target Achieved 4834 HH provided with FBS	N/A	N/A	Ongoing	Budget & Treasury
2.6	Roads and Storm water	Provision of FBWR to 4834 households	Number of beneficiaries received Free Basic waste removal	Provision of FBWR	Provision of FBWR to 4834 households	Target Achieved 4834 HH provided with FBWR	N/A	N/A	Ongoing	Technical services
		2,4km of roads tarred	Km of roads upgraded from gravel to tar	2,4km of roads tarred	2,4km of roads tarred	Target Achieved 2,4Km road tarred	N/A	N/A	30 June 2022	Technical Services
		35 KM of road re-gravelled	KM of gravel road maintained	8 KM of road re-gravelled and maintained	4 KM of road re-gravelled	Target Not Achieved	Aged machinery	To procure new machinery	30 June 2021	Technical Services

NO	Key focus area	Baseline / Status	KPI for reporting	Annual Target	Quarterly Targets				Timeframe	Responsibility
					Quarter 4	Progress to date	Challenges	Measures to be taken		
		and maintained			and maintained					
		400 km Road bladed	KM of tarred road maintained	1000 km of road bladed and maintained	250km Road bladed	Target not achieved	Aged machinery	To procure new machinery	30 June 2021	Technical services
		0 % Theft of infrastructure reported and resolved	% of infrastructure Theft reported and resolved	100% Theft of infrastructure reported and resolved	100% Theft of infrastructure reported and resolved	No reports on theft of infrastructure were received for the period under review	N/A	N/A	Ongoing	Technical Services
2.7	Waste Management	95 % weekly Waste collection extended in urban areas(two townships	Number of household with access to once a week waste collection against the total number of households	Households received weekly waste collection	Report on household collection waste collection	Target achieved. Report on household waste collection available(Waste collected at Senwabarwana & All days)	N/A	N/A	Quarterly	Community services
		75% weekly Waste collection extended in rural areas(13 villages)	Number of households with extended waste collection in rural areas against total households	13(villages) received weekly extended rural Waste collection	100% weekly Waste collection extended in rural areas(13 villages)	Target Achieved Report on rural waste collection(13 villages)	N/A	N/A	Quarterly	Community Services

NO	Key focus area	Baseline / Status	KPI for reporting	Annual Target	Quarterly Targets				Timeframe	Responsibility
					Quarter 4	Progress to date	Challenges	Measures to be taken		
		02 Licensed Landfill site operated in line with waste management act	Number of licensed land fill site	Two licensed Landfill site operated in line with waste management act	Two licensed Landfill site operated in line with waste management act	Target Achieved 02 Licensed Landfill site operated in line with waste management act	N/A	N/A	30 June 2022	Community Services
2.8	Water Services management	43 culverts constructed	Storm water drainage maintained	Construction of 56 new culverts complete with 16 wing walls.	Construction of 16 culverts complete with 04 wing walls	N/A	N/A	N/A	Quarterly	Technical services
3										
3.1	Audit Outcome	Unqualified	AG opinion	Unqualified AG audit opinion	N/A	N/A	N/A	N/A	30 November 2021	BTO
		AFS and APR 2019/20 compiled	Submission of AFS and APR to the AG within the legislated time frame	Compile and submit AFS and APR within the legislated time frame	N/A	N/A	N/A	N/A	31 August 2021	BTO
		100% AGSA action developed and resolved	Number of AG findings resolved	AG action plan developed and implemented.	2020/21 AGSA Action plan developed and implemented	N/A	N/A	N/A	30 June 2022	BTO

NO	Key focus area	Baseline / Status	KPI for reporting	Annual Target	Quarterly Targets				Timeframes	Responsibility
					Quarter 4	Progress to date	Challenges	Measures to be taken		
3.2	Irregular Expenditure	100 % compliance with regulation in MFMA section 32	Section 32 expenditure amount reported.	Compliance with management of MFMA section 32	100 % compliance with regulation MFMA section 32	Target Achieved 100 % compliance with regulation MFMA section 32	N/A	N/A	Quarterly	BTO
3.3	Spending on capital budget	100% spending on capital budget	% of own capital budget spent(Excluding grants)	100% spending on capital budget	100 % spending on capital budget	Target Achieved 100% spending on capital budget	N/A	N/A	30 June 2022	BTO
3.4	Personnel budget	100% spending of budget spent on personnel	Percentage of budget spent on personnel	100% spending of budget spent on personnel	100% spending of budget spent on personnel	100% spending of budget spent on personnel	100% spending of budget spent on personnel	100% spending of budget spent on personnel	Ongoing	BTO
3.5	Revenue collection	53 %	% of own revenue collected against the billing	100% of own revenue collected against the billing	100% of own revenue collected against the billing	Target not achieved 100% of own revenue collected against the billing	Poor collection property rates, sale of sites and traffic fines	Revenue committee must attend collection challenges	Ongoing	BTO

NO	Key focus area	Baseline / Status	KPI for reporting	Annual Target	Quarterly Targets			Challenges	Measures to be taken	Timeframe	Responsibility
					Quarter 4	Progress to date					
3.6	Payment of creditors	100% payment of creditors on all invoices within 30 days	% of creditors paid within 30 days against all invoices	100% payment of creditors on all invoices within 30 days	100% payment of creditors on all invoices within 30 days	Target Achieved 100% payment of creditors on all invoices within 30 days	N/A	N/A	N/A	Monthly	BTO
3.7	The extent to which debt is serviced.	100% of debt serviced	% of debt serviced	100% of debt serviced	100% of debt serviced	Target Achieved 100% of debt serviced	N/A	N/A	N/A	Ongoing	BTO
3.8	Payment of debts by Government Dept	53 %	% debt owed by Government Dept collected	100 % debt owed by Government Dept collected	100 % debt owed by Government Dept collected	Target achieved 100 % debt owed by Government Dept collected	N/A	N/A	N/A	Ongoing	BTO
3.9	Efficiency and functionality of supply chain management and political interference	Functional supply chain committees established	Number of functional supply chain committees	Establish functional supply chain committees	Establish functional supply chain committees	Target Achieved. Functional supply chain committees established	N/A	N/A	N/A	Quarterly	BTO
		100% awarding of bids within 90 days (Except quotation threshold	Number of bids above quotation threshold awarded within 90 days	Award bids within 90 days (Except quotation threshold)	100% awarding of bids within 90 days (Except quotation threshold)	Target Achieved 100% awarding of bids within 90 days (Except quotation threshold)	N/A	N/A	N/A	Ongoing	BTO

NO	Key focus area	Baseline / Status	KPI for reporting	Annual Target	Quarterly Targets			Timeframes	Responsibility
					Quarter 4	Progress to date	Challenges		
4									
4.1	Council Stability	4 Ordinary council meetings held	Number of ordinary council meetings held	4 Ordinary council meetings held in accordance with the legislation	01	Target Achieved 01 Ordinary Council meeting held	N/A	Quarterly	Corporate Services
			Number of special council meetings held	Special council meetings held	Report on Special council meetings held	Special Council meeting held for the period under review	N/A	Quarterly	Corporate Services
4.2	Audit/ Performance Audit Committee	Audit/ Performance Audit appointed	Appointed Audit and Performance committee in place	Appoint Audit/ Performance Audit	N/A	N/A	N/A	Ongoing	MM's Office
		04 Meetings held	Number of ordinary audit and Performance committee meetings held	Audit/Performance Audit committee meetings held	01 Audit/Performance Audit committee	Target Achieved 01 Audit/Performance committee	N/A	Quarterly	MM's Office
			Number of special audit and Performance committee meetings held	special Audit/Performance Audit committee meetings held	Report on special Audit/Performance Audit committee meetings held	No special Audit/Performance Audit Committee meeting held for the period under review	N/A	Ongoing	MM's Office
4.3	MPAC	04 MPAC meetings held	Number of MPAC meetings held	04 MPAC meetings held	01 MPAC meeting held	Target Achieved 01 MPAC meeting held	N/A	Quarterly	Corporate Services

NO	Key focus area	Baseline / Status	KPI for reporting	Annual Target	Quarterly Targets			Challenges	Measures to be taken	Timeframes	Responsibility
					Quarter 4	Progress to date					
		Compile 4 MPAC reports per quarter	Number of MPAC reports compiled	Compile 4 MPAC reports per quarter	N/A	N/A	N/A	N/A	N/A	Quarterly	Corporate Services
4.4	Anti-Fraud and Corruption policies and committee	100 % Cases of fraud and corruption dealt with on quarterly basis	Number of fraud and corruption cases reported	Cases of fraud and corruption dealt with on quarterly basis	100 % Cases of fraud and corruption dealt with on quarterly basis	No cases reported on fraud and corruption	N/A	N/A	N/A	Quarterly	MM' Office
4.5	Forensic Investigations	0 % of forensic investigations conducted	% of forensic investigations conducted	100 % of forensic investigations conducted	100 % of forensic investigations conducted	No forensic investigations were conducted for the period under review	N/A	N/A	N/A	Quarterly	MM' Office
4.6	Disciplinary Cases	New	% of disciplinary cases instituted and resolved	100 % of disciplinary cases instituted and resolved	100 % of disciplinary cases instituted and resolved	No disciplinary cases instituted and resolved for the period under review	N/A	N/A	N/A	Quarterly	Corporate Services
4.7	Litigations	New	Number of litigation cases instituted against the municipality	04 quarterly litigation reports against the municipality compiled	01 quarterly litigation reports against the municipality compiled	Target Achieved 01 quarterly litigation reports compiled	N/A	N/A	N/A	Quarterly	MM's Office

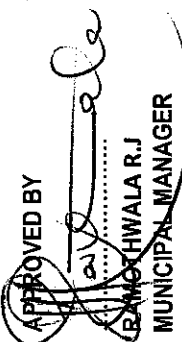
NO	Key focus area	Baseline / Status	KPI for reporting	Annual Target	Quarterly Targets				Timeframes	Responsibility
					Quarter 4	Progress to date	Challenges	Measures to be taken		
4.8	IGR structures	Convene 04 Reports on IGR meetings held per quarter	Number of IGR meetings held	Convene 04 Reports on IGR meetings held per quarter	01	Target not achieved	Government departments haven't been responding positively to invitations for IGR meetings	To continue sending invitations and encourage the department to participate in the IGR sessions	Quarterly	MM's Office
4.9	Traditional Council	01 Traditional leaders participating in council activities per quarter	Number of traditional leaders participated in council activities in accordance with the legislation	01 Traditional leaders participating in council activities per quarter	01 Traditional leaders participating in council activities per quarter	Target Achieved 01 Traditional from Makgato Traditional Authority participating in council activities per quarter	N/A	N/A	Quarterly	MM's Office
4.10	Annual report	1 draft annual report tabled before council	Number of draft annual report tabled before council in accordance with the legislation	1 draft annual report tabled before council	N/A	N/A	N/A	N/A	31 January 2022	MM's Office

NO	Key focus area	Baseline / Status	KPI for reporting	Annual Target	Quarterly Targets				Challenges	Measures to be taken	Timeframe	Responsibility
					Quarter 4	Progress to date						
4.11	MPAC oversight report	1 oversight compiled, adopted and submitted within the timeframe	Number of oversight compiled, adopted and submitted within the timeframe	1 oversight compiled, adopted and submitted within the timeframe	N/A	N/A	N/A	N/A	N/A	N/A	31 March 2022	Corporate services
5.1	Vacancies	Number of funded vacancies	Number of funded posts filled against the organogram	52 funded posts on the organogram filled	N/A	N/A	N/A	N/A	N/A	N/A	30 June 2022	Corporate Services
		Four reports compiled	Number of section 57(MM) Manager post filled/vacant	Four reports on Filling of section 57(MM) post in accordance with the regulations	1 report compiled	Target Achieved 1 report compiled(MM appointed)	N/A	N/A	N/A	N/A	June 2022	Corporate Services
		Four reports compiled	Number of section 57 (Directors) Manager posts filled	Four reports on Filling of section 57 (Directors) posts in accordance with the regulations	1 report compiled	Target achieved 1 report compiled(ED &P and Corporate services vacant)	N/A	N/A	N/A	N/A	Quarterly	Corporate Services
		New	Number of Senior Managers performance assessment conducted	All appointed Senior managers assessment conducted	N/A	N/A	N/A	N/A	N/A	N/A	N/A	MM's Office

NO	Key focus area	Baseline / Status	KPI for reporting	Annual Target	Quarterly Targets				Timeframe	Responsibility
					Quarter 4	Progress to date	Challenges	Measures to be taken		
5.2	Technical Capacity	29 personnel with technical skills appointed e.g. engineers, town planners and technicians	Number of employees in the technical department with technical skills e.g. engineers, town planners and technicians	35 personnel with technical skills appointed e.g. engineers, and technicians	35 personnel with technical skills appointed e.g. engineers, and technicians	Target Achieved. 35 personnel with technical skills appointed e.g. engineers, and technicians	N/A	N/A	Quarterly	Corporate Services
		10 Municipal officials trained in line with WSP	Number of municipal officials trained in line with WSP	10 Municipal officials trained in line with WSP	N/A	N/A	N/A	N/A	Quarterly	Corporate Services
		44 Municipal councillors trained in accordance with WSP	Number of councillors trained in accordance with WSP	44 Municipal councillors trained in accordance with WSP	N/A	N/A	N/A	N/A	30 June 2022	Corporate Services
		1 annual report submitted.	Number of training reports submitted to LGSETA	1 annual report submitted.	N/A	N/A	N/A	N/A	30 June 2022	Corporate Services

NO	Key focus area	Baseline / Status	KPI for reporting	Annual Target	Quarterly Targets			Timeframes	Responsibility
					Quarter 4	Progress to date	Challenges	Measures to be taken	
5.3	Local Labour Forum (LLF)	4 LLF meetings convened	Number of LLF meeting held	4 LLF meetings convened	01	Target not Achieved. Quorum not met	Members not responding to the invitations	To encourage them attending meetings as per invitations	Quarterly Corporate Services
5.4	Realistic and affordable municipal programmes	Organizational structure developed and approved by council	Organizational structure approved by council aligned with IDP/Budget	Develop Organizational structure for approval by council	Develop Organizational structure for approval by council	Target Achieved. Organizational structure developed and approved by Council	N/A	N/A	31 May 2022 Corporate Services
6.1	LED strategy	LED strategy approved by Council	LED strategy approved by Council	Approved LED strategy	Revised and approved LED strategy	Target Achieved LED strategy revised and Approved	N/A	N/A	31 May 2022 ED & Planning
6.2	LED strategy		Number of job opportunities created through LED initiatives	15 Job opportunities created through LED initiatives	15 Job opportunities created through LED initiatives	Target Achieved 15 job opportunities created through LED initiatives	N/A	N/A	Quarterly ED & Planning

NO	Key focus area	Baseline / Status	KPI for reporting	Annual Target	Quarterly Targets			Timeframes	Responsibility
					Quarter 4	Progress to date	Challenges	Measures to be taken	
6.3	EPWP	230 Job opportunities created through EPWP initiatives	Number of job opportunities created through EPWP initiatives	230 Job opportunities created through EPWP initiatives	N/A	N/A	N/A	N/A	Quarterly ED & Planning
6.4	CWP	1115 Job opportunities created through CWP initiatives	Number of job opportunities created through CWP initiatives	1115 Job opportunities created through CWP initiatives	N/A	N/A	N/A	N/A	Quarterly ED & Planning
7									
7.1.	SPLUMA	4 Land-use applications report submitted to the tribunal	Number of land development applications adjudicated by the tribunal	4 Land-use applications report submitted to the tribunal	01 on land-use applications submitted to the tribunal	Target Achieved 01 on land-use applications submitted to the tribunal	N/A	N/A	Quarterly ED & Planning

APPROVED BY

 RAMKOTHWALA R.J.
 MUNICIPAL MANAGER