

P.O. Box 1593
SENWABARWANA 0790
Tel: No.: 015 505 7100

E-mail: info@blouberg.gov.za

11 NOVEMBER 2020

REQUEST FOR PROPOSALS (RFP)

ALL PROSPECTIVE BIDDERS REGISTERED ON CENTRAL SUPPLIERS DATABASE ARE HEREBY INVITED TO SUBMIT A PROPOSAL WITH QUOTATIONS FOR AUDIT OF COMMUNITY FACILITIES

SCOPE

QTY	DESCRIPTION
1	AUDIT OF COMMUNITY FACILITIES 1.1.1 Express opinion on whether Community facilities (Halls and Day Care Centres) are managed in accordance with applicable standards, laws and policies (including the physical management and conditions of the facilities). 1.1.2 The scope shall cover facilities such as community halls and day care centers built and operated by Blouberg municipalities or Blouberg communities on behalf of the Municipality. 1.1.3 Determine whether those assets are recorded in the Municipal Asset Register and if transferred to communities whether they are properly transferred in terms of the applicable laws and regulations. 1.1.4 Determine whether Municipality has proper governance agreements or memorandum of understanding in terms of those properties/ facilities being managed by the communities.

The following documents are compulsory for all Bidders:

- CSD report not older than one (1) month
- Certified BBBEE certificate not older than three (3) months (for preference point scoring system 80/20)
- Attach MBD4, MBD 6.1, MBD 6.2, MBD8 and MBD9 downloadable from Municipal website, www.blouberg.gov.za
- Tax compliance status pin or a valid copy of tax clearance certificate

[N.B. Failure to attach the above documents will disqualify the bidder from further evaluation]

Under functionality bidders must achieve a minimum of 75% scoring for quality in order to be considered for further evaluation on price. Bidders who score less than a minimum of 75 % will be disqualified.

Criteria	Weight	Applicable value system
COMPANY EXPERIENCE IN LOCAL GOVERNMENT ✓ Bidder must demonstrate experience in executing projects of this nature(Audit/ Investigative/ Review experience) . <i>[Attach at least 2 appointment letter /testimonial letters on client 's letter head]</i>	25	Poor =1 Average =2
CAPACITY OF KEY PERSONNEL Detailed CV's of the Qualified Accountant/ Auditor <i>[Attach the certified certificates of their qualificatiuons]</i> And Detailed CV's of the Qualified Engineer registered with ECSA <i>[Attach the certified certificates of their qualificatiuons]</i>	25	Good =3 Very good =4 Excellent =5
PROJECT PLAN ✓ Methodology <i>[Attach Project Methodology]</i>	10	
TOTAL POINTS	65	

- Preference point system, (80/20) where 80 points will be for price and 20 for preference as per PPPFA of 2000, BBBEEA of 2003 and preferential procurement regulation of 2001.

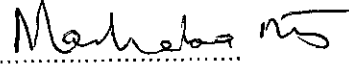
[N.B: Failure to attach the above documents will disqualify the bidder from further evaluation]

The following condition will apply:

- Channels to be followed in the instance wherein the bidder is aggrieved by the decision taken by the BLM in the implementation of its SCM system, any matter arising from a contract awarded in the course of its SCM system or any matter arising from the contract. (Regulation 49 & 50 of MFMA 56 of 2003)
- The written dispute must be lodged within 14 days of decision to the BLM and attention to Makwela M(015 505 7100)
- The dispute, objection, complaint or query may be referred to the relevant provincial treasury if, it is not resolved within 60 days or no response is received from the municipality within 60 days.
- If the provincial treasury does not or cannot resolve the matter, the dispute, objection, complaint or query may be referred to the National Treasury for resolution.

[NB: this regulation must not be read as affecting a person's rights to approach a court at any time]

All Proposals & quotations must be submitted in a sealed envelope marked "AUDT OF ALLDAYS LANDFILL SITE & TAAIBOSCH TRANSFER STATION" at procurement office before/on the 26 November 2020 at 11H00 pm. The municipality is not liable to accept the lowest or any other tender. For technical enquiry contact, Mr. Kgowa MW and Mr. Makobela MM for SCM related matters on 015 505 7100.


 Machaba Junias
 Municipal Manager

19-11-2020
 Date