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02 AUGUST 2023

**REQUEST FOR QUOTATION**

**ALL PROSPECTIVE BIDDERS ARE HEREBY INVITED TO SUBMIT QUOTATIONS FOR THE SUPPLY AND DELIVERY OF THE OFFICIAL MUNICIPAL 2024 DIARIES.**

ITEM	DESCRIPTION	QUANTITY	DETAILS OF OFFER
1.	Design and printing of Blouberg Diaries. Executive A4 diaries, Grey/Blue two - toned with Municipal Logo on Cover and Personalized. 4 Pages full colour gloss inserts on 135sm with highly visible council and senior management pictures	60	

**The following documents are compulsory for all Bidders:**

- CSD report not older than three (3) months
- Attach **MBD4, MBD8** and **MBD9** downloadable from Municipal website, [www.blouberg.gov.za](http://www.blouberg.gov.za)
- The Master Registration Number or Tax compliance status pin or a valid copy of tax clearance certificate

**[N.B. Failure to attach the above documents will disqualify the bidder from further evaluation]**

- Preference point system, (80/20) where 80 points will be for price and 20 for preference as per PPPFA of 2000, Historically Disadvantaged Individuals (target goals) or any other specific goals Contributor Number of Points (20).

<b>Preferential Elements</b>	<b>20 points</b>
<b>Historical Disadvantage Individual Specific Points-Contributor</b>	<b>Number of Points:20</b>
<b>1. Locality = [ (Capricorn Region=6 Limpopo Province=2/Outside=1</b>	<b>6(attach proof of address and affidavit supporting proof of address)</b>
<b>2. Gender [ (Women=4, Men=3)]</b>	<b>4(attach certified copies of identity Documents)</b>
<b>3. Youth=[18-35]</b>	<b>1 (attach certified copies of identity Documents)</b>
<b>4. Race [ Blacks ( Africans, Coloureds and Indians)=8, White=2]</b>	<b>8 (attach certified copies of identity Documents)</b>
<b>5. Disability [Any]</b>	<b>1 (Form of proof/letter/medical report signed and certified by a Qualified Medical Doctor)</b>
<b>6. Non –Compliant Contributor</b>	<b>0</b>

**The following condition will apply:**

- Channels to be followed in the instance wherein the bidder is aggrieved by the decision taken by the BLM in the implementation of its SCM system, any matter arising from a contract awarded in the course of its SCM system or any matter arising from the contract. (Regulation 49 & 50 of MFMA 56 of 2003)

**[REFERENCE: RFQCORP02/23/24]**

- The written dispute must be lodged within 14 days of decision to the BLM and attention to Makwela M(015 505 7100)
- The dispute, objection, complaint or query may be referred to the relevant provincial treasury if, it is not resolved within 60 days or no response is received from the municipality within 60 days.
- If the provincial treasury does not or cannot resolve the matter, the dispute, objection, complaint or query may be referred to the National Treasury for resolution.

**[NB This regulation must not be read as affecting a person's rights to approach a court at any time]**

All quotations must be submitted in a sealed envelope marked "SUPPLY AND DELIVERY OF THE OFFICIAL MUNICIPAL 2024 DIARIES at procurement office before/on the 11<sup>th</sup> AUGUST 2022 at 12H00 pm. The municipality is not liable to accept the lowest or any other tender. For technical enquiry contact, Mr Moruthane P and Ms Makgoshing P for SCM related matters on 015 505 7100.

  
Rantho Swala  
Municipal Manager

02 August 2023  
Date

