



03 JUNE 2021

## REQUEST FOR QUOTATION

ALL PROSPECTIVE BIDDERS REGISTERED ON CENTRAL SUPPLY DATABASE (CSD) ARE HEREBY INVITED TO SUBMIT PROPOSALS WITH QUOTATIONS FOR ANALYSE AND APPLY MANAGEMENT PRACTICES WITHIN THE SUPPLY CHAIN AS SPECIFICATION APPEAR BELOW

No. of Delegates	ID	UNIT STANDARD	Credits	Period
20	336702	ANALYSE AND APPLY MANAGEMENT PRACTICES WITHIN THE SUPPLY CHAIN	10	5 days

**N.B:** The Training is expected to be conducted virtually – administered by the service provider

### The following documents are compulsory for all Bidders:

- Copy of the up-to-date central supplier database CSD registration report detailing all compliance requirements [last verified between the advert date and the closing date]
- Certified BBBEE certificate not older than three (3) months (for preference point scoring system 80/20)
- Attach **MBD4, MBD 6.1, MBD8** and **MBD9** downloadable from Municipal website, [www.blouberg.gov.za](http://www.blouberg.gov.za)
- The Master Registration Number or Tax compliance status pin or a valid copy of tax clearance certificate

**[N.B. Failure to attach the above documents will disqualify the bidder from further evaluation]**

### EVALUATION CRITERIA

The bid will be evaluated based on:

- **Functionality = 70 points (Bidders who score less than the minimum of 70% will be disqualified from further evaluation)**

Criteria	Weight	Applicable Values
<b>Qualification and accreditation</b> <ul style="list-style-type: none"> <li>✓ Details CV and at least NQF level 5 qualification of the facilitator registered LGSETA/PSITA</li> <li>✓ Company accreditation/registration with LGSITA/PSITA</li> </ul>	10 Points	Poor = 1  Average = 2
<b>Experience</b> <ul style="list-style-type: none"> <li>✓ Attach at least 3 appointment letters or orders for training in any sector</li> </ul>	15 Points	Good = 3
<b>Experience –Local Government</b> <ul style="list-style-type: none"> <li>✓ At least 3 appointment letters or orders for training in local government</li> </ul>	15 Points	Very good = 4

<b>Project (Training)Plan</b> ✓ Methodology <i>[Attach a project plan outlining key activities &amp; time frames, as per the project scope]</i>	30 Points	Excellent = 5
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- Preference point system, (80/20) where 80 points will be for price and 20 for preference as per PPPFA of 2000, BBBEEA of 2003 and preferential procurement regulation of 2001.

***[N.B: Failure to attach the above documents will disqualify the bidder from further evaluation]***

**The following condition will apply:**

- Channels to be followed in the instance wherein the bidder is aggrieved by the decision taken by the BLM in the implementation of its SCM system, any matter arising from a contract awarded in the course of its SCM system or any matter arising from the contract. (Regulation 49 & 50 of MFMA 56 of 2003)
- The written dispute must be lodged within 14 days of decision to the BLM and attention to Makwela M(015 505 7100)
- The dispute, objection, complaint or query may be referred to the relevant provincial treasury if, it is not resolved within 60 days or no response is received from the municipality within 60 days.
- If the provincial treasury does not or cannot resolve the matter, the dispute, objection, complaint or query may be referred to the National Treasury for resolution.

***[NB This regulation must not be read as affecting a person's rights to approach a court at any time]***

All quotations must be submitted in a sealed envelope marked “**INTEGRATED SUPPLY CHAIN MANAGEMENT**” at procurement office before/on the **14 June 2021 at 12H00 pm**, between **7:45 and 16:30**. The municipality is not liable to accept the lowest or any other tender. For technical enquiry contact, **Mr. MAKOBELA MM** and **MAKGOSHING SP** for SCM related matters on **015 505 7100**.

*Machaba MS*

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**Machaba Junias**  
**Municipal Manager**

04-06-2021

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**Date**