



P.O. Box 1593
SENWABARWANA 0790
Tel: No.: 015 505 7100

E-mail: info@blouberg.gov.za

07 NOVEMBER 2022

**REQUEST FOR QUOTATION
AND DELIVERY OF CORPORATE GIFTS**

| ITEM | DESCRIPTION | QUANTITY | DETAILS OF OFFER |
|-------------------------|--|----------|------------------|
| 1. Tablets | A7 Lite (8.7, Wifi) | 07 | |
| 2. Routers | Ultra-Link Routers | 07 | |
| 3. Pouch | 8.7 Inch Pouch | 07 | |
| 4. Coffee Maker Machine | 1.5 Litres Coffee Maker Machines | 07 | |
| 5. Purchasing Voucher | Corporate Gift Card (Voucher) Amounting to R 5000.00 | 07 | |

The following documents are compulsory for all Bidders:

- CSD report not older than three (3) months
- Certified BBBEE certificate not older than three (3) months (for preference point scoring system 80/20)
- Attach **MBD4, MBD 6.1, MBD8** and **MBD9** downloadable from Municipal website, www.blouberg.gov.za
- The Master Registration Number or Tax compliance status pin or a valid copy of tax clearance certificate

[N.B. Failure to attach the above documents will disqualify the bidder from further evaluation]

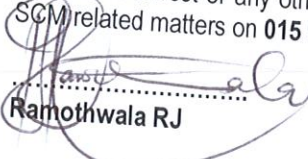
- Preference point system, (80/20) where 80 points will be for price and 20 for preference as per PPPFA of 2000, BBEEA of 2003 and preferential procurement regulation of 2001.

The following condition will apply:

- Channels to be followed in the instance wherein the bidder is aggrieved by the decision taken by the BLM in the implementation of its SCM system, any matter arising from a contract awarded in the course of its SCM system or any matter arising from the contract. (Regulation 49 & 50 of MFMA 56 of 2003)
- The written dispute must be lodged within 14 days of decision to the BLM and attention to Makwela M(015 505 7100)
- The dispute, objection, complaint or query may be referred to the relevant provincial treasury if, it is not resolved within 60 days or no response is received from the municipality within 60 days.
- If the provincial treasury does not or cannot resolve the matter, the dispute, objection, complaint or query may be referred to the National Treasury for resolution.

[NB This regulation must not be read as affecting a person's rights to approach a court at any time]

All quotations must be submitted in a sealed envelope marked "SUPPLY AND DELIVERY OF CORPORATE GIFTS" at procurement office before/on the **16TH NOVEMBER 2022** at **12H00 pm**. The municipality is not liable to accept the lowest or any other tender. For technical enquiry contact, **MR Mohloa TN** and **MR Mpashi MN** for SCM related matters on **015 505 7100**.


Ramothwala RJ

07/11/2022
Date

[REFERENCE: CORP06/21/22]



BLOUBERG LOCAL MUNICIPALITY



Physical Address: 2nd Building Mogwadi/Senwabarwana Rd. P.O. Box 1593 SENWABARWANA 0790. Tel:
No.: 015 505 7100 Fax: No.: 015 505 0296

| SECURITY CLASSIFICATION | | PRIORITY | |
|-------------------------|---|-----------|---|
| Normal | X | Low | |
| Restricted | | Standard | X |
| Confidential | | High | |
| Secret | | Very High | |
| Top Secret | | | |

| | |
|------------------|----------------|
| ENQUIRIES: | |
| Name: | Moholoa TN |
| Designation: | Admin Clerk |
| Unit: | Mayor's office |
| Contact Numbers: | |
| Tel: | 015 505 7100 |
| Fax: | 015 505 0296 |

SUBJECT: REQUEST FOR PROCUREMENT OF CORPORATE GIFTS

TO: CFO

1. PURPOSE

To request approval for procurement of corporate gifts for Magoshi

2. BACKGROUND / DISCUSSION

Office of the Mayor as the custodian of Magoshi planned to procure corporate gifts for Magoshi as each and every year has required to purchase such gifts.

3. CHALLENGES

None

SUBJECT: REQUEST FOR PROCUREMENT OF CORPORATE GIFTS

4. FINANCIAL IMPLICATIONS

VOTE NO: 30102300140EQQ48ZZHO

5. SPECIFICATION

| Item | Description | Quantity | Details of offer |
|----------------------|--|----------|------------------|
| Tablets | Samsung Galaxy Tab A7 Lite(8.7, Wifi) | 07 | |
| Routers | Ultra-link Mifi Routers | 07 | |
| Pouch | 8.7 inch pouch for Samsung Galaxy Tab A7 | 07 | |
| Coffee Maker Machine | 1.5 litres coffee maker machines | 07 | |
| Purchasing Voucher | Corporate gift card(voucher) amounting to R5000.00 | 07 | |

6. LEGISLATIVE IMPLICATIONS

Compliance met in terms of the SCM.

7. RECOMMENDATIONS

We hereby recommend the procurement of tablets, routers, Pouch, Folders, Coffee maker machines and corporate gift card (voucher)

RECOMMENDED BY



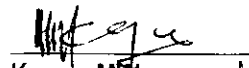
Malatji PJ

Acting Manager: Political Support

Date: 01/11/2022

DECISION OF THE SCM MANAGER

Recommendation in Paragraph 7 supra supported or not supported.

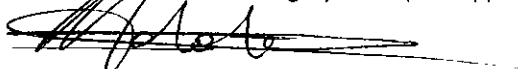


Kgowa MW

Date: 01/11/2022

DECISION OF THE CFO

Recommendation in Paragraph 7 supra supported or not supported.



MABOTE N.J

Date: 01/11/2022