



P.O. Box 1593
 SENWABARWANA 0790
 Tel: No.: 015 505 7100

E-mail: info@blouberg.gov.za

08 MARCH 2023

REQUEST FOR QUOTATION

ALL PROSPECTIVE BIDDERS ARE HEREBY INVITED TO SUBMIT PROPOSAL WITH QUOTATIONS FOR THE WORKSHOP ON SCM BID COMMITTEES AS SPECIFICATION APPEAR BELOW

DELEGATES	ID	UNIT STANDARD	NQF LEVEL	CREDITS	PERIOD
15	337061	Bid Committee Workshop	Level 5	20	5 days

N.B: The delegate are expected to submit POE's at the end of training
 : The quotation should include: conference package such as venue, tea breaks and Lunch

The following documents are compulsory for all Bidders:

- Copy of the up-to-date central supplier database CSD registration report detailing all compliance requirements [last verified between the advert date and the closing date]
- Preferential point scoring system = 80/20 [(80 = price) & (20 - HDI where African = 5 – Colored = 5, Indian = 5 & White = 3, Youth = 5, Women = 5, Disability = 5)]
- Certified copy of Identity document (ID) and CSD as means of verification of the above bullet
- Attach MBD4 and MBD 6.1 downloadable from Municipal website, www.blouberg.gov.za
- The Master Registration Number or Tax compliance status pin or a valid copy of tax clearance certificate

[N.B. Failure to attach the above documents will disqualify the bidder from further evaluation]

EVALUATION CRITERIA

The bid will be evaluated based on:

- **Functionality = 75%** (Bidders who score less than the minimum of 75% will be disqualified from further evaluation)

Criteria	Weight
Qualification and accreditation <ul style="list-style-type: none"> ✓ Details CV and at least NQF level 5 qualification of the facilitator registered with LGSETA/PSETA/SERVICE SETA ✓ PSETA Module/Course registration ✓ Company accreditation/registration with LGSETA/PSITA/SERVICE SETA [5 points is given to each requirement]	15 Points
Experience in all sector <ul style="list-style-type: none"> ✓ Attach at least 5 reference letters training in any sector [5 points per order /appointment letter]	25 Points
Experience – Local Government <ul style="list-style-type: none"> ✓ At least 3 reference letter for training in local government [10 points per order /appointment letter]	30 Points
TOTAL	70 Points

- Preference point system, (80/20) where 80 points will be for price and 20 (HDI) for preference as per PPPFA of 2000, and preferential procurement regulation, 2022.

[N.B: Failure to attach the above documents will disqualify the bidder from further evaluation]

The following condition will apply:

- Channels to be followed in the instance wherein the bidder is aggrieved by the decision taken by the BLM in the implementation of its SCM system, any matter arising from a contract awarded in the course of its SCM system or any matter arising from the contract. (Regulation 49 & 50 of MFMA 56 of 2003)
- The written dispute must be lodged within 14 days of decision to the BLM and attention to Makwela M(015 505 7100)
- The dispute, objection, complaint or query may be referred to the relevant provincial treasury if, it is not resolved within 60 days or no response is received from the municipality within 60 days.
- If the provincial treasury does not or cannot resolve the matter, the dispute, objection, complaint or query may be referred to the National Treasury for resolution.

[NB. This regulation must not be read as affecting a person's rights to approach a court at any time]

All quotations must be submitted in a sealed envelope marked "BID COMMITTEES WORKSHOP" at procurement office on or before the **15 March 2023** at **12H00 pm**, between **7:45 and 16:30**. The municipality is not liable to accept the lowest or any other tender. For technical enquiry contact, **Mr. KGOWA MW** and **MAKGOSHING SP** for SCM related matters on **015 505 7100**.


Ramothwala RJ
Municipal Manager

08/03/2023
Date

