



P.O. Box 1593
 SENWABARWANA 0790
 Tel: No.: 015 505 7100

E-mail: info@blouberg.gov.za

23 NOVEMBER 2020

REQUEST FOR QUOTATION (RFQ)

ALL PROSPECTIVE BIDDERS REGISTERED ON CENTRAL SUPPLIERS DATABASE ARE HEREBY INVITED TO SUBMIT A PROPOSAL WITH QUOTATIONS FOR MSCOA TRAINING OF SENIOR & MIDDLE MANAGEMENT

SCOPE

QTY	DESCRIPTION
25	MSCOA TRAINING OF MUNICIPAL OFFICIALS - SENIOR & MIDDLE MANAGEMENT

The following documents are compulsory for all Bidders:

- CSD report not older than three (3) months
- Certified BBBEE certificate not older than three (3) months (for preference point scoring system 80/20)
- Attach **MBD4, MBD 6.1, MBD8** and **MBD9** downloadable from Municipal website, www.blouberg.gov.za
- The Master Registration Number or Tax compliance status pin or a valid copy of tax clearance certificate

[N.B. Failure to attach the above documents will disqualify the bidder from further evaluation]

Under functionality bidders must achieve a minimum of 75% scoring for quality in order to be considered for further evaluation on price. Bidders who score less than a minimum of 75 % will be disqualified.

Criteria	Weight	Applicable value system
COMPANY EXPERIENCE IN LOCAL GOVERNMENT ✓ Bidder must demonstrate experience in executing projects of this nature in local government. <i>[Attach at least 5 appointment letter / with corresponding testimonial letters on client 's letter head]</i>	25	Poor =1 Average =2
NATIONAL TREASURY TRAINERS' ACCREDITATION ✓ Bidder must be recognised and accredited by the National Treasury. <i>[Attach the certified certificate from National Treasury]</i>	25	Good =3 Very good =4 Excellent =5

PROJECT PLAN ✓ Methodology [Attach a training plan outlining key areas / activities and time frames]	5
TOTAL POINTS	55

- Preference point system, (80/20) where 80 points will be for price and 20 for preference as per PPPFA of 2000, BBEEA of 2003 and preferential procurement regulation of 2001.

[N.B: Failure to attach the above documents will disqualify the bidder from further evaluation]

The following condition will apply:

- Channels to be followed in the instance wherein the bidder is aggrieved by the decision taken by the BLM in the implementation of its SCM system, any matter arising from a contract awarded in the course of its SCM system or any matter arising from the contract. (Regulation 49 & 50 of MFMA 56 of 2003)
- The written dispute must be lodged within 14 days of decision to the BLM and attention to Makwela M(015 505 7100)
- The dispute, objection, complaint or query may be referred to the relevant provincial treasury if, it is not resolved within 60 days or no response is received from the municipality within 60 days.
- If the provincial treasury does not or cannot resolve the matter, the dispute, objection, complaint or query may be referred to the National Treasury for resolution.

[NB: this regulation must not be read as affecting a person's rights to approach a court at any time]

All quotations must be submitted in a sealed envelope marked "MSCOA TRAINING OF MUNICIPAL OFFICIALS - SENIOR & MIDDLE MANAGEMENT" at procurement office before/on the 02 December 2020 at 11H00 pm.

The municipality is not liable to accept the lowest or any other tender. For technical enquiry contact, Mr. Riba M and Mr. Makobela MM for SCM related matters on 015 505 7100.

Machaba MS

Machaba Junias
Municipal Manager

23-11-2020

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Date